

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

MARCH 24, 2025

CITY HALL

165 S Fourth St

6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- February 24th, 2025

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

- StoryWalk Frames For Wood Post Mount

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: David Woods, Front Clerk

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
February 24, 2025
6:30 p.m.
City Hall at 165 S Fourth St

Meeting called order at 6:35 p.m. by Shelly Schmelzle.

Roll Call: Present: Gary Roth (Zoom), Shelly Schmelzle, Lauren Smothers, John Karel, Mark Buchheit, Barbara Basler-Peterson, and Samer Zoughaib.

Also Present: Happy Welch, Geoffrey Duvall and David Woods.

Absent: Alderman Eric Bennett.

Approval of Agenda : 1st Mark Buchheit, 2nd Samer Zoughaib, All Ayes.

Approval of Minutes – November 25th, 2024: 1st Barbara Basler-Peterson, 2nd Samer Zoughaib, All Ayes.

Public Works Report: Geoffrey Duvall reported the 800-pound big rock has arrived at Pere Marquette park. The bushes and vines have been removed from the entrance. Lauren Smothers said she has been receiving positive feedback about the park maintenance and improvements. The board then discussed the old tennis courts. It was agreed that it is an eyesore and because of all the cracks in the asphalt it is unusable and requires a lot of weed eating the surface. Duvall explained that the asphalt can be disposed of in a nearby sinkhole and the fencing can go for scrap. Happy Welch explained that proceeds from the scrap would revert into park funds.

Mark Buchheit made a motion to approve the removal of the tennis court asphalt and fencing. Samer Zoughaib seconded the motion. All aye on a voice vote. Motion carried.

John Karel then discussed the entrance. He has been working with a landscape architect. He would like to restore the greenery and eliminate the edge of the slope. He should have drawings soon and will then present them to the board at that time.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Barbara Basler-Peterson reported on the hayride for the Christmas Holiday Festival. It was a huge success for an inaugural event, and they learned a lot. The park board raised \$85.00. The wagon holds 20 people, and it made four 20-minute trips. The board discussed expanding the event next year. It was agreed to continue working with Annette Rolfe, the coordinator of the Christmas Festival, and to form a committee in August. The board discussed getting a second wagon, adding more decorations and lighting. The board saw areas of opportunity to include Pere Marquette

in the route and include sponsors and memorials. It was agreed that the park could use more electricity.

Trail Committee – Happy Welch had nothing to report.

Playground Committee – Samer Zoughaib reported that the rock has been delivered at Pere Marquette park and Happy Welch reported that the playground equipment should arrive in early spring.

Bathroom Committee – Chairperson Roth reported that the porta potties at Dave Pinkley Memorial Park will be back in around April. He also discussed the need for a path from the parking lot to the park entrance. The distance is 75' and it should have chat for the surface and some edging. The board agreed to pursue it. The bathrooms at Pere Marquette park just need a little landscaping and are good for the upcoming season. Roth then discussed the Family Kite Fest, and the board agreed to hold it on March 29th or 30th.

NEW BUSINESS

John Karel presented information from the magazine Nature to the park board on the many benefits of trees. It discussed aesthetic, psychological, economic and most importantly health benefits. Karel reported we have taken a lot of trees down over the years and have not replaced them. He discussed the need to improve our tree collection. He would like the park board to create a policy that for every tree we remove it needs to be replaced by at least one new tree.

OTHER BUSINESS

Samer Zoughaib discussed the need to get a plaque for Jerry who recently passed away. He was the driving force in the creation of our disc golf course. The board mentioned another individual is getting a tree to plant in his honor.

Adjourn at 7:17 p.m. 1st Mark Buchheit, 2nd Samer Zoughaib, All Ayes.

Next scheduled meeting is March 24th, 2025, at 6:30 p.m.



David B. Woods

REVENUE & EXPENSE REPORT
CALENDAR 2/2025, FISCAL 5/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	9,822.15	95,785.40	96,000.00	214.60
20-04-4025	RR, UTIL. & FIN INST TAX	10.52	2,931.73	3,000.00	68.27
20-04-4100	MISC RECEIPTS	411.40	2,230.40	1,500.00	730.40-
20-04-4110	RENT PROCEEDS	1,028.31	5,141.55	11,400.00	6,258.45
20-04-4138	INTEREST	229.32	487.30	100.00	387.30-
20-04-4167	PARK PERMIT FEES	.00	.00	250.00	250.00
20-04-4430	GRANTS	.00	38,999.17	.00	38,999.17-
20-04-4900	TRANSFER IN	.00	.00	37,867.00	37,867.00
	=====		=====	=====	=====
	REVENUES TOTAL	11,501.70	145,575.55	150,117.00	4,541.45
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	TOTAL REVENUE	11,501.70	145,575.55	150,117.00	4,541.45
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	100.00	100.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	500.00	500.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	199.96	700.00	500.04
20-20-6705	GAS SERVICES/HEAT	197.94	571.90	1,400.00	828.10
20-20-6710	ELECTRIC SERVICE	360.32	2,069.03	5,000.00	2,930.97
20-20-6805	EQUIP. REPAIR & MAINT.	.00	50.72	6,000.00	5,949.28
20-20-6810	BUILDING REPAIR & MAINT.	.00	14.10	1,500.00	1,485.90
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	302.57	1,500.00	1,197.43
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	94.52	692.21	800.00	107.79

REVENUE & EXPENSE REPORT
CALENDAR 2/2025, FISCAL 5/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7125	BUILDING INSURANCE	.00	.00	2,900.00	2,900.00
20-20-7126	ASSESSOR'S OPERATIONS	412.77	4,293.79	4,500.00	206.21
20-20-7130	VEHICLE INSURANCE	.00	.00	1,200.00	1,200.00
20-20-7135	LIABILITY INSURANCE	.00	.00	2,200.00	2,200.00
20-20-8000	INFRASTRUC. IMPROV.	3,138.46	23,602.72	42,000.00	18,397.28
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	30,000.00	30,000.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	.00	.00
20-20-8750	ALLIANCE CONTRACT	8,380.12	42,238.52	100,817.00	58,578.48
		=====	=====	=====	=====
	PARK EXPENSE TOTAL	12,634.12	74,035.52	210,117.00	136,081.48
		-----	-----	-----	-----
	TOTAL EXPENSES	12,634.12	74,035.52	210,117.00	136,081.48
		=====	=====	=====	=====
	PARK TOTAL	1,132.42-	71,540.03	60,000.00-	131,540.03-
		=====	=====	=====	=====
	Report Total	1,132.42-	71,540.03	60,000.00-	131,540.03-

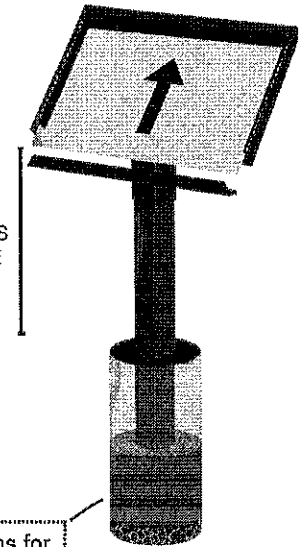


StoryWalk® Solutions

FRAME with SLEEVE FOR YOUR WOOD POST - ANGLED

- Designed for an 18”H x 24”W page, with a viewable area of 17”H x 23”W
- 45 Degree display angle
- Aluminum frame attaches to an aluminum sleeve with mount plate that is designed to fit over a 4x4 wood post. (60” wood post not included)
- Removable bottom rail for easy page insertion
- Two sheets of acrylic protect the laminated page
- 3 Year Warranty on the powder-coated aluminum frame.
- Made in the USA

SIGN PANEL MOUNTS 28-32” FROM GRADE



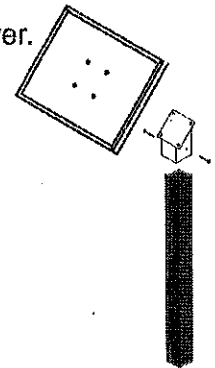
Prepare footing depth per recommendations for your geographic region. Ensure that post is plumb and level while back-filling with appropriate materials. Drill a 9/16” thru hole at post-end for insertion of 1/2” diameter x 8” long piece of rebar for added security.

Assembly Instructions:

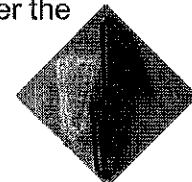
1. Attach the sleeve to the post using provided hardware.
2. Attach the frame to the mount plate using the provided hardware and allen driver. You will need a 7/16” socket wrench to install the nylock nut. DO NOT use power tools as the stainless hardware may gall and seize.
3. Remove the 2 screws from the bottom frame rail with the provided allen driver.
4. Insert the acrylic sheets and replace the bottom rail.

Page Installation Instructions - First time

1. Remove the bottom frame rail using the provided allen driver.
2. Remove the blue masking from both sides of the acrylic sheets.
3. Place your page and optional colored backer between the sheets of acrylic.
4. Slide the sheets into the frame bottom.
5. Replace the bottom rail.



Moisture Issue? Add 2 or 3 Clip Spacers to the bottom of your page to minimize water from creeping up between the acrylic sheets. It creates a larger gap; therefore, moisture will not be drawn between the sheets as easily. Clip spacers are small, plastic paper clips that are sold under the brand Plastiklips LP-0200.



Cleaning Instructions:

- Use a soft cloth and a diluted soap & water solution to wash the display.
- Dry the display with a soft cloth.
- DO NOT USE ammonia cleaners (Windex) or paper towels as they may damage the acrylic.



Barking Dog Interpretive Design
S12824 County Road U
Strum, WI 54770
United States of America
storywalk@bdexhibits.com

QUOTE # SW24317917

Quote expires 2025-01-10

Shawn Long
Ste. Genevieve County Library
21388 State Hwy 32
Ste. Genevieve, Missouri
63670-8815
shawn.long@sgclib.org

Ship to:

21388 State Hwy 32
Ste. Genevieve, Missouri
63670-8815

Quote Date: **2024-12-11**
Payment Method: **Quote**
Shipping Estimate #:

PRODUCT	UNIT	QTY	PRICE
Angled Wood Post Mount (SW-1824-45B)	\$234.20	12	\$2,810.40
		Subtotal	\$2,810.40
		Shipping	\$350.00
		Total	\$3,160.40

TEMPORARY PAGE DISPLAY SUGGESTION: Use 10 mil hot laminate to encase the book page/printed page, include an 1/8" edge of clear laminate on all 4 sides of the page. Place page and colored backer between the 2 sheets of acrylic, install into the frame. During seasons with high humidity or rain, condensation or moisture may occur inside the frame. Synthetic paper and permanent panels will offer greater durability than laminated pages.

Terms: With signed quote, 50% down at time of order, Net 10 after shipment. With purchase order, Net 30 after shipment.

Signature

Date



QUOTE

Ste. Genevieve County Library
 21388 Hwy, 32
 STE. GENEVIEVE MO 63670

Date
Dec 12, 2024

Expiry
Jan 11, 2025

Quote Number
QU-7259

Reference
SR: Tina

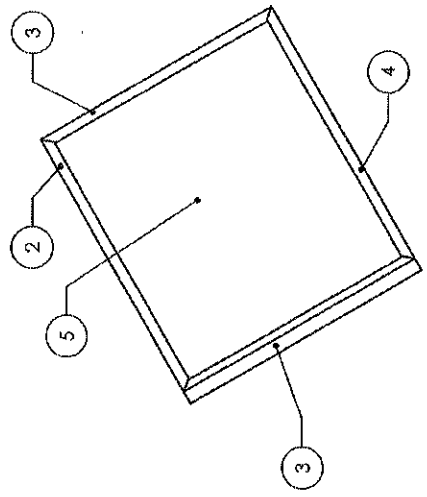
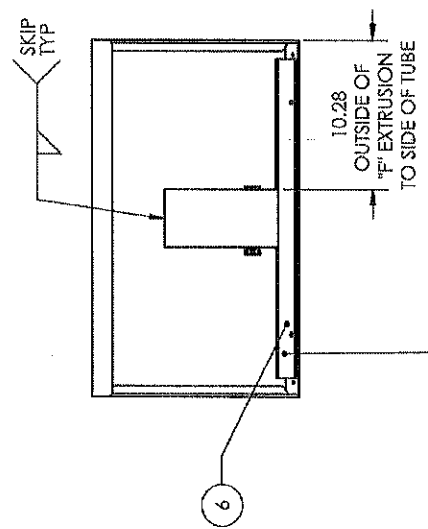
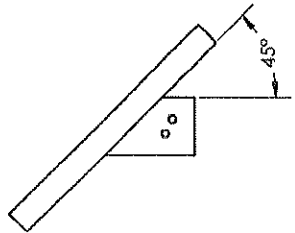
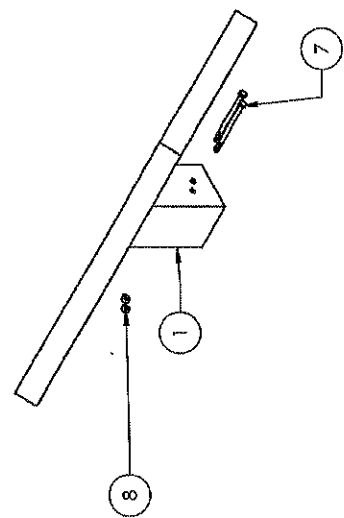
Envirosigns
 2370 E Stringham Avenue
 SALT LAKE CITY UT
 84109
 USA 888-492-5377

TWELVE StoryWalk Frames for Wood Post Mount

Description	Quantity	Unit Price	Tax	Amount USD
Storywalk wood-post-mount aluminum frame for an 18"hx24"wx1/4" thick panel. 5/16" frame gap. 45-degree angle. One post mount adaptor with two thru holes to attach to customer's 4x4 wood post with provided SPAX screws. Two-part construction. Bottom rail removable with rivnut construction. Includes two pieces of acrylic. Black texture powder coat.	12.00	234.20	Tax Exempt	2,810.40
Temporary Page Display Suggestion: Use 10 mil hot laminate to enclose the book page or printed page. Install into frame with colored plastic backer. There should be 1/8" edge of laminate surrounding all 4 sides of paper stock. Pages and backer should be placed between the two sheets of acrylic and then installed in the frame. During seasons with high humidity or rain, condensation or moisture may occur between acrylic sheets. Synthetic paper or permanent panels will offer significantly improved durability.				
Packaging and Standard Shipping to zip code 63670	1.00	350.00	Tax Exempt	350.00
			Subtotal	3,160.40
			TOTAL TAX	0.00
			TOTAL USD	3,160.40

Interpretive Graphics

ITEM	PART NUMBER	DESCRIPTION	MATERIAL	QTY
1	PSLV-45-TUBE-SW	POST MOUNT RILEV-F	6063-T1	1
2	FA-1824-45B-SW-1	PRE-CUT "F" EXTRUSION	6061 (AL)	1
3	FA-1824-45B-SW-2	PRE-CUT "F" EXTRUSION	6061 (AL)	2
4	FA-1824-45B-SW-3	PRE-CUT "F" EXTRUSION	6061 (AL)	1
5	FA-1824-45B-SW-4	BACK SHEET FOR 18" X 24" PANEL	5052 (AL)	1
6	FA-1824-45B-SW-5	ALUMINUM ANGLE	5052 (AL)	1
7	18X4.5-HHCS-313	5/16-18 X 4-1/2 HHCS	ZINC PLATED	2
8	18_NYLOCK	NYLOCK NUT	ZINC PLATES	2



REMOVEABLE RAIL IS AT THE BOTTOM OF THE FRAME

UNLESS OTHERWISE SPECIFIED: DIMENSIONS ARE IN INCHES FRACTIONAL ± 1/32 ANGULAR ± 0.0045 ± 7.620 ± 1° TWO PLACE DECIMAL ± 0.02 THREE PLACE DECIMAL ± 0.010	NAME: DDH DATE: 8/2/2013 DRAWN: DDH LAST SAVE: 07/17/2013 21:52:16 MATERIAL: ALUMINUM	TITLE: ALUM PANEL ON POST MOUNT
PROJECTION:	DWG. NO. SW-1824-45B	REV. SIZE: B
DO NOT SCALE DRAWING	SCALE: 1:4	WEIGHT:
		SHEET 1 OF 2

PROPRIETARY AND CONFIDENTIAL
THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF INTERPRETIVE GRAPHICS AND SHALL NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE WRITTEN PERMISSION OF INTERPRETIVE GRAPHICS

ESTIMATE

Vacker Inc.
 948 Sherren St. W.
 Roseville, MN 55113-4420

ckriegler@vackersign.com
 +1 (651) 487-3100



Bill to
 Shawn Long
 Ste. Genevieve County Library
 21388 State Hwy 32
 Ste. Genevieve, MO 63670

Ship to
 Shawn Long
 Ste. Genevieve County Library
 21388 State Hwy 32
 Ste. Genevieve, MO 63670

Estimate details
 Estimate no.: 6782
 Estimate date: 12/16/2024
 Expiration date: 12/31/2024

Sales Rep: Emily Meyer

#	Product or service	Description	Qty	Rate	Amount
1.	Storywalk Angled Frame Wood	Angled mount storywalk frame for 18"Hx24"W storywalk sign or materials (frame gap for materials up to .25" thick), with sleeve/bracket (2-part construction) for use with client provided wood post, (2) thru holes in sleeve to attach to wood post with provided spax screws, 45 degree angle, removable bottom rail with rivenut construction, black texture powder coat, aluminum construction. Includes (2) 18"x24" pieces of clear acrylic for page display.	15	\$234.00	\$2,808.00
2.	24BDShip.Freight.SpecialServices	Aluminum mount packing and shipping by freight with lift gate services.	1	\$350.00	\$350.00

Total \$3,158.00

Note to customer

Thank you for the opportunity to provide you with a proposal. Feel free to get back to me with any questions, requested revisions, or if you'd like to proceed with the order. If you'd like to proceed as proposed, PLEASE SIGN OFF AND RETURN as an acknowledgement of the proposed details, including shipping contact and address.
 Have a great day,
 Vacker Sign

Expiry date 12/31/2024

Accepted date

Accepted by