

Ste. Genevieve County Commission Minutes

**TUESDAY, JANUARY 21, 2025**

6<sup>TH</sup> Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Cory Ford and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JANUARY 16, 2025 WERE READ. COMMISSIONER FORD MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER MARBERRY SECONDED THE MOTION. COMMISSIONER FORD YEA. COMMISSIONER MARBERRY YEA. ALL IN FAVOR. MOTION PASSED.

Covenant of Indemnification provided to 'County' by Ste. Genevieve County Fair Board. Additional information is being obtained surrounding the same. Additional detail to be provided as it becomes available.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items of importance reported:

- \*Fuel Tickets received by MFA Oil for most recent fuel purchase; MFA Oil had 'low bid'. (Copy of 'fuel receipts' attached to Commission Record Supplement for this Date.)

- \*Invoice Detail received from Woody's Municipal Supply Company for 'installation of 'Hydraulic Dump Bed' on R&B 1999 'Flat Bed Truck'; approval/motion was made in '2024 for this purchase.' Invoice received/approved for amount of \$8,133.00. (Copy of Woody's Invoice #01-38299 attached to Commission Record Supplement for this Date.)

- \*Mr. Schmieder noted that R&B Department is still waiting on additional 'Quote' for 'Blades'.

- \*Mr. Schmieder, along with Commission, to perform road inspections in upcoming weeks to assess necessary repairs/improvements to area roads.

- \*Mr. Schmieder provided 'Equipment Update': He noted that he is awaiting 'cost' of repairs from C&B Diesel for truck being repaired – '2022 'Unit' currently @ Tag Truck Centers for necessary repairs to AGR Cooler.

- \*Road & Bridge Department continues to clean up 'brush' as a result of recent ice storm.

Commissioner Ford reported on meeting with Crystal Heating & Cooling @ Community Center as it relates to repairs that need to be made to HVAC 'Unit(s)' in "Administration Offices" @ original Community Center structure. (They are also providing estimate for 'Service Contract'.)

- \*Commissioner Ford meeting with additional contractor on Thursday of this week @ Community Center; additional details to be provided as they become available.

The '2025 'Budget Hearing' was held @ 9:00 A.M. and presented by Sue Wolk, County Clerk/Budget Officer. (Copy presented can be located in Commission Record Supplement for this Date.)

\*GENERAL REVENUE FUND - 12/31/2024 Fund Balance was \$1,877,411.08. Expected Estimated Revenues for '2025 - \$15,690,494.60 and Estimated Expenditures for '2025 - \$15,875,305.42. Thus, 'Estimated Ending Cash Balance for 12/31/2025 - \$1,692,600.26. After careful review of said 'Budget', Commissioner Marberry made a 'Motion' to approve the Ste. Genevieve County General Revenue Fund as presented. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*COUNTY ROAD & BRIDGE FUND – 12/31/2024 Fund Balance was \$2,214,360.53. Expected Estimated Revenues for '2025 - \$4,789,528.00 and Estimated Expenditures for '2025 - \$5,154,253.00. Thus, 'Estimated Ending Cash Balance for 12/31/2025 - \$1,849,635.53. After careful review of said 'Budget', Commissioner Ford made a 'Motion' to approve the Ste. Genevieve County Road & Bridge Fund as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*T.I.F. FUND – Fund reviewed. Estimated Ending 'Cash Balance' for 12/31/2025 - \$0.00. Upon careful review and consideration of said 'Budget'; Commissioner Marberry made a 'Motion' to approve 'T.I.F. Budget' as presented. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*ASSESSMENT OPERATING FUND – Fund reviewed. Estimated Ending 'Cash Balance' for 12/31/2025 - \$22,354.27. Upon careful review and consideration of said 'Budget'; Commissioner Ford made a 'Motion' to approve 'Assessment Operating Fund Budget' as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*COMMUNITY CENTER SALES TAX FUND – Fund reviewed. Estimated Ending 'Cash Balance' for 12/31/2025 - \$520.81. Upon careful review and consideration of said 'Budget'; Commissioner Marberry made a 'Motion' to approve 'Community Center Sales Tax Fund Budget' as presented. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*LAW ENFORCEMENT TRAINING FUND – Fund reviewed. Estimated Ending 'Cash Balance' for 12/31/2025 - \$1,982.58. Upon careful review and consideration of said 'Budget'; Commissioner Ford made a 'Motion' to approve 'Law Enforcement Training Fund Budget' as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*PROSECUTING ATTORNEY TRAINING FUND – Fund reviewed. Estimated Ending 'Cash Balance' for 12/31/2025 - \$15,232.37. Upon careful review and consideration of said 'Budget'; Commissioner Marberry made a 'Motion' to approve 'Prosecuting Attorney Training Fund Budget' as presented. Commissioner Ford seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*LIBRARY FUND – Fund reviewed. Estimated Ending 'Cash Balance' for 12/31/2025 - \$175,333.12. Upon careful review and consideration of said 'Budget'; Commissioner Ford made a 'Motion' to approve 'Library Fund Budget' as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SENIOR CITIZENS SERVICES FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$206,721.44. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Senior Citizens Services Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*LAW ENFORCEMENT SALES TAX FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$51.35. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Law Enforcement Sales Tax Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*MENTAL HEALTH FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$1,288,033.92. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Mental Health Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*CAFA FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$0. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘CAFA Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*COMMUNITY CENTER OPERATING FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$16,067.06. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Community Center Operating Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*SPECIAL ELECTIONS FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$0. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Special Elections Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*911 EMERGENCY FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$500.00. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘911 Emergency Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*SHERIFF FEES FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$47,274.13. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Sheriff Fees Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*INMATE SECURITY FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$7,237.47. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Inmate Security Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*VICTIMS OF DOMESTIC VIOLENCE FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$3,002.82. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Victims of Domestic Violence Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*K-9 FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$262.44. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘K-9 Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*RECORDER’S FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$67,270.21. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Recorder’s Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*P.A. DELINQUENT TAX COLLECTIONS FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$0.00. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘P.A. Delinquent Tax Collections Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*CAPITAL IMPROVEMENT FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$626,299.51. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Capital Improvement Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SHERIFF REVOLVING FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$3,011.98. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Sheriff Revolving Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*ADMINISTRATIVE HANDLING COST FUND - Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$1,053.50. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Administrative Handling Cost Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*LAW ENFORCEMENT RESTITUTION FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$5,116.34. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Law Enforcement Restitution Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*ELECTION SERVICES FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$38,833.68. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Election Services Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*FEDERAL FORFEITURE FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$1,976.09. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘Federal Forfeiture Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*COMMUNITY CENTER WATER PARK FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$52,231.85. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Community Center Water Park Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*ARPA FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$0. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘ARPA Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*OPIOID SETTLEMENT FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$233,740.00. Upon careful review and consideration of said ‘Budget’; Commissioner Marberry made a ‘Motion’ to approve ‘Opioid Settlement Fund Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed.

\*LATCF FUND – Fund reviewed. Estimated Ending ‘Cash Balance’ for 12/31/2025 - \$0. Upon careful review and consideration of said ‘Budget’; Commissioner Ford made a ‘Motion’ to approve ‘LATCF Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SENATE BILL 40 FUND – Fund reviewed. Estimated ‘Ending Cash Balance’ for 12/31/2025 projected to be \$270,523.39. After careful review and consideration, Commissioner Marberry made a ‘Motion’ to approve ‘Senate Bill 40 Budget’ as presented. Commissioner Ford seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ford yea. All in favor. Motion passed. (Copy of referenced ‘Budget’ attached to Commission Record Supplement for this Date.)

\*TAX MAINTENANCE FUND – (As submitted by Lisa Marschel, County Collector) Fund reviewed. Estimated ‘Ending Cash Balance’ for 12/31/2025 projected to be \$33,500.00. After careful review and consideration, Commissioner Ford made a ‘Motion’ to approve ‘TMF Fund Budget’ as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Ford yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of referenced ‘Budget’ attached to Commission Record Supplement for this Date.)

Commissioner Marberry reported that call received from Representative Barry Hovis who provided update regarding ‘Legal Tax Exemption’, and his opposition to the same. He also provided update regarding ‘Transient Tax’ as it relates to Perry and Ste. Genevieve Counties. Representative Hovis to ‘carry’ this legislation into upcoming ‘session’.

Accounts Payable for Date 1/21/2025 in the amount of \$665,671.87 were reviewed and approved for payment by the Commission.

**ADJOURN**

A Motion was made by Commissioner Ford to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 1/23/2025.

SUBMITTED BY:

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APPOINTED BY:

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PRESIDING COMMISSIONER