



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, APRIL 1, 2025**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from the meetings of March 18, 2025. (copy)
4. Approve bills for March 2025. (copy)
5. Approve Pay Estimate 13 from Zoellner Construction Company, relative to the School Street Lift Station Improvement project - \$65,478.94. (copy)
This is a major project for the City and will replace and upsize the School Street Lift Station. Staff will plan a ribbon cutting ceremony come early spring after the site work is finished, the existing lift station demolished, and the area is safe for visitors.
6. Approve Purchase Order 1303949 to Bening Ford relative to the purchase of an emergency management truck - \$49,067.80. (copy)
This truck is part of this year’s budget and will provide a “pull vehicle” for both the emergency management and fire department, reducing the reliance on private vehicles for this activity.

7. Approve Invoice 1402 from Main Street Signs relative to the City Hall Exterior Sign project - \$27,916.00. (copy)
This was for the Board-approved City Hall signs located on the front of the building (across from where Farm Fresh was). Per the Board's direction, the matching sign over the Utility Billing was eliminated.
8. Approve funding and event support request from Perry County Heritage Tourism regarding the Fireball Run event in Perryville, September 25 – 26, 2025. (copy)
This was a board-approved activity hosted by Heritage Tourism but financially supported by the City of Perryville. More details, including a public announcement, will follow in the future.
9. Approve declaration of 2024 Residential Surplus Funds in the amount of \$115,351.96 relative to I55/Hwy 51 TIF and acknowledge that said funds were never collected by the TIF but were distributed to the taxing entities by the County of Perry. (copy)
In accordance with our Tax Increment Financing (TIF) plans and agreements, all residential property taxes are declared as surplus and distributed to the taxing entities (instead of being collected by the TIF District). It is necessary for auditing purposes to have record of its being declared surplus by the Board of Aldermen, so it is presented here for Board approval.
10. Approve renewal of engagement with Beussink, Hey, Roe & Stroder, LLC for 2024-25 auditing services. (copy)
The law requires the city to obtain an external audit each year. For the past several years we have used the same auditor and staff proposes we continue to do so. The letter of engagement is presented for Board approval.
11. Review and accept bids received for 25-063A-1 PCD Terminal Area Fence project and award to Diamond Fence, LLC, per recommendation of Crawford, Murphy & Tilley, Inc., upon approval and concurrence of award by MoDOT. - \$77,785.00. (copy)
Airport security has been identified by MoDOT inspectors and city staff as necessary to protect and limit access to the airport's runway and city-owned hangars. This project is federally supported, and, thanks to the very competitive bid, staff will be requesting a change order to upgrade to aluminum gates, which are much lighter and longer lasting than the proposed steel.
12. Approve a 12-month waiver for permit fees on damaged homes.
This was discussed between meetings with individual board members and garnered great support from the Mayor and Aldermen, but staff would like an official record of the approval for posterity's sake. In short, the city will waive construction permitting fees associated with storm-affected repairs and reconstructions for the current property owners.
13. Approve the update to the Refuse Rate Schedule establish a flat rate of \$15.00 per item for bulk trash pick-up services (to now include TVs and monitors). (copy)
This annual process establishes our rate schedule for the coming year. Some of this was previously approved by the Board but this makes official current practices on some minor issues, correcting incongruencies in the process.

14. Acknowledge receipt of legal opinion from City Attorney Pistorio regarding Special Use Permit for a Business Sign in an R-2 District. (copy)
This legal review was previously requested by the Board of Aldermen to ensure staff were properly interpreting, applying and enforcing city ordinances. Once acknowledged by the Board, staff will resume enforcement of the sign ordinance regarding this South Main Street business located in a residential zone.
15. Approve Downtown Activity request from Carisa Stark for 2025 Summer Events at the Warehouse Entertainment District at 207 N Jackson Street. (copy)
Similar to year's prior, Mary Jane Burgers & Brew is requesting permission to have outdoor music on a regular and reoccurring basis throughout the summer, showcasing local and regional talent, at the Warehouse. Staff recommend limiting all such activities to an 11 PM ending.

END OF CONSENT AGENDA

16. Resolution 2025-40 – Entering into an agreement with Franklin Contracting, Co. relative to the Perryville City Hall Plan Review Office Renovation project. (copy)
This project was previously discussed with the Board and is part of next year's budget. This project will divide our "warehouse" space at City Hall into a storage area for files and an office for the Building Inspection department.

NOTE: As previously discussed, staff plan to work with the retired City Clerk to review and organize existing files, ensuring only those that are required are actually retained. Current files will be temporarily relocated to the park center and fire station 2. Once construction is complete and storage equipment arrives, these staff will begin their review and filing work.

17. Resolution 2025-41 – Entering into a lease agreement with Mercy Hospital Perry regarding utilizing Fire Station #2 as an ambulance vehicle staging area. (copy)
Although not ready to locate personnel at the fire house, Mercy has requested permission to store an additional ambulance vehicle there. Fire department administration is supportive of this agreement.

18. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.

19. Report by City Administrator:
 - District 32 Storm Support
 - Insurance Damage Reviews (copy)
 - Municipal Storm Support
 - Forward Slash Email Security
 - MARC – March 29th (copy)
 - Zoning Code Update Special Meeting – April 16th at 5:30 p.m.
 - Show Me Green Sales Tax – April 19 – 25th
 - Huey Dedication event – July 12th (copy)

20. Report by City Engineer.

21. Report by City Attorney.

22. Report by Chief of Police.
23. Board concerns and comments and any other non-action items.
24. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.
25. Adjourn.

Attachments:

- Baer Engineering Invoice (copy)
- Parks & Recreation Report (copy)