

AGENDA
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – JULY 10, 2025
6:00 P.M.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

- DAVID BOVA – COMMUNITY DEVELOPMENT
- KEN STEIGER – FIRE

PUBLIC COMMENTS. Please identify yourself for the record and please try and keep comments to 5 minutes. (The Board will not interact during public comments and will have staff investigate any city related issues brought forward and contact the individual later with a response.)

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – June 26, 2025
- Minutes – Board of Aldermen – Work Session – June 26, 2025
- Street Closure Request – Harold's Famous Bee is requesting a street closure for Saturday, October 4, 2025 from 6 a.m. to 6 p.m. for the 5th Annual Honey Festive + Market. The closure will include Market Street (3rd to Main); Main Street (Market to Merchant) and Merchant Street (Main to 3rd).

OLD BUSINESS.

BILL NO. 4677. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2025 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. **2nd READING.**

NEW BUSINESS.

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

CLOSED SESSION. The tentative agenda also includes an option vote to close part of the meeting pursuant to section 610.021 RSMo. (1) Confidential communication with city attorney, (12) Documents related to a negotiated contract.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

Watch live on SGTV Spectrum Channel 991 or <https://www.youtube.com/@Stegentv>

POSTED BY: Pam Meyer
July 7, 2025

CITY ADMINISTRATOR REPORT

July 10, 2025

1. Asphalt work will start up again on the west side of 4th St. starting the week of July 14. We'll publish a schedule when we get one from Vern Bauman Construction. Around 10,644 linear feet of streets were paved downtown plus some curb repairs, widening at S. Main St. and S. Gabouri, and island improvements.
2. I will be out of the office on July 14, 17, & 18.
3. Budget meetings started this week with staff and we will be working on a first draft to present to the board at the August 14 board meeting. We will focus on a balanced General Fund with police vehicles and other capital purchases included. We'll also review water/sewer funding from the rate increase to see what capital improvements we can include.
4. MoDOT now has the latest drawings and permits from NPS to issue the city a notice to proceed. Waiting on that notice so we can get ready for bidding.



Community Development July 2025 Staff Report 6/10/22 – 7/7/23

Historic Preservation – Heritage Commission

- No meeting in June
- Next meeting – 7/21
- 2024 HP grant application – mobile app walking tour – received agreement from SHPO

Building Department / Code Enforcement

- Occupancy Permits / Inspections 42
- Building Permits Issued 12
- Demolition Permits 1
- Sign Permits 1
- Chicken Permits 1
- Special Use Permits 0
- Sidewalks – sidewalk letters mailed out 5 weeks ago – 11 Notices & 2 city properties

Comprehensive Plan

- Reworking Annexation Plan w/SEMO RPC input
- Comp Plan Committee next meeting – TBD

Planning & Zoning

- No meeting in June
- Next scheduled meeting – 7/17

City / County Cooperation

- Tourism / Economic Development – Provided \$5k in '23 & '24 / discussion of forming CVB type organization with County & Chamber / County partnered w/ City for Parkland REDI membership for '24 / Bill passed by Mo legislature to allow increasing of transient guest tax on local ballot – awaiting Gov. signature
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4th Street bridge) – cost has risen to approximately 950k (originally 750k) now & county has asked for assistance from city / Federal grant – now requires historic resources survey – tentative construction in Spring 2026 (originally 2025)
- 911 Tax Board created (included City officer) – payments from City & Amb. District to continue until new infrastructure installed and paid; potentially 4-5 years ('27-'28) / City portion of dispatching services lowered in FY25
- TAP Grant (Hwy 61) – County appl. Approved – on track for '26

- Improvements to Ferry Landing – UP asked for \$10k per year lease for grounds for improvement or purchase at minimum \$50k; UP will not accept a zero-dollar lease. City also working with Port Authority and others to try and help Ferry remain financially viable – funds run out end of June – 5311 funds approved for FY26 but those are matching funds and Ferry continues to look for source for those to match those funds – will receive state funding but not until August or September

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts show 37% chance of Minor Flooding in Jun-Jul-Aug.
- Current long range forecasts show 16% chance of Moderate Flooding in Jun-Jul-Aug.
- Current long range forecasts show 5% chance of Major Flooding in Jun-Jul-Aug.
- Current river stage (7/7) is 18.5'; expected to remain at this height through end of week.
- Ferry is currently operating Fri – Sun.

Property Maintenance

- | | |
|------------------------------|----|
| • Nuisance Property Issues | 10 |
| • Vegetation Nuisance Issues | 8 |
| • Code Violation Issues | 1 |
| • Sidewalk Issues | 13 |

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: June 2025

Calls for Assistance:

- SGFD responded to **25** emergency calls in **June**.
- The total for this year is **144** calls, **up 6** calls from last year.

Staffing:

- SGFD roster is down **3**. Due to the fireman being volunteer, openings will occur.
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was City water operations/hydrant hookups**
- **Preplan Training was Riverview Nursing Home.**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
City Council Meeting – **Attended**
Ozark Fire Assoc. Meeting – **Hosted**
Ste Gen County Fire District meeting – **Attended**
Ste Genevieve Fire District meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- **Annual SCBA testing, firefighter fit testing and air compressor service complete all passed.**
- **Annual fire truck pump resting done all passed**
- **July 8th annual ladder testing to be done – don't anticipate any problems.**
- **Great job by maintenance crew to keep everything up to spec.**

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion.

ARP Grant

2024

This is a 50% match which can be in the form of money or “in kind match”. Will only require additional funding of approximately \$6,000.00 that would be available from the rural fire fund. The hose (about half of what was ordered has arrived), delivery date for the rest in the next couple of weeks. Some of the hose came in in the wrong color and is being addressed. **Paperwork submitted to close out the grant.**

Firehouse Subs Grant

In the process of gathering information to apply for Firehouse Subs Foundation grant. Started the process. Application opens January 9th. Will be applying for auto extrication equipment. Grant program closed in 24 hours of opening was not able to submit the request. **Application Not Funded will reapply on July 10th**

County Firefighters Assn.:

- Setting a date for a Flammable Liquids class August 11 & 12
- Setting a date for Railroad Safety Class **July 21st**
- Certified Fire and Ambulance Director Class July 12th

Local & State Mutual Aid:

- Nothing to report

Hydrants

- **Flow testing and painting?**
- **Hydrant shutoff valve at firehouse leaking - reported**

Misc.

- **Appeared on What's Up Ste Genevieve to discuss fire works safety**
- **Stood by for the annual fireworks in the park**
- **Hosted the monthly Ozark Fire Fighters Assn meeting**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Ste Genevieve Early Childhood Center

Ste Genevieve Elementary School

Heavenly Hair

Treasured Memories, 234 MERCHANT ST – Box installed waiting to lock in keys

The Oasis South LLC, 495 SAINTE GENEVIEVE DR

Quarry Workers Local 829, 414 STE GENEVIEVE DR,

Installed

Roth Chiropractic

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – JUNE 26, 2025**

CALL TO ORDER. Mayor Keim called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim
Alderman Patrick Fahey
Alderwoman Amie Dobbs
Alderman Bob Donovan
Alderman Sam Hughey

Alderman Jeff Eydmann
Alderman Joe Prince
Alderman Joe Steiger
Alderman Teddy Ross

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Prince to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. Mr. Chip Marzucio updated the Mayor and Board of Alderman on the Spring for Down Syndrome Event that was held on June 14.

CITY ADMINISTRATORS REPORT. (see attached report) City Administrator Welch presented the Board with a picture of a proposed sign emblem to be placed on the wall in the council room. All the members were in agreement that they liked what was presented to them. Happy also presented the Board with a proposed change order for the 9th Street Project regarding a storm sewer conflict that was discovered. After discussion a motion by Alderman Prince, second by Alderman Steiger to proceed with the proposed change order (option #1), in the amount of \$20,710.00 on the 9th Street Project. Motion carried 8-0.

STAFF REPORTS.

POLICE –ASHTON TUBBS (see attached report). Mr. Layne Harris was introduced to the Mayor and Board. Mr. Harris was recently hired as a patrolman with the Police Department.

ALLIANCE – COREY LITTEREST (see attached report)

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – June 12, 2025
- Minutes – Board of Aldermen – Work Session – June 12, 2025
- Minutes – Board of Aldermen – Closed Session – June 12, 2025
- Treasurer’s Report – May 2025

A motion by Alderman Steiger, second by Alderman Eydmann to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4675. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH MCBRIDE LAND GROWTH, LLC. AS THE DEVELOPER OF A RESIDENTIAL SUBDIVISION FOR 49 ACRES LOCATED ON PROGRESS PARKWAY. 2ND READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4675 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross, Alderman Bob Donovan, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Sam Hughey, Alderman Joe Prince and Alderman Jeff Eydmann. Nays: None. Motion carried 8-0. Thereupon Bill No. 4675 was declared Ordinance No. 4596 signed by the Mayor and attested by the City Clerk.

BILL NO. 4676. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH MCBRIDE LAND GROWTH, LLC. AS THE DEVELOPER OF A RESIDENTIAL SUBDIVISION FOR 49 ACRES LOCATED ON PROGRESS PARKWAY. 2ND READING. A motion by Alderman Prince, second by Alderman Steiger, Bill No. 4676 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross, Alderman Bob Donovan, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Sam Hughey, Alderman Joe Prince and Alderman Jeff Eydmann. Nays: None. Motion carried 8-0. Thereupon Bill No. 4676 was declared Ordinance No. 4597 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

RESOLUTION 2025-39. A RESOLUTION APPOINTING REBECCA MONIA TO THE STE. GENEVIEVE TOURISM TAX COMMISSION. A motion by Alderman Steiger, second by Alderman Prince to approve Resolution 2025-39 appointing Rebecca Monia to the Ste. Genevieve Tourism Tax Commission. Motion carried 8-0.

BILL NO. 4677. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2025 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1ST READING. After discussion on this matter relating to the City providing funding for the ferry, a motion was made by Alderman Steiger, second by Alderman Ross to approve the first reading of Bill No. 4677. Motion carried 7-0-0-1 with Alderman Hughey abstaining. A motion by Alderman Fahey to proceed with the second reading and final reading of Bill No. 4677, motion dies for lack of second.

BILL NO. 4678. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A BROKER AGREEMENT WITH LAKENAN INSURANCE. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4678 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Donovan, second by Alderman Prince to proceed with the second and final reading of Bill No. 4678. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4678 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince, Alderman Bob Donovan, Alderman Sam Hughey and Alderman Jeff Eydmann. Nays: None. Motion carried 8-0. Thereupon Bill No. 4678 was declared Ordinance No. 4598 signed by the Mayor and attested by the City Clerk.

BILL NO. 4679. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTATION NECESSARY TO JOIN THE MISSOURI INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION; APPROVING THE FORM OF CERTAIN DOCUMENTS NECESSARY TO THAT END; AND FIXING THE TIME WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderman Steiger, Bill No. 4679 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Donovan, second by Alderman Prince to proceed with the second and final reading of Bill No. 4679. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4679 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince, Alderman Bob Donovan, Alderman Sam Hughey and Alderman Jeff Eydmann. Nays: None. Motion carried 8-0. Thereupon Bill No. 4679 was declared Ordinance No. 4599 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 6:53 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
JUNE 26, 2025**

The work session of the Ste. Genevieve Board of Aldermen was called to order by Mayor Brian Keim at 7:00 p.m. with the following members present:

Mayor Brian Keim

Alderman Patrick Fahey

Alderman Teddy Ross

Alderman Joe Steiger

Alderwoman Amie Dobbs

Alderman Sam Hughey

Alderman Joe Prince

Alderman Bob Donovan

Alderman Jeff Eydamnn

APPROVAL OF AGENDA. A motion by Alderman Prince, second by Alderman Donovan to approve the work session agenda. Motion carried 7-0-1 with Alderman Eydmann absent.

BUSINESS ITEMS.

SEWER BACK UP DENIAL BY INSURANCE COMPANY - The April 4, 2025 rain event caused sewer back up to homes on Pointe Basse Drive and Parkwood Drive. (Mike James 770 Pointe Basse Drive, Tracey Eatherton 780 Pointe Basse Drive and Ste. Gen. Manor Apartments at 797 Parkwood Drive. Information was gathered from the residents and the claims were submitted to the City's Insurance provider whom denied all three claims. The individuals are asking that the claims be brought back to the Board for further discussion and possible disbursement of City funding. The Board discussed the City's part in this to solve the issue that is possibly causing the sewer backup when the are experiences a heavy rain event. Alliance will do smoke testing out in that area as soon as the weather allows. Alderman Steiger requested that the City make a request to the insurance company that the claim be opened back up and after further discussion the Board would like for Happy to ask the City Attorney to send a letter to the insurance company.

SCHOOL ZONE EXPANSION, FINE MINIMUMS - In previous discussions regarding the speeding of cars on Fifth Street, the Mayor recommended expanding the school zone and adjusting fines in those zones to reduce speeding from morning and afternoon school traffic. The most notable area on Fifth Street is from Market Street to Jefferson Street. Mark Bishop, City Attorney reviewed state statues on what would be allowed and the board can re-adjust the school zone and increase the minimum fines in that area. A school zone could be established for Valle Schools as well. After discussion the school zone will be revised and brought back to the Board for review and recommendation for approval by ordinance.

OTHER BUSINESS. None.

ADJOURNMENT. With no further business the work session was adjourned at 7:58 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk



Street Closure Request

Date 7-1-25

Name Amanda Hutchings Organization Harold's Famous Bee Co.

Address 234 Market St. City Ste. Genevieve State MO Zip 63670

Phone Number and/or email information _____

Reason for closure 5th Annual Honey Festival + Market

Street(s) to be closed Market St. (from 3rd to Main) + *Main St. (from Market to Merchant), *Merchant St. (from

Main to 3rd) *We will notify city + merchants if we do not need to utilize these streets*

Date of event for closure Saturday, October 4th 2025

Time(s) for closure 6am to 6pm

Office Use Only

Council Approval Yes ☐ No ☐ Date _____

Police Dept. Approval Yes ☐ No ☐ Date _____

Street Dept. Approval Yes ☐ No ☐ Date _____

Special Conditions _____

BILL NO. 4677

ORDINANCE NO.

AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2025 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES.

WHEREAS, Section 67.040 RSMo provides that after any political subdivision has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, the political subdivision shall not increase the total amount authorized for expenditure from any fund, unless the governing body adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the revenues and expenditures; and

WHEREAS, due to unforeseen increases and decreases in anticipated revenues and expenditures in the Fiscal Year 2025 Budget which was adopted before October 1, 2024, the City of Ste. Genevieve has a need to amend the Fiscal Year 2025 Budget to acknowledge those additional revenues and expenditures as included with the attached exhibit.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: The Board of Aldermen hereby approves the Budget Amendments to the Fiscal Year 2025 City Budget pursuant to Exhibit "A" attached hereto and made part of this ordinance.

SECTION 2: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: June 26, 2025.

DATE OF SECOND READING: _____.

**PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE.
GENEVIEVE, MISSOURI THIS ____ DAY OF _____, 2025 BY A
ROLL CALL VOTE AS FOLLOWS:**

VOTE

**ALDERWOMAN AMIE DOBBS
ALDERMAN PATRICK FAHEY
ALDERMAN BOB DONOVAN
ALDERMAN SAM HUGHEY
ALDERMAN JEFF EYDMANN
ALDERMAN JOE STEIGER
ALDERMAN JOE PRINCE
ALDERMAN TEDDY ROSS**

____ Yes ____ No ____ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

"Exhibit A"

FY 2025
Adopted
Budget

FY 2025
Proposed
Budget
Amendment

Account Name	Account Number	Fund	FY 2025 Adopted Budget	FY 2025 Proposed Budget Amendment
Donation Expense	70-70-7111	Capital Projects Expense	\$ -	\$ 25,000