

# AGENDA

## STE. GENEVIEVE PARKS & RECREATION BOARD

### JANUARY 26, 2026

### CITY HALL

### 165 S. FOURTH STREET

### 5:30 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF MEMBERS**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- December 1<sup>st</sup>, 2025

**PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

**OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

**NEW BUSINESS**

**ANY OTHER BUSINESS**

**ADJOURNMENT**

*Posted: David Woods, Front Clerk*

Meetings are available live or recorded on the SteGenTV You Tube channel:  
<https://www.youtube.com/@Stegentv>

**Ste. Genevieve Parks & Recreation Commission  
Meeting Minutes  
December 1, 2025  
5:30 p.m.  
City Hall at 165 S. Fourth St**

Meeting called order at 5:30 p.m. by Chairperson Gary Roth.

**Roll Call:** Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, John Karel, Mark Buchheit, Barbara Basler-Peterson and Samer Zoughaib.

Also Present: David Bova, Geoffrey Duvall, Corey Litterst and David Woods.

Absent: Alderperson Amie Dobbs.

**Approval of Agenda :** 1<sup>st</sup> Barbara Basler-Peterson, 2<sup>nd</sup> Shelly Schmelzle, All Ayes.

**Approval of Minutes – October 27<sup>th</sup>, 2025:** 1<sup>st</sup> Samer Zoughaib, 2<sup>nd</sup> Barbara Basler-Peterson, All Ayes.

**Public Works Report:** Geoffrey Duvall went over the written report (attached) and discussed the tree at Pere Marquette Park. Barbara Basler-Peterson inquired about placement of Christmas blow up decorations for Main Street Park.

**OLD BUSINESS**

**Master Plan - Committee Reports:**

Fundraising Committee – Barbara Basler-Peterson discussed the Ste Genevieve Friends of the City Parks now has a bank account with her and Lauren Smothers as check signatories. This will allow money raised from fund raising to gain interest in combination with the Community Foundation.

Trail Committee – David Bova reported he is waiting for the next grant enrollment period to apply for our next project.

Playground Committee – Chairperson Roth had nothing new to report.

Bathroom Committee – David Bova mentioned they are closed for the season and Main Street Park has been thoroughly cleaned.

## **NEW BUSINESS**

Chairperson Gary Roth congratulated David Bova on his new position as City Administrator. The board gave him a round of applause.

Barbara Basler-Peterson confirmed our participation in the Christmas Parade and the decorations for our wagon. The board also coordinated the hot chocolate, cookies, cups, coffee pot, table covers and firewood.

## **OTHER BUSINESS**

Mark Buchheit then discussed the anchoring down of the Christmas blow up decorations at Main Street Park.

**Adjourn** at 5:56 p.m. 1<sup>st</sup> Samer Zoughaib, 2<sup>nd</sup> Lauren Smothers, All Ayes.

Next scheduled meeting is on Monday, January 26<sup>th</sup>, 2026, at 6:30 p.m. at city hall.



David B. Woods

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	9,913.07	10,646.98	100,500.00	89,853.02
20-04-4025	RR, UTIL. & FIN INST TAX	5.84	5.84	3,000.00	2,994.16
20-04-4100	MISC RECEIPTS	995.28	995.28	1,500.00	504.72
20-04-4110	RENT PROCEEDS	1,048.88	3,146.64	11,400.00	8,253.36
20-04-4135	DONATION	.00	.00	25,000.00	25,000.00
20-04-4138	INTEREST	6.04	10.79	200.00	189.21
20-04-4167	PARK PERMIT FEES	.00	.00	800.00	800.00
20-04-4430	GRANTS	.00	.00	.00	.00
20-04-4900	TRANSFER IN	.00	.00	40,571.00	40,571.00
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REVENUES TOTAL		11,969.11	14,805.53	182,971.00	168,165.47
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TOTAL REVENUE		11,969.11	14,805.53	182,971.00	168,165.47
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	170.89	3,000.00	2,829.11
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	200.00	400.00	2,000.00	1,600.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	58.40	1,552.11	2,000.00	447.89
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	122.06	122.06	500.00	377.94
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	99.98	700.00	600.02
20-20-6705	GAS SERVICES/HEAT	179.31	326.20	1,400.00	1,073.80
20-20-6710	ELECTRIC SERVICE	332.03	1,048.27	5,000.00	3,951.73
20-20-6805	EQUIP. REPAIR & MAINT.	15.77	256.99	5,000.00	4,743.01
20-20-6810	BUILDING REPAIR & MAINT.	176.88	176.88	3,000.00	2,823.12
20-20-6812	LANDSCAPE REPAIR & MTCE.	14.89	14.89	1,500.00	1,485.11
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	148.48	148.48	800.00	651.52
20-20-7125	BUILDING INSURANCE	.00	.00	2,400.00	2,400.00
20-20-7126	ASSESSOR'S OPERATIONS	416.35	447.15	4,600.00	4,152.85
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2025, FISCAL 3/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7135	LIABILITY INSURANCE	.00	.00	1,500.00	1,500.00
20-20-8000	INFRASTRUC. IMPROV.	.00	100.00	36,400.00	36,300.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	5,000.00	5,000.00
20-20-8750	ALLIANCE CONTRACT	8,619.13	26,096.40	104,871.00	78,774.60
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	PARK EXPENSE TOTAL	10,333.29	30,960.30	182,971.00	152,010.70
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	TOTAL EXPENSES	10,333.29	30,960.30	182,971.00	152,010.70
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	PARK TOTAL	1,635.82	16,154.77-	.00	16,154.77
	=====	=====	=====	=====	=====
	Report Total	1,635.82	16,154.77-	.00	16,154.77