

# **AGENDA**

**STE. GENEVIEVE PARKS & RECREATION BOARD**

**MARCH 23, 2026**

**CITY HALL**

**165 S. FOURTH STREET**

**6:30 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF MEMBERS**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- February 23<sup>rd</sup>, 2026

**PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

**OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

**NEW BUSINESS**

**ANY OTHER BUSINESS**

**ADJOURNMENT**

*Posted: David Woods, Front Clerk*

Meetings are available live or recorded on the SteGenTV You Tube channel:

<https://www.youtube.com/@Stegentv>

**Ste. Genevieve Parks & Recreation Commission**  
**Meeting Minutes**  
**February 23, 2026**  
**6:30 p.m.**  
**City Hall at 165 S. Fourth St**

Meeting called to order at 6:30 p.m. by Chairperson Gary Roth.

**Roll Call:** Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, Mark Buchheit, and Barbara Basler-Peterson.

Also Present: David Bova, Geoffrey Duvall, and David Woods.

Absent: John Karel, Samer Zoughaib and Alderperson Amie Dobbs.

**Approval of Agenda :** 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Barbara Basler-Peterson, All Ayes.

**Approval of Minutes – December 1<sup>st</sup>, 2025:** 1<sup>st</sup> Shelly Schmelzle, 2<sup>nd</sup> Mark Buchheit, All Ayes.

**Public Works Report:** Geoffrey Duvall reported the big pavilion has been power washed and prepped for painting. At Main Street park the cracks were repaired, and the bathrooms have been painted. The ornamentals have been cut, and the mowers have been serviced after mowing all the parks before Christmas break. The trails have been edged, and trees have been trimmed at all the parks. Park fixture colors were discussed, and the board came to a consensus to go with all dark brown. Administrator Bova showed a map with a proposal to remove part of the Pompas grass line along the North side of the property. The board came to a consensus to remove, divide and replant the Pompas grass at other park locations. Lauren Smothers discussed the condition of several trash cans at city parks. It was agreed that some new trash cans need to be purchased and they should have more capacity and durability than the decorative trash cans downtown. The board then discussed if the expense should come from the capital expense or landscaping line item.

## **OLD BUSINESS**

### **Master Plan - Committee Reports:**

Fundraising Committee – Barbara Basler-Peterson reported she has reached out to the City of Cape Girardeau who has a Christmas in the Park event much like we are envisioning for ourselves.

Trail Committee – David Bova reported he has submitted a grant request for the next phase of the trail with the assistance of SEMO Regional Planning Commission. The trail will be wider and have an ADA compliant offshoot to the bathrooms.

Playground Committee – Chairperson Roth had nothing to report.

Bathroom Committee – David Bova had nothing to report.

## **NEW BUSINESS**

**City Tree Nursery** – David Bova discussed the tree nursery and showed photos of its current condition. It is extremely difficult to mow and maintain that area. The board came to a consensus to remove all the underbrush and just leave the three lines of mature trees.

**Christmas in the Park** - David Bova discussed with two individuals who approached him about having a Christmas in the Park event and asked Barbara Basler-Peterson if she would like to work with them on a combined event. She agreed and Bova will provide the contact information.

**Playground Equipment Inspection** - David Bova discussed our current insurance carrier (MIRNA) requiring more inspections to maintain our current insurance rates. They would be more routine and in-depth than our current inspections. Winter would have monthly inspections, and the summer would have weekly inspections. The big metal slide would have to have modifications to stay in use. The ladder would have to have backings, and the railing would have to have the gaps filled in. There would also have to be a 14" riser platform at the top and it would also have to be moved so it does not point South. The board agreed to make the modifications.

## **OTHER BUSINESS**

Administrator Bova mentioned he is still waiting on a date for the tree removal at Pinkly Park from the winning bidder. They have until March 1<sup>st</sup> to make one or the next highest bidder will be chosen.

Bova asked about when to have the porta potties returned to Pinkly Park and the board came to a consensus it should be mid-March.

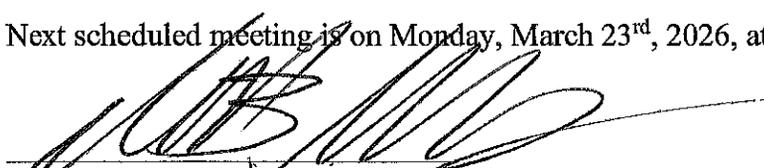
Bova then mentioned that Saturday September 26<sup>th</sup> is National Public Lands Day. There will be a presentation from the US Fish and Wildlife Service.

Bova also reported on the blazing of a three-mile trail from Stormy Crawford Way to the levee and back. There would also be a halfway connecting trail. There would be signage and pollinator gardens near the signs.

Shelly Schmelzlee reported that an animal is digging under the big tube at the dog park and it is probably an armadillo or ground hog.

**Adjourn** at 7:18 p.m. 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Barbara Basler-Peterson, All Ayes.

Next scheduled meeting is on Monday, March 23<sup>rd</sup>, 2026, at 6:30 p.m. at city hall.

  
David B. Woods

**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2026, FISCAL 5/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	10,414.97	99,356.97	100,500.00	1,143.03
20-04-4025	RR, UTIL. & FIN INST TAX	8.41	2,964.12	3,000.00	35.88
20-04-4100	MISC RECEIPTS	.00	995.28	1,500.00	504.72
20-04-4110	RENT PROCEEDS	1,048.88	5,244.40	11,400.00	6,155.60
20-04-4135	DONATION	.00	.00	25,000.00	25,000.00
20-04-4138	INTEREST	73.36	276.88	200.00	76.88-
20-04-4167	PARK PERMIT FEES	.00	100.00	800.00	700.00
20-04-4430	GRANTS	.00	.00	.00	.00
20-04-4900	TRANSFER IN	.00	.00	40,571.00	40,571.00
	REVENUES TOTAL	11,545.62	108,937.65	182,971.00	74,033.35
	TOTAL REVENUE	11,545.62	108,937.65	182,971.00	74,033.35
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	170.89	3,000.00	2,829.11
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	400.00	2,000.00	1,600.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	1,552.11	2,000.00	447.89
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	122.06	500.00	377.94
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	199.96	700.00	500.04
20-20-6705	GAS SERVICES/HEAT	348.11	1,003.04	1,400.00	396.96
20-20-6710	ELECTRIC SERVICE	566.70	1,934.33	5,000.00	3,065.67
20-20-6805	EQUIP. REPAIR & MAINT.	.00	256.99	5,000.00	4,743.01
20-20-6810	BUILDING REPAIR & MAINT.	.00	388.45	3,000.00	2,611.55
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	14.89	1,500.00	1,485.11
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	414.30	1,615.19	800.00	815.19-
20-20-7125	BUILDING INSURANCE	.00	.00	2,400.00	2,400.00
20-20-7126	ASSESSOR'S OPERATIONS	437.60	4,422.54	4,600.00	177.46
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2026, FISCAL 5/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7135	LIABILITY INSURANCE	.00	.00	1,500.00	1,500.00
20-20-8000	INFRASTRUC. IMPROV.	.00	100.00	36,400.00	36,300.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	5,000.00	5,000.00
20-20-8750	ALLIANCE CONTRACT	8,619.13	43,334.66	104,871.00	61,536.34
	PARK EXPENSE TOTAL	10,435.83	55,515.11	182,971.00	127,455.89
	TOTAL EXPENSES	10,435.83	55,515.11	182,971.00	127,455.89
	PARK TOTAL	1,109.79	53,422.54	.00	53,422.54-
	Report Total	1,109.79	53,422.54	.00	53,422.54-