



*Brent Buerch*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, JULY 29, 2025**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new employees:
  - Cody Steiner – Water Maintenance Technician
4. Public Hearing for 2025 Property Tax Rates. (copy)  
**This annual process helps establish the City's property tax rates for the upcoming year. At this time, staff does not anticipate an adjustment will be necessary and will be recommending the rates stay the same.**

**CONSENT AGENDA ITEMS**

5. Approve minutes from the meetings of July 15, 2025. (copy)
6. Approve bills for July 2025. (copy)
7. Approve Change Order 1 from Centermark Construction, LLC, relative to the Heimos Lift Station project - \$13,196.76 increase. (copy)  
**Given the time-sensitive nature of the project, the City chose a design-build delivery method for the lift station and contracted with Centermark Construction. This contract covers the construction phase of the project. City staff will review 'open book' pricing and oversee the payment of related invoices. Much work is progressing, and we hope we are drawing near to a conclusion. Although gravity lines were not necessarily part**

of the City's original project scope, some level of design was required for the gravity lines that would ultimately connect to the lift station (in order to set grades, location and elevation), even though the full design and installation of those same gravity lines could be several years away. City Administration negotiated with Centermark to cover 50% of those costs as a change order to keep this project moving. Centermark will be responsible for collecting the rest from adjoining property owners.

8. Acknowledge Purchase Order 1303752 to Knapheide for purchase of one dump truck bed for a Ford F-550 truck - \$14,657.00. (copy)  
**This was a budgeted purchase but originally scheduled for Fiscal Year 2023-24. Our plan was to properly outfit the truck with a utility bed for public works use and install a CNG conversion kit. There have been unspeakable delays, coupled with significant cost increases recently, with the contractor (despite our having a PO) and we are several years from the truck's original purchase. At this point, staff has approved the utility bed only, setting aside the plans for a CNG conversion for two reasons. One, doing so will allow us to get the truck into service (they were able to begin work on 7/25/25) and, two, the cost increase for the CNG kit eliminated our expected return on that investment. Additionally, we are seeking alternative vendors for future conversions and hope to keep doing so, provided they are a good financial investment.**
9. Approve Pay Estimate 6 from Centermark Construction, LLC, relative to the Heimos Lift Station project - \$18,196.76. (copy)  
**See # 7 above. In addition to the work described above, this includes the electric line extensions for the Citizens Electric connection.**
10. Change Order 3 from Lappe Cement Finishing, Inc., relative to the Star St. Sidewalk & Shared Use Path MoDOT TAP 9900(149) project - 30 day time extension. (copy)  
**It is an 80/20 match with the Missouri Highway Department to continue the City's greenway. The concrete work is finished and seed has been sowed although handrails and more cosmetic elements remain.**
11. Review and accept proposal from Navigate Building Solutions, LLC, relative to professional project consulting services regarding the City's tornado recovery projects. (copy)  
**City Administration recently attended a public meeting detailing the reconstruction of the District #32 buildings that were damaged during the tornado. It was at that meeting, we learned and fully understood the District employing a construction management firm to help lead them through the repairs. Staff reached out to our insurance and learned we have a similar benefit in our policy. Staff propose working with Navigate Building Solutions to perform this function. They are highly qualified and already a known entity to the Mayor and City Administration, having helped shepherd us through the construction of the Perry County Joint Justice Center. We already have a very strong relationship with the assigned staff and know and trust the quality of their work. Staff continue to work with the insurance company to establish the actual number of hours and rate of pay. This is necessary because the proposed rate is well-below that established by TIPS, which we understand is the industry standard. Worst case scenario is our picking up the difference after the insurance and FEMA have paid their portion (expected to be less than 25%).**

12. Acknowledge Police Chief Hunt's letter of intent to retire at the end of his term in April 2026. (copy)  
**This was presented to the Board at our last meeting but is being placed officially on the agenda for posterity's sake.**
13. Acknowledge approval of the Letter of Agreement and execution of the Natural Gas Long Term Supply Agreement with Interstate Municipal Gas Agency (IMGA). (copy)  
**This is a natural gas prepayment, this time involving Municipal Gas Authority of Georgia (MGAG), that will allow municipalities to lock in long-term, discounted natural gas supplies through bonds, offering stability and reducing price volatility.**
14. Acknowledge Notice of Award letter to Diamond Fence regarding Terminal Area Fence project at the Perryville Regional Airport. (copy)  
**Although the bids were accepted several months ago, the FAA review process just now allowed us to issue a notice of award. Staff hope to have a contract for construction services at the Board's next meeting for consideration and approval (as federal regulations only allow for 30 days for this to occur).**
15. Approve Perry County Heritage Tourism's Karst Sign placement at the Lindbergh Historical Marker. (copy)  
**Heritage Tourism Director Erzfeld requests permission to again locate educational signs relating to the area's karst topography. This sign will join four others already located throughout the City's parks and will be located near the corner of Hwy T and Sycamore Road. This sign is titled "Headwaters of Lost Creeks" and is one of three signs that will be installed this round, having already secured permission from the County Commission for a sign at the courthouse and another in Legion Lake.**
16. Approve request from Immanuel Lutheran School 7<sup>th</sup> Grade to hold a boot drive around the Square on Friday, April 10<sup>th</sup>, 2026, at 4-7pm and Saturday, April 11<sup>th</sup>, 2026, at 10:30am -12:00pm to benefit Washington, D.C. Youth Trip. (copy)  
**Parents of Immanuel Lutheran School 7th Graders are holding various fund raisers to support their 8th grade class trip to Washington D.C. This fundraiser will help reduce the cost of the trip for the students and their families. Similar to other groups, they have requested permission to hold a "boot drive" in the Downtown Square. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. If approved, staff propose that traffic lights be set to "stop and go" as opposed to "red light/green light."**

#### **END OF CONSENT AGENDA**

17. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
18. Resolution 2025-59 – Entering into an updated retainer agreement with Utility Safety & Design, Inc., relative to engineering services regarding the natural gas system. (copy)  
**This is our contracted welder and gas engineer. Rates remain the same as last year, but other aspects of the contract have been tweaked and approved by the City Attorney.**
19. Report by City Administrator:

- Safe Haven Baby Box Inspection
- Splash Pad Surfacing (copy)
- Alma Avenue Roundabout Public Meeting – July 31<sup>st</sup> at 5 p.m. (copy)
- Back To School Sales Tax Holiday – August 1<sup>st</sup> – 3<sup>rd</sup>
- Pool Closure for Routine Maintenance– September 8<sup>th</sup> – 17<sup>th</sup> (copy)
- Article: Factories Were Pushed Out of Cities. Their Return Could Revive Downtowns. (copy)

20. Report by City Engineer.

21. Report by City Attorney.

- District Regulations Updated (copy)
- Subdivisions (Title 16) (copy)

22. Report by Chief of Police.

23. Board concerns and comments and any other non-action items.

24. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo.

25. Adjourn.

Attachments:

- CID Annual Report (copy)
- Code Enforcement Activity Log July 22 – 25<sup>th</sup> (copy)
- HB 567 (copy)
- Baer Engineering Invoice July 2025 (copy)
- Parks & Recreation Report (copy)