



*Brent Buerch*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, JUNE 17, 2025**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

**CONSENT AGENDA ITEMS**

3. Approve minutes from the meetings of June 3, 2025. (copy)
4. Approve financial reports for May 2025. (copy)
5. Approve Purchase Order 1303996 for Flynn Drilling Co., Inc., relative to repairs to Well 4. (copy)  
**The analysis of the well's damage has been completed, and the contractor has identified necessary repairs and upgrades. Staff has reviewed this list and found it in order, but the price exceeds staff thresholds for approval, so it is being placed here for the Board's consideration. Competitive quotations are not generally possible for these repairs as the company doing the assessment has all the information and, to take that out for a subsequent bid, would require the City pay a premium for this initial work (or pay another contractor to perform a similar trouble shooting).**
6. Approve principal and interest payment to UMB Bank re 2021A CWSS Revenue Bonds relative to WWTP Improvement Project - \$162,786.42. (copy)  
**This relates to the repayment of the WWTP bonds.**

7. Approve principal and interest payment to UMB Bank re 2021C Capital Improvement Sales Tax Revenue Bonds relative to WWTP Improvement Project - \$120,767.49. (copy)  
**This relates to the repayment of the WWTP bonds.**
8. Approve Pay Estimate 3 (FINAL) from Zellpro Crackfill, Inc., relative to the Perry Park Center Parking Lot Improvements project – \$33,689.58. (copy)  
**This parking lot sealing project began last budget year and included the Board-suggested add alternate of sealing the areas that are in poor condition as previously discussed around the park center and the soccer park. Much of the crack-filling work was completed this past winter and the actual seal applied this spring.**
9. Approve Pay Estimate 3 from Zoellner Construction Company, relative to the Perry Park Center Interior Renovation project - \$41,759.00. (copy)  
**At this point, the work has been completed and accepted. Staff are very pleased with the finished project and the feedback from the users thus far has been overwhelmingly positive.**
10. Approve request from City Clerk Rellergert to purchase mobile shelving units for the archive room and flat filing units for building inspector office - \$55,415.31. (copy)  
**Staff attempted to apply for funding through the Secretary of State's office to upgrade archive room shelving to optimize the space. More recently, however, we were advised that there would be no grant cycle this fiscal year meaning the city will be responsible for the full 100% of the necessary expense to finish the city hall building project.**
11. Accept Perryville Proud Video Series Proposal from Wright Group. (copy)  
**Staff has worked with the Wright Group on creating video advertisements to help promote the City as a place to live and work. The primary goal of the series is to help reposition the City as an employer of choice for those in the community and to also encourage others to want to live and visit here.**
12. Change Order 2 to Lappe Cement Finishing, Inc., relative to the Perryville Boulevard Shared Use Path Phase II MoDOT TAP 5000(009) project - \$775.00 increase. (copy)  
**During the project, MoDOT mowers rutted up recent turf work done by the contractor. Staff have worked with MoDOT to develop a change order covering these repairs. This particular project runs along Perryville Boulevard from Old St. Mary's Rd to St. Mary's.**
13. Approve Change Order 2 to Lappe Cement Finishing Inc., relative to the Star Street Sidewalk & Shared Use Path MoDOT TAP 9900(149) project – \$7,737.20 increase. (copy)  
**Staff has serious concerns about the ongoing, long-term maintenance problems caused by the steep slopes around the switchback area of this project. To address this, staff worked with City Engineer Baer and MoDOT to add a “honeycomb” base to the slope which will help keep the rocks in place. Once this work has been done, park staff are asked to add contrasting rocks in that area, helping to draw attention to our local teams.**

14. Review quotes from Main Street Signs relative to the City Park Entry LED Sign Replacement project and approve purchase, per recommendation of Parks & Recreation Director Cadwell - \$63,216.82. (copy)  
**This sign was a total loss during March's tornado. Staff have worked with the territorially controlled contractor on a replacement sign. While this sign will be covered by insurance, staff are still requesting the ability to upsize the sign (as was planned in the budget).**
15. Approve request from Captain Ryan Worthington to sell surplus equipment and supplies on Purple Wave auction site. (copy)  
**This equipment was rendering unnecessary with the move to the Perry County Joint Justice Center and outsourcing of dispatch services.**
16. Approve request from City Administrator Buerck to sell surplus equipment and supplies on Purple Wave auction site. (copy)  
**This gate was part of the archive room at City Hall. It was required to help limit access to municipal court records but it is no longer needed since court operations were transferred to the County.**
17. Approve request from Emergency Service Manager Mantz to sell surplus equipment and supplies on Purple Wave auction site. (copy)  
**Although previously approved for auction, this specialized equipment was thought to not be appropriate for sale at the in-person city auction. Instead, staff believe the online market for this equipment will provide higher returns to the City and better value to the buyer, so we are requesting permission to sell it online instead.**
18. Approve the City's request for public assistance application and authorize staff to apply for public assistance from FEMA regarding the March 14 – 15, 2025 tornado event, DR-4867. (copy)  
**By way of this item, the Board will officially sanction the City's efforts to secure federal funding for March's tornado and establish an official hierarchy for FEMA correspondence.**
19. Approve MoDOT TAP grant application for Perryville Boulevard Shared Use Path Phase V. (copy)  
**This project will extend the trail across Highway 61 (to the Bank of Missouri's property) and then across Perryville Boulevard (to the Dollar Store's property) before continuing the path and connecting to the TG Trail. Although it is a shorter route, it is a significant, albeit complicated, project since it will provide safe crossings over two major highways.**
20. Approve MoDOT TAP grant application for Perryville Boulevard Sidewalk Connectors. (copy)  
**This smaller project provides necessary connections to grocery (Dollar Store) and education services (Ranken), which is expected to also eventually include housing. This project will also include a crossing for Highway 51 (from the existing TG Trail to Ranken's Campus).**

21. Set public hearing date for amending Title 17, Chapter 44, Section 20 of the Perryville Municipal Code relative to special use regulations in heavy industrial districts – July 15, 2025, at 6:30 p.m. (copy)  
**Staff are happy to report Ranken’s student body has grown to the point where additional instructors are needed. With this growth, the need for student housing is becoming more and more evident. The concept of housing adjacent to Ranken was part of PGAV’s zoning recommendations and staff propose moving this particular item ahead sooner than other changes. While scheduled for the first reading this evening, City Attorney Pistorio has proposed a public hearing occur at the next meeting before final adoption. Once approved, the city can release an RFP to see if there is private sector interest in development apartments at that location.**
22. Acknowledge Zoning Code Update Plan of Action and Milestones for adoption. (copy)  
**City Attorney Pistorio has worked to divide the zoning code into manageable “chunks” for aldermanic review and possible adoption. Once the Board approves the timeline concept, staff will continue to work to program the individual sections.**
23. Approve request from the Director of Advancement at St. Vincent Catholic Schools to place digital display billboards on City property prior to the Seminary Picnic – July 30 & 31 and August 1, 2025. (copy)  
**Similar to what was done before, this request asks to post temporary signs promoting the Seminary Picnic, its sponsors, and schedule of events at both the Miget Memorial Park and Downtown Plaza.**
24. Acknowledge the Parks and Recreation Department Tornado Damage Recovery and Repairs Upsized Project List. (copy)  
**Staff continue to plan for the necessary repairs and now ask the Board to review and sanction our plans to expand the scope of certain projects originally identified for tornado-related repairs. This includes several locations where we recommend either complete restoration or facility upgrades in cases that may have only received partial damage. To offset these additional costs, we have identified a list of potential projects that could be delayed to a future fiscal year, allowing us to redirect funds toward these unbudgeted tornado-related repairs.**

#### **END OF CONSENT AGENDA**

25. Decision regarding King’s Coffee request to hand out promotional items at the Downtown Square June 23-27 and July 14-18 from 6:00 a.m. to 9:00 a.m. (copy)  
**This is somewhat unusual, and Administration is not completely comfortable making a recommendation to approve the request (otherwise it would have been on the consent agenda). Instead of collecting donations for a youth activity or event, the request is to pass out coupons and promotional items for a new coffee shop in town. Although the request is from a not-for-profit company, closing intersections to promote individual businesses may set a dangerous precedent should other businesses make a similar request from the Board. Although they originally asked to do this on the bypass, staff directed them to instead move the request to the downtown area for safety reasons. It is now proposed for the intersections of Ste. Marie and Main Street and St. Joseph and Main Street. This decision will fall to the Board for final approval.**

26. Resolution 2025-48 – Entering into an agreement with Main Street Signs, LLC, relative to the city of Perryville Wayfinding Signs project - \$115,661.50. (copy)  
**The City worked with partners to submit multiple applications through this program. As envisioned, Heritage Tourism signs will be designed to encourage drivers to get off the highway in Perryville and the City's portion of the signs will then bring them deeper into the community. The City's total match for both applications is expected to be just under \$60,000 (50/50).**
27. Resolution 2025-49 – Entering into a Police Officer Training Employment Agreement with Gabriel W. DeRousse. (copy)  
**The City welcomes Mr. DeRousse as our newest Cadet. He will begin his academy training with the upcoming class.**
28. Resolution 2025-50 - Stating the intent to commit to funding relative to proposed MoDOT TAP grant application for Perryville Boulevard Shared Use Path Phase V. (copy)  
**See item 19 above.**
29. Resolution 2025- 51 - Stating the intent to commit to funding relative to proposed MoDOT TAP grant application for Perryville Boulevard Sidewalk Connectors. (copy)  
**See item 20 above.**
30. Bill No. 6569 for Ordinance 6781 – Amending Title 15 of the Perryville Municipal Code by adding Chapter 15.06 Certificate of Occupancy – second reading and final passage. (copy)  
**Building Department staff worked with City Attorney Pistorio to develop the attached ordinance, focusing on establishing a fee for certificates of occupancy and approval. It is meant to create a consistent process for issuing certificate of occupancy especially for businesses opening in Perryville.**
31. Bill No. 6570 for Expedite Ordinance 6782 – Approving rezoning request from Janal Whistler to rezone 427 South Main Street from R-2 (Single Family Residential) to R-5 (General Residential) – first and second reading and final passage. (copy)  
**Ms. Whistler lost her house in the recent tornado. Instead of rebuilding a single-family home, she would like to build a duplex on the lot, living in one side and renting the other.**
32. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
33. Report by City Administrator:
- City Audit Findings
  - 24-hour pay-by-phone for Utility Billing
  - City Clerk Backup Plans (copy)
  - Computer Hardware Migration Update
  - Disaster Recovery Center Opening June 4 in Phelps County (copy)
  - Harry Weber Video (link)
  - Youth Leadership Award Honorable Mention 2025 – Lucas Fritsche (copy)
  - MEDC Award (copy)
  - 2025 Fireworks Show – July 3, 2025 (copy)
  - Recteq's Backyard Brawl BBQ Competition – August 2<sup>nd</sup>, 10 a.m. – 3 p.m. (copy)

- Tornado Luncheon Dates – events start at 11:30 a.m., unless otherwise noted
  - July 9<sup>th</sup> – Public Works at Legends Hall
  - July 9<sup>th</sup> – Fire Department at 6:30 p.m. at Station #1
  - July 16<sup>th</sup> – Parks Department at Perry Park Center
  - July 30<sup>th</sup> – Police Department at Justice Center
  - August 13<sup>th</sup> – City Administration at City Hall
- Article: Missouri Priest Anointed President Kennedy (copy)
- Association of the Miraculous Medal Quick Facts 2024 (copy)
- Article: Small Town Missouri (copy)

34. Report by City Engineer.

35. Report by City Attorney.

36. Report by Chief of Police.

37. Board concerns and comments and any other non-action items.

38. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.

39. Adjourn.

Attachments:

- 2025-26 Liquor License Renewal List (copy)
- Purple Wave Surplus Items Sold List (copy)
- Parks & Recreation Report (copy)
- Community Calendar - July 2025 (copy)
- Article: American Homes are Shrinking (copy)