

**AGENDA**  
**STE. GENEVIEVE BOARD OF ALDERMEN**  
**REGULAR MEETING**  
**THURSDAY – DECEMBER 12, 2024**  
**CITY HALL - 165 S. FOURTH STREET**  
**6:00 P.M.**

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL.**

**APPROVAL OF AGENDA.**

**PRESENTATION/AWARDS.**

- Swearing in of Daniel Halek – Police Chief
- Presentation of check from Helen Dohr with the Master Gardner’s Club

**PERSONAL APPEARANCE.**

**CITY ADMINISTRATORS REPORT.**

**STAFF REPORTS.**

- Daniel Halek – Police Chief
- Corey Litterst – Manager Alliance Water Resources

**PUBLIC COMMENTS.** Please identify yourself for the record and please try and keep comments to 5 minutes. (The Board will not interact during public comments and will have staff investigate any city related issues brought forward and contact the individual later with a response.)

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – November 14, 2024
- Minutes – Board of Aldermen – Special Meeting – November 14, 2024
- Minutes – Board of Aldermen – Closed Session – November 14, 2024

- Minutes – Board of Aldermen – Regular Meeting – November 25, 2024
- Treasurer’s Report - November 2024

**PUBLIC HEARING.**

The Ste. Genevieve Board of Aldermen will hold a public hearing at which time citizens may be heard on the proposed water/sewer rates to be set by the Board of Aldermen.

**OLD BUSINESS.**

**NEW BUSINESS.**

Approval of payment to Special Road District for \$11,829.28 for the paving of Wilder Street to come out of transportation fund as a future budget amendment.

Approval of the low bid from MacQueen for the purchase of fire hose for the Fire Department in an amount of \$88,438.09 from the Rural Fire Fund.

**BILL NO. 4651.** AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.040 USER CHARGE RATES SUBSECTIONS A. & B. BY REVISING THE WATER USE CHARGES. **1<sup>ST</sup> & 2<sup>ND</sup> READINGS.**

**BILL NO. 4652.** AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.140 SEWER CHARGES AND BILLING, SUBSECTION “D” BY REVISING THE SEWER USE CHARGES. **1<sup>ST</sup> & 2<sup>ND</sup> READINGS.**

**BILL NO. 4653.** AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PLAYPOWER LT FARMINGTON, INC. FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR PERE MARQUETTE PARK. **1<sup>ST</sup> & 2<sup>ND</sup> READINGS.**

**OTHER BUSINESS.**

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.**

**ADJOURNMENT.**

*Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.*

**Join us on the Zoom app at:**

Meeting ID: 848 1121 1564 Passcode: 808225

**Find the Zoom Link at: [www.facebook.com/stegenevievecityhall/](http://www.facebook.com/stegenevievecityhall/)**

**And you can watch live on SGTV Spectrum Channel 991.**

**POSTED BY:** *Pam Meyer*  
*December 9, 2024*

## **CITY ADMINISTRATOR REPORT**

December 12, 2024

1. The police department had another vehicle/deer accident in November that will cost around \$4,000 to repair. We received quotes and it is already under repair. Our insurance deductible for vehicles now is \$5,000. We had a similar incident earlier this year that cost us \$15,000.
2. City offices will be closed Tuesday and Wednesday, December 24 & 25, 2024 and January 1, 2025. I will be out of the office Friday, December 27.
3. RFQ packets are due Monday, December 16 for the MoDNR Sewer System Grant Study. I hope to have a recommendation to you by our January 9 meeting.
4. The auditors have bumped into a problem with the Progress Parkway water tower payments and I will be meeting with the County Commission Monday to discuss.
5. Cochran was out surveying S. 4<sup>th</sup> St. last week as they start on the engineering for the TAP sidewalk improvements.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: December 2024

### Calls for Service:

- 268 calls for service in November 2024
- 31 O/I report's written
- 82 Field Interviews Completed
- 11 summons' issued.
- 20 warnings were issued.
- 10 Arrests made.

### K9 Ozzy Reports

No K9 stats to report for November, Officer Isgriggs has completed training and is now a certified K9 handler. Officer Isgriggs completed the training and certification on schedule as planned.

### Staffing:

- We had an employee tenure their resignation effective 11-22-2024. A police academy recruit has been offered a position and will tentatively start employment mid- January 2025.

### Training:

- Nothing to report.

### Meetings:

- Nothing to report.

### Facility:

- Nothing to report on the facility.

### Equipment/Maintenance:

- One vehicle was sent to Doza's Auto Body Shop for minor collision repairs.

**Police Radio:**

- Nothing to report.

**Grants:**

- We are currently looking to participating into upcoming traffic grants for 2025.

**Miscellaneous:**

- Nothing to report.

# November 2024 Operations Report

For additional information, contact:  
Corey Litterst, Local Manager  
(573) 883-5400 ext. 1112  
clitterst@alliancewater.com

## SAFETY

In November, our safety training covered Hazard Communication and Safety Data Sheets (SDS). The training that we received explains the symbols associated with the chemicals that are handled by our team daily. They also cover the proper handling of the chemicals and what personal protective equipment is recommended to wear while doing so. Lastly, it explains what is included in the SDS sheets that are filed for the chemicals and solvents that we have onsite.

## OPERATIONS BY THE NUMBERS

MEASURABLE	MONTHLY TOTAL
Potholes Repaired	4
Water Mains Repaired	0
Service Lines Repaired	0
Sewer Main Cleaning (ft)	500
Gallons of Water Produced*	0
	High: 0
	Low: 0
Water Loss*	
Gallons of Wastewater Processed	18,970,000
	High: 2,033,000
	Low: 259,000
Line Locates	29
Utility Billing Work Orders	70
Water Bill Disconnects	20
Mower Hours for Parks	32
Playground Equipment Repairs	0

*Table 1. AWR metrics. \*SCADA computer temporarily inoperational*

## **WATER TREATMENT**

- A new SCADA computer was ordered and delivered from MicroComm. We met with Forward Slash Technology and discussed our options to move the computer out of the chlorine atmosphere to prolong the life of the desktop. The old one was sent back to see if it can be repaired so we will have a backup on hand.
- We are getting quotes to move the peristaltic pump controls out of the plant to also prolong the life of the drives in the control panel.
- The outside chlorine eye wash station is installed and wired for heated water.
- The fence surrounding the water plant has been repaired in several spots. The replacement wood will be painted in the spring. The fence was also pressure washed.

## **WASTEWATER TREATMENT**

- We pulled the UV bulbs out of the system to do winter maintenance on them. Disinfection season ended on October 31<sup>st</sup>.
- We did an inspection on the VFD's for the rotors to be sure they were functioning correctly after they both tripped out overnight. It was ruled to be a power surge.
- Pump 1 was pulled at lift station #1 because it was tripped out and running high amps when reset. The debris was removed from the volute and is operating correctly now.

## **WATER DISTRIBUTION**

- The new infrared flashlights were delivered that are used for data logging.
- A 3" meter was found at the County jail that was not on the map. An updated meter has been ordered to replace the old one so we can use the software to data log it in the future.
- We raised 3-meter pits at a local business so they could pave their parking lot.
- We did the water tap for the new dog wash business that is being built on Portis Street.

## **SEWER COLLECTIONS**

- An inspection of a new sewer lateral on Merchant Street was performed.
- The manholes along the creeks were checked to ensure all the lids were securely on them.
- We responded to several calls regarding people's sewers during the rain event.
- We camera'd our sewer main to locate a business' sewer lateral for repairs.



## **STREETS**

- We put out barricades and monitored the creeks during the heavy rain event on November 4<sup>th</sup>. The water flooded several areas, and we did the cleanup after the water receded back in the creek banks.
- We put gravel along Chadwell Lane that was undermining the asphalt due to the excessive water running down the ditch.
- Met with a contractor to get pricing on raising the curb on 4<sup>th</sup> Street between Washington and LeCompte streets.
- We sealed the joints on the concrete culvert on Pointe Basse Drive. They were separating and causing the neighboring yard to settle. We will continue to monitor the joints and do any more necessary repairs.
- We cleaned out several storm inlet boxes downtown. The leaves were built up in some of them due to the leaves falling.
- We assisted the levee district by pulling their grates at the entrance of their pump station during the rain event.

## **PARKS**

- We did all the digging and prepping of the holes so County Water could perform the water tap at the new bathrooms in Pere Marquette. We then dug the line and made all the connections. The sidewalk has also been poured tying into the walking trail.
- There was a church group workday at the Welcome Center. We provided the hand tools and delivered mulch to them so they could do the cleanup and beautification of the grounds.
- We fixed the exterior lighting at the Main Street bathrooms that was reported to be not working.
- All bathrooms and water fountains are closed for winter.

## **EQUIPMENT**

- A snowplow motor was ordered for one of the pickup trucks. We attempted to repair it but the inside gears were destroyed causing it to fail.
- A new set of street sweeper brooms has been ordered.
- Two trucks have been outfitted with snowplows and spreaders for winter weather.

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# Tourism Report

Aaron Smith | Dec 12, 2024



## The News

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### Year in Review

I completed my first year in the position on Dec. 4th. Joe Steiger asked me at the last TTC meeting to put together a report for their board to put together a sort of Year in Review. One of the graphics is sort of the big wins we've had during the year, from getting the Horizons Grant, to winning the Small-Town Showcase, to getting an organic article written in the Kirkwood Times, to completing our Marketing Plan, to things on the horizon that should improve our visibility and visitor experience here in Ste. Gen. Everything with a Kapow by it is something that was generated from outside interest in what we have here in Ste. Gen.

### Placer AI

Received our first Placer AI report. I compared the fiscal years 2023 and 2024. We were up 5k visitors from 2023 which is a 9% increase. That's without a focused advertising campaign, which we now have

through our partnership with McDaniel's. We should also see an increase due to our revamped website launching in January which should make navigating a visit with us easier.

## International Showcase

Went to Atlanta for the Travel South International Showcase. The state paid for the price of the booth and my hotel stay. It was a great event where I met with Tour Operators from Quebec, France, Germany, as well as Italy, the UK, and Australia. There was a lot of interest in our town. I'm working with operators from Quebec to make us a stop on their Missouri tour as well as send people directly for our French Heritage Festival. French tour operators will send an influencer from France this year. I also got great time with St. Louis's tourism department, and they've given me great leads like attending the two tour bus conferences help annually.

## Continuing Projects

Met with MO Humanities with large group of community members to go over next steps for Small Town Showcase, and met one-on-one with Blacktop Sailor for next steps in our rebrand. Both projects are coming along nicely.



# A Year in Review

## Approach:

Ste. Genevieve needed someone to sit back and listen. I spent the first months visiting all the shops, historic sites, wineries, and other attractions. I joined the Ste. Gen Chamber's leadership program to get further knowledge of our community. I made a concerted effort to meetings for each organization with stock in Tourism, as well as each festival in town.

It was really a year to take in the town and find an identity on which to build a brand.



Met with McDaniels in December. Marketing plan completed in February.



Offered Horizons Grant in December for \$20,000 on behalf of French Heritage Festival.



National Geographic included La Guignolle in article on unique New Year's event across America.



Designed new rack cards.



Hired Hannah as Social Media Coordinator. We are currently up 850 followers since her hiring.



Started tactical meetings to plan Eclipse events in January.



Designed Visit Kit PDF for visitors to download from our website. Started to integrate county and city attractions/lodging.



Reached out to Kirkwood Times in March to pick up story on Kirkwood resident becoming Queen of Ste. Genevieve. Made front page.





Nominated Ste. Gen for MO Humanities Small Town Showcase in May. Named one of the winners in October.



Donze Comm. clean sweep of radio awards in STL Mag in July.



Contracted with VisitWidget to improve website and create VisitSteGen app. Will launch in January.



Attended MO Mainstreet CEG workshop in August.



Started planning for next year's French Heritage Festival. Part of plan to improve history events.



Booked Riley Downing at The Orris in August. Followed with LePonds in November.



Released two national ads in Food and Travel and Taste, Tour, and Travel magazines.



Contracted with Placer AI and a dedicated grant writer for 2025



VisitMo.com

Attended State Conference on Tourism October 15-17



Taking advantage of state's incentives to promote abroad. Travelled to Atlanta for Travel South conference Dec. 1-5.



Contracted with Blacktop Sailor to guide our rebranding efforts for 2025. Had our kickoff/discovery meeting October 28-29. STL Mag has committed to writing an editorial for when we launch new brand.

# Property Overview

## Time Compare

### Metrics

Metric Name	<b>Downtown Ste. Gen</b> Merchant St, Ste. Genevieve, MO	<b>Downtown Ste. Gen</b> Merchant St, Ste. Genevieve, MO
Visits	98.4K	104.6K
Visits / sq ft	0.06	0.07
Size - sq ft	1.6M	1.6M
Visitors	53K	58K
Visit Frequency	1.8	1.73
Avg. Dwell Time	105 min	94 min
Panel Visits	7.5K	8.9K
Visits YoY	+5.8%	+6.2%
Visits Yo2Y	+17.1%	+12.4%
Visits Yo3Y	+46.7%	+24.4%

Downtown Ste. Gen - Oct 1st, 2022 - Sep 30th, 2023

Downtown Ste. Gen - Oct 1st, 2023 - Sep 30th, 2024

Data provided by Placer Labs Inc. ([www.placer.ai](http://www.placer.ai))







## Community Development December 2024 Staff Report 11/9/24 – 12/9/24

### *Historic Preservation – Heritage Commission*

- Nov. mtg – approved 5 COAs, denied 1 COA; admin. approval of 1 attestation, 1 COA
- Next meeting – 12/16
- Jan & Feb meetings will be moved back 1 week due to holidays
- 2024 HP grant application – mobile app walking tour – recommended for funding

### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 21
- Building Permits Issued 20 (18 roof permits)
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 0
- Sidewalks – 10 completed repairs; 2 on track to complete; 3 to get bids for abatement
- Building Code – have begun process to adopt 2021 codes

### *Comprehensive Plan*

- Comp plan committee met – will meet again in January
- Items to discuss – overall strategic issues – housing, infrastructure, stormwater, annexation, economic development

### *Planning & Zoning*

- No meeting in December
- Next scheduled meeting – 1/2

### *City / County Info*

- Assistance with Tourism / EcDev 2024 – Provided 5k in '23, discussion of poss. adding lodging tax to 2024 ballot – ballot language not submitted – looking at April 2025 election / discussion of forming a CVB type organization with County & Chamber / County partnered with City for Parkland REDI membership/ statute must be passed to raise lodging tax – bill will be introduced in Mo. House in 2025 session
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4<sup>th</sup> Street bridge) – remains on track for 2025 / cost has risen to approximately 950k (originally 750k) now & county has asked for assistance from city
- TAP Grant (Hwy 61 sidewalk) – County app. approved – on track for 2026
- 911 Tax – Board formed (includes City officer) – payments from City & Amb. Dist. to continue until new infrastructure installed and paid; potentially 4 – 5 years (2027-28)

- Improvements to Ferry Landing – USCOE will not require permits and have given permission to move forward; MLC has responded they have no issue with the project. UP has now given initial approval to move forward also. Drafting MOU for UP & MLC – UP has declined MOU and will draft their own (still awaiting).

***Board of Adjustment***

- Nothing new to report

***Floodplain Management***

- Current long range forecasts show <5% chance of Minor Flooding in Dec-Jan-Feb
- Current long range forecasts also show <5% chance of Moderate flooding in Dec-Jan-Feb.
- Current river stage (12/9) is 1.3'; expected to remain near 1'+/- next week.
- Ferry is currently operating Fri – Sun, but could shut down this weekend

***Property Maintenance***

- Nuisance Property Issues 4
- Vegetation Nuisance Issues 1
- Code Violation Issues 2
- Sidewalk Issues 1
- 58 S Main – owner has contracted and presented paid contract on 5/13



# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: sgfd7101@gmail.com  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: November 2024

### Calls for Assistance:

- SGFD responded to 17 emergency calls in **October**.
- The total for this year is **238** calls, **down 18** calls from last year.

### Staffing:

- SGFD roster is down 4. Roster currently at 25 of 29.
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested
- Have a new volunteer application in hand and working on background and reference checks. Past everything, waiting for him to move to Ste Gen.

### Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Forcible Entry and Manual Rescue Tools**
- **Preplan Auto Zone and Plaza Tire**

### Meetings Attended

Bi County Chiefs Meeting – **Attended**  
City Council Meeting – **Attended**  
Ozark Fire Assoc. Meeting – **Attended**  
SGFD County Chiefs Meeting – **Attended**  
Dept Head Meeting - **Attended**

### Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

### Apparatus & Equipment Maintenance:

- **No major breakdowns or repairs this month just the regular maintenance**

### Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion. **Still on schedule for improvements. Next major step RFQs on equipment. Completion date still December of 2025.**
- BI County AFG grant for all new handheld radios submitted. Will probably be 2-3 months before we know anything. The grant was not funded. **We were discussing trying to apply again this year. Grant writer said our chances were low due to the potential merging of the county depts. We will not be applying.**

## Grants

### DPS

#### **2023 DPS Grant**

Grant has been submitted for approximately \$72,000. Grant has been approved. Radios are in and being programmed, repeaters will need to be installed in trucks. **Closing out the process**

### **ARP Grant**

#### **2024**

This is a 50% match which can be in the form of money or "in kind match". Will only require additional funding of approximately \$6,000.00 that would be available from the rural fire fund. **We went out for bids on the final part "the hose". I have a request in front of you to approve the low bid and order the hose.**

#### **2024 Mo Department of Conservation Grant**

The amount of the grant if approved is \$9,145.00 and is a 50% match, so our share would be \$4,572.50. The funding for our share is available in the rural fire account. **Grant was not funded. Traditionally you only receive every other year and we have had it last 2 years. I plan to reapply in next years process.**

#### **Firehouse Subs Grant**

**In the process of gathering information to apply for Firehouse Subs Foundation grant. Will be applying for auto extrication equipment**

#### County Firefighters Assn.:

- Nothing to report

#### Misc.

**Nothing to report**

#### KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

**Ste Genevieve Early Childhood Center**

**Ste Genevieve Elementary School**

**Vision Care on Highway 32**

**Sara's Ice Cream**

#### Installed

**2 boxes at Mississippi Lime Office and Trucking**

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – NOVEMBER 14, 2024**

**CALL TO ORDER.** Mayor Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Jeff Eydmann	Alderman Joe Prince
Alderman Patrick Fahey	Alderman Mike Raney
Alderman Joe Steiger	Alderman Eric Bennett

Absent: Alderwoman Amie Dobbs

Alderman Bob Donovan

**APPROVAL OF AGENDA.** A motion by Alderman Bennett, second by Alderman Prince to approve the amended agenda as presented. Motion carried 6-0-2 with Alderman Donovan and Alderwoman Dobbs absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See attached report)

**STAFF REPORTS.**

David Bova – Assistant City Administrator (see attached report)

Kenny Steiger – Fire Chief (see attached report)

Aaron Smith – Tourism Director (see attached report)

**PUBLIC COMMENTS.** Mr. Bob Browne, 498 Merchant addressed the Mayor and Board of Aldermen to inform them that he is offering assistance to anyone that needs help with an abandoned dog.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – October 24, 2024
- Treasurer’s Report - September 2024
- Treasurer’s Report - October 2024.
- Street Closure – Ste. Genevieve Turkey Run organizers are requesting a street closure on Thursday November 28, 2024 for a 5K Run/Walk. The closure includes Jefferson & Fourth to Jefferson & Second from 0750 to 0900.
- **RESOLUTION 2025 – 07. A RESOLUTION OF THE CITY OF STE. GENEVIEVE ADOPTING THE STE. GENEVIEVE COUNTY MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN.**

A motion by Alderman Bennett, second by Alderman Prince to approve the consent agenda as presented. Motion carried 6-0-2 with Alderman Donovan and Alderwoman Dobbs absent.

**PUBLIC HEARING.** Mayor Keim opened the public hearing at 6:11 p.m. to consider a request from Jason and Ashley Stackle for a special use permit to operate a hair salon business at 147 N 3rd Street. The property is currently located in an R-2 General Residential District. David Bova briefed the Mayor and the Board on the request from Jason and Ashley Stackle to operate a hair salon business at 147 N. 3<sup>rd</sup> Street. With no questions, the Mayor closed the public hearing at 6:13 p.m.

**OLD BUSINESS.**

**BILL NO. 4647. AN ORDINANCE APPROVING AN ASSIGNMENT OF REDEVELOPMENT AGREEMENT AND TIF NOTE AND AUTHORIZING CERTAIN ACTIONS RELATED THERETO. 2<sup>ND</sup> READING.** A motion by Alderman Steiger, second by Alderman Eydmann, Bill No. 4647 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Jeff Eydmann, Alderman Joe Prince and Alderman Patrick Fahey. Nays: None. Absent: Alderwoman Amie Dobbs and Alderman Bob Donovan. Motion carried 6-0-2. Thereupon Bill No. 4647 was declared Ordinance No. 4569 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**RESOLUTION 2025-08. A RESOLUTION RE-APPOINTING GERALD BAUMAN TO THE STE. GENEVIEVE PLANNING AND ZONING COMMISSION.** A motion by Alderman Steiger, second by Alderman Bennett to approve Resolution 2025-08 re-appointing Gerald Bauman to the Ste. Genevieve Planning and Zoning Commission. Motion carried 6-0-2 with Alderman Donovan and Alderwoman Dobbs absent.

**RESOLUTION 2025-09. A RESOLUTION APPOINTING AMANDA SCHWENT TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.** A motion by Alderman Steiger, second

by Alderman Bennett to approve Resolution 2025-09 appointing Amanda Schwent to the Ste. Genevieve Tourism Tax Commission. Motion carried 6-0-2 with Alderman Donovan and Alderwoman Dobbs absent.

**BILL NO. 4648. AN ORDINANCE AUTHORIZING THE CITY OF STE. GENEVIEVE, MISSOURI, TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF CERTAIN CAPITAL IMPROVEMENTS; AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4648 was placed on its first reading, read by title only, considered and passed by an 6-0-2 vote of the Board of Alderman with Alderman Donovan and Alderwoman Dobbs absent. A motion by Alderman Bennett, second by Alderman Raney to proceed with the second and final reading of Bill No. 4648. Motion carried with a 6-0-2 vote of the Board of Alderman with Alderman Donovan and Alderwoman Dobbs absent. A motion by Alderman Bennett, second by Alderman Prince, Bill No. 4648 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Jeff Eydmann, Alderman Joe Prince and Alderman Patrick Fahey. Nays: None. Absent: Alderwoman Amie Dobbs and Alderman Bob Donovan. Motion carried 6-0-2. Thereupon Bill No. 4648 was declared Ordinance No. 4570 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4649. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JASON AND ASHLEY STACKLE THAT WILL ALLOW THE OPERATION OF A HAIR SALON BUSINESS AT 147 N. THIRD STREET 1<sup>ST</sup> & 2<sup>ND</sup> READINGS.** A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4649 was placed on its first reading, read by title only, considered and passed by an 6-0-2 vote of the Board of Alderman with Alderman Donovan and Alderwoman Dobbs absent. A motion by Alderman Prince, second by Alderman Raney to proceed with the second and final reading of Bill No. 4649. Motion carried with a 5-1-2 vote of the Board of Alderman with Alderman Steiger casting the No Vote and Alderman Donovan and Alderwoman Dobbs absent. A motion by Alderman Prince, second by Alderman Steiger, Bill No. 4649 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Jeff Eydmann, Alderman Joe Prince and Alderman Patrick Fahey. Nays: None. Absent: Alderwoman Amie Dobbs and Alderman Bob Donovan. Motion carried 6-0-2. Thereupon Bill No. 4649 was declared Ordinance No. 4571 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4650. AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH BMG RIGHTS MANAGEMENT (US) LLC FOR A MUSICAL SYNCHRONIZATION LICENSE FOR AN ONLINE TOURISM VIDEO FOR TOURISM ADVERTISING. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman

Steiger, second by Alderman Eydmann, Bill No. 4650 was placed on its first reading, read by title only, considered and passed by an 6-0-2 vote of the Board of Alderman with Alderman Donovan and Alderwoman Dobbs absent. A motion by Alderman Raney, second by Alderman Bennett to proceed with the second and final reading of Bill No. 4650. Motion carried with a 6-0-2 vote of the Board of Alderman with Alderman Donovan and Alderwoman Dobbs absent. A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4650 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Jeff Eydmann, Alderman Joe Prince and Alderman Patrick Fahey. Nays: None. Absent: Alderwoman Amie Dobbs and Alderman Bob Donovan. Motion carried 6-0-2. Thereupon Bill No. 4650 was declared Ordinance No. 4572 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** Alderman Steiger asked for an update on the Request for Qualifications – for the Planned Housing Subdivision – Connector Road Extensions and asked if there could be something posted on every agenda for an update. Happy stated he will include the updates in his report.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting. 6:24 p.m.

**Respectfully submitted by,**

**Pam Meyer  
City Clerk**

**MINUTES OF THE  
SPECIAL MEETING  
STE. GENEVIEVE BOARD OF ALDERMEN  
THURSDAY, NOVEMBER 14, 2024**

**CALL TO ORDER.** Mayor Keim called the special meeting to order at 6:36 p.m. and a roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Jeff Eydmann
Alderman Joe Steiger	Alderman Joe Prince
Alderman Mike Raney	

**ABSENT:** Alderman Patrick Fahey Alderman Bob Donovan  
Alderwoman Amie Dobbs

**APPROVAL OF AGENDA.** A motion by Alderman Bennett, second by Alderman Steiger to approve the agenda as presented.

**CLOSED SESSION.** A motion by Alderman Bennett, second by Alderman Steiger to go into closed session pursuant to RSMO Section 610.021(3) Hiring, firing, disciplining or promoting. Motion carried 5-0-3 with Alderman Fahey, Alderwoman Dobbs and Alderman Donovan absent. 6:39 p.m.

**ADJOURNMENT.** With no further business the Mayor adjourned the meeting at 9:41 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING**

**Monday - November 25, 2024**

**CALL TO ORDER.** Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim

Aldерwoman Amie Dobbs

Alderman Eric Bennett

Alderman Jeff Eydmann

Alderman Joe Prince

Alderman Bob Donovan

Alderman Joe Steiger

Alderman Mike Raney

**Absent:** Alderman Patrick Fahey

**APPROVAL OF AGENDA.** A motion by Alderman Prince, second by Alderman Steiger to approve the agenda as presented. Motion carried 7-0-1 with Alderman Fahey absent.

**PRESENTATION/AWARDS.** None

**PERSONAL APPEARANCE.** None

**CITY ADMINISTRATORS REPORT.** (See attached report)

**STAFF REPORTS.** None

**PUBLIC COMMENTS.** None

**CONSENT AGENDA.** None

**OLD BUSINESS.** None



**NEW BUSINESS.**

**RESOLUTION 2025-10. A RESOLUTION APPOINTING DANIEL HALEK TO THE POSITION OF CHIEF OF POLICE FOR THE CITY OF STE. GENEVIEVE AND SETTING A SALARY.** A Motion by Alderman Prince, second by Alderman Steiger to approve Resolution 2025-10 as presented. Motion carried 7-0-1 with Alderman Fahey absent.

**OTHER BUSINESS.** None

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None

**ADJOURNMENT.** With no further business, Mayor Keim adjourned the meeting at 6:05 p.m.

**Respectfully submitted by,**

**Sue Schweiss  
City Treasurer**

**CITY OF STE. GENEVIEVE  
CITY TREASURER'S REPORT  
November-24**

	November-23	November-24
<b>GENERAL FUND:</b>		
Property Taxes	\$ -	\$ 973.75
Proposition P Tax	\$ -	\$ 543.14
Telecommunications Tax	\$ -	\$ 3,400.00
5% Electric Franchise Fee	\$ 26,136.61	\$ 28,347.09
Gas Receipts	\$ 9.66	\$ 4.50
General Sales Tax	\$ 58,152.32	\$ 66,270.70
Local Use Tax	\$ 16,701.84	\$ 29,269.48
Farm Leases	\$ 2,465.00	\$ 28,851.30
Animal License	\$ 18.00	\$ 5.00
Alarm Registration	\$ 45.00	\$ 75.00
Merchant License	\$ 1,015.00	\$ 718.00
Building Permits	\$ 95.00	\$ 475.00
Occupancy Permits	\$ 275.00	\$ 375.00
Other Licenses & Permits	\$ 50.00	\$ -
Convenience Fees	\$ 12.35	\$ 43.80
Interest	\$ 307.68	\$ 227.87
Sale of Assets	\$ 30.00	\$ -
Insurance Proceeds	\$ -	\$ 9.00
Welcome Center Sales	\$ 57.32	\$ 209.46
Misc. Receipts	\$ 272.67	\$ 62.50
Court Fines	\$ 1,726.50	\$ 830.00
	<u>\$ 107,369.95</u>	<u>\$ 160,690.59</u>
 <b>PARK FUND:</b>		
Real Estate/Property Taxes	\$ -	\$ 253.14
Interest	\$ -	\$ 0.39
Rent Proceeds	\$ 1,008.15	\$ 1,028.31
	<u>\$ 1,008.15</u>	<u>\$ 1,281.84</u>
 <b>BAND FUND:</b>		
Interest	\$ 8.66	\$ 12.99
Real Estate/Property Taxes	\$ -	\$ 156.43
	<u>\$ 8.66</u>	<u>\$ 169.42</u>
 <b>CEMETERY FUND:</b>		
Interest	\$ 119.71	\$ 127.29
Cemetery Lots	\$ -	\$ 127.00
Real Estate/Property Taxes	\$ -	\$ 97.12
	<u>\$ 119.71</u>	<u>\$ 351.41</u>

	November-23	November-24
<b>DEBT SERVICE FUND:</b>		
Capital Improvements Sales Tax	\$ -	\$ 27,989.56
Interest	\$ -	\$ 21.72
	<u>\$ -</u>	<u>\$ 28,011.28</u>
 <b>CAPITAL IMPROVEMENTS SALES TAX FUND</b>		
Capital Improvement Sales Tax	\$ 25,136.45	\$ 25,136.45
Interest	\$ 124.99	\$ 124.99
	<u>\$ 25,261.44</u>	<u>\$ 25,261.44</u>
 <b>RURAL FIRE FUND:</b>		
Grant	\$ 2,737.02	\$ -
Interest	\$ 32.75	\$ 3.69
	<u>\$ 2,769.77</u>	<u>\$ 3.69</u>
 <b>TRANSPORTATION TAX FUND:</b>		
County Road Tax	\$ 52,142.40	\$ 49,264.67
Excavation Permits	\$ -	\$ 25.00
Misc.	\$ 125.00	\$ 700.00
Transportation Sales Tax	\$ 25,136.45	\$ 27,989.57
Interest	\$ 280.46	\$ 279.72
Motor Fuel Tax	\$ 15,195.77	\$ 16,709.31
Motor Vehicle Sales Tax	\$ 5,968.28	\$ 3,899.91
Motor Vehicle Fee Increases	\$ 2,015.86	\$ 1,476.16
	<u>\$ 100,864.22</u>	<u>\$ 100,344.34</u>
 <b>WATER FUND:</b>		
Metered Sales	\$ 168,530.01	\$ 160,109.57
Meter Security Deposits	\$ 300.00	\$ 1,300.00
Interest	\$ -	\$ 44.42
Convenience Fees	\$ 330.41	\$ 371.16
Reconnect Fees	\$ 180.00	\$ 420.00
	<u>\$ 169,340.42</u>	<u>\$ 162,245.15</u>
 <b>SEWER FUND:</b>		
Interest	\$ 266.48	\$ 246.29
User Charges	\$ 64,958.61	\$ 76,975.90
	<u>\$ 65,225.09</u>	<u>\$ 77,222.19</u>
 <b>TOURISM FUND:</b>		
Tourism Tax	\$ 3,326.19	\$ 1,714.41
Interest	\$ 119.71	\$ 38.97
	<u>\$ 3,445.90</u>	<u>\$ 1,753.38</u>

	November-23	November-24
<b>SPECIAL ROADS TAX:</b>		
Interest	\$ <u>11.25</u>	\$ <u>-</u>
	\$ 11.25	\$ -
 <b>CAPITAL PROJECTS FUND:</b>		
Interest	\$ <u>876.17</u>	\$ <u>5,439.30</u>
	\$ 876.17	\$ 5,439.30
 <b>TOTAL RECEIPTS FOR MONTH:</b>	 \$ <b>451,039.29</b>	 \$ <b>537,512.59</b>

## ACCOUNT BALANCE

November-24

	November-23	November-24
GENERAL FUND	\$ 608,153.18	\$ 557,725.75
PARKS & RECREATION FUND	\$ (5,357.63)	\$ (21,269.66)
TRANSPORTATION TAX FUND	\$ 631,087.22	\$ 639,161.00
TOURISM FUND	\$ 92,114.86	\$ 89,042.78
BAND FUND	\$ 19,484.15	\$ 28,248.99
CEMETERY FUND	\$ 269,379.04	\$ 290,324.41
SPECIAL ROAD DISTRICT FUND	\$ 25,318.31	\$ -
WATER FUND	\$ (160,648.55)	\$ (182,641.73)
SEWER FUND	\$ 599,642.64	\$ 481,711.20
DEBT SERVICE FUND	\$ -	\$ 77,919.84
CAPITAL IMPROVEMENTS SALES TAX FUND	\$ 281,260.91	\$ -
RURAL FIRE FUND	\$ 73,698.95	\$ 8,438.28
CAPITAL PROJECTS FUND	\$ 1,971,573.45	\$ 1,659,465.79
	<hr/>	<hr/>
Total Cash-General Government Account	\$ 4,405,706.53	\$ 3,628,126.65

## C.D. INVESTMENTS

November-24

\*\*Bank of Bloomsdale  
\*\*\*First State Community Bank  
\*\*\*\*MRV Bank

**General Fund	\$	263,103.34	5.05%	7/9/2025
***General fund - Fire Apparatus	\$	151,278.25	5.00%	4/17/2025
**Band Fund	\$	56,902.23	5.05%	7/9/2025
**Trans Trust Fund	\$	65,326.80	5.05%	7/9/2025
**Water Fund	\$	52,740.45	5.05%	7/9/2025
***Water Fund	\$	341,409.12	5.10%	8/13/2025
**Sewer Fund	\$	263,702.32	5.05%	7/9/2025
**Rural Fire Fund	\$	72,590.32	5.05%	7/9/2025
**Capital Projects Fund	\$	360,876.54	5.25%	5/7/2025
***Capital Projects Fund	\$	<u>556,847.21</u>	5.10%	8/13/2025
	\$	2,184,776.58		

**NOVEMBER 2024  
UMB BANK ACCOUNTS**

	Receipts	Expenditures	Balance
COP 2015 Lease Revenue			\$ 515.29
Interest	\$ 1.86		
Transfer from General Government Account	\$ 7,172.46		\$ 7,689.61
COP 2016 Lease Revenue			\$ 610.43
Interest	\$ 2.17		\$ 612.60
WATER REVENUE BOND DEBT SERVICE FUND			\$ 1.00
WATER BOND PRINCIPAL ACCOUNT			\$ 10,733.49
Interest	\$ 38.53		\$ 10,772.02
WATER BOND INTEREST ACCOUNT			\$ 1,133.32
Interest	\$ 2.28		\$ 1,135.60
SEWER REVENUE BOND DEBT SERVICE FUND			\$ 1.00
SEWER BOND PRINCIPAL ACCOUNT			\$ 9,020.17
Interest	\$ 32.38		\$ 9,052.55
SEWER BOND INTEREST ACCOUNT			\$ 873.58
Interest	\$ 3.10		\$ 876.68
<b>SPECIAL ACCOUNTS</b>			
DOWNTOWN TIF ACCOUNT			\$ 12,002.65

**ACCOUNTS PAYABLE CHECK REGISTER**

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
46049	11/27/2024	3320	POSTMASTER			872.61				
46050	11/27/2024	2600	MISSOURI DIRECTOR OF			2,937.00				
46051	11/27/2024	101766	BALES CONCRETE, LLC			4,560.00				
46052	11/27/2024	101936	BLACKTOP SAILOR LLC			8,000.00				
46053	11/27/2024	101739	BLUE CARDINAL CHEMICAL, LLC			3,675.40				
46054	11/27/2024	100958	BT ELECTRIC, LLC			750.00				
46055	11/27/2024	101745	BUCHHEIT ENTERPRISES INC			234.99				
46056	11/27/2024	522	CAPE STARTER & ALTERNATOR SRVC			125.00				
46057	11/27/2024	101324	CORE & MAIN LP			269.20				
46058	11/27/2024	101496	COUNTY HOME CENTER			509.22				
46059	11/27/2024	1009	FAMILY SUPPORT PAYMENT CENTER			711.66				
46060	11/27/2024	101497	GWORKS			24,840.00				
46061	11/27/2024	100872	K. BUCKLEY TOWING & RECOVERY			141.00				
46062	11/27/2024	2131	KAMMERMANN'S PEST CONTROL, INC			65.00				
46063	11/27/2024	2340	LEAD BELT MATERIALS CO			798.00				
46064	11/27/2024	101814	McDANIELS MARKETING			20,500.00				
46065	11/27/2024	101199	MENARDS - FARMINGTON			176.95				
46066	11/27/2024	101937	MIKE SIZEMORE			750.00				
46067	11/27/2024	2590	MISSISSIPPI LIME CO			8,210.43				
46068	11/27/2024	2787	MUELLER TIRE SERVICE, INC.			75.45				
46069	11/27/2024	101471	RMC, LLC			140.00				
46070	11/27/2024	3780	SEMO REGIONAL PLANNING			1,000.00				
46071	11/27/2024	100843	SENTINEL EMERGENCY SOLUTIONS			25,772.54				
46072	11/27/2024	3788	SHUH & SONS PLBG & HTG			171.86				
46073	11/27/2024	3725	STE. GENEVIEVE CHAMBER			500.00				
46074	11/27/2024	4265	TRI-COUNTY FEED & FERTILIZER			105.00				
46075	11/27/2024	4306	UMB BANK			1,325.00				
46076	11/27/2024	4350	USABBLUEBOOK			1,599.95				
46077	11/27/2024	4611	WIRELESS USA			150.00				
*	46078	Thru 12259288								
12259289	11/27/2024	2357	LIBERTY NATIONAL			271.90			E-PAY	
12259290	11/27/2024	101529	QUADIENT FINANCE USA, INC.			1,099.51			E-PAY	
12259291	11/27/2024	1718	IRS			10,689.47			E-PAY	
12259292	11/27/2024	2605	MISSOURI LAGERS			7,061.21			E-PAY	
12259293	11/27/2024	270	ANTHEM BLUE CROSS BLUE SHIELD			15,539.48			E-PAY	
12259294	11/27/2024	270	ANTHEM BLUE CROSS BLUE SHIELD			859.59			E-PAY	

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	144,487.42
CLEARED	.00
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BANK 1 TOTAL	144,487.42
**VOIDED**	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	74,679.01	74,679.01	.00	.00
20 PARK	4,560.00	4,560.00	.00	.00
21 TRANSPORTATION TAX	2,107.72	2,107.72	.00	.00



# ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
30					WATER	20,685.13	20,685.13			.00 .00
31					SEWER	15,358.02	15,358.02			.00 .00
50					DEBT SERVICE	1,325.00	1,325.00			.00 .00
60					RURAL FIRE	25,772.54	25,772.54			.00 .00

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BLOOMSDALE BANK (GEN GOVT)			
				101766 BALES CONCRETE, LLC			
NOV-CITY1	1	11/27/24	11/25/24	PARK	4,560.00	20 20-20-8000	1
				INVOICE TOTAL	4,560.00		
				VENDOR TOTAL	4,560.00		
				101936 BLACKTOP SAILOR LLC			
1044	1	11/27/24	10/10/24	WLC CTR	8,000.00	10 10-18-7163	1
				INVOICE TOTAL	8,000.00		
				VENDOR TOTAL	8,000.00		
				101739 BLUE CARDINAL CHEMICAL, LLC			
15291	1	11/27/24	11/21/24	SEWER	3,675.40	31 31-31-6100	1
				INVOICE TOTAL	3,675.40		
				VENDOR TOTAL	3,675.40		
				100958 BT ELECTRIC, LLC			
2830	1	11/27/24	11/12/24	WATER	750.00	30 30-30-6805	1
				INVOICE TOTAL	750.00		
				VENDOR TOTAL	750.00		
				101745 BUCHHEIT ENTERPRISES INC			
74370389	1	11/27/24	11/07/24	STREET	234.99	21 21-21-6810	1
				INVOICE TOTAL	234.99		
				VENDOR TOTAL	234.99		
				522 CAPE STARTER & ALTERNATOR SRVC			
411646	1	11/27/24	11/15/24	FIRE	125.00	10 10-17-6805	1
				INVOICE TOTAL	125.00		
				VENDOR TOTAL	125.00		
				101324 CORE & MAIN LP			
V789090	1	11/27/24	11/08/24	WATER	269.20	30 30-30-6805	1
				INVOICE TOTAL	269.20		
				VENDOR TOTAL	269.20		
				101496 COUNTY HOME CENTER			
NOVEMBER 2024	1	11/27/24	11/27/24	WATER	429.49	30 30-30-6810	1
	2			STREET	79.73	21 21-21-6810	1
				INVOICE TOTAL	509.22		
				VENDOR TOTAL	509.22		
				1009 FAMILY SUPPORT PAYMENT CENTER			
NOV 27 2024 BRADFORD	1	11/27/24	11/27/24	GENERAL - POLICE	623.00	10 10-02-2061	1
				INVOICE TOTAL	623.00		