

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

APRIL 28, 2025

CITY HALL

165 S Fourth St

6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- March 24th, 2025

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: David Woods, Front Clerk

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
March 24, 2025
6:30 p.m.
City Hall at 165 S Fourth St

Meeting called order at 6:32 p.m. by Gary Roth.

Roll Call: Present: Gary Roth, Shelly Schmelzle, Lauren Smothers (in route), John Karel, Mark Buchheit, Barbara Basler-Peterson, and Samer Zoughaib.

Also Present: Happy Welch, Geoffrey Duvall and David Woods.

Absent: Alderman Eric Bennett.

Approval of Agenda : 1st Mark Buchheit, 2nd Samer Zoughaib, All Ayes.

Approval of Minutes – February 24th, 2025: 1st Samer Zoughaib, 2nd Barbara Basler-Peterson, All Ayes.

Public Works Report: Geoffrey Duvall reported the bushes at Pere Marquette's entrance were removed. The new playground equipment and mulch was delivered. The playground site work is completed. Bushes were transplanted into Pere Marquette that were removed from city hall due to safety concerns pulling out of the parking lot. Pompous grass was cut at Main Street bathrooms and Pere Marquette. We started the dirt work near the new bathroom. It will be completed, seed and strawed in the next couple of weeks. Porta potty was delivered to Pinkley Park. We anchored it down to try and eliminate the chances of it being flipped over. We will move on Pere Marquette's entrance once the new plans are approved. The bathrooms will be opened this week. Fergie's Playgrounds is expected to start the middle to the end of this week on building the playground. Cleaned up some limbs from storm damage at Pinkley Park.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Barbara Basler-Peterson had nothing new this month.

Trail Committee – Happy Welch reported that the new playground will be adjacent to the trail with handicap accessibility.

Playground Committee – Samer Zoughaib reported that instillation will be this Thursday. The board discussed ground cover and agreed that wood chips are better for playgrounds and mulch is better for trails. Mulch is \$17 per yard and wood chips are \$16.50 per yard. The board agreed to a load of each. Mark Buchheit made a motion to approve. Samer Zoughaib seconded the motion. The board amended the motion and capped the purchase at \$2,200 and will purchase items "as presented". Mark Buchheit made the amended motion and Samer Zoughaib seconded the amended motion. Roll Call vote: Shelly

Schmelzle (Aye), Lauren Smothers (Aye), John Karel (Aye), Mark Buchheit (Aye), Barbara Basler-Peterson (Aye), Samer Zoughaib (Aye), and Gary Roth (Aye). Motion carried.

Roth inquired about a fence for the new playgrounds' perimeter. He suggested it be paid for with donations and a fund raiser. Amanda Schwent has offered to make banners for fundraising. This sparked much discussion. Mark Buchheit said it would make the area look "divided up". Happy Welch mentioned it would block the accessibility of the memorial bench to be installed. Gary Roth said it should be chain-link coated in green or tan color. It would be 4' high and surround the entire perimeter. John Karel said there should be something more appealing than chain-link. Lauren Smothers said it would be nice for safety from a parental view. Happy Welch mentioned that it should be expandable for future growth. The board came to a consensus to table the fence issue until samples and options can be viewed.

Bathroom Committee -- Chairperson Roth had nothing new on that.

Welch mentioned as part of the Master Plan a project that Nick Donze will be working on locating a grant to install native grasses around the west sinkhole area. It would provide natural ground cover that would not need to be cut and create a natural conservatory.

NEW BUSINESS

StoryWalk® Solutions: The board reviewed bids from two companies for twelve aluminum frames with acrylic covers. The design and costs are similar. The cost would be \$3,200 and we would purchase the items, and the library would maintain and change the content. This information will be kept for when the project moves forward.

Samer Zoughaib asked the board for permission for Valle to use Valley Springs Park on May 16th. The board came to a consensus to allow it.

Mark Buchheit had been approached about having concerts at Pere Marquette Park. The board then discussed if they would be allowed to charge admission, and would alcohol and concessions be sold. Buchheit said this is just a heads up for a possible future request.

OTHER BUSINESS

Pere Marquette Park Entrance:

John Karel then discussed the entrance of Pere Marquette Park. He has been working with landscape architect Lawrence Myers who provided donated landscaping schematics for the board to review. The design would maintain visibility of our unique geographical topography but provide safety from the slope. John Karel mentioned this is a NO COST item as the plants and installation would be donated. Mark Buchheit made a motion to approve. Lauren Smothers seconded the motion. Roll Call vote: Shelly Schmelzle (Aye), Lauren Smothers (Aye), John Karel (Aye), Mark Buchheit (Aye), Barbara Basler-Peterson (Aye), Samer Zoughaib (Aye), and Gary Roth (Aye). Motion carried.

Samer Zoughaib asked if the board ever got requests for camping at the park. The board mentioned that the dusk until dawn curfew would prevent that.

The board then discussed a request to reserve Pere Marquette Park for a reunion of high school friends who used to party at the park back in the 1980s. The board questioned the use of alcohol, hours and if it would turn into something recurring. Chairperson Roth mentioned they could come to talk to the board about their plans.

Mark Buchheit mentioned that the box wood shrubs need to be finished along the sidewalk of Main Street Park.

Samer Zoughaib spoke about Eagle Scout Projects and mentioned they need a sponsor; the project should not be a "one man show" and it should be presented to the board.

Chairperson Roth mentioned that the pavilion above the soccer field needed to be shingled. The board discussed materials and colors.

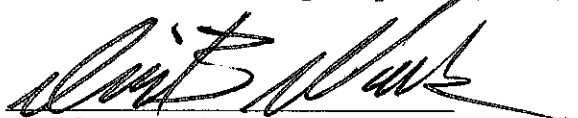
Lauren Smothers inquired about when the Valley Springs Trail might get started. Chairperson Roth stated we have no money to hire contractors and must do it all in-house. We have been held up by design issues but are now ready to start. We will order the slate edging made of flagstone and have it delivered on site. The trail will be dug out then filled in with inch minus then covered with chat (screenings) and packed.

Lauren Smothers inquired about getting benches for Dave Pinkley Park. Chairperson Roth mentioned that there used to be some rubber covered expandable "Little Tyke" style benches in storage.

Chairperson Roth discussed the upcoming Family Kite Fest event on March 29th or 30th. The forecast is for rain on both days, so the event is canceled for this year.

Adjourn at 7:44 p.m. 1st Samer Zoughaib, 2nd, Barbara Basler-Peterson, All Ayes.

Next scheduled meeting is April 28th, 2025, at 6:30 p.m.



David B. Woods

REVENUE & EXPENSE REPORT

CALENDAR 3/2025, FISCAL 6/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	1,063.76	96,849.16	96,000.00	849.16-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	2,931.73	3,000.00	68.27
20-04-4100	MISC RECEIPTS	.00	2,230.40	1,500.00	730.40-
20-04-4110	RENT PROCEEDS	1,028.31	6,169.86	11,400.00	5,230.14
20-04-4138	INTEREST	9.90	497.20	100.00	397.20-
20-04-4167	PARK PERMIT FEES	225.00	225.00	250.00	25.00
20-04-4430	GRANTS	.00	38,999.17	.00	38,999.17-
20-04-4900	TRANSFER IN	.00	.00	37,867.00	37,867.00
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	REVENUES TOTAL	2,326.97	147,902.52	150,117.00	2,214.48
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	TOTAL REVENUE	2,326.97	147,902.52	150,117.00	2,214.48
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	267.35	267.35	2,000.00	1,732.65
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	500.00	500.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	249.95	700.00	450.05
20-20-6705	GAS SERVICES/HEAT	207.89	779.79	1,400.00	620.21
20-20-6710	ELECTRIC SERVICE	505.38	2,574.41	5,000.00	2,425.59
20-20-6805	EQUIP. REPAIR & MAINT.	74.07	124.79	6,000.00	5,875.21
20-20-6810	BUILDING REPAIR & MAINT.	.00	14.10	1,500.00	1,485.90
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	302.57	1,500.00	1,197.43
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	247.78	939.99	800.00	139.99-

REVENUE & EXPENSE REPORT

CALENDAR 3/2025, FISCAL 6/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7125	BUILDING INSURANCE	.00	.00	2,900.00	2,900.00
20-20-7126	ASSESSOR'S OPERATIONS	44.69	4,338.48	4,500.00	161.52
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00
20-20-7135	LIABILITY INSURANCE	.00	.00	2,200.00	2,200.00
20-20-8000	INFRASTRUC. IMPROV.	53,841.80	77,444.52	42,000.00	35,444.52-
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	30,000.00	30,000.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	.00	.00
20-20-8750	ALLIANCE CONTRACT	8,380.12	50,618.64	100,817.00	50,198.36
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	PARK EXPENSE TOTAL	63,619.07	137,654.59	210,117.00	72,462.41
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	TOTAL EXPENSES	63,619.07	137,654.59	210,117.00	72,462.41
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	PARK TOTAL	61,292.10-	10,247.93	60,000.00-	70,247.93-
		=====	=====	=====	=====
	Report Total	61,292.10-	10,247.93	60,000.00-	70,247.93-

PARKS

- The playground equipment was delivered and unloaded.
- The Knox Box was ordered for the Main Street bathroom charging station. It is being installed this week.
- Playground site prep was completed.
- The mowers and weed eaters were serviced.
- The playground construction is almost complete. 1 piece of the playground had to be ordered in. They will be here this afternoon to finish it up.
- The damaged downtown bench boards were replaced.
- Wood chips and mulch to be delivered this week. This will be put down as soon as the ground dries enough.
- Edgers for Pinkley Park were picked up today. The trail will be cut in as soon as possible.
- The bathroom and playground dirt work will be completed once everything dries out.
- Valle Springs trail will be worked on after May 17th (P). Valle has an event there on this date