

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

APRIL 27, 2026

CITY HALL

165 S. FOURTH STREET

6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- March 23rd, 2026

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Splash Pad – Nick Donze
- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Posted: David Woods, Front Clerk

Meetings are available live or recorded on the SteGenTV You Tube channel:

<https://www.youtube.com/@Stegentv>

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
March 23, 2026
6:30 p.m.
City Hall at 165 S. Fourth St

Meeting called to order at 6:30 p.m. by Chairperson Gary Roth.

Roll Call: Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, Mark Buchheit, Barbara Basler-Peterson and Alderperson Amie Dobbs.

Also Present: David Bova, Geoffrey Duvall, and David Woods.

Absent: John Karel and Samer Zoughaib.

Approval of Agenda : 1st Mark Buchheit, 2nd Barbara Basler-Peterson, All Ayes.

Approval of Minutes – February 23rd, 2026: 1st Shelly Schmelzle, 2nd Mark Buchheit, All Ayes.

Public Works Report: Geoffrey Duvall reported:

- Tree Farm cleanup has begun and is still in progress.
- Pampas grass was removed from the Main Street bathrooms.
- Valle Springs trail was cut in, and the first layer of screenings is down. We will put the edgers in once the remainder of them are completed at the quarry.
- Bathrooms will be opened this week.
- The pond pump will be installed this week as well.
- Talk about installing gates around the basketball courts for mower and sealing machine access. \$750.00
- Talk about removing or replacing fence along the lower soccer field.
- Betty Field plans for the upcoming baseball season.
- Bench ideas for the Skate Park.
- The Cottonwood tree was taken down in Pinkley Park.
- Porta potty was delivered and is fastened down.
- All of the debris from the storms was picked up from the parks.

Mark Buchheit made a motion to approve the cost of gate installation. Lauren Smothers seconded the motion. All in favor on a voice vote. Motion carried.

The board also agreed to have some of the dilapidated fencing removed and replaced with on hand materials.

The board then discussed adding a handicapped parking spot and moving the workstations.

The board also discussed increased usage of the Skate Park. They agreed to have a bench installed there and Gary Roth will have more information about additional benches at the next meeting.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Barbara Basler-Peterson reported she will meet with Mary and discuss the plan for the Holiday Festival in the Park and will report at the next meeting.

Trail Committee – David Bova reported he has submitted a grant request for the next phase of the trail. Mr. Bova will also be working with Gary Roth and Shawn Long of the Ste Genevieve County Library to coordinate the moving of the workstations with the installation of the story boards. There will be a grand opening with characters, and the first theme is the Big Hungry Caterpillar.

Gary Roth reported that the trail has been surveyed and one bridge is all outside of city property and a second bridge is partially out of city property. They will be removed and a refabricated bridge will be built and installed after the trail is completed.

Playground Committee – Chairperson Roth is waiting on information from Kendra with Little Tikes.

Bathroom Committee – David Bova reported that a line froze in the new bathroom and the toilet will be replaced. Bova also addressed a reported concern that was received regarding the bathrooms at Pere Marquette Park. A changing table and signage was discussed.

NEW BUSINESS

Mr. Bova also reported that an Eagle Scout candidate has approached him about a project for the park. A pollinator garden was suggested, and he will approach the board at the April or May meeting.

Mr. Bova then discussed the cost of trash cans and researched options for purchasing barrels and lids for creating inexpensive options.

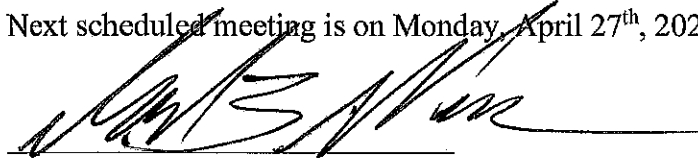
Mr. Bova then discussed how he was approached about moving the time of the meetings to an earlier start. Lauren Smothers made a motion to move the meetings to 6:00 p.m.. Barbara Basler-Peterson seconded the motion. All in favor on a voice vote. Motion carried.

OTHER BUSINESS

Mark Buchheit discussed that Nick Donze still has the offer of a matching grant for the creation of a splash pad. It was discussed to explore this project again with the location being what is in the Master Plan.

Adjourn at 7:18 p.m. 1st Mark Buchheit, 2nd Shelly Schmelzle, All Ayes.

Next scheduled meeting is on Monday, April 27th, 2026, at 6:00 p.m. at city hall.



David B. Woods

REVENUE & EXPENSE REPORT
CALENDAR 3/2026, FISCAL 6/2026

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	1,953.77	101,310.74	100,500.00	810.74-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	2,964.12	3,000.00	35.88
20-04-4100	MISC RECEIPTS	.00	995.28	1,500.00	504.72
20-04-4110	RENT PROCEEDS	1,048.88	6,293.28	11,400.00	5,106.72
20-04-4135	DONATION	.00	.00	25,000.00	25,000.00
20-04-4138	INTEREST	19.80	327.83	200.00	127.83-
20-04-4167	PARK PERMIT FEES	.00	100.00	800.00	700.00
20-04-4430	GRANTS	.00	.00	.00	.00
20-04-4900	TRANSFER IN	.00	.00	40,571.00	40,571.00
	REVENUES TOTAL	3,022.45	111,991.25	182,971.00	70,979.75
	TOTAL REVENUE	3,022.45	111,991.25	182,971.00	70,979.75
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	170.89	3,000.00	2,829.11
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	400.00	2,000.00	1,600.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	433.73	1,985.84	2,000.00	14.16
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	122.06	500.00	377.94
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	249.95	700.00	450.05
20-20-6705	GAS SERVICES/HEAT	235.31	1,238.35	1,400.00	161.65
20-20-6710	ELECTRIC SERVICE	736.91	2,671.24	5,000.00	2,328.76
20-20-6805	EQUIP. REPAIR & MAINT.	.00	256.99	5,000.00	4,743.01
20-20-6810	BUILDING REPAIR & MAINT.	277.33	665.78	3,000.00	2,334.22
20-20-6812	LANDSCAPE REPAIR & MTCE.	221.24	236.13	1,500.00	1,263.87
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	5,000.00	5,000.00	2,000.00	3,000.00-
20-20-7098	CAPTURE DOWNTOWN PROP TAX	3.33	1,618.52	800.00	818.52-
20-20-7125	BUILDING INSURANCE	.00	.00	2,400.00	2,400.00
20-20-7126	ASSESSOR'S OPERATIONS	82.07	4,504.61	4,600.00	95.39
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00

REVENUE & EXPENSE REPORT
CALENDAR 3/2026, FISCAL 6/2026

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7135	LIABILITY INSURANCE	25.00	25.00	1,500.00	1,475.00
20-20-8000	INFRASTRUC. IMPROV.	.00	100.00	36,400.00	36,300.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	5,000.00	5,000.00
20-20-8750	ALLIANCE CONTRACT	8,619.13	51,953.79	104,871.00	52,917.21
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	PARK EXPENSE TOTAL	15,684.04	71,199.15	182,971.00	111,771.85
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	TOTAL EXPENSES	15,684.04	71,199.15	182,971.00	111,771.85
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	PARK TOTAL	12,661.59-	40,792.10	.00	40,792.10-
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	Report Total	12,661.59-	40,792.10	.00	40,792.10-