



*Brent Buerch*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, JUNE 3, 2025**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Employee Introduction –
  - Larry Jenneman – Parks Maintenance Technician
4. Public Hearing for the proposed updates to the Perryville Municipal Code Title 16 and Title 17 (zoning code). (copy)

**The P&Z Commission performed an extensive review of the proposed code at their meeting on May 28<sup>th</sup> (spanning nearly 3 ½ hours). Those suggestions, in addition to those made at the joint meeting of the Board of Aldermen and the P&Z Commission, will be incorporated into this next DRAFT that is being presented to the Board of Aldermen. In their presentation this evening, PGAV will focus only on the changes made by the P&Z committee but the public and Board of Aldermen are free to ask other questions as needed.**

**There will be no vote this evening on this matter. Changes and suggestions will be incorporated into a final version which will later presented to the Board for final consideration. Although the majority of the updates and more minor in nature and will be accepted as a single item, City Attorney Pistorio is working on a method to present major changes using an "a la carte" style, allowing the Board to accept some sections while rejecting or delaying others. The concepts currently identified for this process include (although the Board is encouraged to suggest others):**

1. Accessory Dwelling Units
2. Development rules for flag lots
3. Landscaping requirements (e.g. trees, etc.)
4. Short-term Rental Registration
5. Rental Inspections
6. Detention/Retention requirements for stormwater
7. Parking on improved surfaces only (no vehicular parking in grass yards)

### **CONSENT AGENDA ITEMS**

5. Approve minutes from the meetings of May 20, 2025. (copy)
6. Approve bills for May 2025. (copy)
7. Approve Pay Estimate 1 from Lappe Cement Finishing, Inc., relative to the Star St. Sidewalk & Shared Use Path MoDOT TAP 9900(149) project - \$208,784.63. (copy)  
**It is an 80/20 match with Missouri Highway Department to continue the City's greenway. The concrete work is finished and seed has been sowed although handrails and more cosmetic elements remain.**
8. Approve Pay Estimate 4 from Centermark Construction, LLC, relative to the Heimos Lift Station project - \$127,379.25. (copy)  
**Given the time-sensitive nature of the project, the City chose a design-build delivery method for the lift station and contracted with Centermark Construction. This contract covers the construction phase of the project. City staff will review 'open book' pricing and oversee the payment of related invoices.**
9. Approve Pay Estimate 10 (FINAL) from Fronabarger Concreters, Inc., relative to Vincentian Way Extension Project - \$113,858.57. (copy)  
**This project extends the street formerly known as Progress Drive from its current termination point behind Stonie's and connects it to the street current known as Alma Avenue located behind Frank's Produce. Staff from both the City and MoDOT have reviewed the work completed and both are agreeable to closing the project out.**
10. Review and accept bids for the City of Perryville and Heritage Tourism wayfinding signs projects and award to Main Street Signs, LLC, per recommendation of Heritage Tourism Director Erzfeld. - \$115,661.50. (copy)  
**The City worked with partners to submit multiple applications through this program. As envisioned, Heritage Tourism signs will be designed to encourage drivers to get off the highway in Perryville and the City's portion of the signs will then bring them deeper into the community. The City's total match for both applications is expected to just under \$60,000 (50/50).**
11. Review and approve Natural Gas Superintendent Whistler's Gas Service Installation Proposal for the Perryville Country Club. (copy)  
**The was previously discussed with the Board and staff have determined an alternate route through the "rough," avoiding both fairways and greens. Staff is now working to secure approval of the plan through the Perryville Country Club Board.**

12. Review and approve bid specifications for the Downtown Events Pedestrian Crossing and authorize staff to advertise for bids. (copy available at the meeting)  
**This project had been periodically discussed with the Board as a way to expand downtown's festival area. City Engineer Baer has put together a plan and it is ready for bid. In the meantime, the City will need to secure easements from both the American Tractor Museum and the American Legion.**
13. Approve Missouri Development Finance Board Tax Credit for Contribution Program application for 50% tax credits benefiting the Missouri National Veterans Memorial. (copy)  
**The Missouri Development Finance Board is its own, statutorily created entity in Jefferson City, working to support economic development activities across the State of Missouri. This project is designed to support the Missouri National Veterans Memorial and, if approved, will allow them to provide a 50% tax credit for donations received up to a limited amount. EDA Director Jones helped put the application together but only the City or County is eligible to submit. As such, we are submitting the application on their Board's behalf.**
14. Acknowledge acceptance of Routeware, Inc. proposal for refuse optimization software. (copy)  
**Our previous vendor was acquired and we must now recontract with the new company. Staff have reviewed several options and found this to be the best one. As a reminder, this routing software helps with refuse operations, ensuring we are more efficient and effective in our efforts.**
15. Acknowledge AVIS Car Rental option at the Perryville Regional Airport. (copy)  
**City Attorney Pistorio has determined no contract necessary to begin this relationship but, staff place it here for the Board's awareness and posterity's sake.**
16. Acknowledge updated Notice to Proceed to Bacon Workman Farmer Engineering regarding the Alma Avenue/Rte. 51 Roundabout project – May 1, 2025. (copy)  
**The previous notice to proceed used an incorrect date so it is being represented here for Board awareness.**
17. Acknowledge the use of Building Inspection Record and Certificate of Occupancy Inspection Checklist forms by the Building Inspection department. (copy)  
**Staff have worked on these two forms to better communicate and document inspection requirements and wanted to provide copies to the Board for their approval and awareness.**
18. Acknowledge City Attorney Pistorio's letter to Alanna Hellman regarding Overtime Nutrition and Fitness's rooftop sign. (copy)  
**Instead of making an application to the Board of Adjustments, Attorney Pistorio's research has determined this letter to be a better approach. Included in this "approval" is the requirement the sign brackets be removed if/when the company closes or moves to an alternate location.**
19. Acknowledge the Parks and Recreation Department Tornado Damage Recovery and Repairs Priority List. (copy)  
**Planning work continues in this arena. This document not only shows the priority order of the storm repairs but also how projects will be "bundled" for bid, quote, or staff repair. Staff is currently looking at the current fiscal year budget to determine**

what projects that were scheduled for completion this year, if any, could be delayed to a later year in order to allow more complete repairs (e.g. replace the entirety of an outfield fence instead of only the damaged half or replace all 5 wooden light poles instead of only the two that are leaning). This will allow everything to start to age from the same time (as opposed to having varying degrees of aging at a single location).

20. Acknowledge Purple Wave Auction items sold. (copy)  
**The City auction has closed. All items were sold, and this summary is for the Board's information.**
21. Acknowledge the Perryville Police Department's Blue Shield designation. (copy)  
**Congratulations to Chief Hunt and his team for successfully being recognized by Governor Kehoe as a Blue Shield Community.**
22. Approve Downtown Activity Request from Perry County Heritage Tourism regarding the Twisted Cat Outdoor Fishing Tournament – July 5, 2025 (copy).  
**Director Erzfeld continues to work hard to promote all things Perryville and Perry County. Several years ago, she began courting this fishing tournament and last year we were able to host a tournament including over 50 teams originating from 12 different states. When it occurs, the Twisted Cat tournament promises to be yet another fun event for the whole family and that evening's activities will include a display of boats, trucks, and even some fish caught during the tournament.**

#### **END OF CONSENT AGENDA**

23. Bill No. 6569 for Ordinance – Amending Title 15 of the Perryville Municipal Code by adding Chapter 15.06 Certificate of Occupancy – first reading. (copy enclosed – may be ready by title only)  
**Building Department staff worked with City Attorney Pistorio to develop the attached ordinance, focusing on establishing a fee for certificates of occupancy and approval. It is meant to create a consistent process for issuing certificate of occupancy especially for businesses opening in Perryville.**
24. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
25. Report by City Administrator:
  - Restoration of District #32 Football Fields (copy)
  - Insurance Record Keeping
  - Vincentian Way Trail
  - Huey Helicopter Dedication Ceremony – July 12<sup>th</sup> (copy)
  - Sycamore/Whittenberg Project Transmission Line Project (copy)
  - MML Conference Confirmations – September 14 – 17<sup>th</sup>
  - Missouri Federal Disaster Declaration Approved for March 14<sup>th</sup> Tornado (copy)
  - Article: Woman Killed in Church Collapse (copy)
  - Article: 50 Missouri Small Towns (copy)
  - Article: A Church Wants A Homeless Shelter, Mayor Wants Space for Pickleball (copy)
  - Article: 100M Metro East Aircraft Maintenance Company Sold (copy)

- Article: SEMO Industrial Park Announced as Missouri Certified Site (copy)
26. Report by City Engineer.
  27. Report by City Attorney.
  28. Report by Chief of Police.
  29. Board concerns and comments and any other non-action items.
  30. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; contractual matter in accordance with Section 610.021(9) RSMo; and security matters in accordance with Section 610.021(19) RSMo.
  31. Adjourn.

Attachments:

- Baer Engineering Invoice – May 2025 (copy)
- Parks & Recreation Report (copy)