

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
JANUARY 26, 2026
CITY HALL
165 S. FOURTH STREET
5:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- December 1st, 2025

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Posted: David Woods, Front Clerk

Meetings are available live or recorded on the SteGenTV You Tube channel:

<https://www.youtube.com/@Stegentv>

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
December 1, 2025
5:30 p.m.
City Hall at 165 S. Fourth St

Meeting called order at 5:30 p.m. by Chairperson Gary Roth.

Roll Call: Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, John Karel, Mark Buchheit, Barbara Basler-Peterson and Samer Zoughaib.

Also Present: David Bova, Geoffrey Duvall, Corey Litterst and David Woods.

Absent: Alderperson Amie Dobbs.

Approval of Agenda : 1st Barbara Basler-Peterson, 2nd Shelly Schmelzle, All Ayes.

Approval of Minutes – October 27th, 2025: 1st Samer Zoughaib, 2nd Barbara Basler-Peterson, All Ayes.

Public Works Report: Geoffrey Duvall went over the written report (attached) and discussed the tree at Pere Marquette Park. Barbara Basler-Peterson inquired about placement of Christmas blow up decorations for Main Street Park.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Barbara Basler-Peterson discussed the Ste Genevieve Friends of the City Parks now has a bank account with her and Lauren Smothers as check signatories. This will allow money raised from fund raising to gain interest in combination with the Community Foundation.

Trail Committee – David Bova reported he is waiting for the next grant enrollment period to apply for our next project.

Playground Committee – Chairperson Roth had nothing new to report.

Bathroom Committee – David Bova mentioned they are closed for the season and Main Street Park has been thoroughly cleaned.

NEW BUSINESS

Chairperson Gary Roth congratulated David Bova on his new position as City Administrator. The board gave him a round of applause.

Barbara Basler-Peterson confirmed our participation in the Christmas Parade and the decorations for our wagon. The board also coordinated the hot chocolate, cookies, cups, coffee pot, table covers and firewood.

OTHER BUSINESS

Mark Buchheit then discussed the anchoring down of the Christmas blow up decorations at Main Street Park.

Adjourn at 5:56 p.m. 1st Samer Zoughaib, 2nd Lauren Smothers, All Ayes.

Next scheduled meeting is on Monday, January 26th, 2026, at 6:30 p.m. at city hall.

A handwritten signature in black ink, appearing to read 'David B. Woods', is written over a horizontal line.

David B. Woods

REVENUE & EXPENSE REPORT

CALENDAR 12/2025, FISCAL 3/2026

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	9,913.07	10,646.98	100,500.00	89,853.02
20-04-4025	RR, UTIL. & FIN INST TAX	5.84	5.84	3,000.00	2,994.16
20-04-4100	MISC RECEIPTS	995.28	995.28	1,500.00	504.72
20-04-4110	RENT PROCEEDS	1,048.88	3,146.64	11,400.00	8,253.36
20-04-4135	DONATION	.00	.00	25,000.00	25,000.00
20-04-4138	INTEREST	6.04	10.79	200.00	189.21
20-04-4167	PARK PERMIT FEES	.00	.00	800.00	800.00
20-04-4430	GRANTS	.00	.00	.00	.00
20-04-4900	TRANSFER IN	.00	.00	40,571.00	40,571.00
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	REVENUES TOTAL	11,969.11	14,805.53	182,971.00	168,165.47
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	TOTAL REVENUE	11,969.11	14,805.53	182,971.00	168,165.47
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	170.89	3,000.00	2,829.11
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	200.00	400.00	2,000.00	1,600.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	58.40	1,552.11	2,000.00	447.89
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	122.06	122.06	500.00	377.94
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	99.98	700.00	600.02
20-20-6705	GAS SERVICES/HEAT	179.31	326.20	1,400.00	1,073.80
20-20-6710	ELECTRIC SERVICE	332.03	1,048.27	5,000.00	3,951.73
20-20-6805	EQUIP. REPAIR & MAINT.	15.77	256.99	5,000.00	4,743.01
20-20-6810	BUILDING REPAIR & MAINT.	176.88	176.88	3,000.00	2,823.12
20-20-6812	LANDSCAPE REPAIR & MTCE.	14.89	14.89	1,500.00	1,485.11
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	148.48	148.48	800.00	651.52
20-20-7125	BUILDING INSURANCE	.00	.00	2,400.00	2,400.00
20-20-7126	ASSESSOR'S OPERATIONS	416.35	447.15	4,600.00	4,152.85
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00

REVENUE & EXPENSE REPORT
CALENDAR 12/2025, FISCAL 3/2026

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7135	LIABILITY INSURANCE	.00	.00	1,500.00	1,500.00
20-20-8000	INFRASTRUC. IMPROV.	.00	100.00	36,400.00	36,300.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	5,000.00	5,000.00
20-20-8750	ALLIANCE CONTRACT	8,619.13	26,096.40	104,871.00	78,774.60
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	PARK EXPENSE TOTAL	10,333.29	30,960.30	182,971.00	152,010.70
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	TOTAL EXPENSES	10,333.29	30,960.30	182,971.00	152,010.70
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	PARK TOTAL	1,635.82	16,154.77-	.00	16,154.77
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	Report Total	1,635.82	16,154.77-	.00	16,154.77