



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, NOVEMBER 18, 2025**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. New Employee Introduction –
 - Stacy Buerck – Records Clerk

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of November 4, 2025. (copy)
5. Approve financial reports for October 2025. (copy)
6. Approve Invoice from Perry County relative to Perry County Justice Center Final Construction Contribution - \$294,700.68. (copy)
This is the contractual payment for the Justice Center buildout. It was split equally between the City and County and staff has confirmed it mirrors the items in the original contract.
7. Approve Invoice from Perry County relative to MAN Fiber Service Costs (Airspring) - \$24,393.40. (copy)
This is for internet services for the MAN, split equally between the City and County for internet services.

8. Approve payment to D Properties, LLC, relative to the Financial Reimbursement for a New Construction to Builder program for a multi-family development at 30 Zeno Street - \$24,000.00. (copy)
This was an application for the City's Building Reimbursement Program. In this case, the Builder installed sewer and water utilities for twelve units. Staff has elected to start putting each contractual payout on the agenda for ease of finding the records in the future.
9. Approve the Perry County EDA 2026 budget. (copy)
The EDA budget has been reviewed and approved by the EDA Board and is being presented to both the City of Perryville and Perry County. This budget includes COLA adjustment equal to that provided to City and County employees.
10. Approve proposal from Garland Company, Inc. for temporary repairs to Parks Department S61 Maintenance Buildings 1 and 3 roofs - \$3,627.00. (copy)
This is considered a temporary fix but will secure the Parks Department South 61 maintenance buildings so staff can resume improvements to the inside of the buildings, while we wait for permanent exterior repairs. Our Construction Manager with Navigate has reviewed this pricing and found it reasonable.
11. Review and reject all bids received for gasoline and diesel fuel. (copy)
This would have been for a new five-year contract to provide fuel for all City vehicles and equipment. This requires a 24/7 gas station within City limits and also includes delivery to those places where we have on-site tanks (i.e. airport for tractor, public works & sewer plant).

Instead, staff propose utilizing a gas card program. This will assign a gas card to each vehicle that will be used to purchase gas, regardless of location. It will allow for better record keeping as purchases made out of town are currently done using the city credit card. This will allow for better flexibility in service locations and provide better record keeping.
12. Review and reject all bids received for propane gas. (copy)
Although three potential bids were received, staff recommends rejecting all bids. Several years ago, the city purchased our propane tanks. This was done with the intention of moving away from a single provider, bid every five years. Instead, staff will now secure quotes each time a tank needs to be filled and the lowest quote at that time will get the business. Staff regret having started this process but now would like to correct our course as described above.
13. Authorize staff to register for the WEX Fuel Card program. (copy)
See item 11 above.
14. Accept Police Department's plan for Critical Incident Stress Management. (copy)
This was discussed during the Police Department's update at the last meeting. Upon Board approval, this plan for mental health screening and services as required by law will become part of next year's budget, where it will remain in effect for the foreseeable future.

15. Review and accept traffic study for a child-at-play sign along Richele Street. (copy)
This request was received via the online “report a concern” system and the Police Department has completed their review and recommend a child-at-play sign along Sandstone Road and to relocate the current speed limit sign along Sandstone Road to accommodate the child-at-play sign placement.
16. Approve updated Perryville Board of Adjustments Findings-Decisions form. (copy)
This is just a courtesy notification for the Board as staff continue to tweak the value and usefulness of our reporting forms. The form will be placed into use immediately upon Board approval.
17. Approve updated Request for Qualifications for City-wide Fire & Intrusion Alarm Systems Services. (copy)
The City currently has three buildings (City Hall, Water Plant, & Park Center) that have some combination of fire and security alarms, but there are also a couple other buildings staff sees potential benefits in having an alarm system. Additionally, there are currently multiple providers among City Departments for these services, which makes billing more difficult than necessary. This request is being timed in such a way that, going forward, all services will be placed with a single vendor for an initial 5-year term (with a mutually agreed upon option for another 5 years). NOTE: This RFQ was approved by the Board verbally at the last meeting, but staff wanted it on the agenda for posterity’s sake.

END OF CONSENT AGENDA

18. Resolution 2025-79 – Entering into an agreement with Mike Light Cement Finishing, Inc., regarding the Perryville Blvd. Shared Use Path Phase IV MoDOT TAP 9900(148) project. (copy)
This is for the Miget Trail portion of the PATH project and will be an 80/20 cost-share project with MoDOT through their TAP program.
19. Bill No. 6597 for Ordinance 6810 - Calling for General Election – second reading and final passage. (copy)
This annual process sets the stage for April’s municipal elections which will include Mayor, City Marshal, and three aldermanic seats: Ward 1 – Deanna Kline; Ward 2 – Curt Buerck; and Ward 3 – Clint Rice. Note that this year’s filing period begins on December 9th and concludes on December 30th.
20. Bill No. 6598 for Ordinance 6811 – Entering into an airport infrastructure grant agreement with Missouri Highways and Transportation Commission relative to Project No. 25-063A-1 Terminal Area Fence at the Perryville Regional Airport – second reading and final passage. (copy)
This agreement is required to finalize the state block grant of \$142,326 (95%) for the terminal area fence project. The city is responsible for the remaining \$7,492 (5%).
21. Bill No. 6599 for Ordinance 6812 – Accepting easement deed from Trent and Holly Elder of 905 Blackberry Lane – second reading and final passage. (copy)
This easement relates to storm water drainage and is expected to address problems previously shared with the Board in the vicinity of the Barbara Breig residence.

22. Bill No. 6600 for Ordinance 6813 – Accepting easement deed from Madelyn H. Kueker of 901 Crestview Lane – second reading and final passage. (copy)
See item 21 above.
23. Bill No. 6601 for Ordinance 6814 – Amending Title 10, Chapter 10.20, Section 10.20.140 of the Perryville Municipal Code relating to the Parking Fine Schedule – second reading and final passage. (copy)
As was previously discussed, this will increase the penalty for parking tickets from the current \$10 that seems to have been in place since the late 1990's to \$50 for the first offense and \$100 for the next.
24. Bill No. 6602 for Ordinance 6815 – Amending the City of Perryville Prohibited Parking Schedule by adding Magnolia Street – second reading and final passage. (copy)
This will make official the Police Department's recommendation for limited parking at the corner of Magnolia Street and West North Street discussed at the previous meeting.
25. Bill No. 6603 for Ordinance 6816 – Amending Title 8, Chapter 8.20, Section 8.20.150 of the Perryville Municipal Code relating to Nuisance Abatement – second reading and final passage. (copy)
Staff has noticed more than one property owner (not generally local) that seem content to let city staff identify when their property needs to be mowed, coordinate its mowing, and receive an invoice for the services. This proposed amendment simply adds an administrative fee of 25% when that occurs to offset the administrative time and investment made by staff.
26. Bill No. 6604 for Ordinance 6817 – Amending Title 5 of the Perryville Municipal Code by adding Chapter 5.46 relating to Gasoline Service Stations – second reading and final passage. (copy)
This relates to the approval of the new zoning code, which is being presented and adopted (after review) in sections.
27. Bill No. 6605 for Ordinance 6818 – Amending the Perryville Municipal Code by adding Title 18 relating to Signs – second reading and final passage. (copy)
See item 26 above.
28. Bill No. 6606 for Ordinance 6819 – Amending the Perryville Municipal Code by adding Chapter 5.44 relating to Marijuana Production and Sales – second reading and final passage. (copy)
See item 26 above.
29. Bill No. 6607 for Ordinance 6820 – Amending Title 15, Chapter 15.20 of the Perryville Municipal Code relating to Solar Systems – second reading and final passage. (copy)
See item 26 above.
30. Bill No. 6608 for Ordinance – Amending Title 16 of the Perryville Municipal Code relating to Subdivisions. – first reading. (copy enclosed – may be read by title only)
See item 26 above.

31. Bill No. 6609 for Ordinance – Amending Title 17 of the Perryville Municipal Code relating to Zoning. – first reading. (copy enclosed – may be read by title only)
See item 26 above.
32. Bill No. 6610 for Ordinance – Amending Title 2, Chapter 2.72, Section 2.72.110 of the Perryville Municipal Code relating to Planning and Zoning Commission Meetings – first reading. (copy enclosed – may be read by title only)
This is meant to help ensure a quorum for meetings and allows a limited number of attendees to participate electronically. After recent discussions with staff and the Board, similar language is recommended for both the Board of Adjustments and the Planning and Zoning Commission.
33. Bill No. 6611 for Ordinance – Accepting a utility easement from Perry County, Missouri. – first reading. (copy enclosed – may be read by title only)
This easement is for the Big Springs Lift Station and will allow the City to increase the fencing perimeter to securely install a new generator.
34. Bill No. 6612 for Ordinance – Approving General Pay Plan 2026-27 – first reading. (copy enclosed – may be read by title only)
The general pay plan is now presented here for official approval before it goes into effect with the upcoming fiscal year including the 3.1% COLA.
35. Bill No. 6613 for Ordinance – Amending the City of Perryville Prohibited Parking Schedule by amending Magnolia Street – first reading. (copy enclosed – may be read by title only)
Mr. Kelley requested parking be restricted around his garage driveway several years ago. As parking has improved in the area recently, he has offered to reduce his request. After consulting with Mr. Kelley, the Police Department has provided specific measurements for the updated ordinance.
36. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
 - Economic Development:
 - Updated Industrial Park Site Brochure. (copy)
37. Report by City Administrator.
 - District #32 Cross Country Trail Map (copy)
 - Lead Service Line Inventory Annual Letters
 - Forward Slash New Remote Office Announcement (copy)
 - Rental Registration IworQ Software
 - Visit by Japanese Consulate General – Tuesday, December 2, 2025, at 3:00 p.m.
 - Board Appreciation Dinner – Friday, February 13, 2026, at Robinson Event Center
 - MML Legislative Conference 2026: February 17-18, 2026 (link)
 - Article: Thinner Concrete Pavements Show Strength at Smaller Airports (copy)
 - Article: St. Louis Apartment Project is Dead. Unpredictable Tax Breaks are to Blame (copy)
 - Article: Developer Drops \$120 Million Apartment Project Along Kingshighway (copy)
38. Report by City Engineer.

39. Report by City Attorney.
40. Report by Chief of Police.
41. Board concerns and comments and any other non-action items.
42. Closed Session to discuss personnel matters in accordance with Section 610.021(3) RSMo; contractual matter in accordance with Section 610.021(9) RSMo; and litigation matters in accordance with Section 610.021(12) RSMo.
43. Adjourn.

Attachments:

- New Business Licenses – October 2025 (copy)
- Ticket Report – October 2025 (copy)
- Parks & Recreation Report (copy)
- Community Calendar – December 2025 (copy)