



# STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

## Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1

3 Basler Dr, Ste. Genevieve, MO 63670

May 19, 2025

### **CALL TO ORDER:**

Ernie Weiler called the regular meeting to order at 12:02 p.m.

### **ROLL CALL:**

#### **BOARD MEMBERS PRESENT:**

Chairperson, Ernie Weiler, Sub-District 1

Vice Chairperson, Don Kuehn, Sub-District 6

Secretary, Nick Werner, Sub-District 3

Treasurer, Carl "CJ" Okenfuss, Sub-District 5

Member, Bill Everett, Sub-District 4

Member, Dennis Jokerst, Sub-District 2 (participated via phone)

#### **BOARD MEMBERS ABSENT:**

#### **EMPLOYEES PRESENT:**

Kendall Shrum, EMT-P, Administrator

Mary Grieshaber, Office Manager

Dawn Sevier, EMT-P, Operations Supervisor

#### **RECOGNIZE VISITORS FOR PUBLIC COMMENT:** Nathan Wolk

#### **EMPLOYEES TO ADDRESS THE BOARD:** None

#### **BOARD MEETING MINUTES:**

A motion was made and the April 21<sup>st</sup> Regular Board Meeting minutes were approved:

#### **APPROVAL OF REGULAR BOARD MEETING MINUTES:**

Made the motion: Bill Everett

Seconded the motion: CJ Okenfuss

In favor: All

Opposed: None

A motion was made and the May 12<sup>th</sup> Bid Opening Board Meeting minutes were approved with the addendum/correction to remove the line under Brockmiller's bid stating "5% bond amount \$37,000".

#### **APPROVAL OF BID OPENING BOARD MEETING MINUTES:**

Made the motion: Don Kuehn

Seconded the motion: CJ Okenfuss

In favor: All

Opposed: None

A motion was made and the May 15<sup>th</sup> Special Board Meeting minutes were approved:

**APPROVAL OF SPECIAL BOARD MEETING MINUTES:**

Made the motion:	Nick Werner
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

**TREASURER'S REPORT:**

A motion was made to renew the 3679 CD:

**APPROVAL TO RENEW THE 3679 CD:**

Made the motion:	Nick Werner
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

A motion was made to approve the bills and checks for payment as presented:

**APPROVAL OF BILL PAYMENTS AS PRESENTED:**

Made the motion:	Don Kuehn
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

A motion was made to approve the Treasurer's Report as presented:

**APPROVAL OF TREASURER'S REPORT:**

Made the motion:	CJ Okenfuss
Seconded the motion:	Nick Werner
In favor:	All
Opposed:	None

MVBA Collections has returned a list of accounts that are past the four-year statute of limitations as uncollectible. A motion was made to approve these write-offs in the amount of \$13,313.27 as presented:

**APPROVAL OF WRITE-OFFS OF \$13,313.27:**

Made the motion:	Nick Werner
Seconded the motion:	CJ Okenfuss
In favor:	All
Opposed:	None

**DIRECTOR 'S REPORT:**

Total Calls	252
Emergency	177
House 1	105
House 2	36
House 3	36
Transfers	71

House 1	22
House 2	25
House 3	24
PR/Standbys	4
House 1	2
House 2	1
House 3	1
April 2024 Total Calls	218
Emergency	148
Transfers	65
PR/Standbys	5
April 2023 Total Calls	227
Emergency	167
Transfers	56
PR/Standbys	4

### **Equipment**

We will be taking the chains off of the E450 trucks for the summer months. They are dragging and there is a bent arm on one. We may not put back them back on due to having the four-wheel drive trucks.

Zoll came in and performed the monitor and vent preventative maintenance.

### **Staff**

We are in the process of hiring a few more PRN employees. Hopefully there will be few hired from the high school EMT class.

### **Training**

#### EMT Class Testing

Practical testing will be tomorrow for the high EMT class. They will go on to do the written test after that.

Our staff is constantly working on their monthly CEUs.

### **EMS Week**

It is EMS Week this week. We will be having extra meals and some goody bags for the staff. We will also be doing some staff recognition this week.

### **911**

911 is still working on towers. The switch to digital may be late fall with full digital switchover by January 1, 2026.

### **Hospital Meeting**

We are still working towards a joint meeting with the SGCMH Emergency Department, Medical Director, Acting CEO, Kendall and our Medical Director, Dr. Rapoff. The purpose of the meeting is to resolve what services can be handled at our local hospital.

### **Accucare & SOS Transports**

A letter of support for working with long distance transfers with Accucare out of St. Louis and SOS out of Cape Girardeau. Any request for transport still has to come through the district first. We would still have first rights to do the transport.

A motion was made for the endorsement and to adopt 2025-01 ordinance to allow Accucare and SOS to do long distance ambulance transports in Ste Genevieve County.

### **APPROVAL OF 2025-01 ORDINANCE ALLOWING ACCUCARE AND SOS**

#### **TRANSPORTS:**

Made the motion:	Nick Werner
Seconded the motion:	CJ Okenfuss
In favor:	All
Opposed:	None

### **Board Policy**

Kendall presented a letter to the Board expressing his perspective on the importance of the board meeting with the fire department only after the fire chief has had the opportunity to meet with the District's administrative team. He also provided the Board with a copy of the "Board Member Code of Conduct" from the "Board Member Policy". While differences of opinion are natural and expected, it is essential that all decisions remain focused on what is in the best interest of the District and the patients we serve.

### **Fire Dept – Complaint**

The Board of Directors have been invited to a Fire Meeting tomorrow evening at 7:00 p.m. at the Zell Fire Department.

A motion was made to approve the Director's Report

### **APPROVAL OF DIRECTOR'S REPORT:**

Made the motion:	Bill Everett
Seconded the motion:	Don Kuehn
In favor:	All
Opposed:	None

### **UNFINISHED BUSINESS**

#### **House 3**

The bids along with the subcontractor lists and employees were reviewed. Donze Construction is eliminated automatically due to the much higher bid. It appears Brockmiller and Centermark have some of the same subcontractors for framing, electrical, and painting. These subs as well as others they list are all reputable companies. The low bid should be considered.

### **A ROLL CALL VOTE WAS TAKEN TO AWARD THE HOUSE 3 CONSTRUCTION BID:**

Nick Werner voted – Centermark  
Dennis Jokerst voted (by phone) - Centermark  
Don Kuehn voted – Centermark  
CJ Okenfuss voted – Centermark  
Bill Everett voted – Brockmiller  
Ernie Weiler voted – Centermark

Kendall will notify Centermark of the bid award. He will also have the attorney to review the building contract with Centermark before it is signed.

## **LAGERS**

A motion was made to table the LAGERS retirement age of 55 until the September meeting and to try to include the numbers into the October budget meeting.

### **APPROVAL TO TABLE LAGERS RETIREMENT REVIEW UNTIL SEPTEMBER:**

Made the motion:	Don Kuehn
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

## **NEW BUSINESS**

### **Board Resignation**

Don Kuehn is resigning immediately after 20 years of service on the board. Don is invited back for the next meeting.

### **Board Appointment**

A motion was made to appoint Nathan Wolk to the Board of Directors as a replacement for Don Kuehn in Sub-District 6.

### **MOTION TO APPOINT NATHAN WOLK TO SUB-DISTRICT 6:**

Made the motion:	Bill Everett
Seconded the motion:	CJ Okenfuss
In favor:	All
Opposed:	None

The regular meeting adjourned.

### **ADJOURNMENT:**

Meeting ended:	1:19 p.m.
Made the motion:	Nick Werner
Seconded the motion:	CJ Okenfuss
In favor:	All
Opposed:	None

### **NEXT SCHEDULED MEETING:**

The next regular meeting is Monday, June 9<sup>th</sup> at 5:30 p.m. at House 2.