

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
NOVEMBER 24, 2025
CITY HALL
165 S. FOURTH STREET
6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- October 27th, 2025

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Posted: David Woods, Front Clerk

Meetings are available live or recorded on the SteGenTV You Tube channel:

<https://www.youtube.com/@Stegentv>

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
October 27, 2025
6:30 p.m.
City Hall at 165 S. Fourth St

Meeting called order at 6:32 p.m. by Chairperson Gary Roth.

Roll Call: Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, John Karel, Mark Buchheit, Barbara Basler-Peterson and Samer Zoughaib.

Also Present: David Bova, Aaron Smith, Josh Wright, Geoffrey Duvall, and David Woods.

Absent: Alderperson Amie Dobbs.

Approval of Agenda : 1st Mark Buchheit, 2nd Barbara Basler-Peterson, All Ayes.

Approval of Minutes – September 22nd, 2025: 1st Shelly Schmelzle, 2nd Barbara Basler-Peterson, All Ayes.

Public Works Report: Geoffrey Duvall went over the written report (attached). Duvall asked about the colors of the pavilions, and it was previously decided to match the bathrooms and benches.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Barbara Basler-Peterson discussed not resurrecting the Ste Genevieve Friends of the Parks that was established in 2018 but creating a new organization called the Ste Genevieve Friends of the City Parks. She has established a website stegenfriendsofthecityparks@gmail.com. The cost to become a 501 (c) (3) is approximately \$300. Basler-Peterson has a first draft of bylaws required to establish the organization. It was discussed to allow county residents to be governing board members of the new organization and to also allow for fund approval at non-regular monthly meetings.

Basler-Peterson then discussed working on the flyer and doing fundraising for the Light Up The Park event. David Bova mentioned that hayrides are covered by our insurance if the vehicles are legal, the trailers are inspected and the drivers properly licensed.

Trail Committee – David Bova reported Cochran Engineering has the proposal to expand the trail down to the old tennis court and to the sidewalk along Little Rock. There would also be an offshoot to the restroom and will be ADA compliant. Bova will apply for a grant for assistance with the project.

Playground Committee – Chairperson Roth reported that Kendra finished the final inspection of the new playground equipment, and all has passed.

Bathroom Committee – David Bova had nothing to report.

NEW BUSINESS

Tourism Marketing Director Aaron Smith spoke about the donation proposal for the sculpture (of a tricycle) created by the deceased Brother Mel Meyer. Smith mentioned that it would give us a Kirkwood / Webster Groves connection and perhaps increase tourism.

Josh Wright then spoke about the history of Ste Genevieve cycling. The first bike club in the US was the St Louis Track Club who would ride from St Louis to Ste Genevieve. Ste Genevieve also hosts the Gravel Classic every April, The hospital has a race every September. We have hosted the Missouri Road Race four times, and the Tour of Missouri started here in Ste Genevieve.

The board then discussed the liability issues of inviting people to climb a piece of art like a piece of playground equipment. Depending on the height of the drop will determine the size of the fall zone and the depth of the shock absorbent fall material. The board is open to the idea of art in the park, but the size of this sculpture may be too large for Main Street Park. The board even discussed an accompanying plaque honoring Brother Mel Meyer and the significance of cycling history to our town. Josh Wright discussed the importance of the location of Main Street because this is where the races start and he may have to place it on private property to keep it in that area.

OTHER BUSINESS

The board discussed that our new insurance carrier will not allow us to have toddler swings on the same frames as belt swings. The toddler swings have been removed but now lack a frame to be installed. Barbara Basler-Peterson made a motion to procure a frame for the toddler swing. Mark Buchheit seconded the motion. All aye on a voice vote. Motion carried.

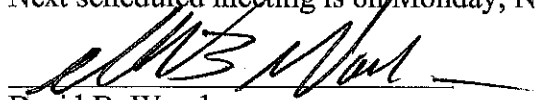
Chairperson Roth discussed having shelves installed in the utility room at Main Street Park to store decorations. Roth also discussed access to the utility and park house. Roth then reported that Melanie Donze approached him about weeding the flower bed around the flagpole. The board would like her to attend a meeting to educate that those plants are native varieties and may need some maintenance but not removal. Roth then discussed the notes of lessons learned from the pumpkin glow. We need to block the street, get a fire pit for Smores, get more pumpkins (ran out twice, 75 total), more photo opportunity space and add some live music. Lauren Smothers mentioned if it gets any larger it may have to be moved to a larger venue. Samer Zoughaib mentioned a donation jar would be good way to get some seed money for next years event.

Barbara Basler-Peterson asked about our inventory of holiday blow-up decorations for the park holiday events.

The board returned to the subject of the sculpture at Main Street Park and came to a consensus that if Pompas grass was removed there would be room for the sculpture and appropriate fall zone.

Adjourn at 7:50 p.m. 1st Samer Zoughaib, 2nd Mark Buchheit, All Ayes.

Next scheduled meeting is on Monday, November 24th, 2025, at 6:30 p.m. at city hall.



David B. Woods

REVENUE & EXPENSE REPORT

CALENDAR 10/2025, FISCAL 1/2026

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	423.31	423.31	100,500.00	100,076.69
20-04-4025	RR, UTIL. & FIN INST TAX	.00	.00	3,000.00	3,000.00
20-04-4100	MISC RECEIPTS	.00	.00	1,500.00	1,500.00
20-04-4110	RENT PROCEEDS	1,048.88	1,048.88	11,400.00	10,351.12
20-04-4135	DONATION	.00	.00	25,000.00	25,000.00
20-04-4138	INTEREST	3.50	3.50	200.00	196.50
20-04-4167	PARK PERMIT FEES	.00	.00	800.00	800.00
20-04-4430	GRANTS	.00	.00	.00	.00
20-04-4900	TRANSFER IN	.00	.00	40,571.00	40,571.00
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	REVENUES TOTAL	1,475.69	1,475.69	182,971.00	181,495.31
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	TOTAL REVENUE	1,475.69	1,475.69	182,971.00	181,495.31

PARK EXPENSE DEPT

20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	500.00	500.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	.00	.00	700.00	700.00
20-20-6705	GAS SERVICES/HEAT	59.34	59.34	1,400.00	1,340.66
20-20-6710	ELECTRIC SERVICE	363.56	363.56	5,000.00	4,636.44
20-20-6805	EQUIP. REPAIR & MAINT.	180.69	180.69	5,000.00	4,819.31
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	3,000.00	3,000.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-7060	SPECIAL SERVICES	200.00	200.00	.00	200.00-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	.00	800.00	800.00
20-20-7125	BUILDING INSURANCE	.00	.00	2,400.00	2,400.00
20-20-7126	ASSESSOR'S OPERATIONS	17.76	17.76	4,600.00	4,582.24
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00

REVENUE & EXPENSE REPORT

CALENDAR 10/2025, FISCAL 1/2026

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7135	LIABILITY INSURANCE	.00	.00	1,500.00	1,500.00
20-20-8000	INFRASTRUC.-IMPROV.	100.00	100.00	36,400.00	36,300.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	5,000.00	5,000.00
20-20-8750	ALLIANCE CONTRACT	8,858.14	8,858.14	104,871.00	96,012.86
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	PARK EXPENSE TOTAL	9,779.49	9,779.49	182,971.00	173,191.51
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	TOTAL EXPENSES	9,779.49	9,779.49	182,971.00	173,191.51
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	PARK TOTAL	8,303.80-	8,303.80-	.00	8,303.80
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	Report Total	8,303.80-	8,303.80-	.00	8,303.80