

Ste. Genevieve County Commission Minutes

**MONDAY, MARCH 10, 2025**

18<sup>TH</sup> Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Cory Ford and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, MARCH 6, 2025 WERE READ. COMMISSIONER FORD MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER MARBERRY SECONDED THE MOTION. COMMISSIONER FORD YEA. COMMISSIONER MARBERRY YEA. ALL IN FAVOR. MOTION PASSED.

Ste. Genevieve County requested 'Proposals' for small 'project' to be completed on Bodine Road. Only one (1) Bid received. Proposal was for 'Digging and Placing Galvanized Concrete Pipe as well as Compacting Rock around Pipe'. Rip Rapping & Cleaning Site to 'Complete the Entire Project' w/notation that the equipment utilized to be '315 Excavator', BoMag, as well as 'Labor' for Project.

\*The 'Total' Proposed Cost for said Project - \$9,975.00.

\*After close review and consideration, Commissioner Ford made a 'Motion' to 'Approve' the (1) Proposal received from SR Excavating/Sanford Roth as described above @ the "Proposed Cost' Amount of \$9,975.00. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Bid Proposal' attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the 'Items of Importance' noted:

\*Holst Road – Road Capped – Project progressing well; Paving still needs to be completed.

\*Trucks – Mr. Schmieder reviewed 'Repairs' to Trucks #12 and Truck #19. Trucks are at Clarke Power in Wentzville, MO.

\*Contact was made to Derek Welker w/McCoy Equipment to obtain answers to several questions regarding 'Bid Proposal' that had been submitted for 'Backhoe' as was opened @ 'Sealed Bid Opening' that was held on Monday, 2/24/2025. Explanation was provided/clarified regarding 'Bucket', which was upgraded to "1.25 Yards"; This had to be facilitated through a different manufacturer as John Deere could not offer what was needed by Ste. Genevieve County.

\*Additional clarification was provided regarding 'Ride Control'. Mr. Welker clarified that 'option' is on the equipment as was requested; operator simply needs to utilize 'toggle' switch.

\*After careful review of the 'Quote Summary' presented and reviewing all (3) Bids that were received for 'Backhoe'; Commissioner Ford made a 'Motion' to approve the 'Quote Summary' as provided by McCoy Equipment to include 'Buyback' for equipment that 'County' is

turning in as was noted with a 'Final Total' Amount of \$82,450.00 for "John Deere 310 P – Tier Backhoe Loader as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Quote Summary' attached to Commission Record Supplement for this Date.) \*Award Letters to be forwarded surrounding the same.

The Commission reviewed potential project for 'Brushy Creek Road Project'. After lengthy discussion surrounding the improvements that are needed on said road, Commissioner Ford made a 'Motion' to approve proceeding ahead with paving of 1.5 'miles' of Brushy Creek Road with 'Sealed Bid Opening' to be conducted on Monday, March 31, 2025 @ 10:00 A.M. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Bid Request/Pricing Page' attached to Commission Record Supplement for this Date.)

Fairgrounds Update provided. As previously reported, LATCF 'Project' was approved previously for 'Public Safety Project' @ Ste. Genevieve County Fairgrounds. As part of said project, concrete steps were 'approved' to be placed @ site of bleachers on Ste. Genevieve County Fairgrounds. Bales Concrete, LLC was awarded said project. After careful review, Commissioner Ford made a 'Motion' to approve payment to be allocated through LATCF Funding as was approved for the amount of \$8,105.00 as quoted. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of referenced invoice/payment attached to Commission Record Supplement for this Date.)

Sheriff Stolzer appeared before the Commission regarding 'firearms qualifying expense'. Upon careful review and consideration, Commissioner Ford approved 'Purchase Requisition' No. 25-0003 with 'original date request' of 2/14/2025 for "2025 Firearms Qualifications Expense-Ammo" as presented in the amount of \$6,260.00 with \$4,000 to be allocated from 'Revolving Sheriff's Fund' and remainder to be allocated from 'Sheriff's Fees Fund'. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Approved Purchase Requisition' attached to Commission Record Supplement for this Date.)

Terri Thomas, Ste. Genevieve Hospital Friends Foundation Director' appeared before the Commission in effort to make sure that all necessary measures were taken care of in effort to host 'Taste of Ste. Genevieve' Event on April 12<sup>th</sup>. Necessary permitting requirements being met; the 'County' will continue to work with Friends Foundation in the hope that event is a huge success.

Ste. Genevieve County is in receipt of 'Letter' requesting appointment to the Ste. Genevieve County Fair Board. After careful review and consideration, Commissioner Marberry made a 'Motion' to approve the 'Appointment' of Mr. Austin Capps to the Ste. Genevieve County Fair Board. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea.

Commissioner Ford yea. All in favor. Motion passed. (Copy of Letter requesting Appointment attached to Commission Record Supplement for this Date.)

The Ste. Genevieve County Commission is in receipt of 'Letter of Resignation' from Ste. Genevieve County Fair Board Member. After review, Commissioner Ford made a 'Motion' to accept the resignation of Ms. Estrella Carmona from the Ste. Genevieve County Fair Board. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of Letter of Resignation attached to Commission Record Supplement for this Date.)

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Emergency Closed Session' Meeting at 9:46 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' the 'Emergency Closed Session' Meeting at 10:18 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Emergency Closed Session' Meeting at 10:37 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' the 'Emergency Closed Session' Meeting at 10:54 A.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ford seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Ford – Aye.

Mr. Brad Arnold, Community Center Director, appeared before the Commission to provide report for today's meeting. Following were the 'Items of Importance' reported:

- \*Taste of Ste. Genevieve to be held at the Ste. Genevieve Community Center on April 12<sup>th</sup>, 2025.

- \*Bade Roofing – Scheduled to perform inspection on 'Roof Issues' this week.

- \*Premium Mechanical – They have installed new accumulator & dryer as it relates to HVAC issues @ 'Administration Offices' @ Community Center. Upon testing the same, main variable speed drive is faulty. Estimate to be forwarded for replacement. New Compressor expected to be here sometime this week w/installation to follow.

- \*Regarding Roof Flashing Project @ Community Center that was approved as 'LATCF' Project; SMCI placing 'Community Center' on schedule; waiting on final date.

- \*Sand Blasting/Painting reviewed for 'Lap Pool' @ Waterpark. Mr. Arnold advised that review being completed to see if work can be done 'In House' as this would be huge cost-saving measure. Additional detail to follow.

Mary Jane White, Recorder of Deeds, appeared before the Commission to present the proposal of her office installing 'Document Alert' software with the objective of providing 'Ste. Genevieve County constituents' w/automated notifications for recorded documents. This program is designed to offer assistance with the prevention of 'title fraud'.

\*After close review and careful consideration of said 'Proposal', Commissioner Ford made a 'Motion' to approve the Recorder of Deeds Office proceeding with 'Document Alert – Doc Pro' Program through Tyler Technologies, which is compatible software for the 'County' and necessary for cohesive 'flow' of programming (Sole Source Provider) with funding to be allocated through the 'Recorder's Fund' @ an 'Initial Set Up Cost' of \$6,000 w/'Annual' Updates to be at a cost of \$600. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Proposal' attached to Commission Record Supplement for this Date.)

Lisa Marschel, Collector, appeared before the Commission with the following matters to be handled:

\*The first issue to be addressed, which was previously addressed in an 'Open/Public Meeting' surrounded the request by Ste. Genevieve R-II School District for 'Taxes to be Waived' for purchase of 'Fallert Bus Service' property, which the school district purchased effective 7/5/2024. Request surrounded Account Numbers 05378008 & 04440003 with 'Waived Amount' a 'Total' of \$3,160.38. Request previously approved; Copy provided by Mrs. Marschel for record keeping purposes. (Copy of 'Waived' Amount relating to Ste. Gen R-II School District attached to Commission Record Supplement for this Date.)

\*Local Taxpayer requested 'Waiver of Interest/Penalties' as it relates to Account No. 01495004 – Lisa Mitchell. After careful review and consideration, Commissioner Marberry made a 'Motion' to approve the 'Waiver' of Interest & Penalties on behalf of above account due to error on the part of the 'County &/or its Employees' as has been documented for a 'Total Amount' of \$132.69. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. (Copy of said 'Waiver of Interest/Penalties' attached to Commission Record Supplement for this Date.)

\*Local Taxpayer requested 'Waiver of Interest/Penalties' as it relates to Account No. 07963001/07963002 – Matthew R. Gegg for 'Total Amount' of \$29.12. After careful consideration on the part of the Ste. Genevieve County Commission, Commissioner Marberry made a 'Motion' to approve the 'Waiving' of Interest & Penalties for above 'Account Numbers'. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. Roll Call Vote Taken. Commissioner Ruzicka – Nay. Commissioner Marberry – Nay. Commissioner Ford – Nay. Thus, Request for above mentioned Account Waiving of Interest/Penalties was DENIED. (Copy of referenced paperwork attached to Commission Record Supplement for this Date.)

\*Local Taxpayer requested 'Waiver of Interest/Penalties' as it relates to Account No. 06926000 – Thomas & Annette Kettinger for 'Total Amount' of \$80.12. After careful consideration on the part of the Ste. Genevieve County Commission, Commissioner Marberry made a 'Motion' to approve the 'Waiving' of Interest & Penalties for above 'Account Number'.

Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. Roll Call Vote Taken. Commissioner Ruzicka – Nay. Commissioner Marberry – Nay. Commissioner Ford – Nay. Thus, Request for above mentioned Account Waiving of Interest/Penalties was DENIED. (Copy of referenced paperwork attached to Commission Record Supplement for this Date.)

Accounts Payable for Date 3/10/2025 in the amount of \$106,291.17 were reviewed and approved for payment by the Commission.

### **ADJOURN**

A Motion was made by Commissioner Ford to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 3/13/2025.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER