



# STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

## **Regular Open - Board Meeting Minutes**

Place: Ste. Genevieve County Ambulance District House 1

3 Basler Dr, Ste. Genevieve, MO 63670

February 17, 2025

### **CALL TO ORDER:**

Don Kuehn called the regular meeting to order at 5:22 p.m.

### **ROLL CALL:**

#### **BOARD MEMBERS PRESENT:**

Vice Chairperson, Don Kuehn, Sub-District 6

Member, Dennis Jokerst, Sub-District 2

Treasurer, Carl "CJ" Okenfuss, Sub-District 5

Member, Bill Everett, Sub-District 4

#### **BOARD MEMBERS ABSENT:**

Chairperson, Ernie Weiler, Sub-District 1

Secretary, Nick Werner, Sub-District 3

#### **EMPLOYEES PRESENT:**

Kendall Shrum, EMT-P, Administrator

Dawn Sevier, EMT-P, Operations Supervisor

Mary Grieshaber, Office Manager

#### **RECOGNIZE VISITORS FOR PUBLIC COMMENT:** None

#### **EMPLOYEES TO ADDRESS THE BOARD:** None

#### **BOARD MEETING MINUTES:**

A motion was made and the January 20<sup>th</sup> Regular Board Meeting minutes were approved:

#### **APPROVAL OF REGULAR BOARD MEETING MINUTES:**

Made the motion: CJ Okenfuss

Seconded the motion: Bill Everett

In favor: All

Opposed: None

A motion was made and the January 27<sup>th</sup> Work Session Board Meeting minutes were approved:

#### **APPROVAL OF WORK SESSION BOARD MEETING MINUTES:**

Made the motion: Dennis Jokerst

Seconded the motion: CJ Okenfuss

In favor: All

Opposed: None

A motion was made and the February 3<sup>rd</sup> Work Session Board Meeting minutes were approved:

**APPROVAL OF WORK SESSION BOARD MEETING MINUTES:**

Made the motion: CJ Okenfuss  
Seconded the motion: Dennis Jokerst  
In favor: All  
Opposed: None

**TREASURER’S REPORT:**

Tax revenues are down but patient revenue is up. Feather Shark is the IT company. Community Asset Builders are the grant writers. Kendall will contact Community Asset as they have not come across with any grants for us yet. SEMS is our medical direction for the year. Spinner & Company are our accountants.

CD rates are down to 4 or 4.25%. With the balances in the checking and money market accounts being down, it was recommended to move part of the CD coming due later in the month to the money market.

A motion was made to renew the CD ending in 3678 which is due in February at \$100,000 and to move \$115,000 to the money market.

**APPROVAL OF MOVING \$115,000 FROM CD INTO MONEY MARKET:**

Made the motion: Dennis Jokerst  
Seconded the motion: Bill Everett  
In favor: All  
Opposed: None

A motion was made to approve the bills and checks for payment as presented:

**APPROVAL OF BILL PAYMENTS AS PRESENTED:**

Made the motion: Dennis Jokerst  
Seconded the motion: CJ Okenfuss  
In favor: All  
Opposed: None

A motion was made to approve the Treasurer’s Report as presented:

**APPROVAL OF TREASURER’S REPORT:**

Made the motion: CJ Okenfuss  
Seconded the motion: Bill Everett  
In favor: All  
Opposed: None

**DIRECTOR ‘S REPORT:**

Total Calls	251
Emergency	174
House 1	99
House 2	46
House 3	29
Transfers	76
House 1	20
House 2	26

House 3	30
PR/Standbys	1
House 1	0
House 2	0
House 3	1
January 2024 Total Calls	232
Emergency	168
Transfers	60
PR/Standbys	4
January 2023 Total Calls	250
Emergency	195
Transfers	52
PR/Standbys	3

### **Equipment**

8957 is in service after the remount. There was a leak in the cab and the light will need to be resealed. A representative from American Response Vehicles was here today for a meeting to work up bids for 8967 and 8977 to be remounted in 2026 and 2027 so we can get pricing locked in. One of the trucks will need to have the floor replaced. We will also add auxiliary air conditioning to keep drugs more stable. We will be getting a brand-new truck this summer which will be a Ford F550. Dodges are not available right now.

We had a problem with one of the transits. There was DEF dumped into the diesel fuel. The fuel pump and filters needed to be replaced. We will make sure everyone is educated so this mistake does not happen again. The trucks will be treated and filled with the impending cold temperatures.

The lawnmowers need be scheduled for annual maintenance. It was recommended to have it done at Flieg's Equipment.

We are working on scheduling equipment checks this spring. Zoll will be doing the checks for monitors. Stryker checks the cots. BEMIS does the vents and other equipment. Cintas checks the fire extinguishers and exit lights.

New ALS bags have been put in service. We will be working on pediatric bags next. These are updated needs and will keep everything the same on each truck

### **Staff**

No changes.

### **Training**

The EMT Class is going well. We have ordered stolls to recognize the six students at graduation. They will then take the written test and be eligible for the EMT-B license. We will then be able to offer them PRN positions. We can potentially offer paramedic tuition or scholarships for those interested in continuing their education to paramedic.

### **Patient Care**

There are no patient care issues. We have cancelled a doctor appointment transfer for tomorrow morning due to the snow forecast.

## **911**

No updates.

## **House Updates**

Feather Shark will be installing a new phone system. Spectrum will be put into place with faster internet service for Houses 2 & 3. Kendall has been working with Spectrum to get pricing down. New routers and other hardware will also be put into place by Feather Shark to increase our IT security.

## **General Business**

Kendall has submitted a letter to the State of Missouri in support of Bill HB 641 which would allow the collection of sales tax revenue on online sales with voter approval.

We are working on transfer agreements. We are working with St. Francois County to allow our District to transfer county patients from Parkland Hospital. We are also working on a transfer agreement for long distance transfers.

A motion was made to approve the Director's Report

### **APPROVAL OF DIRECTOR'S REPORT:**

Made the motion:	Dennis Jokerst
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

## **UNFINISHED BUSINESS**

### **House 3**

Our attorney has approved the agreement with the architect. The agreement has been signed and sent over to the architect and they are working on the proposed changes. We hope to have something by the next board meeting. If we have something sooner, we can schedule another work session meeting. Due to the cold weather, we have not checked on the well or septic yet. Kendall will be making these calls soon.

We are not sure if any grades have been shot for the lay of the land for the build. The original permit for MODOT was submitted to the architect. We are hopeful to be ready for bid next month. The hope is to have an April bid award and possibly building can maybe start by May or June.

The regular meeting adjourned.

### **ADJOURNMENT:**

Meeting ended:	5:55 p.m.
Made the motion:	Dennis Jokerst
Seconded the motion:	CJ Okenfuss
In favor:	All

Opposed: None

**NEXT SCHEDULED MEETING:**

The next regular meeting is on Monday, March 17<sup>th</sup> at 5:15 p.m. at House 1.

*Minutes submitted by Mary Grieshaber 2/18/2025*