

Ste. Genevieve County Commission Minutes

MONDAY, JUNE 30, 2025

23RD Day of the April Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Ranyd Ruzicka, Associate Commissioners Mark Marberry and Cory Ford along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JUNE 26, 2025 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER FORD SECONDED THE MOTION. ALL IN FAVOR. MOTION PASSED.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items provided:

- *Hager Road – R&B Department notified of 'weeds that need to be 'cut'.
- *Salem School Road – Local constituent upset about rock; Mr. Schmieder noted that this was the only rock they were able to obtain.
- *No additional progress at this time on Brushy Creek Road.
- *It should be noted that AT&T has not responded to the 'County' regarding cable that was 'cut' on Brushy Creek Road. The 'County' has notified AT&T; as details become available, said detail to be provided.
- *Mowing/Grading being completed by R&B Department.
- *R&B Department assisting @ Fairgrounds as well as 'Hauling Glass' for Recycling Center.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Emergency Closed Session' Meeting at 8:41 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

A 'Motion' was made by Commissioner Ford to 'Exit' the 'Emergency Closed Session' Meeting at 8:52 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Ford – Aye. Commissioner Marberry – Aye.

Mr. Donald Truska along w/Mr. Tom Benz, local constituents that reside in 'western' portion of the 'County' appeared before the Commission to question status of SB190. The Commission explained that Ste. Genevieve County has not 'finalized' application process for our 'County' nor has 'Ordinance' been adopted yet. Explanation provided that 'base year' for process will be '2025. Linda Wagner, Assessor, also appeared to 'better explain' reassessment year as well as the Memorandum of Understanding that was 'issued' to Assessor noting that 'properties' were under-valued for our 'County'; in order to fall within guidelines established by State Tax Commission, values were increased for compliance standards.

Janet Braun appeared on behalf of the University of MO Extension/4-H Council to provide the following updates:

- *4-H 'Show Barn' Renovation Project completed.

- *Three (3) Large Fans obtained; Mrs. Braun noted that they are working , 'Great!'

- *P.A. System purchased and is working between the (2) Barns.

- *Expense Report provided reflecting the 'Total Cost' for Project @ \$34,486.43 acknowledging 'Funding Received with substantial donations from Farmer's Table/Livestock Club Raffle/Swine Club Donation/MO 4-H Foundation/Brockmiller Construction/First State Community Bank/MLC/Farmington Regional Stockyard/etc. Project was 'COMBINED,GROUP' EFFORT.

- *Mrs. Braun also reviewed 'SNAP-Ed-Supplemental Nutrition Assistance Program-Education' Program and discussed ramifications as program is scheduled for 'Budget Cuts'. (Copy of 'Update' from Mrs. Braun attached to Commission Record Supplement for this Date.)

- *Farmer's Table 'Event' scheduled for September 12th.

- *Mrs. Braun also asked that the 'Commission' consider assistance with 'Bleachers' for the Show Barn' as 'rental' of Bleachers is expense of \$4,000 annually. Prospect of 'Grant Funding' being researched.

Sheriff Stolzer appeared before the Commission as 'Expansion' is necessary and 'Emergency' in 'Nature' to meet the capacity needs of jail. As a result, legal counsel for Ste. Genevieve County contacted; it has been noted that 'immediate expansion of housing units for compliance purposes' necessary. As a result, urgent need for expansion overcomes the immediate need for formal bidding process under said circumstances. The 'County' to be working with 'Brockmiller Construction as it pertains to the same. Formal 'Agreement' to be on record in Office of County Clerk. As a result of the above detailed information, the following addressed:

- *Commissioner Ford made a 'Motion' to approve the purchase of 'Beds' for new cell block being built for 'Total Cost' of \$22,947.81 from vendor, Bob Barker, with funding to be allocated from 'Capital Improvement Funds'. Sheriff Stolzer utilizing services through 'Bob Barker' in effort to keep 'Bunks' the same throughout their facility (Sole Source Provider) as this is vendor that they have purchased from previously; Everything to remain 'uniform'. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Purchase Requisition No. 25-0014 along w/'Letter of Justification' attached to Commission Record Supplement for this Date.)

- *Commissioner Marberry made a 'Motion' to approve the purchase of a 'Total' of three (3) 8-Person Picnic Tables to be utilized for new 'cell block' being constructed for a "Total Cost" of \$11,878.50 through vendor, Claborn Manufacturing Company with funding to be allocated through 'Capital Improvement Fund'. Sheriff utilizing services through 'Claborn Manufacturing' in effort to keep Picnic Tables the same (Sole Source Provider) as this is company that has supplied 'Tables' in the past. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. (Purchase Requisition No. 25-00110 along w/'Letter of Justification' attached to Commission Record Supplement for this Date.)

*Commissioner Ford made a 'Motion' to approve the purchase of 'Ultimate Gas Restaurant Range' to be utilized for necessary services in effort to provide needs for new 'cell block' being constructed with "Total Cost" at an amount of \$8,679.00 through vendor, Session Fixtures' with funding to be allocated through 'Capital Improvement Fund'. Sheriff utilizing services through 'Session Fixtures' in effort to have cohesive compatibility with ALL stoves @ facility; thus making vendor (Sole Source Provider). Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Purchase Requisition No. 25-0012 along w/'Letter of Justification' attached to Commission Record Supplement for this Date.)

*Commissioner Marberry made a 'Motion' to approve the purchase of a 'Total' of (30) Bunks (Boats) -Stackables' which are necessary for urgent needs for new 'cell block' being constructed @ 'Cost' of \$10,046.70 through vendor, Bob Barker with funding to be allocated through 'Inmate Security Fund'. Sheriff utilizing services through 'Bob Barker' to keep all 'bedding' uniform in nature in effort to meet applicable standards; thus, vendor considered 'Sole Source Provider' in this 'Emergency Situation'. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. (Purchase Requisition No. 25-0015 along w/'Letter of Justification' attached to Commission Record Supplement for this Date.)

Sheriff Stolzer appeared before the Commission to review need to replace 'old fleet vehicle'. After careful review and consideration, Commissioner Marberry made a 'Motion' to approve Purchase Requisition No. 25-0013 to purchase '2025 Chevrolet Tahoe through vendor on 'State Bid List', Jim Butler Chevrolet (Linn, MO) working in accordance w/Barley Automotive @ a "Total Cost" of \$54,892.00 noting that funding to be allocated through 'Federal Forfeiture Fund'. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. (Copy of said Purchase Requisition attached to Commission Record Supplement for this Date.)

Lisa Marschel, Collector, appeared before the Commission to review 'Jaguar' WebRemit Service Agreement that would be utilized by her office in which said office would work directly with MRV Banks to facilitate the same. Initial payments would be allocated through Collector's "TMF" Fund. Mrs. Marschel provided the following regarding the same:

- *Review has been completed with other Collector's Offices throughout the 'State'.

- *Payment along w/'Payment Coupons' generated through the system with 'Program' posting to 'Taxpayer System' that is compatible with 'County' Accounting Software and 'no additional charge' from software vendor to include 'End of Day' Balancing.

- *In addition, Mrs. Marschel also presented 'update' that would allow for printing of 'On-Line' Payments; Cost to be approximately \$1,200 annually.

- *Updated information to be located on 'Collector's' website.

Report provided from Ste. Genevieve County Fair Board Meeting:

- *Fair Board Meeting obtaining 'updated insurance information' for this year's fair.

- *Fair Board wanted to note 'Thanks' to Sandy Puhse who will be handling 'Open Exhibits' for this year's fair.

*As it relates to Performing Arts, Fair Board noted that Allie Wolk, local high school student was 7th in nation in recent performance; Congratulations to ALLIE!!!!

*Volunteers Needed for Fair!

*Commissioner Ford advised that 'Blocks' need to be removed @ Fairgrounds, which need to be moved with 'Backhoe'. Commissioner Ford noted that 'assistance' to be requested from Special Road District.

*Fire Extinguisher inspection completed @ Fairgrounds.

*Ste. Genevieve County Fair to be held on 11th, 12th, and 13th of July.

Mr. Brad Arnold, Community Center Director, appeared before the Commission to provide report for today's meeting. Following were 'Items of Importance' provided:

*Module 'Bad' on 'Pool' Rooftop Unit; Mr. Arnold in process of obtaining quote on 'Compressor Cost'.

*Waterpark – Numbers were GREAT last week; 1st 'Private' Event Rental held on Saturday Evening.

A 'Motion' was made by Commissioner Ford to 'Enter' into 'Closed Session' Meeting at 11:13 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Ford – Aye. Commissioner Marberry – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' the 'Closed Session' Meeting at 11:20 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

Accounts Payable for Date 6/30/2025 in the amount of \$402,777.05 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Ford to adjourn @ 12:00 P.M. Commissioner Marberry seconded the 'Motion'.

Ordered that the Commission adjourn until 7/3/2025.

APPROVED BY:

PRESIDING COMMISSIONER