

Ste. Genevieve County Commission Minutes

THURSDAY, DECEMBER 5, 2024

16TH Day of the October Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON MONDAY, DECEMBER 2, 2024 ARE SCHEDULED TO BE READ AT THE NEXT REGULARLY SCHEDULED COMMISSION MEETING TO BE HELD ON MONDAY, DECEMBER 9, 2024.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Closed Session' Meeting at 8:05 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Stuppy to 'Exit' the 'Closed Session' Meeting at 8:25 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye. Commissioner Marberry – Aye.

Commissioner Marberry noted that Probation & Parole requested the ability to install a 'Drop Box' on '911' Building as it relates to regular mail. Review of matter completed by Commission. Permission granted. Commissioner Marberry to notify Probation and Parole. (Copy of letter drafted to 'Probation & Parole' attached to Commission Record Supplement for this Date.)

SRS Roofing completed Ste. Genevieve '911' Roof Project, which was previously approved through ARPA Funding. Invoice presented for the same. After careful consideration, Commissioner Stuppy made a 'Motion' to approve "Total Payment" for completion of Ste. Genevieve '911' Roof with payment to be provided through ARPA Funding. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Final/Total Invoice' from SRS Roofing attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, Road & Bridge Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

- *John Deere Grader – Work being completed regarding 'emissions issue' on Grader.
- *Mr. Schmieder noted that R&B Department ordered 'load of salt'; supply to be stored @ R&B Shed.
- *Routine Maintenance being performed.

*Fuel Supply was needed by R&B Department. Bid was awarded to MFA Oil as they had 'Low Bid' with following pricing: "On-Road" Fuel Supply - \$2.896/gallon; "Off-Road" Fuel Supply - \$2.626/gallon; "Gasoline" - \$2.546/gallon. (Copy of 'Fuel Supply Request' as well as 'Tickets' attached to Commission Record Supplement for this Date.)

The Commission noted that they reviewed closely on 'Bleacher Project' @ Fairgrounds. After close review, Commissioner Marberry made a 'Motion' requesting 'Bid Clarification' as it relates to 'Sealed Bids' for Ste. Genevieve County Fairgrounds 'Bleacher' Project. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copies of applicable paperwork attached to 'LATCF' Project for said 'Project'.)

The Maintenance Staff @ Courthouse notified the Commission that 'Floor Scrubber' utilized in the Ste. Genevieve Courthouse is near collapse and not working at capacity. With this being said, the 'County' is in need of a 'Scrubber' for the following reasons: As a result of COVID-19, it was realized that the 'County' must perform necessary means to promote health & welfare of all employees. The advantages of 'Floor Scrubber' are as follows:

*Floors are scrubbed much more thoroughly than traditional mopping methods in effort to provide 'Safer Floors' that prevent 'falls, slips, and tripping' as they dry within 'Minutes'.

*Improved 'Air Quality': Research shows that clean floors improve indoor air quality.

*Reduced 'Spread of Germs': Research shows that clean floors reduce spread of 'germs and bacteria'.

*Additional benefit is that research indicates that clean floors can prevent damage to the floors themselves.

After extensive review and careful consideration, Commissioner Stuppy made a 'Motion' to approve the pursuit/purchase of K'Archer Floor Scrubber in effort to replace existing 'Floor Scrubber' currently in use by the Maintenance Staff of the 'County' with funding to be appropriated through LATCF Funding Source. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of submitted request/approval for LATCF Funding attached to Commission Record Supplement for this Date.)

County Clerk, Sue Wolk, presented '2025 Holiday Schedule' to the Commission. Upon careful review of the same, Commissioner Marberry made a 'Motion' to approve '2025 Holiday Schedule' as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Holiday Schedule' attached to Commission Record Supplement for this Date.)

Sheriff Stolzer – Nothing to report for today's meeting.

Amanda Kuehn, Public Administrator, appeared before the Commission in effort to obtain clarification as it pertains to 'legal fees' when Court Appoints legal counsel for 'clients' who have

limited or no funding. Additional review to be completed surrounding said matter. Additional information to be provided as it is determined.

Additional review being completed as per request of Circuit Judge in effort to determine how to 'free up space' for storage solutions. As additional information becomes available; detail to be provided.

Linda Wagner, Assessor, along with Lisa Marschel, Collector, appeared before the Commission to present 'Request to Waive Interest and Penalties' as it relates to County Taxpayer's '2023 Real Estate Tax Statement. It was presented that previous 'owner' received tax information; however, information was not forwarded to 'current' owner. There was also 'discrepancy' in/with 'Title Company'.

After careful review of information presented, Commissioner Marberry made a 'Motion' to provide approval for 'Waiver of Interest and Penalties' for Taxpayer "Mann" under Account #08193002. Commissioner Stuppy seconded the 'Motion'. Roll was Taken. Commissioner Ruzicka – Nay. Commissioner Marberry – Nay. Commissioner Stuppy – Nay. Thus, "Waiver of Interest and Penalties" was denied due to the matter of the fault lying on behalf of 'outside' sources rather than directly on the 'County'. (Copy of 'Denied' Waiver of Interest and Penalties attached to Commission Record Supplement for this Date.)

Accounts Payable for Date 12/5/2024 in the amount of \$1,156.84 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 12/9/2024.

SUBMITTED BY:

APPOINTED BY:

PRESIDING COMMISSIONER