

Ste. Genevieve County Commission Minutes

MONDAY, JULY 7, 2025

2ND Day of the July Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Mark Marberry and Cory Ford along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JULY 3, 2025 WERE READ. COMMISSIONER FORD MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER MARBERRY SECONDED THE MOTION. ALL IN FAVOR. MOTION PASSED.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Emergency Closed Session' Meeting at 8:17 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

A 'Motion' was made by Commissioner Ford to 'Exit' the 'Emergency Closed Session' Meeting at 8:20 A.M. pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Ford – Aye. Commissioner Marberry – Aye.

Mr. Scott Schmieder, R&B Foreman, provided report for today's meeting. Following were the 'items' reported:

- *Mowing & Patching being done.

- *Fields Road – Update; work continues on said 'Road'.

Work progressing on 'Courthouse Balconies'. Additional information to be provided as it becomes available.

Sheriff's Department presented Purchase Requisition for 'kitchen equipment' for jail. After careful consideration, Commissioner Ford made a 'Motion' to approve Purchase Requisition No. 25-0017 for 'Tilt Skillet' that is needed for jail kitchen through vendor, Visionary Food Service Solutions with funding allocation to be taken from 'Inmate Security Fund' for a 'Total Cost' of \$7,500.00. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of Purchase Requisition attached to Commission Record Supplement for this Date.)

- *Invoice also presented for 'Hobart H600 Quart Mixer (Refurbished) along w/attachments that was also needed for jail kitchen. Total cost was \$5,995.00, which falls below 'threshold' for 'Bid Requirements'. (Copy of noted invoice attached to Commission Record Supplement for this Date.)

Cost Proposal was provided by Brockmiller Construction for Ste. Genevieve County Jail due to necessary jail expansion considered 'Emergency' in nature. As previously reported, due to 'Emergency Nature' of situation, the 'County' has obtained 'Emergency Cost Proposal' from contractor, Brockmiller Construction who has performed numerous projects for the 'County' all with excellent results. Total cost is projected at \$250,000. (Copy of 'Cost Proposal' attached to Commission Record Supplement for this Date.)

Mr. Eric Foerstel appeared before the Commission as it relates to 'Holst Road' and 'Exchange of Right of Way' as has been reported in the past. Following were details handled in regards to said matter:

- *Affidavit filed/recorded with Recorder of Deeds Office noting significant details surrounding 'Manager' of Big Blue Marble as it relates to execution of a County Right-of-Way Easement with 'conveyance' for re-routing of 'Holst Road'. (Copy located in Office of the County Clerk.)

- *Significant review provided to 'Ordinance' necessary to facilitate 'Right-of-Way' Transactions. After careful review and consideration, Commissioner Ford made a 'Motion' to approve Ordinance No. 07072025 – An Ordinance by Ste. Genevieve County Commission Authorizing Exchange of County Road Location as it relates to 'Holst Road'. (Copy of Ordinance attached to Commission Record Supplement for this Date.)

- *3rd 'Step' in process was 'Release of Right-of-Way' Easement regarding real estate described on Exhibit that has been recorded that has been subject to the right-of-way of a County Road commonly known as Holst Road and is recorded as Instrument No. 2025-1754, Plat Cabinet C, page 482 in the Ste. Genevieve County Recorder's Office. (Copy located in County Clerk's Office.)

- *4th 'Step' in process was 'County Right-of-Way Easement' signifying that parties have agreed to the relocation of a part of the right-of-way of a County Road commonly known as Holst Road and is recorded as Instrument No. 2025-1754, Plat Cabinet C, page 482 in the Ste. Genevieve County Recorder's Office. (Copy located in County Clerk's Office.)

SB190 'Work Session' Meeting conducted with the following in attendance:

- *Commission along with Deputy County Clerk, Michele Gatzemeyer.
- *County Clerk – Sue Wolk
- *Assessor – Linda Wagner
- *Collector – Lisa Marschel
- *Recorder of Deeds – Mary Jane White

Finalized Details relating to Ordinance were reviewed. Draft Copy to be written up. Input from various 'Counties' obtained for reference, particularly Carroll County, Hickory County, and Greene County.

Brad Arnold, Community Center Director, appeared before the Commission to provide update for today's meeting. Following were the 'Items of Importance' noted:

- *Water Park – Very Busy Weekend.
- *Community Center Website/Waterpark Website in process of having updates for ADA Compliance purposes. (Charge for ADA Compliance regarding Waterpark was cost of \$216.00.)

*Mr. Arnold stated that 'Foundation Meeting' is scheduled for July 14th.

Sheriff Stolzer appeared before the Commission to present Purchase Requisition for review for 'Dishwasher Machine' for 'Jail'. After careful review and consideration, Commissioner Ford made a 'Motion' to approve Purchase Requisition No. 25-0018 for 'Dishwasher Machine' considered 'Emergency' in nature as a result of 'Emergency Expansion' as previously noted with vendor, Kuna Food Service, at a "Total Cost" of \$7,519.00 w/Commissioner Ruzicka signing for the same. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of Purchase Requisition attached to Commission Record Supplement for this Date.)

*Sheriff Stolzer also provided 'Budget' update for Sheriff's Department now that we are approximately halfway through the year. (Copy of 'Budget Summary' attached to Commission Record Supplement for this Date.)

Accounts Payable for Date 7/7/2025 in the amount of \$28,365.81 were reviewed and approved for payment by the Commission.

Meeting convened at 12:00 P.M. w/meeting to reconvene at 3:00 P.M. for 'Closed Session Meeting' as it pertains to 'Contracts'.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Closed Session' Meeting at 2:52 P.M. – pursuant to RSMo 610.021(2) – as it relates to 'Contracts'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

A 'Motion' was made by Commissioner Ford to 'Exit' the 'Closed Session' Meeting at 4:22 P.M. – pursuant to RSMo 610.021(2) – as it relates to 'Contracts'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Ford – Aye. Commissioner Marberry – Aye.

TREASURER – COMMISSION ORDER #2200 (See Commission Record Supplement for this Date.)

TREASURER – COMMISSION ORDER #2201 (See Commission Record Supplement for this Date.)

TREASURER – COMMISSION ORDER #2202 (See Commission Record Supplement for this Date.)

TREASURER – COMMISSION ORDER #2203 (See Commission Record Supplement for this Date.)

ADJOURN

A 'Motion' was made by Commissioner Ford to adjourn @ 4:30 P.M. Commissioner Marberry seconded the 'Motion'.

Ordered that the Commission adjourn until 7/9/2025.

APPROVED BY:

PRESIDING COMMISSIONER