



Brent Buerch

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 4, 2025**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new city employees:
 - Tyler Schwent – Water/Wastewater Maintenance Technician
4. Public Hearing for the applications to the DRA and EDA grant programs regarding the Perryville Airport Renovation project. (copy)
EDA Director Crystal Jones has worked with the staff of SEMO Regional Planning Commission to submit two different applications in support of hangar improvements at our airport. The goal being to remodel the hangars and add bathrooms, offices, and classroom space for the new A&P program. This is an exciting opportunity for regional youth interested in the field of aircraft maintenance.

CONSENT AGENDA ITEMS

5. Approve minutes from the meetings of February 17, 2025, and February 24, 2025. (copy)
6. Approve bills for February 2025. (copy)

7. Approve Pay Estimate 12 from Zoellner Construction Company, relative to the School Street Lift Station Improvement project - \$10,176.64. (copy)
This is a major project for the City and will replace and upsize the School Street Lift Station. Staff will plan a ribbon cutting ceremony come early spring after the site work is finished, the existing lift station demolished, and the area is safe for visitors.
8. Approve Pay Estimate 2 from Centermark Construction, LLC, relative to the Heimos Lift Station & Sanitary Sewer project - \$18,900.00. (copy)
This invoice relates to the design and construction management services for the waterline overbuilds as was previously discussed with the Board of Aldermen. As opposed to seeing this area develop with individual service lines, the City was able to apply those expenses to this project which will provide the city with mains for future development. MoDNR has approved these plans and much of the equipment has been ordered. Until construction is completed, public works will continue regular pumping of the wastewater storage tanks.
9. Approve proposals received for the 2025-2030 Banking Services and award to Bank of Missouri per recommendation of staff. (copy)
Historically, every five years, we ask for proposals from local banks to provide our banking needs. Although both banks submitted a similar interest rate, the Bank of Missouri proposed a lower “floor,” helping insure higher returns for the City. With that, staff determined the Bank of Missouri submitted the most attractive proposal to the City of Perryville and staff recommend they continue to provide our banking services.
10. Approve plans and specifications for the PCD Airport Terminal Area Fencing project and authorize staff to advertise for bids. (copy)
This small project helps address security concerns at the airport identified both by City Staff and MoDOT inspections. The security fencing and vehicular gates will make unauthorized access to sensitive areas of the runway more difficult. Beyond administrative support provided by city staff, this project is 100% grant supported.
11. Approve specifications for the custom-built sound system trailer. (copy)
This is a budgeted item but takes several months to fabricate. It will permanently provide the City with a resource for community events similar to what was employed during Christmas on the Square this past year. It will provide our events with a public address system, as well as a system to play music for activities. Once purchased, it will be staff’s recommendation to “share” the system with the community partners for their own events such as 5K races, athletic events, festivals, etc.
12. Approve recommendation from Police Chief Hunt to add GO-25-0201 to the Perryville Police Department Operations Manual regarding Generated Low Output Voltage Emitter (G.L.O.V.E.). (copy)
The Board previously approved police administration’s purchase of a new control device and has submitted supporting policy accordingly.

13. Acknowledge changes to the zoning code update timeline with the addition of a special meeting on March 19th at 5:30 p.m.
The Board asked staff to slow the process on the zoning code adoption at our last meeting. In response, staff have coordinated a joint meeting of the Board of Alderman, Planning and Zoning Commission, and Zoning Steering Committee. It will take place at the Catalyst Center and our intention is to provide supper that evening as the meeting will most likely take several hours. Participants are encouraged to review the changes and make notes so they will be ready with questions that evening.
14. Approve request from Public Works Director Layton to sell equipment and supplies on Purple Wave auction site. (copy)
Staff has provided a memo listing surplus items and why they are ready for public auction.
15. Acknowledge changes to Resolution 2025-13 regarding entering into a Utility License agreement with Big River Broadband d/b/a Circle Fiber relative to fiberoptic cable lines upon city property. (copy)
Attorneys for Circle Fiber proposed minor tweaks to the previously adopted license. City Attorney Pistorio has reviewed and accepted these changes. Although minor enough to not require a new resolution, staff wanted to notify the Board of this activity via the consent agenda.
16. Approve request from Mercy Perry Hospital to allow Mercy Perry Ambulance utilize Fire Station #2 as a staging area. (copy)
Although not ready to locate personnel at the fire house, Mercy has requested permission to store an additional ambulance vehicle there. Fire department administration is supportive of this request and, upon the Board's approval of the concept, staff will work with the city attorney to memorialize the agreement with an MOU or something similar.
17. Approve Project Information Form from Chad Hartle d/b/a RCH Development, Inc., relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (Montenot Blvd.). (copy)
This is another application for the City's Building Utility Reimbursement Program. In this case, the builder is constructing 20 duplexes with two bedroom and three bedroom units. His project will receive the program's maximum reimbursement.
18. Approve Project Information Form from Jeff and Connie Gotto d/b/a Gotto Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (Crestview Place Subdivision, Lots 3, 5, 6, 7, and 8 off Blackberry Ln). (copy)
This is another application for the City's Building Utility Reimbursement Program. For the current phase, this request is for 5 out of 47 single family housing lots.
19. Approve Project Information Form from Jeff and Connie Gotto d/b/a Gotto Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (903 Blackberry Ln). (copy)
This is application for a single home under the City's Building Utility Reimbursement Program. In this case, the builder is constructing a 1,679 square foot home with 3 bedrooms, 2 full bathrooms, and a 2-car garage.

20. Approve Project Information Form from Jeff and Connie Gotto d/b/a Gotto Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (901 Blackberry Ln). (copy)
This is another application for a single family home under the City's Building Utility Reimbursement Program. In this case, the builder is constructing a 1,666 square foot home with 3 bedrooms, 2 full bathrooms, and a 2-car garage.
21. Approve Project Information Form from Levi Gotto d/b/a LBG Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (Crestview Place Subdivision, Lots 19, 20, 21, and 22 off Blackberry Ln). (copy)
This is also an application to install infrastructure for single family homes under the City's Building Utility Reimbursement Program. In this current phase, this request is for 4 out of 47 single family housing lots.
22. Approve Project Information Form from Levi Gotto d/b/a LBG Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (1221 Grand Avenue). (copy)
This is an application to construct duplexes under the City's Building Utility Reimbursement Program. In this case, the builder is looking to build 3 duplexes, each unit will be approximately 1,188 square feet with 2 bedrooms, 2 bathrooms, and a 2 car garage.
23. Approve Project Information Form from Levi Gotto d/b/a LBG Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (Montenot Addition, Lot 1). (copy)
This is another application to construct duplexes under the City's Building Utility Reimbursement Program. In this case, the builder is looking to build a duplex, each unit will be approximately 1,543 square feet with 2 bedrooms, 2 bathrooms, and a 2 car garage. NOTE: This property is currently zoned R-4, but the owners will approach P&Z to ask for it to be rezoned R-5. If approved, they instead plan to build a multi-family unit consisting of 3 living spaces. Regardless, the reimbursement they are requesting is for work infrastructure work that will be done, the only thing that could change is an extra unit.
24. Approve Project Information Form from Jeremy and Michelle Triller, relative to 50% Financial Reimbursement for New Construction to Builder/Homeowner Program (3 Spring Lake Rd.). (copy)
This is another application for the City's Building Utility Reimbursement Program. In this case, the builder is looking to build a 1,916 square foot single family home with 4 bedrooms, 2 ½ bathrooms, and a two car garage. This house is being constructed without a basement and is only eligible for 50% of the typical reimbursement.
25. Approve request from Perry County Heritage Tourism to waive the food truck permit fees for the 2025 Picnic in the Park events. (copy)
This event is organized by Perry County Heritage Tourism as something fun and unique for our community. Staff support the request given the event is being organized by Heritage Tourism and they have approached these vendors, creating this new event.

26. Approve Festival Application for Temporary Outdoor Consumption Permit from Downtown Perryville Advancement, Inc. for the 2025 Cruise In events. (copy)
Alicia Wibbenmeyer, Downtown Events Coordinator, has submitted these dates on behalf of Downtown Perryville Advancement, Inc. These events are similar to those requested and approved by the Board of Aldermen in years past.
27. Approve outdoor music request from AMVETS Post 94 at 1203 West St. Joseph Street on April 26, 2025, from 7 p.m. to 11 p.m. (copy)
This is similar to requests in years past. The AmVets Post 94 would like to have music outdoors in their fenced patio. Similar to other events involving outside music, staff would like to limit their request to 11 PM in respect to the residential neighborhood around them.
28. Approve Spoils Application Request from Tonya L. Congdon for ashes to add to her garden at 3741 Highway T. (copy)
This request has been considered by Public Works staff and found to be agreeable.

END OF CONSENT AGENDA

29. Resolution 2025-21 – Entering into a Financial Reimbursement for New Construction agreement with Chad Hartle d/b/a RCH Development, Inc., relative to new construction to builder/homeowner program (Montenot Blvd.). (copy)
See item 17 above.
30. Resolution 2025-22 - Entering into a Financial Reimbursement for New Construction agreement with Jeff and Connie Gotto d/b/a Gotto Investments, LLC, relative to new construction to builder/homeowner program (Crestview Place Subdivision, Lots 3, 5, 6, 7, and 8 off Blackberry Ln). (copy)
See item 18 above.
31. Resolution 2025-23 - Entering into a Financial Reimbursement for New Construction agreement with Jeff and Connie Gotto d/b/a Gotto Investments, LLC, relative to new construction to builder/homeowner program (903 Blackberry Ln). (copy)
See item 19 above.
32. Resolution 2025-24 - Entering into a Financial Reimbursement for New Construction agreement with Jeff and Connie Gotto d/b/a Gotto Investments, LLC, relative to new construction to builder/homeowner program (901 Blackberry Ln). (copy)
See item 20 above.
33. Resolution 2025-25 - Entering into a Financial Reimbursement for New Construction agreement with Levi Gotto d/b/a LBG Investments, LLC, relative to new construction to builder/homeowner program (Crestview Place Subdivision, Lots 19, 20, 21, and 22 off Blackberry Ln). (copy)
See item 21 above.
34. Resolution 2025-26 – Entering into a Financial Reimbursement for New Construction agreement with with Levi Gotto d/b/a LBG Investments, LLC, relative to new construction to builder/homeowner program (1221 Grand Avenue). (copy)
See item 22 above.

35. Resolution 2025-27 – Entering into a Financial Reimbursement for New Construction agreement with with Levi Gotto d/b/a LBG Investments, LLC, relative to new construction to builder/homeowner program (Montenot Addition, Lot 1). (copy)
See item 23 above.
36. Resolution 2025-28 - Entering into a 50% Financial Reimbursement for New Construction agreement with Jeremy and Michelle Triller, relative to new construction to builder/homeowner program (3 Spring Lake Rd.). (copy)
See item 24 above.
37. Resolution 2025-29 – Entering into a Memorandum of Understanding with Ranken Technical College relative to the Southeast Enrollment and Workforce Development Strategic Plan. (copy)
See item 4 above. This MOU demonstrates the City’s commitment to Ranken’s work to open the A&P school at the airport.
38. Resolution 2025-30 – Authorizing the City to apply to Delta Regional Authority and Economic Development Administration for funding relative to the Perryville Airport Renovation project. (copy)
See item 4 above.
39. Resolution 2025-31 – Entering into an agreement with Southeast Missouri Pets relative to housing. (copy)
Similar to what Perry County has had in place for years, this will enter the City into a contract with the Humane Society in Cape Girardeau for the placement of dogs for a 2nd year. It is the police department’s plan to only use this option after other resources have been exhausted. This will also lift the current prohibition of dogs privately placed at the Humane Society from Perryville addresses. The original year’s price was based on estimated use, while this year’s fees set on actual use so the contract has increased slightly (previous year was \$4,500, while this year is \$6,500).
40. Resolution 2025-32 – Entering into an agreement with Crawford, Murphy, & Tilley, Inc., relative to project 25-063A-1 regarding the PCD Terminal Fencing. (copy)
See item 10 above.
41. Bill No. 6564 for Ordinance 6777– Approving 2025-26 Pay Plan – second reading and final passage. (copy)
The pay plan is now presented here for official approval before it goes into effect with the upcoming fiscal year. As proposed, it includes the 3.2% COLA previously approved by the Board of Aldermen.
42. Bill No. 6565 Adopting City Budget for Ordinance – Fiscal Year 2024-25 – first reading. (copy enclosed – may be read by title only)
The budget has been reviewed in detail by the Finance Committee and is ready for final adoption.
43. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.

44. Report by City Administrator:
 - Zoning Code Update
 - Perry County Heritage Tourism Commission (copy)
 - PCD Lightning Strike Event AWOS Damage Claim Update
45. Report by City Engineer.
46. Report by City Attorney.
47. Report by Chief of Police.
48. Board concerns and comments and any other non-action items.
49. Closed Session to discuss personnel matters in accordance with Section 610.021(3) RSMo and contractual matter in accordance with Section 610.021(9) RSMo.
50. Adjourn.

Attachments:

- Housing Reimbursement Program Summary (copy)
- Baer Engineering Invoices (copy)
- Parks & Recreation Report (copy)