



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, DECEMBER 3, 2024**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of November 19, 2024. (copy)
4. Approve bills for November 2024. (copy)
5. Approve Invoice 2024-06 from Perry County relative to the November Dispatch Services - \$10,500.00. (copy)
Given several former city dispatchers have understandably elected to transfer into permanent employment elsewhere, the County has been providing dispatch services for the City of Perryville during the overnight hours while City Dispatchers continue to serve as the primary dispatch entity during the daytime hours. Staff came to an agreement on the pricing structure (\$50/hour) with billing cycles occurring monthly.
6. Approve Pay Estimate 9 from Zoellner Construction Company relative to the School Street Lift Station project - \$106,542.82. (copy)
This is a major project for the city and will replace and upsize the School Street lift station.
7. Approve Pay Estimate 3 (Final) from Saline Creek Grading, LLC, relative to the Baseball Field 5 Improvements project - \$5,845.55. (copy)

This project is a complete reconstruction of Field 5 (last major field to do so), including fencing and dura-edge surface and grading work. Dura-edge helps the field dry out quickly and has been successful on the other fields. This project was included in the 2024-25 budget.

8. Approve Pay Application 1 (Final) from Putz Construction relative to the Perry Park Center Toilet Room Improvement project - \$27,918.03. (copy)
This project remodeled the lower level bathrooms at the park center, allowing direct access from the gym floor.

NOTE: This amenity has already been popular with young mothers watching games in the gym and staff have received several compliments for having this project done.

9. Review recommendation from Parks & Recreation Director Cadwell and approve payment to Main Street Sign regarding the Perry Park Center Exterior Signage project. - \$28,256.21 (copy)
After painting the exterior, signs were added to the building. The contractor originally installed the aquatic sign on the wrong side of the building, so it had to be redone, hence the delay. That front-facing sign has been installed and accepted by park staff. The project is now complete and ready for payment.

10. Acknowledge City Administrator Buerck's signature to approve Change Order CO12210 to Forward Slash Technology relative to the Metropolitan Area Network (MAN) project – \$12,924.60 additional funds for transceivers. (copy)
The Metropolitan Area Network (MAN) creates a fiber ring connecting city and county buildings, providing efficiency and redundancy for the future of both levels of government. Forward Slash was our contracted IT provider, while Brda was the construction team. The construction cost is being divided with Perry County according to linear feet of service line. Since ordering the necessary equipment for in-building connections, a new “model” has been released. It was strongly recommended that we send the old version back and start with the newest technology or we may find ourselves having to replace it in the very near future (once it is no longer being serviced or updated). The County agreed with this position and also entered into a change order for their portion of the costs.

11. Review recommendation from Emergency Services Manager Mantz and approve staff to donate SCBA Air Packs to Rural Perry County Fire Protection Association. (copy)
In cleaning out the emergency service building located next to City Hall, staff found a couple of older SCBA packs that no longer match the City's equipment (but it does match the County Fire Department). City Administrator Buerck recommends gifting this equipment to the rural department as they are an active and valued partner, often responding in tandem to the same calls we do.

12. Approve bid specifications for Mowing Neighborhood Mini-parks and authorize staff to advertise for bids. (copy)
Staff continues to believe contractual mowing of neighborhood parks to be a cost-effective and practical approach to this work. Last year's contractor was not interested in the 2nd year renewal and suggested we go back out for bids. Similar to before, we would also like to offer a second year, mutually agreed upon renewal option if the service is good.

END OF CONSENT AGENDA

13. Resolution 2024-87 – Entering into a funding agreement with Perry County Economic Development Authority (EDA) relative to downtown advancement and revitalization efforts. (copy)
This was previously presented to the Board with different contractual goals. In their review, the EDA Board found those original goals were more “task” oriented and would be more appropriate for a subsequent agreement between the EDA and the Downtown Advancement Board. Staff concurred and highlighted those changes in the attached contract. The stated goals are now broader and better suited for this agreement.
14. Bill No. 6549 for Ordinance 6763– Amending Title 2, Chapter 2.88, Section 2.88.720 of the Code of Ordinances relative to Personnel Rules and Regulations relative to Family and Medical Leave Act (FMLA) - second reading and final passage. (copy)
City ordinances previously failed to detail how city health insurance coverage related to FMLA leave, particularly at the point when all leave has been exhausted. Staff worked with the city attorney to clarify that here.
15. Bill No. 6550 for Ordinance 6764– Accepting an easement deed from TG Missouri Corporation - second reading and final passage. (copy)
This utility easement is for a city water main installed for the recent TG Missouri building expansion.
16. Bill No. 6551 for Ordinance 6765– Adding Chapter 15.20 to the Code of Ordinances relative to solar systems - second reading and final passage. (copy)
This was previously requested by the Board of Aldermen and helps ensure retired solar panels are not abandoned in place and must instead be removed at the point they are not long producing electricity for their owner.
17. Bill No. 6552 for Expedite Ordinance 6766 – Approving Final Plat of Spears Minor Subdivision – first and second and final passage. (copy enclosed – may be read by title only)
The Spears would like to divide their property into two separate lots with the intention of selling one lot. The property was recently purchased through a tax sale with plans to demo the dilapidated house which has been vacant for several years and has been a nuisance to surrounding property owners, including Mr. and Mrs. Spears. A demo permit has already been issued to Mr. and Mrs. Spears and P&Z has unanimously recommended approval.
18. Bill No. 6553 for Expedite Ordinance 6767 – Approving Final Plat of West Jackson Subdivision – first and second and final passage. (copy enclosed – may be read by title only)
This subdivision breaks the current Police Department into multiple parcels, paving the way for an eventual sale of the property.
19. Bill No. 6554 for Ordinance – Amending Title 2, Chapter 2.88, Section 2.88.732 of the Code of Ordinances relative to Personnel Rules and Regulations regarding Victims of Domestic or Sexual Violence Leave (VESSA). – first reading. (copy enclosed – may be read by title only)
In our continued review of City Ordinances, staff noticed the current policy did not allow Long Term Care leave (LTC) to be used to assist a family member who had been the victim of a sexual assault, instead specifying unpaid leave. It is staff’s recommendation to update the ordinances to correct this.

20. Bill No. 6555 for Ordinance – Adding Chapter 8.25 to the Perryville Municipal Code relative to Hunting within city limits. – first reading. (copy enclosed – may be read by title only)
The Board previously asked staff to review the Department of Conservation’s (MDC) model ordinance to make sure we incorporated its requirements and found most items had already been addressed in our original draft. However, some of the MDC wording was preferred and our language was updated to match where appropriate. After discussion with the local conservation agent, the ordinance now proposes a 10-acre requirement. Finally, we clarified that this opportunity begins with the 2025-26 season.
21. Bill No. 6556 for Ordinance – Entering into an agreement with TG Missouri Corporation relative to a taxable industrial revenue bond. – first reading. (copy enclosed – may be read by title only)
Normally, the City adopts contracts by resolution at a single meeting, however, this contract uses language calling for an ordinance, which generally occurs over the course of two meetings.
22. Bill No. 6557 for Ordinance – Accepting an easement deed from James R. Smoot. – first reading. (copy enclosed – may be read by title only)
Mr. Smoot has negotiated an easement with adjoining property owners to allow underground development of utilities. The easement language includes the City of Perryville (showing great foresight) so it is being presented here for Board adoption.
23. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
24. Report by City Administrator:
 - Board Appreciation Dinner – February 28, 2025, at Petunia & Lily’s
 - Lead Service Line Inventory Project FAQ & Facebook Post (copy)
 - National Weather Service Training – December 2nd (copy)
 - Ranken Annual Report (copy)
 - Citizens Electric Announcement (copy)
 - Cherryville Project on TG Trail (copy)
 - Article: National Retailers aren’t Flying Over Rural America Anymore (copy)
25. Report by City Engineer.
26. Report by City Attorney.
27. Report by Chief of Police.
28. Board concerns and comments and any other non-action items.
29. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.
30. Adjourn.

Attachments:

- Baer Engineering Invoices (copy)
- Parks & Recreation Report (copy)