



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, JANUARY 21, 2025**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of New Employee:
  - Tyler Johnson, Water/Sewer Maintenance Technician
4. Employee Service Awards:
  - **5 Year** Benjamin Favier
  - **5 Year** Ray Jackson
  - **5 Year** Michelle Priest
  - **5 Year** Paula Terbrak
  - **5 Year** Jacob Ward
  - **15 Year** Brent Buerck
  - **20 Year** Gary Schneier
  - **25 Year** Ryan Worthington

**CONSENT AGENDA ITEMS**

5. Approve minutes from meeting of January 7, 2025. (copy)
6. Approve financial reports for December 2024. (copy)

7. Approve December unbudgeted transfer from 641 WWTP Project to 614 CWSS Debt Service - \$500,000.00. (copy)  
**This transfer simply covers the debt payments on the wastewater treatment plant.**
8. Approve Invoice 2024-08 FINAL from Perry County relative to the January Dispatch Services - \$4,900.00. (copy)  
**Given several former city dispatchers have understandably elected to transfer into permanent employment elsewhere, the County has been providing dispatch services for the City of Perryville during the overnight hours while city dispatchers continue to serve as the primary dispatch entity during the daytime hours. Staff came to an agreement on the pricing structure (\$50/hour) with billing cycles occurring monthly.**
9. Approve Pay Estimate 11 from Zoellner Construction Company, relative to the School Street Lift Station Improvement project - \$111,332.59. (copy)  
**This is a major project for the City and will replace and upsize the School Street lift station. Staff will plan a ribbon cutting ceremony come early spring after the site work is finished, the existing lift station demolished, and the area is safe for visitors.**
10. Approve Pay Estimate 4 from Jokerst, Inc., relative to the School Street Lift Station Force Main project - \$11,352.50. (copy)  
**This project will connect the new School Street lift station to the new trunkline.**
11. Approve Pay Estimate 1 from Centermark Construction, relative to the Wastewater Treatment Plant administrative building renovation. - \$45,154.03. (copy)  
**This work relates to the office and laboratory space at the new wastewater treatment plant.**
12. Approve Invoice 5261 from Bootheel Fencing Co., Inc. relative to the Parks & Recreation department south 61 Maintenance Building Security Fence project - \$25,662.45. (copy)  
**This is the security fencing for the park's South 61 Maintenance buildings (Bailey property).**
13. Review and approve the base bid received for the Park Concrete Improvement project and award to Lappe Cement Finishing, Inc., per recommendation of City Engineer Baer - \$140,028.00 (base bid only). (copy)  
**The base bid consisted of the four concrete projects in the current year's budget (i.e. basketball court, sidewalk connecting bathroom to pickleball court, handicap parking spot at Pavillion #10, and a handicap spot on the lower gravel parking lot at the soccer complex). Staff also proposed an alternate to address storm water concerns at the Perryville Youth Football Field but it came in at \$41,000.00. Staff will work with the engineer to develop an alternate solution for this item but recommend proceeding with the original 4 projects only, some of which were previously identified by the Board and all of which were in the budget.**
14. Review and approve bids received for the Combo Coil Trailer and authorize staff to purchase the Combo Coil Trailer from Industrial Sales Company - \$59,452.25. (copy)  
**This is a budgeted item and will replace our "homemade" gas construction trailer. This equipment is specifically designed to help staff unroll and straighten our gas lines for underground installation.**

15. Review and approve quote received for the Airport Tank Clean Out project and award to Heritage Environmental Services, LLC, per recommendation of Airport Site Manager Maxwell. (copy)  
**Staff found another area containing unknown chemicals that were thought to be toxic. This material was presumably left with Sabreliner's departure several years ago but must now be addressed. We contacted a previously known provider and asked for a chemical assessment and remediation price. Staff recommend proceeding with full remediation at this time.**
16. Approve request from Airport Site Manager Maxwell to sell equipment and supplies on Purple Wave auction site. (copy)  
**Staff has provided a memo requesting to auction unknown surplus items being stored in Building #7. These items were also left by the previous tenants but not needed by current tenants or the City of Perryville. The removal of this material helps pave the way for a potential remodeling of that hangar in the future but also opens up additional storage area inside the hangar.**
17. Approve request from Emergency Services Manager Mantz to sell equipment and supplies on Purple Wave auction site. (copy)  
**Staff has nearly finished cleaning the emergency storage building next to City Hall. Items of value to the City have been relocated to other buildings while those that remain are being proposed for surplus auction.**
18. Approve request for proposals for banking services for the city of Perryville and authorize staff to advertise for proposals. (copy)  
**Every five years, we ask for proposals from the local banks for our banking needs.**
19. Authorize staff to exclusively negotiate with Sentinel Emergency Solutions to design and price a new first out pumper truck for the Perryville Fire Department. (copy)  
**This truck has been discussed previously with the Board of Aldermen for some time and the City has been actively escrowing money each year for its eventual purchase. For several well-documented reasons, including close proximity, we would like to work exclusively towards purchasing a Rosenbauer truck. Staff is requesting permission to work towards a truck design and corresponding price. NOTE: Purchase order until delivery is estimated at 30 months.**
20. Acknowledge the location change for the Mom Prom event to the Perry Park Center and authorize the sale of alcohol in the Perry Park Center. (copy)  
**Park staff continue their efforts to create new and unique programming for our community aptly titled "Mom Prom" which will be marketed as a mom's night out. Originally, this event was scheduled for the American Legion Hall, but we learned they were double-booked with a wedding that evening, so we are now asking permission to bring the event to the Park Center. NOTE: The event will include alcohol sales.**

**END OF CONSENT AGENDA**

21. Discussion of the Perry Park Center Weight Room project. (copy)  
**The Board previously expressed concerns with the cost of the upstairs multi-purpose room. Staff has worked with the lowest bidder and architectural firm to value engineer the project and remove the upstairs room. As proposed by staff now, this project will**

expand the weight room, add a glass wall to the remaining racquetball court and install footings for multipurpose room upstairs (to preserve this option in the future).

22. Discussion of city business license fees. (copy)  
**Staff would like to discuss the possibility of simplifying our business license code. The Board will notice from the list provided, many of the identified businesses no longer even exist in today's world and that many of today's businesses are not even listed. If the Board is willing to allow staff to pursue this endeavor, we will work with legal counsel on a revised but greatly simplified schedule, most likely limiting business licenses to around 5-8 categories (although other cities have gone even further by only offering one or two). Although details are still being considered, staff is thinking of the following categories:**
  - a. Large Industrial (e.g. TG, Gilster)
  - b. Industrial (e.g. Atlas Foam, TNT Plastics)
  - c. Large commercial (e.g. Wal-Mart, Buchheits, gas stations)
  - d. Commercial (e.g. restaurants, bars, retail stores)
  - e. service (e.g. barbers, nail salons, spa, etc.)
  - f. contractors that do business in Perryville but don't have a physical address in town (e.g. HVAC, roofing, tree work, electricians, etc.)
  - g. home business/other
  
23. Discussion of vacations of city-owned alleyways.  
**City Administrator Buerck remembers this being discussed previously with the Board but is unable to find associated minutes, so he would like to bring it up again, this time proposing a policy resolution for posterity's sake. Several alleys were previously vacated since they were unnecessary but those that provide access to interior parking areas, sheds, or other structures on the rear-side of properties were maintained by the City. This seems to be a good standard and staff is asking the Board to enact such a policy would officially state the Board's position and allow staff to quickly answer related questions.**
  
24. Discussion regarding tree cleanup services for noncustomers.  
**We have been questioned by noncustomers whether and how debris removal will work for their addresses. This is typically a part of one's refuse services (and accounted for in the pricing of such services) but staff is asking the Board if they wish to suspend this practice as part of the storm clean-up or if we should develop a "fee for service" price to offer such people.**
  
25. Resolution 2025-02 – Entering into an agreement with Lappe Cement Finishing, Inc. regarding the Star Street Sidewalk & Shared Use Path TAP 9900(149) project. (copy)  
**It is an 80/20 match with the Missouri Highway Department to continue the City's greenway and Lappe's bid was well-below our original engineer estimate.**
  
26. Bill No. 6561 for Ordinance 6774– Accepting an easement deed from James R. Smoot. – second reading and final passage. (copy)  
**This ordinance accepts an easement for the repair and maintenance of a sinkhole.**
  
27. Bill No. 6562 for Ordinance 6775– Accepting an easement deed from Amanda England. – second reading and final passage. (copy)  
**This ordinance accepts an easement for the repair and maintenance of a sinkhole.**

28. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
29. Report by City Administrator:
  - City/County Appreciation Dinner – February 28, 2025 (copy)
  - MML 2025 Conference Dates: Feb 18-19; June 12-13; Sep 14-17
  - L.O.V. Event – Mar 15, 2025 (copy)
  - S&P Global Rating (copy)
  - Winter Storm Blair 2025
  - City Hall Warehouse remodel (copy)
  - Lego Club (copy)
  - Storm Debris (copy)
30. Report by City Engineer.
31. Report by City Attorney.
32. Report by Chief of Police.
33. Board concerns and comments and any other non-action items.
34. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo..
35. Adjourn.

Attachments:

- Parks & Recreation Report (copy)