THE CITY OF
PERRYVILLE
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Brent Buerck

AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 17, 2026

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.

2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of March 3, 2026. (copy)

4. Approve financial reports for February 2026. (copy)

5. Approve Pay Estimate 2 from Horner & Shifrin Inc., relative to Task Order 2 for technical services for a Creek Dam Structure Evaluation at the Perryville Water Treatment Plant - $13,905.20. (copy)
The budget included an engineering study of the dam supporting the intake at the Water Plant. All is well and functions appropriately, but the structure is aging and staff is looking for confirmation of its lifecycle.

6. Approve renewal of engagement with Buessink, Hey, Roe & Stroder, LLC, for fiscal year 2025-26 auditing services. (copy)
The law requires the city to obtain an external audit each year. For the past several years we have used the same auditor and staff propose we continue to do so. The letter of engagement is presented for the Board's consideration and approval.

7. Approve Baer Engineering 2026-27 Fee Schedule. (copy)
Each year, Baer Engineering makes a salary adjustment based upon the City of Perryville's own adjustment to its pay plan, in this case 3.1%.

8. Approve the 2026-27 Sewer Rate Schedule. (copy)
Staff review the fee schedule each fiscal year and propose changes based on actual costs for such services. Adjustments are generally based on increased material and equipment costs or labor adjustments. The proposed rates for the upcoming fiscal year are included here and changes have been notated.

9. Approve the 2026-27 Natural Gas Rate Schedule. (copy)
See Item 8 above.

10. Approve the 2026-27 Refuse Rate Schedule. (copy)
See Item 8 above.

11. Approve the 2026-27 Fee Schedule. (copy)
See Item 8 above.

12. Approve bid specifications for the Perry Park Center Pool Building Masonry Repair Work project and authorize staff to advertise for bids. (copy)
Staff worked with our construction manager at Navigate to put together this package for masonry repairs at the park center. In addition to those caused by the tornado last year, staff observed other cracks that were naturally occurring as the building is now over 25 years old. Those items have been added here as an "add alternate" so we can get prices to consider. If favorable, staff will likely recommend we complete those repairs as well.

13. Approve the update to the Perry Park Center Theater/Theater Performance Rental Rates to allow local schools to receive 25% off performance rentals. (copy)
This suggestion was buried in the previous report provided to the Board regarding theatre/movie operations. While a reduction to rental revenue, staff believe concessions helps offset and justify this discount for our local schools. We have placed it here for official review and approval.

14. Approve the update to the Perry Park Center Gymnasium/Batting Cage/Racquetball Rental Rates to allow expedited rentals. (copy)
Normally, all rentals are handled by the full-time staff member who oversees the parks department in question. Recently there was a situation where the Perryville Youth Football teams wanted to pivot at the last minute, moving an outside practice on a Sunday afternoon inside to the Park Center. Our part-time staff, adhering to the understood policy, said this wasn't possible. The Parks Director was called and, in his administrative review of the situation, staff felt this should have been possible as the gym was open and largely unused. What you see here is a minor adjustment, allowing part-time staff to approve such rentals so long as the space is available and there is no setup required.

15. Acknowledge staff's supplemental payment requests to CHUBB Insurance related to the March 14-15, 2025, tornado event. (copy)
Staff continue to work diligently on the restoration efforts in City Park. While staff agrees with the CHUBB insurance assessment on several items, others were woefully underfunded. The documentation here has been presented to our insurance (and FEMA), along with a request for additional compensation for damages sustained during last year's tornado.

16. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Area Chamber of Commerce for Mayfest 2026 – May 6-9, 2026. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. This also includes permission to sell alcohol on the street. Note that live music will end at 11pm.

17. Approve request from Missouri's National Veterans Memorial to utilize the TG Trail for a 5K event on Saturday, July 18, 2026, 8:00 a.m. – 12:00 p.m. (copy)
This is a new event for MNVM and will feature a 5K race, hoped to both start and finish on the TG Trail but across from the MNVM campus. This is a new route and a new event so the request has no precedence and would include park staff measuring and marking the route, police officers assisting in street crossing and the fire department raising the large US flag often reserved for such events.

18. Approve request from Lutheran Family and Children's Services to reserve half of the Perry Park Center gymnasium and waive the rental fee to host a Bellies, Babies, and Beyond event – Friday, August 7, 2026, 8:00 a.m. – 3:00 p.m. (copy)
This is a growing event in the community and will be hosted for the first time at the Perry Park Center as last year's event outgrew the health department. They are asking for the donated use of ½ of the park center gym through the daytime hours to host an event designed to support new and growing families with much needed baby items.

END OF CONSENT AGENDA

19. Discussion of ETC Institute Perryville, MO Community Survey Findings Report 2025. (copy)
Although the Board has already provided a copy of these findings, City Administrator Buerck would like to take a moment and draw attention to some highlights that stood out for him.

20. Discussion of ETC Institute Perry County, MO Business Survey Findings Report 2025. (copy)
See Item 19 above.

21. Decision regarding a rezoning request from Cape Land and Development, LLC (Brandon Williams), to rezone the property of approximately 13.0 acres on Huber Road from an I-2 to R-3. (copy)
Mr. Williams has submitted his rezoning applications to P&Z for consideration at their February 25th meeting, where the Board recommended approval by a narrow margin. The Board of Aldermen held a public hearing on this same item at their previous meeting (March 3) and a subsequent study session with Mr. Williams and members of the neighborhood on March 10 at the Catalyst Center. The Board will be asked to make their decision on this item at this evening's meeting.

22. Decision regarding a rezoning request from Cape Land and Development, LLC (Brandon Williams), to rezone the property of approximately 5.8 acres on Highway 61 from an I-2 to C-2. (copy)
Similar to above, Mr. Williams has submitted his rezoning applications to P&Z for consideration at their February 25th meeting, where the Board recommended unanimous approval. The Board of Aldermen held a public hearing on this same item

at their previous meeting (March 3) with minimal comments being received. The Board will be asked to make their decision on this item at this evening's meeting.

23. Resolution 2026-20 – Adopting the Motor Vehicle Record Policy. (copy)
This has been discussed with the Board and is highly recommended, if not required, by our insurance company to ensure we can secure and maintain the most favorable rates possible.

24. Resolution 2026-21 – Entering into an agreement with Pollock Landscaping, LLC, regarding the Veteran's Memorial Field Scoreboard project - $33,831.20. (copy)
This will replace the storm damaged scoreboard structure at VMF by constructing a new scoreboard adjacent to the current one. Once the new scoreboard is constructed, the old scoreboard may be picked up by the Biehle Social Club as approved for donation by the Board at the November 4, 2025, meeting.

25. Resolution 2026-22 – Entering into a supplemental agreement #1 with Bacon Farmer Workman Engineering regarding the Alma Avenue/Rte. 51 Roundabout project. (copy)
This is a "no price adjusted change order", largely adjusting budget estimates among relevant categories.

26. Bill No. 6633 for Ordinance 6846 – Amending Title 2 of the Perryville Municipal Code by adding Chapter 2.70 relative to Public Records – <u>second reading and final passage.</u> (copy)
This suggestion comes from City Attorney Pistorio, following an MML training session, and is based on a similar ordinance from the city of Columbia, Missouri. The proposed ordinance is essentially a regurgitation of Missouri state law (610.021 RSMo) and simply points the City's ordinance to the state law and closes all records allowable under the state law as it now exists or in the future. This saves staff from having to "chase" every state law update with an update of municipal code.

27. Bill No. 6634 for Ordinance 6847 – Adopting City Budget for Fiscal Year 2026-2027. – <u>second reading and final passage.</u> (copy)

28. Bill No. 6635 for Expedited Ordinance 6848 – Accepting easement deed from Randy L. and Becky S. Camden. – <u>first and second readings and final passage.</u> (copy enclosed – may be read by title only)
The next several items relate to necessary easements the City had to acquire to complete the budgeted storm water improvements along Delaney Street. The Board will notice the easement language varies slightly among the addresses but all require restoration and/or some level of warranty for existing vegetation in the disturbed area.

29. Bill No. 6636 for Expedited Ordinance 6849 – Accepting easement deed from Ronald A. Zahner and Priscilla B. Zahner Joint Revocable Living Trust dated December 4, 2000. – <u>first and second readings and final passage.</u> (copy enclosed – may be read by title only)
See Item 28 above.

30. Bill No. 6637 for Expedited Ordinance 6850 – Accepting easement deed from Fischer-Walter Memorial Post No. 4282. – <u>first and second readings and final passage.</u> (copy enclosed – may be read by title only)
See Item 28 above.

31. Bill No. 6638 for Expedited Ordinance 6851 – Accepting easement deed from Teresea Denninger. – first and second readings and final passage. (copy enclosed – may be read by title only)
See Item 28 above.

32. Bill No. 6639 for Expedited Ordinance 6852 – Approving rezoning from Cape Land and Development, LLC (Brandon Williams), to rezone the property of approximately 13.0 acres on Huber Road from an I-2 to R-3. – first and second readings and final passage. (copy enclosed – may be read by title only)
See Item 21 above.

33. Bill No. 6640 for Expedited Ordinance 6853 – Approving rezoning request from Cape Land and Development, LLC (Brandon Williams), to rezone the property of approximately 5.8 acres on Highway 61 from an I-2 to C-2. – first and second readings and final passage. (copy enclosed – may be read by title only)
See Item 22 above.

34. Bill No. 6641 for Ordinance – Amending the City of Perryville Prohibited Parking Schedule by removing the Police Station driveway (N Jackson St.). – first reading. (copy enclosed – may be read by title only)
The Board previously took action to sell the old police department building to the Community Counseling Center. It was recently brought to our attention that we hadn't removed the "no parking signs" that are no on private property. This item will rectify that situation and remove those locations from the schedule of locations found in our prohibited parking ordinance.

35. Bill No. 6642 for Ordinance – Entering into a sidewalk improvements agreement with Missouri Highways and Transportation Commission relative to MoDOT TAP 5013(002) project. – first reading. (copy enclosed – may be read by title only)
This is among the final steps required in the prework for beginning construction of this TAP project, which is now out for bid.

36. Bill No. 6643 for Ordinance – Amending the Perryville Municipal Code Title 13, Chapter 13.12, Section 13.12.070 relative to service connection or tap – charges. – first reading. (copy enclosed – may be read by title only)
See Item 8 above.

37. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.

38. Report by City Administrator.

- Gaga Ball Pit in Feltz Street Park (copy)
- Missouri House Video Lottery Terminals (copy)
- City Insurance Renewal
- Forward Slash Quarterly Training
- Tornado Anniversary and Restoration
- Short-term Rental Regulations
- Senior Tax Credit Flyer (copy)

- T-Mobile Downtown Grant (copy)
- Downtown Banners (copy)
- Promiseland Movie Screening (copy)
- Splash Pad Resurfacing
- Airport Fuel Farm Improvements
- AWOS Repaired (copy)
- Liberty Utilities Mutual Aid Request
- Outdoor Sirens (copy)
- Controlled Burns
- April 7th Board of Aldermen Location
- City Marshal Retirement (copy)

39. Report by City Engineer.

40. Report by City Attorney.

41. Report by Chief of Police.

42. Board concerns and comments and any other non-action items.

43. Closed Session real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; contractual matter in accordance with Section 610.021(9) RSMo; and litigation matters in accordance with Section 610.021(12) RSMo.

44. Adjourn.

Attachments:

- Parks and Recreation Report (copy)
- New Business Licenses – February 2026 (copy)