

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
OCTOBER 27, 2025
CITY HALL
165 S. FOURTH STREET
6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- September 22nd, 2025

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Posted: David Woods, Front Clerk

Meetings are available live or recorded on the SteGenTV You Tube channel:

<https://www.youtube.com/@Stegentv>

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
September 22, 2025
6:30 p.m.
City Hall at 165 S. Fourth St

Meeting called order at 6:30 p.m. by Chairperson Gary Roth.

Roll Call: Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, John Karel, Barbara Basler-Peterson, and Alderperson Amie Dobbs.

Also Present: David Bova, and David Woods.

Absent: Mark Buchheit, and Samer Zoughaib.

Approval of Agenda : 1st Barbara Basler-Peterson, 2nd Shelly Schmelzle, All Ayes.

Approval of Minutes – August 25th, 2025: John Karel mentioned that his last name is misspelled in the Public Works Report prepared by Alliance Water. 1st Shelly Schmelzle, 2nd Lauren Smothers, All Ayes.

Public Works Report: David Bova reported for Corey Litterst: He received a quote to have the large cottonwood tree at Dave Pinkley Memorial Park removed and a new tree planted. Bova stated that our insurance carrier will not let us use contractors that do not have workers compensation, and this limits the pool of bidding candidates. K & J Landscaping bid \$4,750. The board thought this was too expensive and inquired about doing the tree disposal ourselves. Bova will seek a revised bid. Bova also reported that the trail pavers and pond pump are in and waiting for installation opportunities. Bova also ordered two more benches as instructed by the board.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Barbara Basler-Peterson discussed reviving the Ste Genevieve Friends of the Park that was established in 2018. This would allow us to direct funds to the Ste Genevieve County Community Foundation rather than to the city. We have a current balance of \$5,861.46 in that account. Basler-Peterson wrote bylaws to accompany the application to reinstate the organization. The cost is \$145 for the application and late fees. Chairperson Roth said there is \$86 in the hayride fund and Lauren Smothers pledged the remainder with her own money. We must also create a governing board. Basler-Peterson suggested a five-member board with the Park Board having two members, the Community Foundation at least one member and at least one member from the community. The bylaws should be very clear that all purchases from funds that are raised must be approved by the park board. The Ste Genevieve Friends of the Park will allow us many more grant opportunities. The board thanked Barbara Basler-Peterson for the massive amount of work in bringing this project forward.

Basler-Peterson also presented an application for a Christmas Light House Display Competition application. This is for a decorating contest with a \$10 entry fee and three categories of displays. Each winner shall be awarded a \$50 prize. Any city resident can participate.

Barbara Basler-Peterson also presented a Light Up Pere Marquette Park event. There will be 20' x 20' sections of park along Mathews Drive and KSGM Drive for Family memorials or Downtown Merchant promotions. The cost is \$25, and flyers will be created and sent out by the end of next week. Basler-Peterson also will be opening a bank account at Bloomsdale Bank to deposit funds for the Ste Genevieve Friends of the Park and will be accepting Venmo.

Trail Committee – David Bova reported that he will have Cochran Engineering come up with cost figures to expand the trail down to the old tennis court and to the sidewalk along Little Rock. There would also be an offshoot to the restroom and will be ADA compliant. The pavers will be installed at Valle Springs Trail in October.

Playground Committee – Chairperson Roth reported that Kendra did the final walk through and had no issues to report.

Bathroom Committee – David Bova had nothing to report.

Splash Pad – Chairperson Gary Roth met with the Rotary Club, a company representative and the health department and discovered that there are no health regulations regarding splash pads and no pool operator's license is required. Bob Kluender and the operators in Perryville recommend a recirculating system. Alderperson Amy Dobbs asked about the cost differences in the locations previously discussed. Roth tabled the issue until he can get cost quotes for both the Pere Marquette Park and the Khoury League Field locations to compare.

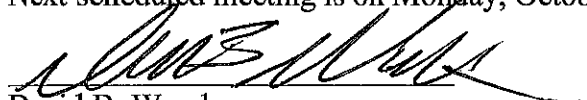
NEW BUSINESS

David Bova handed out information on a sculpture procured by Josh Wright of the deceased Brother Mel Meyer. He would like to donate it to the parks department for placement at Main Street Park. The board discussed the size of the sculpture may prohibit its placement at that park, but it would be welcome at other larger parks in Ste Genevieve. The board tabled further discussion until Josh Wright could be present.

Gary Roth discussed the Storybook Walk that was planned as part of the trail. Now that the trail is being completed, the price for 12 stations with shipping is \$3,270.92. Barbara Basler-Peterson made a motion to approve the purchase. Lauren Smothers seconded the motion. Roll Call vote: Shelly Schmelzle (Aye), Lauren Smothers (Aye), John Karel (Aye), Barbara Basler-Peterson (Aye), and Gary Roth (Aye). Motion carried.

OTHER BUSINESS

Adjourn at 7:40 p.m. 1st Barbara Basler-Peterson, 2nd Lauren Smothers, All Ayes.
Next scheduled meeting is on Monday, October 27th, 2025, at 6:30 p.m. at city hall.


David B. Woods

REVENUE & EXPENSE REPORT

CALENDAR 9/2025, FISCAL 12/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	213.96	100,423.21	96,000.00	4,423.21-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	2,931.73	3,000.00	68.27
20-04-4100	MISC RECEIPTS	.00	2,232.90	1,500.00	732.90-
20-04-4110	RENT PROCEEDS	1,048.88	12,442.57	11,400.00	1,042.57-
20-04-4135	DONATION	.00	.00	.00	.00
20-04-4138	INTEREST	.37	511.64	100.00	411.64-
20-04-4167	PARK PERMIT FEES	50.00	1,275.00	250.00	1,025.00-
20-04-4430	GRANTS	.00	38,999.17	.00	38,999.17-
20-04-4900	TRANSFER IN	37,867.00	37,867.00	37,867.00	.00
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	REVENUES TOTAL	39,180.21	196,683.22	150,117.00	46,566.22-
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	TOTAL REVENUE	39,180.21	196,683.22	150,117.00	46,566.22-
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	2,396.68	3,000.00	603.32
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	300.00	2,000.00	1,700.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	1,537.39	2,270.93	2,000.00	270.93-
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	100.00	948.37	500.00	448.37-
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	99.98	599.88	700.00	100.12
20-20-6705	GAS SERVICES/HEAT	61.64	1,191.61	1,400.00	208.39
20-20-6710	ELECTRIC SERVICE	438.65	4,927.30	5,000.00	72.70
20-20-6805	EQUIP. REPAIR & MAINT.	997.97	2,373.96	6,000.00	3,626.04
20-20-6810	BUILDING REPAIR & MAINT.	.00	1,016.77	1,500.00	483.23
20-20-6812	LANDSCAPE REPAIR & MTCE.	1,935.37	2,442.40	1,500.00	942.40-
20-20-7060	SPECIAL SERVICES	.00	200.00	.00	200.00-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	692.21	800.00	107.79
20-20-7125	BUILDING INSURANCE	.00	2,275.00	2,900.00	625.00
20-20-7126	ASSESSOR'S OPERATIONS	9.02	4,488.61	4,500.00	11.39
20-20-7130	VEHICLE INSURANCE	.00	1,175.00	1,200.00	25.00

REVENUE & EXPENSE REPORT

CALENDAR 9/2025, FISCAL 12/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7135	LIABILITY INSURANCE	.00	1,425.00	2,200.00	775.00
20-20-8000	INFRASTRUC. IMPROV.	.00	79,383.66	80,000.00	616.34
20-20-8040	LANDSCAPING/IMPROVEMENTS	5,963.41	11,837.30	30,000.00	18,162.70
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	.00	.00
20-20-8750	ALLIANCE CONTRACT	8,380.12	100,899.36	100,817.00	82.36-
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	PARK EXPENSE TOTAL	19,523.55	220,844.04	248,117.00	27,272.96
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	TOTAL EXPENSES	19,523.55	220,844.04	248,117.00	27,272.96
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	PARK TOTAL	19,656.66	24,160.82-	98,000.00-	73,839.18-
		=====	=====	=====	=====
	Report Total	19,656.66	24,160.82-	98,000.00-	73,839.18-