

Ste. Genevieve County Commission Minutes

**MONDAY, DECEMBER 23, 2024**

21<sup>ST</sup> Day of the October Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, DECEMBER 19, 2024 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

Jason Schott along with Jerry Bergtholdt, on behalf of Ste. Genevieve County '911', appeared before the Commission to present 'Proposal for Radio System VHF Frequency Planning and Licensing Services' Change Order as presented by RFCC Communications Consulting. After careful consideration, Commissioner Marberry made a 'Motion' to approve and sign 'Change Order' for Proposal for Radio System VHF Frequency Planning and Licensing Services as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Change Order' located in '911' Folder located in County Clerk's Office.)

Also presented to the Ste. Genevieve County Commission was 'Annual Budget' for Ste. Genevieve County 911 Tax Board for upcoming year of '2025. It is estimated that project will be complete by December '2025. (Copy of 'Annual Budget' attached to Commission Record Supplement for this Date.)

Sheriff Stolzer presented 'Purchase Requisition' for 'Labor/Materials' to replace 'Plumbing/Piping', which was 'original' to 'Building' from 1987. After careful consideration, Commissioner Marberry made a 'Motion' to approve 'Purchase Requisition' Dated 12/23/2024 to vendor, GWS Contractors, Inc. for amount of \$14,500 with the understanding that GWS Contractors a 'sole source provider' as 'maintenance' work must be 'tied in' to 'original' pipe. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Purchase Requisition' attached to Commission Record Supplement for this Date.)

Invoice detail reviewed as received by Smith & Company Engineers for Project No. P240200. After careful consideration of invoice detail presented (Invoice No. 12240009), Commissioner Stuppy made a 'Motion' to approve presented invoice detail to be paid to vendor, Smith & Company Engineers' in the amount of \$4,515.00 with funding to be allocated under ARPA Project No. 017 for 'Holst Road Project', which was 'Emergency' in nature. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All

in favor. Motion passed. (Copy of Invoice Detail attached to Commission Record Supplement for this Date.)

Addendum to Proposed Application for 'ARPA' Funding for 'Emergency Repairs' of Holst Road reviewed. ARPA Project No. 017 already approved due to serious nature of said project. After careful review of details necessary for 'Change in Scope of Project', which will create 'redirected Holst Road' for public health and safety and removing 'County Liability' from 'Dam' resulting in 'best interest' of the 'County', Commissioner Marberry made a 'Motion' to approve proceeding with 'Addendum to ARPA Project No. 017 as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Addendum' attached to Commission Record Supplement for this Date.)

Inter-Governmental Agreement drafted to start process on 'Construction Easement' for Holst Road. Close review completed regarding the same. Commissioner Stuppy made a 'Motion' to 'Enter' into 'Intergovernmental Agreement' for Holst Road as submitted under ARPA Project #017, which is necessary for 'Emergency Purposes'; funding to be allocated through ARPA Funding with the understanding that all applicable signatures necessary. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

Lisa Marschel, County Collector, appeared before the Commission with request to 'Write Off' remaining '2024 Real Estate Taxes for 'Taxpayer'. After careful consideration, Commissioner Marberry made a 'Motion' to 'write off' the remaining '2024 Real Estate Taxes for Ste. Genevieve RII School District under Account Numbers 05378008 & 0444003 for a "Total Amount" of \$3,160.38 as presented as it applies to (2) properties the school district purchased from Fallert Bus Service. (The School District is 'exempt'.) Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request to Write Off Taxes' attached to Commission Record Supplement for this Date.)

'Survey Proposal' received from Okenfuss Land Surveying for "Project Location: U.S. Hwy. 61 @ Holst Road" as it relates to ARPA Project #017 – "HOLST ROAD EMERGENCY REPAIR PROJECT". Included in 'Proposal' was: Project Scope of Work for most recent changes that are necessary to facilitate 'land swap' as well as the 'Survey Cost' that will be needed for: Research/Field Work/and Drafting and Plat'. After careful review and consideration, Commissioner Marberry made a 'Motion' to approve payment as per 'Survey Proposal' for necessary work on 'Holst Road Emergency Project' with amount to be paid from ARPA Funding of \$1,825.00 as proposed by Okenfuss Land Surveying. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Survey Proposal' from contractor attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, Road & Bridge Foreman, appeared before the Commission to provide report for today's meeting. Following were items reported:

\*Truck No. 7 (Freightliner) not working; 'Truck' currently @ C&B Diesel for necessary repairs.

Trash Service Contracts are due for Ste. Genevieve County. Additional investigation into 'service' is being handled to insure best use of taxpayer dollars.

County Revenue Budget estimated contribution for '2025 of \$5,000; an amount of \$2,000 was contributed for 'Solar Eclipse'. The remaining balance of \$3,000 was decided to be provided to 'City of Ste. Genevieve' as was budgeted for '2024.

Request received from 'Resources to Recovery' for 'Opioid Settlement Funds'. Request received for 'phone charges' as was previously approved for 'phone stipend' for phone that is utilized for 'on-call' necessity as requested for needs relating to Opioid Prevention, Education, etc. After careful consideration and as presented, Commissioner Stuppy made a 'Motion' to approve the amount requested for 'phone stipend' for amount of \$578.85 as it pertains to National Opioid Prevention. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of submitted request attached to Commission Record Supplement for this Date.)

The Commission was contacted by local constituent that was upset surrounding 'Spectrum Issues' regarding their handling of cable installation on Molasses Hollow Road. Call was made by Commissioner Ruzicka to Paul Arnold, Special Road District President.

After searching for interested contractor as it relates to 'Roof Flashing Project' for Ste. Genevieve Community Center (original structure) roof; Ste. Genevieve County was provided the following:

- \*Bid Proposal received from SMCI - \$23,570.00.

- \*Bid Proposal received from Meinershagen - \$29,933.00.

- \*Sargent Construction contacted – They advised that they would not provide 'Bid Proposal' at this time.

After a great deal of review of the situation and per 'previous minutes'; the 'County' aware that they were in need of making 'Emergency Repairs' to 'Roof Flashing' around 'Chimneys' of original structure to prohibit additional damage to 'structure' of Community Center Building, especially with the consideration of 'ARPA Funding' that had previously been spent on said roof. With the above in mind, Commissioner Marberry made a 'Motion' to approve 'Emergency Roof Flashing Project' through 'LATCF' Funding to be identified as 'LATCF Project #00009'. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copies of 'Proposed' LATCF Project attached to Commission Record Supplement for this Date.)

After careful consideration of 'Proposals' that the 'County' was able to obtain for 'Roof Flashing' on original structure of Community Center Roof, Commissioner Marberry made a 'Motion' to approve/proceed' with 'Bid Proposal' that was received from from SMCI @ a quoted amount of \$23,570.00. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copies of 'Bid Proposals' attached to Commission Record Supplement for this Date.)

Mr. David Bova, Ste. Genevieve County Fair Board Treasurer, appeared before the Commission to provide 'County Fair Board Budget '2025'. (Copy of Fair Board Budget for '2025 attached to Commission Record Supplement for this Date.)

The Commission reviewed 'Coordination of Duties' as it relates to upcoming changes effective January 1, 2025. (I.E. Liaison to Fair Board, TTC, Extension Council, Community Services Forum, etc.)

Mr. Brad Arnold, Community Center Director, appeared before the Commission to provide report for today's meeting. Following were items reported:

- \*Roof Flashing discussed; updates provided to Mr. Arnold.

- \*Mr. Arnold working on 'Budget(s)'.

- \*Report provided from Community Center Board Meeting as the Commissioners were unable to attend due to previous commitment. Mr. Arnold noted that primary topic at Board Meeting surrounded the 'Budget'.

- \*Mr. Shawn Long provided presentation @ CC Board Meeting and detailed 'Comprehensive Plan' that was completed for Ste. Genevieve Library as well as provided detail as it pertains to 'Prop L' scheduled to be placed on April '2025 Ballot.

Accounts Payable for Date 12/23/2024 in the amount of \$20,937.05 were reviewed and approved for payment by the Commission.

### ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 12/26/2024.

SUBMITTED BY:

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APPOINTED BY:

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PRESIDING COMMISSIONER