

# **AGENDA**

**STE. GENEVIEVE PARKS & RECREATION BOARD**

**MAY 19, 2025**

**PARK HOUSE**

**PERE MARQUETTE PARK**

**6:30 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF MEMBERS**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- April 28<sup>th</sup>, 2025

**PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

**OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

**NEW BUSINESS**

**ANY OTHER BUSINESS**

**ADJOURNMENT**

***Posted: David Woods, Front Clerk***

Meetings are available live or recorded on the SteGenTV You Tube channel:

<https://www.youtube.com/@Stegentv>

**Ste. Genevieve Parks & Recreation Commission**  
**Meeting Minutes**  
**April 28, 2025**  
**6:30 p.m.**  
**City Hall at 165 S Fourth St**

Meeting called order at 6:32 p.m. by Gary Roth.

**Roll Call:** Present: Gary Roth, Shelly Schmelzle, Lauren Smothers, John Karel, Mark Buchheit, and Barbara Basler-Peterson.

Also Present: Happy Welch, Geoffrey Duvall and David Woods.

Absent: Samer Zoughaib and Alderman Eric Bennett.

**Approval of Agenda:** 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Barbara Basler-Peterson, All Ayes.

**Approval of Minutes – March 24<sup>th</sup>, 2025:** 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Barbara Basler-Peterson, All Ayes.

Mark Buchheit Made a motion to amend the minutes to clarify Gary Roth is not the representative for the Bathroom Committee and approve them as such. Barbara Basler-Peterson seconded the motion. All in favor on a voice vote. Motion carried. Lauren Smother said David Woods deserves commendation for his work writing the minutes each month.

**Public Works Report:** The board discussed with Geoffrey Duvall the placement of the large rock at the new playground and the limited space. The installation company followed the layout design, but the rock can be moved to create more space. Geoffrey then gave the monthly report:

- The playground equipment was delivered and unloaded.
- The Knox Box was ordered for the Main Street bathroom charging station. It is being installed this week.
- Playground site prep was completed.
- The mowers and weed eaters were serviced.
- The playground construction is almost complete. 1 piece of the playground had to be ordered in. They will be here this afternoon to finish it up.
- The damaged downtown bench boards were replaced.
- Wood chips and mulch to be delivered this week. This will be put down as soon as the ground dries enough.
- Edgers for Pinkley Park were picked up today. The trail will be cut in as soon as possible.
- The bathroom and playground dirt work will be completed once everything dries out.
- Valle Springs trail will be worked on after May 16<sup>th</sup>. Valle has an event there on this date.

The board then discussed the bathroom areas and overall condition of Valle Springs Park. Duvall explained that maintenance is difficult because there are always people at the park to have to work around. The board discussed closing the park. Duvall expressed frustration due to only having one other

employee in the Parks Department. The board then had a lengthy discussion regarding Alliance resource management.

## **OLD BUSINESS**

### **Master Plan - Committee Reports:**

Fundraising Committee – Barbara Basler-Peterson had nothing new this month.

Trail Committee – Happy Welch had nothing new this month.

Playground Committee – Lauren Smothers reported that the new playground at Pere Marquette Park needs benches for the parents to sit on. Smothers made a motion to order three benches for the new playground area. Barbara Basler-Peterson seconded the motion. Roll Call vote: Shelly Schmelzle (Aye), Lauren Smothers (Aye), John Karel (Aye), Mark Buchheit (Aye), Barbara Basler-Peterson (Aye), and Gary Roth (Aye). Motion carried.

Bathroom Committee – Happy Welch reported that the bathroom by the big pavilion at Pere Marquette Park could use some more landscaping.

## **NEW BUSINESS**

Chairperson Gary Roth reported that a member of the public reached out to a park board member about the toxicity of the mulch used at the new playground at Pere Marquette Park. Roth reached out to the vendor who reached out to the manufacturer who provided safety specifications and certifications from the regulatory agencies. The material in question has no metal and is not recycled material but a manufactured product with strict standards. John Karel thanked Roth for doing his due diligence.

## **OTHER BUSINESS**

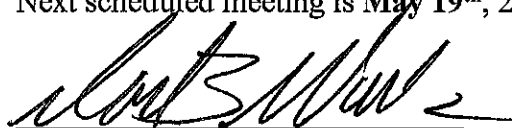
John Karel then discussed the entrance of Pere Marquette Park. He reported that a funding source has been identified, and plants and materials have been ordered. Karel anticipates a May installation. He then discussed that this landscaping project will not increase the maintenance load of the Alliance park workers. Karel then discussed that an Alliance supervisor should be the one to answer board questions at board meetings and not one of only two workers.

Chairperson Roth informed the board that Ste Genevieve Elementary will be using Dave Pinkley Memorial Park on May 13<sup>th</sup> for their third annual outing. The porta potties are installed and anchored, and the park will be mowed.

Lauren Smothers discussed summer activity at Main Street Park. She informed the board that “Busking” (the act of performing in public places, such as streets and parks, for gratuities or donations) is already occurring in the area. John Karel then discussed volume levels and electric amplification verses acoustic music. The board then discussed possible regulations in the form of park regulations verses noise nuisance city ordinances.

**Adjourn** at 7:29 p.m. 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup>, Lauren Smothers, All Ayes.

Next scheduled meeting is **May 19<sup>th</sup>**, 2025, at 6:30 p.m. at the **Park House** in Pere Marquette Park

A handwritten signature in black ink, appearing to read 'David B. Woods', written over a horizontal line.

David B. Woods

# REVENUE & EXPENSE REPORT

## CALENDAR 4/2025, FISCAL 7/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	1,306.07	98,155.23	96,000.00	2,155.23-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	2,931.73	3,000.00	68.27
	TAX RECEIPTS TOTAL	1,306.07	101,086.96	99,000.00	2,086.96-
20-04-4167	PARK PERMIT FEES	350.00	575.00	250.00	325.00-
	CHARGES AND FEES TOTAL	350.00	575.00	250.00	325.00-
20-04-4100	MISC RECEIPTS	.00	2,230.40	1,500.00	730.40-
20-04-4110	RENT PROCEEDS	1,028.31	7,198.17	11,400.00	4,201.83
20-04-4138	INTEREST	8.86	506.06	100.00	406.06-
	MISC. & DONATIONS TOTAL	1,037.17	9,934.63	13,000.00	3,065.37
20-04-4430	GRANTS	.00	38,999.17	.00	38,999.17-
	GRANTS TOTAL	.00	38,999.17	.00	38,999.17-
20-04-4900	TRANSFER IN	.00	.00	37,867.00	37,867.00
	TRANSFERS TOTAL	.00	.00	37,867.00	37,867.00
	REVENUES TOTAL	2,693.24	150,595.76	150,117.00	478.76-
	TOTAL REVENUE	2,693.24	150,595.76	150,117.00	478.76-

## PARK EXPENSE DEPT

20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
	PERSONNEL TOTAL	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00

# REVENUE & EXPENSE REPORT

## CALENDAR 4/2025, FISCAL 7/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	756.20	756.20	3,000.00	2,243.80
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	267.35	2,000.00	1,732.65
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	150.00	150.00	500.00	350.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	299.94	700.00	400.06
20-20-6705	GAS SERVICES/HEAT	94.65	874.44	1,400.00	525.56
20-20-6710	ELECTRIC SERVICE	426.12	3,000.53	5,000.00	1,999.47
20-20-6805	EQUIP. REPAIR & MAINT.	.00	124.79	6,000.00	5,875.21
20-20-6810	BUILDING REPAIR & MAINT.	523.00	537.10	1,500.00	962.90
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	302.57	1,500.00	1,197.43
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
MATERIALS AND SUPPLIES TOTAL		1,999.96	6,312.92	23,700.00	17,387.08
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	247.78-	692.21	800.00	107.79
20-20-7125	BUILDING INSURANCE	.00	.00	2,900.00	2,900.00
20-20-7126	ASSESSOR'S OPERATIONS	54.85	4,393.33	4,500.00	106.67
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00
20-20-7135	LIABILITY INSURANCE	.00	.00	2,200.00	2,200.00
20-20-8750	ALLIANCE CONTRACT	.00	50,618.64	100,817.00	50,198.36
SERVICES AND REPAIRS TOTAL		192.93-	55,704.18	114,417.00	58,712.82
20-20-8000	INFRASTRUC. IMPROV.	1,939.14	79,383.66	80,000.00	616.34
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	30,000.00	30,000.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	.00	.00
CAPITAL OUTLAY TOTAL		1,939.14	79,383.66	110,000.00	30,616.34
PARK EXPENSE TOTAL		3,746.17	141,400.76	248,117.00	106,716.24
TOTAL EXPENSES		3,746.17	141,400.76	248,117.00	106,716.24
PARK TOTAL		1,052.93-	9,195.00	98,000.00-	107,195.00-