

**AGENDA**  
**STE. GENEVIEVE BOARD OF ALDERMEN**  
**REGULAR MEETING**  
**THURSDAY – SEPTEMBER 26, 2024**  
**CITY HALL - 165 S. FOURTH STREET**  
**6:00 P.M.**

**CALL TO ORDER.**

**PLEDGE OF ALLIGIANCE.**

**ROLL CALL.**

**APPROVAL OF AGENDA.**

**PRESENTATION/AWARDS.**

**PERSONAL APPEARANCE.**

**CITY ADMINISTRATORS REPORT.**

**STAFF REPORTS.**

- Jasen Crump – Police Chief
- Corey Litterst – Alliance Water Local Manager

**PUBLIC COMMENTS.** Please identify yourself for the record and please try and keep comments to 5 minutes. (The Board will not interact during public comments and will have staff investigate any city related issues brought forward and contact the individual later with a response.)

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – September 12, 2024
- Minutes – Board of Aldermen – Work Session – September 12, 2024
- Minutes – Board of Aldermen – Closed Session – September 12, 2024
- Minutes – Board of Aldermen – Closed Session – Work Session – September 12, 2024
- Treasurer’s Report – August 2024
- **Revised** Street Closure Request from Downtown Ste. Genevieve for the Pecanapalooza Street Festival to be held Saturday November 2, 2024 from 6 a.m. to 6 p.m.
- **RESOLUTION 2024 – 43.** A RESOLUTION ALLOWING THE CITY CLERK TO DISPOSE OF FILE RECORDS IN ACCORDANCE WITH THE RETENTION SCHEDULE ESTABLISHED BY THE MISSOURI SECRETARY OF STATE AND TO BE DESTROYED IN COMPLIANCE WITH THOSE GUIDELINES ESTABLISHED.

**OLD BUSINESS.**

**BILL NO. 4631.** AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. **1<sup>ST</sup> & 2<sup>ND</sup> READING.**

**BILL NO. 4632.** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). **2<sup>ND</sup> READING.**

**BILL NO. 4633.** AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AND EXECUTE A MASTER SERVICES AGREEMENT WITH APPTEGY, INC. OF LITTLE ROCK ARKANSAS TO DEVELOP AND HOST THE CITY GOVERNMENT WEBSITE. **2<sup>ND</sup> READING.**

**BILL NO. 4635.** AN ORDINANCE AUTHORIZING THE CITY OF STE. GENEVIEVE TO ACCEPT THE PROPOSAL OF CARL BROWN OF GETTINGGREATRATES.COM FOR A RATE ANALYSIS FOR THE WATER AND SEWER FUNDS. **2<sup>ND</sup> READING.**

**BILL NO. 4636.** AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2024 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. **2<sup>ND</sup> READING.**

**BILL NO. 4637.** AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025 AND APPROVING AN EFFECTIVE DATE. **2<sup>ND</sup> READING.**

**BILL NO. 4638.** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A PROPOSAL WITH BLACKTOP SAILOR. **2<sup>ND</sup> READING.**

**BILL NO. 4639.** AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES CONTRACT WITH COCHRAN ENGINEERING FOR THE "4<sup>TH</sup> STREET SIDEWALK CONNECTION PROJECT" (Federal Project TAP-9901(879)). **2<sup>ND</sup> READING.**

**NEW BUSINESS.**

**BILL NO. 4640.** AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 8, 2025 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. **1<sup>ST</sup> READING.**

**BILL NO. 4641.** AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A CITY WIDE PAVING PROGRAM. **1<sup>ST</sup> READING.**

**OTHER BUSINESS.**

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.**

**ADJOURNMENT.**

*Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.*

**Join us on the Zoom app at:**

Meeting ID: 848 1121 1564 Passcode: 808225 Mobile: (312) 626-6799 US (Chicago)

Meeting ID: 848 1121 1564 Passcode: 808225 **Find the Zoom Link at:**

[www.facebook.com/stegenevievecityhall/](http://www.facebook.com/stegenevievecityhall/)

**And you can watch live on SGTV Spectrum Channel 991.**

**POSTED BY: *Sue Schweiss***

*September 23, 2024*

## CITY ADMINISTRATOR REPORT

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September 26, 2024

1. Alliance has a new work order system that we are utilizing for items that need to be corrected/worked on. It will email to the proper department the issue and notifies me or David Bova when it has been reviewed and when it is completed. This will help us to track requests for pothole repair, lights out downtown, grass cutting needs, etc. Both David and I can submit a work order request if you let us know the issue. We can forward you the work order number by email if you request it.
2. We will have our kickoff meeting Friday with Apptegy to start working on the new city government website. Sue Schweiss and I will be Zoom meeting with our designated team to start the process of creating a wire frame, choosing colors, font styles, and then page layouts to eventually move the old information to the current website and to the stegenevieve.gov listing. Apptegy will host the new website and the committee was pleased with the security they offer to protect it and the handicap accessibility guardrails to make sure it meets federal standards.
3. Our ChargePoint EV station has been utilized one time since we powered it up. As of Friday, September 20, 2024 it had been used for 2 hours and 4 minutes. When we have budget money for marketing after Oct. 1 we will boost some advertising through the VisitSteGen.com Facebook page.
4. I will be attending the SEMO Regional Planning Commission banquet Tuesday evening and I will be out of the office the morning of Sept. 26.
5. The Ste. Genevieve County Hazard Mitigation Plan update begins with the first of 3 meetings Thursday, September 26, at 1p at the Community Center. This plan gets updated every five years so the region remains eligible for mitigation grants. We will be attending. This is a three meeting process to begin.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: September 2024

### Calls for Service:

- 336 calls for service August 2024
- 49 O/I report's written
- 174 Field Interviews Completed
- 21 summons' issued.
- 40 warnings were issued.
- 17 Arrest made.

### K9 OZZY Reports

- The K9 stats for August 2024 are as follows:

0 narcotics detection deployments

14 patrol deployments

0 alarm deployments

0 assist other agencies (Ste. Genevieve County Sheriff's Office)

0 Compliant surrender because of an arrest attempt

0 non-complaint surrender (Apprehension)

0 arrest

4 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

0 Methamphetamine finds

0 Heroin finds

0 Fentanyl finds

0 Cocaine finds

0 Mushrooms finds

0 items of paraphernalia

0 handguns

0 evidence

10 hours of training

### Staffing:

- Cpl. Cusanelli has resigned his full-time position with the Ste. Genevieve PD. He has accepted the SRO position at Ste. Genevieve School District. Cusanelli will remain as part-time for this department.
- We hope to have his position filled soon.

### **Training:**

- I attended the SIMS Mapping training this month.
- We will start preparing for our fall time firearms qualification.

### **Meetings:**

### **Facility:**

- Nothing to report on the facility.

### **Equipment/Maintenance:**

- Nothing to report outside of our normal maintenance.

### **Police Radio:**

- Our last 6 digital radios have arrived. We are just waiting for the installation. After this round of installation, our vehicles will be completely updated and ready for the switch to digital.

### **Grants:**

- We are still waiting to hear back on the grant for the Drone.

### **Miscellaneous:**

- We had 2 of our officer's show interest in taking over the K-9 program. Those officers are currently in the process of "testing" for the position. We are utilizing an outside master trainer to work with the officers and give us his feedback on who, if either, are best suited to take over those responsibilities.

# August 2024 Operations

For additional information, contact:  
**Corey Litterst, Local Manager**  
 (573) 883-5400 ext. 1112  
 clitterst@alliancewater.com

*Congratulations to Corey Litterst for being promoted to Local Manager! Corey has been with Alliance for 7 years, serving as Ste. Genevieve's superintendent where he has been overseeing daily Public Works operations. Corey has a DSII license and will be pursuing treatment licenses over the next few months.*

## SAFETY

In August, the safety topics covered were Wastewater & Water Line Maintenance and Excavating and Trenching Hazards. Both topics provided essential information for completing tasks successfully while remaining alert to potential hazards. These topics are integral to daily operations and are critical for ensuring the safe execution of work and maintaining the flow of water and wastewater.

## OPERATIONS BY THE NUMBERS

MEASURABLE	MONTHLY TOTAL
Potholes Repaired	15
Water Mains Repaired	0
Service Lines Repaired	0
Sewer Main Cleaning (ft)	59,287
Gallons of Water Produced	23,535,000 High: 902,000 Low: 578,000
Gallons of Wastewater Processed	9,410,000* High: 648,000 Low: 217,000
Line Locates	42
Work Orders	81
Water Bill Disconnects	29

*Table 1. AWR metrics. \*flow meter was not operational for 6 days.*

## **2024-2025 AWR MOA**

Taking into consideration the board's feedback and concerns, we are pleased to present a revised proposal at a 2.9% increase. The most significant impact came from the Local Manager's salary: the previous budget included an estimated salary because the position was vacant at that time. Other notable budget adjustments for the year include:

- 86% increase in chemicals
- 83% increase in computer software maintenance fees
- 25% increase in lab analysis fees
- 23% increase in starting salaries
- 20% increase in vehicle and liability insurance

We appreciate the opportunity to continue serving the City and welcome continued dialogue to ensure our operations are aligned with your needs.

### **WATER TREATMENT**

- A variable speed smart pump was laser lined at the plant. This allows us to run without an onsite storage tank.
- DNR conducted a regularly scheduled inspection of the lime ponds. The DNR inspector seemed to have no concerns. A report is expected within the month.
- Annual samples for VOCs and DBPs were collected and all results were below regulatory limits
- Removed the stairs at the WTP to inspect the exhaust fan motors; they need replaced
- Colton Gendron and Sabrina Thompson have applied for water treatment operator exams
- Mower and weedeated lime ponds; added gravel to the road

### **WASTEWATER TREATMENT**

A rail bolt on the RAS pit pump rusted off, catching the chain, causing the pump to fail. The rail bolt was reattached and the pump was replaced. Also, the flow meter is working again, so the September operations report will include processed wastewater gallons for the full month.

### **WATER DISTRIBUTION**

The 20 lead and copper sample results were distributed to property owners. All samples were below regulatory limits.



## SEWER COLLECTIONS

There were three sanitary sewer overflows (SSOs) this month:

1. Three joints in an old clay tile line on Main St. failed. The line was grouted and resealed with mastic.
2. Rags and debris were removed from a main on Donze St. This section is downstream from the county jail and a nursing facility.
3. A citizen noticed and reported an odor on St. Jude Dr. The cause of this overflow is unknown.

All SSOs were properly cleaned up and reported to MDNR. Additional sewer collections remarks include:

- Jetted 7,000' of sewers downtown
- OmniSite is back online. This is the SCADA control system for our lift stations.
- A resident on Klein St. was having issues so we jetted the main line, camera'd it, and determined the issue was in the lateral
- Replaced a pump motor at Virginia St. lift station

## STREETS

Staff completed all the street painting in town in just a few nights. This normally takes two weeks. We found that working at night we can beat the heat, be more productive, and mitigate hazards due to minimal traffic and pedestrians.

- Replaced street and stops signs at 61 and Market St.
- 7 tons of asphalt were poured including on 8<sup>th</sup> St., 9<sup>th</sup> St., Ridgeway St., and Washington St.
- Sidewalks and streets were blown off and swept with the sweeper
- Conducted tree trimming on Washington St. by request of the school for bus traffic
- Fixed 2 downtown lights
- Met with Jon Bales about the downtown sidewalk replacement at the pergola

## PARKS

- In preparation of the delivery of the new Pere Marquette Park bathroom, we dug footings, met with Winkler Plumbing, and relocated a swing set
- Prepped for Jour de Fete by putting out trash cans (100+), no parking signs, and barricades. Staff then picked up all materials and swept downtown.

- Erected a fence around the Pinkley Park bathroom
- Replaced a pump for the bathroom at Pere Marquette Park
- Soccer fields were painted for Valle's soccer league
- A flagpole was installed at the park house in Pere Marquette Park. The pole is equipped with solar lights.
- Removed dirt mounds from the skate park per the direction of the Park Board

### **EQUIPMENT**

- Completed in-house repairs to the WWTP mower
- Completed in-house repairs to the tanker truck's lights and heater
- Completed the re-building of the sweeper attachment for the skid steer
- The vactor is undergoing final inspection and is slated to be delivered before October

### **SPECIAL PROJECTS**

- Successfully handled the flash flood event on August 28 by cleaning all waterways to allow clear paths for the stormwater
- Completed the EV station with signage and parking lines
- All facilities are getting rekeyed. It had been 8+ years since any key had been changed.

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – SEPTEMBER 12, 2024**

**CALL TO ORDER.** Mayor Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Amie Dobbs	Alderman Eric Bennett
Alderman Bob Donovan	Alderman Joe Prince
Alderman Jeff Eydmann	Alderman Mike Raney
Alderman Patrick Fahey	Alderman Joe Steiger

**APPROVAL OF AGENDA.** A motion by Alderman Bennett, second by Alderman Eydmann to approve the amended agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** See attached report.

**STAFF REPORTS.**

Kenny Steiger – Fire Chief (see attached report)  
Aaron Smith – Tourism Director (see attached report)  
David Bova – Assistant City Administrator (see attached report)

**PUBLIC COMMENTS.**

Randy McDaniels with McDaniels Marketing addressed the Mayor and the Board regarding the item on the agenda for the tourism branding and new logo and why hiring McDaniels Marketing for this could benefit the City.

Nicole French, co-owner of Les Sweets addressed the Mayor and the Board voicing her opinion on the item on the agenda for the tourism branding and new logo.

Mrs. Lori Beauchamp, 956 Market Street addressed the Mayor and the Board voicing a complaint about a neighbor's dog that continues to run loose even after biting someone.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – August 22, 2024
- Minutes – Board of Aldermen – Work Session – August 22, 2024
- Minutes – Board of Aldermen – Closed Session – August 22, 2024
- APPROVAL OF A LIQUOR LICENSE FOR GIBSONS AUDUBONS, LLC., 9 N. MAIN STREET.
- **RESOLUTION 2024 – 40.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE MISSOURI REVISING THE FUND BALANCE POLICY OF THE CITY.
- **RESOLUTION 2024 – 41.** A RESOLUTION APPROVING THE PURCHASE OF A CRACK SEAL MACHINE FROM CRAFCO, INC. FOR SIXTY-EIGHT THOUSAND TWO HUNDRED TWENTY- SIX DOLLARS AND FORTY CENTS THROUGH THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT. (\$68,226.40)

A motion by Alderman Steiger, second by Alderman Eydmann to approve the consent agenda as presented. Motion carried 8-0.

**OLD BUSINESS.**

**McLiney & Company – Lease/Purchase Financing (The tentative agenda for this meeting also includes an optional vote to close this part of the meeting pursuant to Section 610.021(12) (Sealed bids and related documents, sealed proposals)** A motion by Alderman Bennett, second by Alderman Donovan to go into closed session pursuant to section 610.021(12) sealed bids and related documents, sealed proposals. Motion carried 8-0 with the following roll call vote: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. 6:21 p.m.

Regular meeting resuming at 6:36 p.m.

**BILL NO. 4629. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 2<sup>ND</sup> READING.** A motion by Alderman Prince, second by Alderman Steiger, Bill No. 4629 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4629 was declared Ordinance No. 4550 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4630. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Steiger, second by Alderman Eydmann, Bill No. 4630 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Motion

carried 8-0. Thereupon Bill No. 4630 was declared Ordinance No. 4551 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**RESOLUTION 2024-42. A RESOLUTION APPOINTING AD-HOC (NON-VOTING) REPRESENTATIVES TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.** A motion by Alderman Steiger, second by Alderman Donovan to approve Resolution 2024-42. Motion carried 8-0.

**BILL NO. 4631. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 1<sup>ST</sup> READING.** After discussion regarding the amount of the annual increase presented by Alliance Water Resources (3.4%) a motion by Alderman Steiger, second by Alderman Eydmann to table Bill No. 4631 to allow Alliance the opportunity to bring back a lower percentage for their annual increase. Motion carried 8-0.

**BILL NO. 4632. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 1<sup>ST</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4632 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4633. AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AND EXECUTE A MASTER SERVICES AGREEMENT WITH APTEGY, INC. OF LITTLE ROCK ARKANSAS TO DEVELOP AND HOST THE CITY GOVERNMENT WEBSITE. 1<sup>ST</sup> READING.** A motion by Alderman Raney, second by Alderman Donovan, Bill No. 4633 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4634. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE MISSOURI AUTHORIZING THE MAYOR TO SIGN A DECLARATION OF DEED RESTRICTION FOR PROPERTY LOCATED IN PERE MARQUETTE PARK. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Bennett, second by Alderman Donovan, Bill No. 4634 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen. A motion by Alderman Bennett, second by Alderman Donovan, to proceed with the second reading of Bill No. 4634. Motion carried 8-0. A motion by Alderman Bennett, second by Alderman Donovan, Bill No. 4634 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4634 was declared Ordinance No. 4552 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4635. AN ORDINANCE AUTHORIZING THE CITY OF STE. GENEVIEVE TO ACCEPT THE PROPOSAL OF CARL BROWN OF GETTINGGREATRATES.COM FOR A RATE ANALYSIS FOR THE WATER AND SEWER FUNDS. 1<sup>ST</sup> READING.** A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4635 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4636. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2024 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1<sup>ST</sup> READING.** A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4636 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4637. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025 AND APPROVING AN EFFECTIVE DATE. 1<sup>ST</sup> READING.** A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4637 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4638. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A PROPOSAL WITH BLACKTOP SAILOR TO CREATE A NEW LOGO AND BRAND STRATEGY FOR THE CITY OF STE. GENEVIEVE. 1<sup>ST</sup> READING.** A motion by Alderman Donovan, second by Alderman Steiger, Bill No. 4638 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4639. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES CONTRACT WITH COCHRAN ENGINEERING FOR THE "4<sup>TH</sup> STREET SIDEWALK CONNECTION PROJECT" (Federal Project TAP-9901(879)). 1<sup>ST</sup> READING.** A motion by Alderman Bennett, second by Alderman Eydman, Bill No. 4639 was placed on its first reading, read by title only, considered and passed by an 7-1 vote of the Board of Aldermen with Alderman Donovan casting a NO vote.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting at 7:35 p.m.

**Respectfully submitted by,**

**Pam Meyer  
City Clerk**

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
WORK SESSION  
THURSDAY – SEPTEMBER 12, 2024**

The work session of the Ste. Genevieve Board of Aldermen was called to order by Mayor Brian Keim at 7:40 p.m. with the following members present:

Mayor Brian Keim	
Alderman Amie Dobbs	Alderman Joe Steiger
Alderman Jeff Eydmann	Alderman Mike Raney
Alderman Bob Donovan	Alderman Eric Bennett
Alderman Patrick Fahey	Alderman Joe Steiger

A motion was made by Alderman Eydmann, second by Alderman Bennett to approve the work session agenda as presented. Motion carried 8-0.

**BUSINESS ITEMS:**

**REAL ESTATE MATTERS** – (The tentative agenda for this meeting also includes an optional vote to close part of this meeting pursuant to Section 610.021(2) (Leasing, purchasing or sale of real estate.) A motion by Alderman Bennett, second by Alderman Eydmann to go into closed session pursuant to Section 610.021(2) (Leasing, purchasing or sale of real estate.) Motion carried 8-0 with the following roll call vote: Ayes: Alderman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. 7:40 p.m.

**ANY OTHER BUSINESS.** None.

**ADJOURNMENT.** With no further business Mayor Brian Keim adjourned the work session at 7:56 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk

**CITY OF STE. GENEVIEVE**  
**CITY TREASURER'S REPORT**  
**August-24**

	August-23	August-24
<b>GENERAL FUND:</b>		
Property Taxes	\$ 1,790.82	\$ 1,217.06
Proposition P Tax	\$ 998.88	\$ 678.82
Business Surtax	\$ 8.85	\$ 0.03
5% Electric Franchise Fee	\$ 33,594.27	\$ 37,396.58
Gas Receipts	\$ 8.90	\$ 0.57
Telephone Taxes	\$ 1,700.00	\$ 3,400.00
General Sales Tax	\$ 71,900.01	\$ 60,211.39
Local Use Tax	\$ 37,933.45	\$ 26,491.67
Insurance Proceeds	\$ 12.00	\$ 6.00
Animal License	\$ 21.00	\$ 10.00
Alarm Registration	\$ 670.00	\$ 90.00
Merchant License	\$ 1,529.24	\$ 2,108.30
Building Permits	\$ 300.67	\$ 556.80
Occupancy Permits	\$ 475.00	\$ 450.00
Other Licenses & Permits	\$ 5.00	\$ -
Convenience Fees	\$ 8.51	\$ 22.00
Interest	\$ 538.79	\$ 356.52
UTV/Golf Cart Permits	\$ -	\$ 90.00
Event Sales	\$ -	\$ 450.00
Welcome Center Sales	\$ 48.57	\$ 11.25
Misc. Receipts	\$ 11,087.67	\$ 1,117.07
Recoupment	\$ -	\$ 297.00
Sale of Assets	\$ -	\$ 4,230.00
Court Fines	\$ 732.00	\$ 904.50
	<u>\$ 163,363.63</u>	<u>\$ 140,095.56</u>
 <b>PARK FUND:</b>		
Real Estate/Property Taxes	\$ 465.57	\$ 316.40
Interest	\$ 14.72	\$ 48.60
Misc. Receipts	\$ 1,380.47	\$ -
Park Permit Fees	\$ 125.00	\$ -
Rent Proceeds	\$ 1,008.15	\$ 1,028.31
	<u>\$ 2,993.91</u>	<u>\$ 1,393.31</u>
 <b>BAND FUND:</b>		
Interest	\$ 8.55	\$ 14.41
Real Estate/Property Taxes	\$ 287.70	\$ 195.52
	<u>\$ 296.25</u>	<u>\$ 209.93</u>
 <b>CEMETERY FUND:</b>		
Interest	\$ 122.02	\$ 133.63
Real Estate/Property Taxes	\$ 178.65	\$ 121.38
	<u>\$ 300.67</u>	<u>\$ 255.01</u>



	August-23	August-24
<b>CAPITAL IMPROVEMENT SALES TAX</b>		
Interest	\$ 70.47	\$ 603.87
Capital Improvement Sales Tax	\$ 33,997.15	\$ 27,286.32
	<u>\$ 34,067.62</u>	<u>\$ 27,890.19</u>
 <b>RURAL FIRE FUND:</b>		
Rurla Fire Tag	\$ -	\$ 100.00
Interest	\$ 50.48	\$ 50.96
	<u>\$ 50.48</u>	<u>\$ 150.96</u>
 <b>TRANSPORTATION TAX FUND:</b>		
Transportation Sales Tax	\$ 33,997.19	\$ 27,286.32
Excavation Permits	\$ 25.00	\$ -
County Road Tax	\$ 50,831.68	\$ 41,347.75
Interest	\$ 383.80	\$ 311.06
Sale of Assets	\$ -	\$ 54,200.00
Misc. Receipts	\$ -	\$ 78.32
Motor Fuel Tax	\$ 15,124.67	\$ 15,866.70
Motor Vehicle Sales Tax	\$ 4,925.64	\$ 5,978.64
Motor Vehicle Fee Increases	\$ 1,701.20	\$ 2,199.66
	<u>\$ 106,989.18</u>	<u>\$ 147,268.45</u>
 <b>WATER FUND:</b>		
Metered Sales	\$ 103,099.54	\$ 210,150.21
Meter Security Deposits	\$ 2,000.00	\$ 2,000.00
Interest	\$ 543.02	\$ 4,643.69
Misc. Receipts	\$ 100.84	\$ 190.00
Convenience Fees	\$ 237.76	\$ 472.90
Reconnect Fees	\$ 224.06	\$ 623.16
	<u>\$ 106,205.22</u>	<u>\$ 218,079.96</u>
 <b>SEWER FUND:</b>		
Interest	\$ 484.87	\$ 284.65
User Charges	\$ 55,131.57	\$ 76,446.30
	<u>\$ 55,616.44</u>	<u>\$ 76,730.95</u>
 <b>TOURISM FUND:</b>		
Tourism Tax	\$ 2,850.74	\$ 2,789.01
Interest	\$ 36.83	\$ 42.74
	<u>\$ 2,887.57</u>	<u>\$ 2,831.75</u>
 <b>SPECIAL ROADS TAX:</b>		
Interest	\$ 10.92	\$ 11.44
	<u>\$ 10.92</u>	<u>\$ 11.44</u>
 <b>DEBT SERVICE FUND:</b>		
Interest	\$ 415.18	\$ 603.87
	<u>\$ 415.18</u>	<u>\$ 603.87</u>

August-23

August-24

CAPITAL PROJECTS FUND:

Interest

\$ 883.88  
\$ 883.88

\$ 7,727.35  
\$ 7,727.35

**TOTAL RECEIPTS FOR MONTH:**

**\$ 473,665.77**

**\$ 622,644.86**

**ACCOUNT BALANCE**  
**August-24**

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	August-23	August-24
GENERAL FUND	\$ 1,093,320.89	\$ 806,184.40
PARKS & RECREATION FUND	\$ 32,979.75	\$ 100,384.66
TRANSPORTATION TAX FUND	\$ 894,142.28	\$ 691,478.12
TOURISM FUND	\$ 82,532.32	\$ 95,010.59
BAND FUND	\$ 19,163.01	\$ 27,305.01
CEMETERY FUND	\$ 273,468.89	\$ 294,169.27
SPECIAL ROAD DISTRICT FUND	\$ 25,295.61	\$ 25,430.88
WATER FUND	\$ 126,977.46	\$ (161,400.06)
SEWER FUND	\$ 555,237.97	\$ 634,185.49
DEBT SERVICE FUND	\$ -	\$ -
CAPITAL SALES TAX FUND	\$ 191,931.41	\$ (16,943.39)
RURAL FIRE FUND	\$ 123,002.22	\$ 113,308.10
CAPITAL PROJECTS FUND	<u>\$ 1,980,877.66</u>	<u>\$ 1,657,177.19</u>
Total Cash-General Government Account	\$ 5,398,929.47	\$ 4,266,290.26

**C.D. INVESTMENTS**  
**August-24**

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\*\*Bank of Bloomsdale  
\*\*\*First State Community Bank  
\*\*\*\*MRV Bank

**General Fund	\$	259,854.66	5.05%	7/9/2025
****General fund - Fire Apparatus	\$	149,444.10	5.00%	4/17/2025
**Band Fund	\$	56,199.63	5.05%	7/9/2025
**Trans Trust Fund	\$	64,520.17	5.05%	7/9/2025
**Water Fund	\$	52,089.23	5.05%	7/9/2025
****Water Fund	\$	341,409.12	5.10%	8/13/2025
**Sewer Fund	\$	260,446.24	5.05%	7/9/2025
**Rural Fire Fund	\$	71,694.01	5.05%	7/9/2025
**Capital Projects Fund	\$	356,163.47	5.25%	5/7/2025
****Capital Projects Fund	\$	<u>556,847.21</u>	5.10%	8/13/2025
	\$	2,168,667.84		

**AUGUST 2024  
UMB BANK ACCOUNTS**

	Receipts	Expenditures	Balance
COP 2015 Lease Revenue			\$ 509.06
Interest	\$ 2.17		\$ 511.23
 COP 2016 Lease Revenue			 \$ 174,215.95
Interest	\$ 603.87		
Bond Principal Payment		\$ 170,000.00	\$ 174,215.95
Bond Interest Payment		\$ 4,214.15	\$ 605.67
 WATER REVENUE BOND DEBT SERVICE FUND			 \$ 1.00
 WATER BOND PRINCIPAL ACCOUNT			 \$ 63.64
Interest	\$ 0.31		\$ 63.95
 WATER BOND INTEREST ACCOUNT			 \$ 130.02
Interest	\$ 0.62		\$ 130.64
 SEWER REVENUE BOND DEBT SERVICE FUND			 \$ 1.00
 SEWER BOND PRINCIPAL ACCOUNT			 \$ 53.38
Interest	\$ 0.31		\$ 53.69
 SEWER BOND INTEREST ACCOUNT			 \$ 107.75
Interest	\$ 0.31		\$ 108.06
 <b>SPECIAL ACCOUNTS</b>			
 DOWNTOWN TIF ACCOUNT			 \$ 12,002.65

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 BLOOMSDALE BANK (GEN GOVT)

45755	8/28/2024	600135003	ADAM GEGG	48.87				
45756	8/28/2024	1200513002	MARSHALL KETCHERSIDE	36.79				
45757	8/28/2024	711080008	LAUREN MILLER	63.90				
45758	8/28/2024	200835003	WANDA'S TANNING & MORE	77.78				
45759	8/28/2024	200345023	KATIE ZIMMERMAN	70.77				

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	298.11
CLEARED	.00
-----	
BANK 1 TOTAL	298.11
**VOIDED**	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
45760		8/29/2024		101905	BILL NAEGER	500.00				
45761		8/29/2024		101745	BUCHHEIT ENTERPRISES INC	753.48				
45762		8/29/2024		101901	CLASSIC ROCK 93.1	145.00				
45763		8/29/2024		101490	COE EQUIPMENT INC	1,000.00				
45764		8/29/2024		101496	COUNTY HOME CENTER	19.99				
45765		8/29/2024		628	CTM MEDIA GROUP, INC.	345.00				
45766		8/29/2024		10137	EQUIPMENT PRO	3,726.04				
45767		8/29/2024		1009	FAMILY SUPPORT PAYMENT CENTER	623.00				
45768		8/29/2024		101584	INTERSTATE BILLING SERVICE	2,276.18				
45769		8/29/2024		100887	K & J LANDSCAPING	2,400.00				
45770		8/29/2024		2131	KAMMERMANN'S PEST CONTROL, INC	135.00				
45771		8/29/2024		101202	KIESLER'S POLICE SUPPLY, INC.	882.00				
45772		8/29/2024		2309	LAKENAN INSURANCE AGENCY	250.00				
45773		8/29/2024		2345	LEON UNIFORM CO., INC.	394.80				
45774		8/29/2024		101297	LUBY EQUIPMENT SERVICES	3,069.70				
45775		8/29/2024		101904	MIKE HOTOP	487.50				
45776		8/29/2024		2590	MISSISSIPPI LIME CO	20,934.28				
45777		8/29/2024		2622	MISSOURI VOCATIONAL	70.75				
45778		8/29/2024		2787	MUELLER TIRE SERVICE, INC.	2,273.24				
45779		8/29/2024		101902	NATHAN FOLKERTS	750.00				
45780		8/29/2024		101561	QUADIENT INC.	95.85				
45781		8/29/2024		101906	ROBERTA DALLAS	148.06				
45782		8/29/2024		3780	SEMO REGIONAL PLANNING	27,500.00				
45783		8/29/2024		3719	STE. GEN MEMORIAL HOSPITAL	44.10				
45784		8/29/2024		101338	STE GENEVIEVE COMM SVCS FORUM	1,000.00				
45785		8/29/2024		3716	STE. GENEVIEVE MUNICIPAL	11,500.00				
45786		8/29/2024		101903	STE. GENEVIEVE OKTOBERFEST	1,000.00				
45787		8/29/2024		4120	TOWER ROCK STONE CO.	600.43				
45788		8/29/2024		4611	WIRELESS USA	75.00				
*12259212										
12259213		8/29/2024		1155	DEARBORN LIFE INSURANCE COMP.	184.24				E-PAY
12259214		8/29/2024		270	ANTHEM BLUE CROSS BLUE SHIELD	851.31				E-PAY
12259215		8/29/2024		270	ANTHEM BLUE CROSS BLUE SHIELD	20,047.05				E-PAY
12259216		8/29/2024		101300	SPIRE ENERGY	298.13				E-PAY
12259217		8/29/2024		680	REPUBLIC SERVICES #732	470.00				E-PAY
12259218		8/29/2024		101710	MISSOURI EMPLOYERS MUTUAL	7,970.89				E-PAY

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:		
OUTSTANDING		112,821.02
CLEARED		.00
		-----
BANK 1 TOTAL		112,821.02
**VOIDED**		.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	35,351.73	35,351.73	.00	.00
20 PARK	886.15	886.15	.00	.00
21 TRANSPORTATION TAX	6,068.37	6,068.37	.00	.00

# ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME

CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT

CLEARED

MANUAL

VOID

REASON FOR VOID

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
23					TOURISM COMMISSION	345.00	345.00			
25					BAND	11,500.00	11,500.00			
27					CEMETERY	2,400.00	2,400.00			
30					WATER	22,254.58	22,254.58			
31					SEWER	6,515.19	6,515.19			
70					CAPITAL PROJECTS	27,500.00	27,500.00			



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BLOOMSDALE BANK (GEN GOVT)								
AUGUST 2024 PHOTOS	1	8/29/24	8/29/24	101905 BILL NAEGER WLC CTR	500.00	10	10-18-6015	1
				INVOICE TOTAL	500.00			
				VENDOR TOTAL	500.00			
101745 BUCHHEIT ENTERPRISES INC								
74304914	1	8/29/24	7/31/24	PARK	753.48	20	20-20-6810	1
				INVOICE TOTAL	753.48			
				VENDOR TOTAL	753.48			
101901 CLASSIC ROCK 93.1								
3624	1	8/29/24	8/16/24	WLC CTR	145.00	10	10-18-6015	1
				INVOICE TOTAL	145.00			
				VENDOR TOTAL	145.00			
101490 COE EQUIPMENT INC								
85012	1	8/29/24	8/02/24	SEWER	1,000.00	31	31-31-6805	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
101496 COUNTY HOME CENTER								
AUGUST 2024	1	8/29/24	8/25/24	FIRE	19.99	10	10-17-6810	1
				INVOICE TOTAL	19.99			
				VENDOR TOTAL	19.99			
628 CTM MEDIA GROUP, INC.								
10-037366	1	8/29/24	8/29/24	WLC CTR	345.00	10	10-18-6015	1
				INVOICE TOTAL	345.00			
				VENDOR TOTAL	345.00			
10137 EQUIPMENT PRO								
68398	1	8/29/24	7/10/24	SEWER	91.52	31	31-31-6805	1
				INVOICE TOTAL	91.52			
68457	1	8/29/24	7/16/24	SEWER	1,570.33	31	31-31-6805	1
				INVOICE TOTAL	1,570.33			
68753	1	8/29/24	8/19/24	SEWER	2,021.74	31	31-31-6805	1
				INVOICE TOTAL	2,021.74			
68803	1	8/29/24	8/22/24	SEWER	42.45	31	31-31-6805	1
				INVOICE TOTAL	42.45			
				VENDOR TOTAL	3,726.04			
1009 FAMILY SUPPORT PAYMENT CENTER								
AUGUST 30 2024	1	8/29/24	8/29/24	POLICE	623.00	10	10-02-2061	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	623.00			
				VENDOR TOTAL	623.00			
R370024870	1	8/29/24	8/08/24	101584 INTERSTATE BILLING SERVICE FIRE	2,276.18	10	10-17-6220	1
				INVOICE TOTAL	2,276.18			
				VENDOR TOTAL	2,276.18			
AUGUST 2024	1	8/29/24	8/29/24	100887 K & J LANDSCAPING CEM	2,400.00	27	27-27-7065	1
				INVOICE TOTAL	2,400.00			
				VENDOR TOTAL	2,400.00			
19080380	1	8/29/24	8/09/24	2131 KAMMERMANN'S PEST CONTROL, INC ADMIN	37.50	10	10-13-6810	1
	2			POLICE	27.50	10	10-16-6810	1
				INVOICE TOTAL	65.00			
19080519	1	8/29/24	8/29/24	POLICE	70.00	10	10-16-6810	1
				INVOICE TOTAL	70.00			
				VENDOR TOTAL	135.00			
245325	1	8/29/24	8/26/24	101202 KIESLER'S POLICE SUPPLY, INC. POLICE	882.00	10	10-16-6300	1
				INVOICE TOTAL	882.00			
				VENDOR TOTAL	882.00			
99045	1	8/29/24	8/28/24	2309 LAKENAN INSURANCE AGENCY LEGIS	250.00	10	10-11-7135	1
				INVOICE TOTAL	250.00			
				VENDOR TOTAL	250.00			
621528	1	8/29/24	8/14/24	2345 LEON UNIFORM CO., INC. FIRE	394.80	10	10-17-6602	1
				INVOICE TOTAL	394.80			
				VENDOR TOTAL	394.80			
014288-7	1	8/29/24	8/07/24	101297 LUBY EQUIPMENT SERVICES STREET	3,150.00	21	21-21-6221	1
				INVOICE TOTAL	3,150.00			
CR089752-1	1	8/29/24	7/18/24	STREET	80.30-	21	21-21-6221	1
				INVOICE TOTAL	80.30-			
				VENDOR TOTAL	3,069.70			

101904 MIKE HOTOP

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
101904 MIKE HOTOP								
AUGUST 2024	SIDEWALK	1	8/29/24	8/21/24 STREET	487.50	21	21-21-7143	1
				INVOICE TOTAL	487.50			
				VENDOR TOTAL	487.50			
2590 MISSISSIPPI LIME CO								
1740864		1	8/29/24	8/06/24 WATER	4,148.26	30	30-30-6501	1
				INVOICE TOTAL	4,148.26			
1742079		1	8/29/24	8/15/24 WATER	4,127.17	30	30-30-6501	1
				INVOICE TOTAL	4,127.17			
1743239		1	8/29/24	8/22/24 WATER	4,194.56	30	30-30-6501	1
				INVOICE TOTAL	4,194.56			
1743933		1	8/29/24	8/27/24 WATER	4,180.26	30	30-30-6501	1
				INVOICE TOTAL	4,180.26			
1744314		1	8/29/24	8/29/24 WATER	4,284.03	30	30-30-6501	1
				INVOICE TOTAL	4,284.03			
				VENDOR TOTAL	20,934.28			
2622 MISSOURI VOCATIONAL								
688956		1	8/29/24	8/14/24 PARK	70.75	20	20-20-8000	1
				INVOICE TOTAL	70.75			
				VENDOR TOTAL	70.75			
2787 MUELLER TIRE SERVICE, INC.								
79503		1	8/29/24	3/11/24 SEWER	630.90	31	31-31-6805	1
				INVOICE TOTAL	630.90			
81244		1	8/29/24	8/14/24 STREET	1,009.80	21	21-21-6220	1
				INVOICE TOTAL	1,009.80			
81330		1	8/29/24	8/19/24 POLICE	81.95	10	10-16-6200	1
				INVOICE TOTAL	81.95			
81451		1	8/29/24	8/23/24 POLICE	365.08	10	10-16-6220	1
				INVOICE TOTAL	365.08			
81453		1	8/29/24	8/26/24 POLICE	62.53	10	10-16-6200	1
				INVOICE TOTAL	62.53			
81455		1	8/29/24	8/26/24 POLICE	62.53	10	10-16-6200	1
				INVOICE TOTAL	62.53			
81489		1	8/29/24	8/27/24 POLICE	60.45	10	10-16-6200	1
				INVOICE TOTAL	60.45			
				VENDOR TOTAL	2,273.24			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST. GL	ACCOUNT	CK SQ
				101902 NATHAN FOLKERTS				
AUGUST 2024	1	8/29/24	8/07/24	STREET	750.00	21	21-21-7143	1
				INVOICE TOTAL	750.00			
				VENDOR TOTAL	750.00			
				101561 QUADIENT INC.				
61291369	1	8/29/24	8/16/24	ADMIN	95.85	10	10-13-7069	1
				INVOICE TOTAL	95.85			
				VENDOR TOTAL	95.85			
				101906 ROBERTA DALLAS				
REFUND G. LEMONS	1	8/29/24	8/29/24	WATER	148.06	30	30-30-7131	1
				INVOICE TOTAL	148.06			
				VENDOR TOTAL	148.06			
				3780 SEMO REGIONAL PLANNING				
08 14 2024	1	8/29/24	8/14/24	CAPITAL IMP	27,500.00	70	70-70-7040	1
				INVOICE TOTAL	27,500.00			
				VENDOR TOTAL	27,500.00			
				3719 STE. GEN MEMORIAL HOSPITAL				
3	1	8/29/24	8/06/24	POLICE	44.10	10	10-16-5007	1
				INVOICE TOTAL	44.10			
				VENDOR TOTAL	44.10			
				101338 STE GENEVIEVE COMM SVCS FORUM				
AUGUST 2024	1	8/29/24	8/29/24	WLC CTR	1,000.00	10	10-18-6015	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
				3716 STE. GENEVIEVE MUNICIPAL				
SEPT 15 2024	1	8/29/24	8/29/24	BAND	11,500.00	25	25-25-7060	1
				INVOICE TOTAL	11,500.00			
				VENDOR TOTAL	11,500.00			
				101903 STE. GENEVIEVE OKTOBERFEST				
AUGUST 2024	1	8/29/24	8/29/24	WLC CTR	1,000.00	10	10-18-6015	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
				4120 TOWER ROCK STONE CO.				
2591	1	8/29/24	8/22/24	STREET	600.43	21	21-21-6105	1
				INVOICE TOTAL	600.43			
				VENDOR TOTAL	600.43			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
413879.0	1	8/29/24	6/21/24	4611 WIRELESS-USA FIRE	75.00	10 10-17-6606	1
				INVOICE TOTAL	75.00		
				VENDOR TOTAL	75.00		
				BLOOMSDALE BANK (GEN GOV TOTAL	82,999.40		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	82,999.40		
				GRAND TOTALS	82,999.40		

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
45753		8/26/2024		3320	POSTMASTER	870.87				

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:					
	OUTSTANDING		870.87		
	CLEARED		.00		
	BANK 1 TOTAL		870.87		
	**VOIDED**		.00		
FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED	
30 WATER	870.87	870.87	* .00	.00	

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BLOOMSDALE BANK (GEN GOVT)								
AUGUST 2024	1	8/26/24	8/26/24	3320 POSTMASTER WATER	870.87	30	30-30-6010	1
INVOICE TOTAL					870.87			
VENDOR TOTAL					870.87			
BLOOMSDALE BANK (GEN GOV TOTAL					870.87			
TOTAL MANUAL CHECKS					.00			
TOTAL E-PAYMENTS					.00			
TOTAL PURCH CARDS					.00			
TOTAL ACH PAYMENTS					.00			
TOTAL OPEN PAYMENTS					870.87			
GRAND TOTALS					870.87			

# ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 BLOOMSDALE BANK (GEN GOVT)

45752	8/22/2024	101724	ST FRANCOIS COUNTY JOINT	255.00						
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\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:		
OUTSTANDING		255.00
CLEARED		.00
		-----
BANK 1 TOTAL		255.00
**VOIDED**		.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	255.00	255.00	.00	.00



SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
0719202406	1	8/22/24	7/19/24	BLOOMSDALE BANK (GEN GOVT) ST FRANCOIS COUNTY JOINT POLICE	255.00	10	10-16-6703	1
				INVOICE TOTAL	255.00			
				VENDOR TOTAL	255.00			
				BLOOMSDALE BANK (GEN GOV TOTAL	255.00			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	255.00			
				GRAND TOTALS	255.00			

ACCOUNTS PAYABLE CHECK REGISTER

BANK# BANK NAME  
 CHECK# DATE ----- ACCOUNT# NAME ----- CHECK AMOUNT-- CLEARED MANUAL VOID REASON FOR VOID-----

1 BLOOMSDALE BANK (GEN GOVT)

45747	8/20/2024	101900	CORENIA GRAVES	200.00				
45748	8/20/2024	101896	DOUGLAS MOUSER	200.00				
45749	8/20/2024	101897	JACKIE TYLER SUTTON MUSIC, LLC	150.00				
45750	8/20/2024	101899	RILEY DOWNING	4,000.00				
45751	8/20/2024	101898	RYAN KIST	150.00				

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:		
OUTSTANDING		4,700.00
CLEARED		.00
		-----
BANK 1 TOTAL		4,700.00
**VOIDED**		.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	4,700.00	4,700.00	.00	.00

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BLOOMSDALE BANK (GEN GOVT)							
5247	1	8/20/24	8/01/24	101900 CORENIA GRAVES POLICE	200.00	10-16-6560	1
				INVOICE TOTAL	200.00		
				VENDOR TOTAL	200.00		
101896 DOUGLAS MOUSER							
AUGUST 24, 2024	1	8/20/24	8/20/24	WLC CTR	200.00	10-18-6015	1
				INVOICE TOTAL	200.00		
				VENDOR TOTAL	200.00		
101897 JACKIE TYLER SUTTON MUSIC, LLC							
AUGUST 24, 2024	1	8/20/24	8/20/24	WLC CTR	150.00	10-18-6015	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
101899 RILEY DOWNING							
AUGUST 24, 2024	1	8/20/24	8/20/24	WLC CTR	4,000.00	10-18-6015	1
				INVOICE TOTAL	4,000.00		
				VENDOR TOTAL	4,000.00		
101898 RYAN KIST							
AUGUST 24, 2024	1	8/20/24	8/20/24	WLC CTR	150.00	10-18-6015	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
				BLOOMSDALE BANK (GEN GOV TOTAL)	4,700.00		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	4,700.00		
				GRAND TOTALS	4,700.00		

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 BLOOMSDALE BANK (GEN GOVT)

45704	8/14/2024	152	AUTOZONE, INC.	3.99						
45705	8/14/2024	210	BARLEY	115.50						
45706	8/14/2024	101739	BLUE CARDINAL CHEMICAL, LLC	3,676.60						
45707	8/14/2024	553	CARD SERVICES	.00						VOID:
45708	8/14/2024	553	CARD SERVICES	6,344.75						
45709	8/14/2024	101675	CHAD'S SEPTIC & BACKHOE	200.00						
45710	8/14/2024	100961	COCHRAN	9,950.00						
45711	8/14/2024	101490	COE EQUIPMENT INC	1,000.00						
45712	8/14/2024	101324	CORE & MAIN LP	424.14						
45713	8/14/2024	101104	COTTON'S ACE HARDWARE	80.95						
45714	8/14/2024	761	COUNTY ASSESSOR	3,000.00						
45715	8/14/2024	101892	DEREK CRUMP	874.30						
45716	8/14/2024	1009	FAMILY SUPPORT PAYMENT CENTER	623.00						
45717	8/14/2024	101601	FORWARD SLASH TECHNOLOGY	2,507.98						
45718	8/14/2024	101890	H & R ELECTRONICS, INC.	195.00						
45719	8/14/2024	101893	JACK POZZO	100.00						
45720	8/14/2024	101286	JEREMY BRAUER	1,662.50						
45721	8/14/2024	8003	KEN STEIGER	27.00						
45722	8/14/2024	101895	KLUESNER CONSTRUCTION INC	63,382.83						
45723	8/14/2024	2340	LEAD BELT MATERIALS CO	342.00						
45724	8/14/2024	101894	MARTHA PATTERSON	250.00						
45725	8/14/2024	2535	MARZUCO ELECTRIC INC	1,890.00						
45726	8/14/2024	101199	MEMARDS - FARMINGTON	212.73						
45727	8/14/2024	2585	MINERAL AREA OFC. SUPPLY, INC.	63.77						
45728	8/14/2024	2590	MISSISSIPPI LIME CO	8,289.12						
45729	8/14/2024	2618	MISSOURI ONE CALL SYSTEM, INC.	63.45						
45730	8/14/2024	2787	MUELLER TIRE SERVICE, INC.	91.95						
45731	8/14/2024	3045	O'REILLY AUTOMOTIVE INC.	19.47						
45732	8/14/2024	3250	PERRYVILLE OVERHEAD DOOR	1,283.72						
45733	8/14/2024	101432	PUBLIC SAFETY UPFITTERS	369.15						
45734	8/14/2024	3530	RECORDER OF DEEDS	27.00						
45735	8/14/2024	101355	RHODES 101	1,866.99						
45736	8/14/2024	101471	RMC, LLC	60.00						
45737	8/14/2024	101891	ROLLNRACK, LLC	9,480.00						
45738	8/14/2024	3762	SCHULTE SUPPLY	2,365.90						
45739	8/14/2024	101783	STE GEN CO 911 TAX EMERGENCY	15,833.00						
45740	8/14/2024	3740	STE GENEVIEVE HERALD	846.22						
45741	8/14/2024	3719	STE. GEN MEMORIAL HOSPITAL	65.40						
45742	8/14/2024	3725	STE. GENEVIEVE CHAMBER	500.00						
45743	8/14/2024	101071	TRACTOR SUPPLY CREDIT PLAN	45.00						
45744	8/14/2024	101277	WEGMANN, EDEN, MIKALE, &	1,332.00						
45745	8/14/2024	3530	RECORDER OF DEEDS	33.00						

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	139,498.41
CLEARED	.00
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BANK 1 TOTAL	139,498.41

**ACCOUNTS PAYABLE CHECK REGISTER**

BANK# BANK NAME  
CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

\*\*VOIDED\*\*

.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	31,005.58	31,005.58	.00	.00
20 PARK	63,632.82	63,632.82	.00	.00
21 TRANSPORTATION TAX	13,037.08	13,037.08	.00	.00
30 WATER	10,718.47	10,718.47	.00	.00
31 SEWER	9,384.46	9,384.46	.00	.00
60 RURAL FIRE	9,480.00	9,480.00	.00	.00
70 CAPITAL PROJECTS	2,240.00	2,240.00	.00	.00

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
AUGUST 2024	1	8/14/24	8/14/24	BLOOMSDALE BANK (GEN GOVT) 3530 RECORDER OF DEEDS BLDG	33.00	10 10-14-6022	1
				INVOICE TOTAL	33.00		
				VENDOR TOTAL	33.00		
				BLOOMSDALE BANK (GEN GOV TOTAL	33.00		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	33.00		
				GRAND TOTALS	33.00		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BLOOMSDALE BANK (GEN GOVT)								
152 AUTOZONE, INC.								
2051151251	1	8/15/24	7/23/24	POLICE	3.99	10	10-16-6200	1
				INVOICE TOTAL	3.99			
				VENDOR TOTAL	3.99			
210 BARLEY								
137467	1	8/15/24	7/09/24	FIRE	115.50	10	10-17-6210	1
				INVOICE TOTAL	115.50			
				VENDOR TOTAL	115.50			
101739 BLUE CARDINAL CHEMICAL, LLC								
14108	1	8/15/24	8/01/24	SEWER	3,676.60	31	31-31-6100	1
				INVOICE TOTAL	3,676.60			
				VENDOR TOTAL	3,676.60			
553 CARD SERVICES								
AUG 2024 FIRE	1	8/15/24	8/15/24	FIRE	494.47	10	10-17-6550	1
	2			FIRE	144.20	10	10-17-6810	1
	3			FIRE	137.16	10	10-17-6604	1
	4			FIRE	10.00	10	10-17-6560	1
				INVOICE TOTAL	785.83			
AUG 2024 POLICE	1	8/15/24	8/15/24	POLICE	609.35	10	10-16-7100	1
	2			POLICE	88.99	10	10-16-6302	1
	3			POLICE	418.75	10	10-16-6805	1
	4			POLICE	231.96	10	10-16-6009	1
				INVOICE TOTAL	1,349.05			
AUG 2024 TOURISM	1	8/15/24	8/15/24	WLC CTR	705.05	10	10-18-7170	1
	2			WLC CTR	409.99	10	10-18-7065	1
	3			WLC CTR	9.60	10	10-18-6010	1
	4			WLC CTR	60.00	10	10-18-7105	1
	5			WLC CTR	197.73	10	10-18-6015	1
				INVOICE TOTAL	1,382.37			
AUGUST 2024	1	8/15/24	8/15/24	WLC CTR	287.36	10	10-18-7065	1
	2			WLC CTR	94.54	10	10-18-7170	1
	3			STREET	94.10	21	21-21-6700	1
	4			PARK	49.99	20	20-20-6700	1
	5			STREET	1,905.83	21	21-21-6100	1
	6			ADMIN	71.80	10	10-13-6500	1
	7			ADMIN	149.90	10	10-13-7136	1
	8			POLICE	24.98	10	10-16-6810	1
	9			ADMIN	149.00	10	10-13-7105	1
				INVOICE TOTAL	2,827.50			
				VENDOR TOTAL	6,344.75			
101675 CHAD'S SEPTIC & BACKHOE								
08 05 2024	1	8/15/24	8/05/24	PARK	200.00	20	20-20-8000	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	200.00			
				VENDOR TOTAL	200.00			
SC9030	1	8/15/24	8/13/24	100961 COCHRAN STREET	9,950.00	21	21-21-8000	1
				INVOICE TOTAL	9,950.00			
				VENDOR TOTAL	9,950.00			
85256	1	8/15/24	8/02/24	101490 COE EQUIPMENT INC SEWER	1,000.00	31	31-31-6805	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
V054752	1	8/15/24	7/23/24	101324 CORE & MAIN LP SEWER	424.14	31	31-31-8121	1
				INVOICE TOTAL	424.14			
				VENDOR TOTAL	424.14			
AUGUST 2024	1	8/15/24	8/15/24	101104 COTTON'S ACE HARDWARE FIRE	11.98	10	10-17-6810	1
	2			office@cotttonsinc.com LEGIS	65.98	10	10-11-6810	1
	3			office@cotttonsinc.com ADMIN	2.99	10	10-13-6500	1
				office@cotttonsinc.com				
				INVOICE TOTAL	80.95			
				VENDOR TOTAL	80.95			
2024-2025	1	8/15/24	8/15/24	761 COUNTY ASSESSOR SEWER	3,000.00	31	31-31-7066	1
				INVOICE TOTAL	3,000.00			
				VENDOR TOTAL	3,000.00			
DOZA AUTO	1	8/15/24	8/05/24	101892 DEREK CRUMP POLICE	874.30	10	10-16-6220	1
				INVOICE TOTAL	874.30			
				VENDOR TOTAL	874.30			
AUGUST 15, 2024	1	8/15/24	8/15/24	1009 FAMILY SUPPORT PAYMENT CENTER POLICE	623.00	10	10-02-2061	1
				INVOICE TOTAL	623.00			
				VENDOR TOTAL	623.00			
IN16874	1	8/15/24	8/01/24	101601 FORWARD SLASH TECHNOLOGY CAPITAL PROJ	350.00	70	70-70-8219	1
	2			WLC CTR	2,157.98	10	10-18-8005	1



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	2,507.98		
				VENDOR TOTAL	2,507.98		
67737	1	8/15/24	7/17/24	101890 H & R ELECTRONICS, INC. WLC CTR	195.00	10 10-18-7061	1
				INVOICE TOTAL	195.00		
				VENDOR TOTAL	195.00		
0001	1	8/15/24	8/15/24	101893 JACK POZZO WLC CTR	100.00	10 10-18-6015	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
AUGUST 2024	1	8/15/24	8/15/24	101286 JEREMY BRAUER JUDICAL	1,500.00	10 10-12-7030	1
	2			JUDICAL	162.50	10 10-12-7030	1
				INVOICE TOTAL	1,662.50		
				VENDOR TOTAL	1,662.50		
7 31 2024	1	8/15/24	7/31/24	8003 KEN STEIGER FIRE	27.00	10 10-17-6810	1
				INVOICE TOTAL	27.00		
				VENDOR TOTAL	27.00		
MP TRAIL APP 1	1	8/15/24	8/15/24	101895 KLUESNER CONSTRUCTION INC PARK	60,213.69	20 20-20-8000	1
				INVOICE TOTAL	60,213.69		
MP TRAIL APP 2	1	8/15/24	8/15/24	PARK	3,169.14	20 20-20-8000	1
				INVOICE TOTAL	3,169.14		
				VENDOR TOTAL	63,382.83		
29740	1	8/15/24	7/31/24	2340 LEAD BELT MATERIALS CO STREET	342.00	21 21-21-6103	1
				INVOICE TOTAL	342.00		
				VENDOR TOTAL	342.00		
JULY 2024	1	8/15/24	8/15/24	101894 MARTHA PATTERSON STREET	250.00	21 21-21-7143	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	250.00		
171630	1	8/15/24	8/13/24	2535 MARZUCO ELECTRIC INC CAPITAL PROJECTS	1,890.00	70 70-70-8219	1
				INVOICE TOTAL	1,890.00		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	1,890.00			
61406	1	8/15/24	8/07/24	101199 MENARDS - FARMINGTON FIRE	212.73	10	10-17-6810	1
				INVOICE TOTAL	212.73			
				VENDOR TOTAL	212.73			
AUGUST 2024	1	8/15/24	8/01/24	2585 MINERAL AREA OFC. SUPPLY, INC. POLICE	19.47	10	10-16-6560	1
	2			ADMIN	44.30	10	10-13-6550	1
				INVOICE TOTAL	63.77			
				VENDOR TOTAL	63.77			
1739655	1	8/15/24	8/01/24	2590 MISSISSIPPI LIME CO WATER	4,125.44	30	30-30-6501	1
				INVOICE TOTAL	4,125.44			
1740681	1	8/15/24	8/07/24	WATER	4,163.68	30	30-30-6501	1
				INVOICE TOTAL	4,163.68			
				VENDOR TOTAL	8,289.12			
4070299	1	8/15/24	7/31/24	2618 MISSOURI ONE CALL SYSTEM, INC. WATER	63.45	30	30-30-7062	1
				INVOICE TOTAL	63.45			
				VENDOR TOTAL	63.45			
81062	1	8/15/24	7/30/24	2787 MUELLER TIRE SERVICE, INC. POLICE	91.95	10	10-16-6200	1
				INVOICE TOTAL	91.95			
				VENDOR TOTAL	91.95			
1909140972	1	8/15/24	7/09/24	3045 O'REILLY AUTOMOTIVE INC. FIRE	19.47	10	10-17-6210	1
				INVOICE TOTAL	19.47			
				VENDOR TOTAL	19.47			
64680	1	8/15/24	7/31/24	3250 PERRYVILLE OVERHEAD DOOR SEWER	1,283.72	31	31-31-8121	1
				INVOICE TOTAL	1,283.72			
				VENDOR TOTAL	1,283.72			
8227	1	8/15/24	8/06/24	101432 PUBLIC SAFETY UPFITTERS STREET	369.15	21	21-21-6220	1
				INVOICE TOTAL	369.15			
				VENDOR TOTAL	369.15			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				3530 RECORDER OF DEEDS				
RANDOLF NAEGER	1	8/15/24	8/15/24	ADMIN	27.00	10	10-13-6022	1
				INVOICE TOTAL	27.00			
				VENDOR TOTAL	27.00			
				101355 RHODES 101				
JULY 2024	1	8/15/24	8/15/24	POLICE	1,866.99	10	10-16-6200	1
				INVOICE TOTAL	1,866.99			
				VENDOR TOTAL	1,866.99			
				101471 RMC, LLC				
132553	1	8/15/24	7/31/24	STREET	60.00	21	21-21-6105	1
				INVOICE TOTAL	60.00			
				VENDOR TOTAL	60.00			
				101891 ROLLNRACK, LLC				
24249	1	8/15/24	8/05/24	ARPA GRANT - FIRE	9,480.00	60	60-60-8216	1
				INVOICE TOTAL	9,480.00			
				VENDOR TOTAL	9,480.00			
				3762 SCHULTE SUPPLY				
S1217282.001	1	8/15/24	7/26/24	WATER	2,365.90	30	30-30-8000	1
				INVOICE TOTAL	2,365.90			
				VENDOR TOTAL	2,365.90			
				101783 STE GEN CO 911 TAX EMERGENCY				
08 02 2024	1	8/15/24	8/02/24	POLICE	15,833.00	10	10-16-7050	1
				INVOICE TOTAL	15,833.00			
				VENDOR TOTAL	15,833.00			
				3740 STE GENEVIEVE HERALD				
1042964	1	8/15/24	8/14/24	STREET	49.50	21	21-21-6022	1
				INVOICE TOTAL	49.50			
				JULY 2024				
	1	8/15/24	8/15/24	LEGIS	757.64	10	10-11-7200	1
	2			STREET	16.50	21	21-21-6022	1
	3			BLDG	22.58	10	10-14-6022	1
				INVOICE TOTAL	796.72			
				VENDOR TOTAL	846.22			
				3719 STE. GEN MEMORIAL HOSPITAL				
2	1	8/15/24	7/22/24	WLC CTR	65.40	10	10-18-5007	1
				INVOICE TOTAL	65.40			
				VENDOR TOTAL	65.40			

3725 STE. GENEVIEVE CHAMBER

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
8302	1	8/15/24	8/06/24	3725 STE. GENEVIEVE CHAMBER LEGIS	500.00 500.00	10 10-11-7156	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	500.00		
100384244	1	8/15/24	7/25/24	101071 TRACTOR SUPPLY CREDIT PLAN FIRE	45.00 45.00	10 10-17-6810	1
				INVOICE TOTAL	45.00		
				VENDOR TOTAL	45.00		
405645	1	8/15/24	8/02/24	101277 WEGMANN, EDEN, MIKALE, & ADMIN	1,332.00 1,332.00	10 10-13-7030	1
				INVOICE TOTAL	1,332.00		
				VENDOR TOTAL	1,332.00		
				BLOOMSDALE BANK (GEN GOV TOTAL	139,465.41		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	139,465.41		
				GRAND TOTALS	139,465.41		

# Ste. Genevieve<sup>®</sup> Missouri

## Street Closure Request (Revised)

Date 9-11-24

Name Amanda Hutchings Organization Downtown Ste. Genevieve

Address P.O. Box 13 City Ste. Genevieve State MO Zip 63670

Phone Number and/or email information downtowstegen@gmail.com

Reason for closure Pecanapalooza Street Festival

Street(s) to be closed \* Retract previous request due to ↑ vendors +

visitors\* 3rd Street (from Market to Merchant)

Market Street (from 3rd to Main)

Date of event for closure Saturday, November 2nd

Time(s) for closure 1am - 6pm



### Office Use Only

Council Approval Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Police Dept. Approval Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Public Works Approval Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Special Conditions \_\_\_\_\_

**RESOLUTION 2024 - 43**

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**A RESOLUTION ALLOWING THE CITY CLERK TO DISPOSE OF FILE RECORDS IN ACCORDANCE WITH THE RETENTION SCHEDULE ESTABLISHED BY THE MISSOURI SECRETARY OF STATE AND TO BE DESTROYED IN COMPLIANCE WITH THOSE GUIDELINES ESTABLISHED.**

**WHEREAS**, the Missouri Secretary of State (“MoSOS”) and other government entities establish the minimum amount of time records must be retained; and

**WHEREAS**, Section 109.230(4) is the section followed by the City of Ste. Genevieve (“City”) as well as other published record retention policies; and

**WHEREAS**, the City Clerk has determined those records that can be disposed of, and a list is attached (Exhibit “A”) and made part of this Resolution; and

**WHEREAS**, the Board of Aldermen have determined it to be in the best interests of the City to dispose of the records properly over the course of the next four months.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**Section 1.** That the Board of Aldermen authorize the City Clerk to dispose of the list of records attached to this Resolution meeting the retention schedule established by the Missouri Secretary of State per RSMo. Section 109.230(4) and other government retention schedules.

**Section 2.** The City Clerk will dispose of said records within 4 months after resolution passage by the Board.

**Section 3.** This resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

Signatures follow on the next page

Approved As To Form:

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\_\_\_\_\_  
Brian Keim, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

Reviewed By:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator

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Paid Accounts Payable Receipts	2023 and previous years
Payroll & Accounts Payable Reports	2019 and previous years
Cancelled Checks & Registers	2023 and previous years
Journal Entries	2019 and previous years
Pet and Animal Licenses & Permits	2019 and previous years
Motor Fuel Usage Reports	2019 and previous years
Water Meter Books	2019 and previous years
Water Charge Edits	2021 and previous years
Water Job Orders	2021 and previous years
Meter Reading Edits	2021 and previous years
Employee Time Sheets/Leave Requests	2021 and previous years
Wage & Tax Statements	2019 and previous years
Federal & State Tax Records	2019 and previous years
Real Estate & Personal Property Records	2018 and previous years



**AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010.**

**WHEREAS**, the City of Ste. Genevieve, Missouri has a need to modify the original agreement with Alliance Water Resources, Inc. as modified in the attached “Memorandum of Agreement” (Exhibit “A”); and

**WHEREAS**, the cost to the City for entering the agreement with Alliance Water Resources shall be budgeted from sources in the Water Fund Line Item #8750, the Sewer Fund Line Item #8750, the Park Fund Line Item #8750 & Street Fund Line Item #8750 in the City of Ste. Genevieve’s FY2025 Budget.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**SECTION 1.** The Board of Aldermen hereby authorize and direct the Mayor to approve the modification to the Memorandum of Agreement with Alliance Water Resources, Inc. dated August 12, 2010 pursuant to the Agreement as attached hereto (Exhibit “A”) and made a part of this ordinance, and pursuant to the terms as set forth in said agreement.

**SECTION 2. EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

**SECTION 3. REPEALER.** All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. SEVERABILITY.** The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

**DATE OF FIRST READING:** \_\_\_\_\_

**DATE OF SECOND READING:** \_\_\_\_\_

**PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024 BY A ROLL CALL VOTE AS FOLLOWS:**

	<u>VOTE</u>
<b>Alderwoman Amie Dobbs</b>	_____
<b>Alderman Patrick Fahey</b>	_____
<b>Alderman Bob Donovan</b>	_____
<b>Alderman Eric Bennett</b>	_____
<b>Alderman Mike Raney</b>	_____
<b>Alderman Jeff Eydmann</b>	_____
<b>Alderman Joe Prince</b>	_____
<b>Alderman Joe Steiger</b>	_____

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Absent**

Approved as to form:

\_\_\_\_\_  
Brian Keim, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

SEAL

Reviewed by:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator

**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement has been entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between the City of Ste. Genevieve, MO, a municipal corporation ("City"), and Alliance Water Resources, Inc., and its successors and assigners ("Alliance").

Pursuant to Section 3.6, this Memorandum of Agreement shall modify the Professional Services Agreement dated August 12, 2010, between the City and Alliance as follows:

Section 5.1 is hereby modified as follows (changes shown in bold text):

5.1 Alliance Base Fee compensation under this Agreement shall be **\$129,513** per month from October 1, **2024** through September 30, **2025**. The Repair Limit for this period shall be \$54,500.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the first date written above.

Authorized Signature

Authorized Signature

\_\_\_\_\_  
Alliance Water Resources, Inc.  
President

\_\_\_\_\_  
Mayor  
City of Ste. Genevieve

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Clerk

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991).**

**WHEREAS**, the Ste. Genevieve Community Access Television Channel Board (“Television Board”) provides Public Educational and Government Television Programming which serves the Community and the citizens of the City of Ste. Genevieve with access to cable television through Channel 990/991 (“Channel 990/991”); and

**WHEREAS**, the Mayor and Board of Aldermen recognize the value of these efforts of the Television Board and has provided financial support for staff salaries over the past several years, which when combined with the funding provided by the Television Board from other sources, has provided for the successful operation of Channel 990/991; and

**WHEREAS**, due to the success of Channel 990/991 over the past several years the City and the Television Board hereby wish to continue the joint effort to fund the operation of Channel 990/991 and provide a written statement of those covenants pursuant to the terms of this Agreement, and

**WHEREAS**, the proposed agreement was reviewed and negotiated by the City and members of the Television Board, and the City budget for FY 2025, line item 10-11-7108 (Public Access TV) contains appropriate resources to carry out the goals of the proposed Agreement with anticipated revenue decreases due to state legislation over the next several years; and

**WHEREAS**, the Board of Aldermen of the City wish to accept and enter into the Agreement, a copy of which is attached as Exhibit “A”.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**SECTION 1:** The agreement with Ste. Genevieve Community Access Television Channel 990/991 Board is hereby accepted and approved in substantially the form of Exhibit “A” attached hereto. The Mayor is hereby authorized and directed to execute and deliver the agreement on behalf of the City.

**SECTION 2:** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**DATE OF FIRST READING:** September 12, 2024.

**DATE OF SECOND READING:** \_\_\_\_\_.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024 BY A ROLL CALL VOTE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

	VOTE
Alderswoman Amie Dobbs	_____
Alderman Bob Donovan	_____
Alderman Joe Steiger	_____
Alderman Eric Bennett	_____
Alderman Mike Raney	_____
Alderman Jeff Eydmann	_____
Alderman Joe Prince	_____
Alderman Patrick Fahey	_____

\_\_\_ AYES \_\_\_ NAYS \_\_\_ ABSENT

Approved as to Form:

\_\_\_\_\_  
Mayor, Brian Keim

\_\_\_\_\_  
Mark Bishop, City Attorney

Attest:

Reviewed by:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator

**EXHIBIT A**

**AGREEMENT**

**THIS AGREEMENT**, executed this 1st day of October, 2024 is made between the City of Ste. Genevieve, Missouri, hereinafter "City", and the Ste. Genevieve Community Access Cable Board, a Missouri non-profit corporation, hereinafter "Board".

**WITNESSETH:**

- A. The "Board" has operated the Ste. Genevieve Community Access Television Station for several years, providing public, educational and government television programming that serves the community, or the citizens of Ste. Genevieve, with access to cable television.
- B. The "City", recognizes the value of these efforts of the Ste. Genevieve Community Access Cable Board and has provided financial support which, when combined with the funding raised by the "Board" from other sources, has provided for the operation of the Ste. Genevieve Community Access Cable Board.
- C. The City and the Board wish to continue the joint effort to fund the operation of Ste. Genevieve Community Access Cable Board until such time as the Board raises sufficient funds from sources other than the City and to provide written statement of those covenants pursuant to the terms of this agreement.

**NOW, THEREFORE**, the parties hereto do mutually agree as follows:

**1. RESPONSIBILITIES OF THE STE. GENEVIEVE COMMUNITY ACCESS CABLE BOARD.**

- A. The Board shall continue to provide to the City and the City residents the programming operations of Ste. Genevieve Community Access Television as a Public, Educational and Government Television station as listed in the details of operational guidelines for Ste. Genevieve Community Access Television found in Section 3 of this agreement.
- B. The Board will take actions to generate sufficient funding to operate and expand the services of the Ste. Genevieve Community Access Television Station to the residents of Ste. Genevieve.
- C. The Board shall submit monthly reports to the City, including copies of minutes of the Ste. Genevieve Community Access Television Board meetings. Financial reports shall be submitted listing sources of funding for the operation of Ste. Genevieve Community Access Television, including some detail on categories of donations received, such as business, public, individual, etc., and the number of donations within each category. The Ste. Genevieve Community Access Television Board shall also submit an Annual Report to the City prepared by either

an accountant or the Board that will include a statement of annual achievements, funding summaries, and goals and objectives for the next annual period. The annual report shall be delivered to the City of Ste. Genevieve by September 1, 2025.

- D. The Board must conduct regular meeting with a quorum present and act in accordance with adopted bylaws, which unless amended, require monthly meetings. The Board shall comply with all federal, state, and local laws in the operation of the television programming.

**2. CITY RESPONSIBILITIES.**

- A. In exchange for the successful operation of the Ste. Genevieve Community Access Television System, the City will pay to the Board \$39,000.00 a year from funds the State of Missouri sends to the City that are collected from fees submitted to the State by the provider of cable services to the City. If the total received from the State falls below \$52,000.00, the City will pay the Board not less than 75% of the amount that the City receives. The City will make the payments on a quarterly basis.
- B. The City will grant the Ste. Genevieve Community Access Cable Board and Ste. Genevieve Community Access Television exclusive, free use of the 2,600 square feet on the east end of the lower level of City Hall including electric, water, gas and sanitary sewer.
- C. The City will provide reasonable cooperation with the Board and its employees to ensure the Board's use of the space outlined above and the coordination of operations between the City and the Board.
- D. The City will own and provide for the continuous operation of two cameras in the room where the Board of Aldermen and other entities meet, such that Board of Aldermen and other meetings may be televised.

**3. CONDITIONS REGARDING STE. GENEVIEVE COMMUNITY ACCESS TELEVISION AND PUBLIC TELEVISION PROGRAMMING.**

- A. Ste. Genevieve Community Access Television shall provide information of interest to the citizens of Ste. Genevieve on a 24-hour per day, 7-day per week basis, except in unforeseen circumstances involving technical difficulties, power outages, equipment failure, or other uncontrollable events.
- B. Ste. Genevieve Community Access Television shall provide information on any emergency or natural disaster in an immediate and timely manner to the citizens of Ste. Genevieve at the request of the Ste. Genevieve City Government or other relevant governmental entities or officials.
- C. Ste. Genevieve Community Access Television may cablecast the City of Ste. Genevieve meetings for the coverage of regularly scheduled and special public

meetings of the City, Mayor, and Board of Aldermen. Also, Ste. Genevieve Community Access Television may cablecast the following meetings:

- (1) Regular & Special Meetings of the Landmarks Commission,
- (2) Regular & Special Meetings of the City Planning & Zoning Commission,
- (3) Other City events reasonably requested by the City, including Municipal Band Concerts.

**4. STATUS OF STE. GENEVIEVE COMMUNITY ACCESS CABLE BOARD AND STE. GENEVIEVE COMMUNITY ACCESS TELEVISION.**

A. The Ste. Genevieve Community Access Cable Board and Ste. Genevieve Community Access Television and their agents and employees are independent contractors are not employees of the City of Ste. Genevieve nor is the Ste. Genevieve Community Access Cable Board, or its agent or employees entitled to any city benefits.

**5. TERM OF AGREEMENT.**

A. The term of this Agreement shall be a term of one (1) year from the date of execution above. This Agreement shall expire on September 30, 2025.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date first above mentioned.

**CITY OF STE. GENEVIEVE**

**STE. GENEVIEVE COMMUNITY  
ACCESS CABLE BOARD**

By: \_\_\_\_\_  
Brian Keim, Mayor

By: \_\_\_\_\_  
Gary Whitener, Chair

Attest:

\_\_\_\_\_  
Pam Meyer, City Clerk

APPROVED AS TO FORM:

REVIEWED BY:

\_\_\_\_\_  
Mark Bishop, City Attorney

\_\_\_\_\_  
Happy Welch, City Administrator



**1. GOALS AND OBJECTIVES:**

The main goal and objective of the Ste. Genevieve Community Access Cable Board is to provide public, educational and government television programming that serves the community, or the citizens of Ste. Genevieve with access to cable television. To this end, the Ste. Genevieve Community Access Cable Board shall:

- A. shall provide information of interest to the citizens of Ste. Genevieve on a 24-hour per day, 7-day per week basis, except in unforeseen circumstances involving technical difficulties, power outages, equipment failure, or other uncontrollable events.
- B. shall provide information on any emergency or natural disaster in an immediate and timely manner to the citizens of Ste. Genevieve at the request of the Ste. Genevieve City Government or other relevant governmental entities or officials.
- C. cablecast the City of Ste. Genevieve meetings for the coverage of regularly scheduled and special public meetings of the City, Mayor, and Board of Aldermen. Also, Ste. Genevieve Community Access Cable Board may cablecast the following meetings:
  - (1) Regular & Special Meetings of the Heritage Commission,
  - (2) Regular & Special Meetings of the City Planning & Zoning Commission,
  - (3) Other City events reasonably requested by the City, including Municipal Band Concerts.

**2. ACCOMPLISHMENTS**

For the time-frame October 1, 2023 to August 30, 2024, the Ste. Genevieve Community Access Cable Board has accomplished the following:

- Continued with the Clean-Up of the Downstairs Studio.
- Kept the Community Access Channel on the air except for system down-time that Spectrum experienced with their system-wide up-grades.
- Moved the modulators that Spectrum uses to upload our Channel 990 and 991 to their system from the Furnace Room to our Control Room.
- Switched the Air Conditioning of the Control Room from Portable Floor Units to the In-House Unit that the City used in the past to cool the Board Room.
- Removed the Video Cameras in the Board Room for the City Hall remodeling and Re-Installed the Cameras after the remodeling of the Board Room.
- Purchased the technology to allow us to film from remote locations (Temporary City Hall) and control the operation from the Control Room in the Basement of City Hall. The Laptop Computer and Router cost was \$10,110.44. The laptop with a high-speed Internet connection will allow us to up-load the programming directly to YouTube.
- Up-Dated the Microphone System in the Board Room of the City Hall at a cost of \$4,871.44.



- Continued working on updating the Green Screen Technology.
- Continued to develop new sources of programming such as the taping of programs that the Ste. Genevieve Museum Learning Center presents to the Ste. Genevieve Community.

### 3. UP-COMING GOALS

For the up-coming time-frame of October 1, 2024 to August 30, 2025, the Ste. Genevieve Community Access Cable Board hopes to accomplish the following:

- Continue to develop a second Control Room using the older Tricaster and Cameras in the Tricaster Room.
- Develop a Plan to involve students in the production of school safety programs with the DARE program.
- Continue to film programs that the Ste. Genevieve Museum Learning Center presents to the Ste. Genevieve Community.
- Keep the Community Access Channel on the air and provide the community with educational and governmental programming.
- Plan to add an additional camera to the two currently in the Board Room to improve the filming in the Board Room.
- Update the Community Access Channel's web-page.
- Work on Cleaning-Up of the Downstairs Studio.
- Continue to develop a replacement schedule for the equipment of the Community Access Channel.
- Continue to acknowledge donations to the Community Access Channel.

### 4. MINUTES OF BOARD MEETINGS.

Issues that came up regarding the operations of the Access Channel could not wait for a Board Meeting were handled by e-mail.

<b>APPENDIX</b>	<b>MINUTES OF THE BOARD MEETING</b>	<b>PAGE</b>
<b>A</b>	<b>September 26, 2023</b>	<b>4</b>
<b>B</b>	<b>October 31, 2023</b>	<b>7</b>
<b>C</b>	<b>January 30, 2024</b>	<b>10</b>
<b>D</b>	<b>February 27, 2024</b>	<b>14</b>
<b>E</b>	<b>March 26, 2024</b>	<b>17</b>
<b>F</b>	<b>April 30, 2024</b>	<b>20</b>
<b>G</b>	<b>July 30, 2024</b>	<b>23</b>
<b>H</b>	<b>August 27, 2024</b>	<b>27</b>



**5. SOURCES OF FUNDING.**

We have had support from the following supporters during the past year (October 1, 2023 through August 31, 2024).

Cash Donations	50.00
City of Ste. Genevieve	39,000.00
Ellen Karl	200.00
First State Community Bank	81.50
Grace Baptist Church	275.00
Robert and Linda Mueller	250.00
Ste. Genevieve County Farmers Market	100.00

The Budget lists the Income and Expenditures of the Community Access Board by categories. It also lists what the Community Access Board has taken in and spent by categories since 2014.

<b>APPENDIX</b>	<b>BUDGET YEAR</b>	<b>PAGE</b>
<b>I</b>	<b>2023</b>	<b>30</b>
<b>J</b>	<b>2024</b>	<b>41</b>

**AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AND EXECUTE A MASTER SERVICES AGREEMENT WITH APTEGY, INC. OF LITTLE ROCK ARKANSAS TO DEVELOP AND HOST THE CITY GOVERNMENT WEBSITE.**

**WHEREAS**, the City of Ste. Genevieve's 2025 administrative budget has funding for website development and hosting and the City received ARPA funds to go towards the website development; and

**WHEREAS**, notice of the City Government Website development and hosting was advertised in the local newspaper, the City also notified five potential interested developers and received a total of seven firms submitting proposals; and

**WHEREAS**, the proposal packets were reviewed by a committee consisting of three individuals whom reviewed and scored each company and then additional interviews were conducted with the top two respondents; and

**WHEREAS**, it is the Committee's recommendation to enter into the Master Services Agreement with Aptegy, Inc. for the development and hosting of the City Government website for the City of Ste. Genevieve; and

**WHEREAS**, the Board of Aldermen believe it is in the best interest of the City to enter into the attached Master Services Agreement (Exhibit "A") with Aptegy, Inc. of Little Rock Arkansas to perform the City Government website development and hosting.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**SECTION 1:** The Board of Aldermen of the City of Ste. Genevieve, Missouri hereby authorize and direct the Mayor to enter into the attached agreement (Exhibit "A") with Aptegy, Inc. of Little Rock Arkansas as incorporated herein by reference and made a part of this ordinance for the City Government Website Design, Development and Hosting.

**SECTION 2: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

**SECTION 3. REPEALER.** All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. SEVERABILITY.** The invalidity of any section, sentence or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts.

DATE OF FIRST READING: September 12, 2024.

DATE OF SECOND READING: \_\_\_\_\_.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE.  
GENEVIEVE, MISSOURI THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

**VOTE**

ALDERMAN PATRICK FAHEY  
ALDERWOMAN AMIE DOBBS  
ALDERMAN BOB DONOVAN  
ALDERMAN MIKE JOKERST  
ALDERMAN MIKE RANEY  
ALDERMAN JEFF EYDMANN  
ALDERMAN JOE PRINCE  
ALDERMAN JOE STEIGER

\_\_\_\_ AYES \_\_\_\_ NAYS \_\_\_\_ ABSENT

Approved as to Form:

\_\_\_\_\_  
Brian Keim, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

Attest:

Reviewed by:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator



# I. Estimated Transition Timeline

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## **Kick-off**

Week 1

We get our partnership started with a meeting to introduce stakeholders on your side and ours. In this meeting, we will cover our detailed roadmap, initial designs, and the overall structure of the planned implementation.

---

## **Design**

Weeks 2-3

We create a mockup as a first draft and iterate from there. Since we've already established a good understanding of what you're looking for in the kick-off call, this process is typically quite fast.

---

## **Development & Content Migration**

Weeks 4-6

Once we're done with the development, we migrate your static content for you. After our team has gone through your entire website and app and confirmed that everything is working, we will ask you to approve the content and functionality as well.

---

## **Training Sessions**

Weeks 7-8

An ideal training schedule will include a setup call with your project lead, in-depth sessions for all of your power users, and introduction sessions for casual users.

---

## **Launch Campaign**

Weeks 9-10

Flipping the switch is all it takes: we just point your domain to our servers and the change to the new website will be instant.

Of course we don't want the switch to go unnoticed by your community. That's why we design an entire launch campaign around the app and website with you. You'll get a custom marketing playbook, including graphics, videos, and a launch plan.

---

## **Support**

Ongoing

Now that you are live, we work together to drive adoption of your new website and mobile app. You will be working closely with your Client Success Manager on marketing strategies and our Support Team on any questions your users have after the switch.



## II. Order Form

Client Name: City Of Ste Genevieve, MO			
Address: 165 S. 4th Street, Ste Genevieve		Email: hwelch@stegenevieve.gov	
Missouri 63670		Phone: 573-883-5400	
Description	Price	Qty	Subtotal
Mobile App Development (one-time) One-time app development for IOS and Android apps for the Municipality *Billed one-time	\$9,500	1	\$9,500
Thrillshare (annual) Thrillshare Publishing Platform (desktop and mobile) for ~5000 population  *Billed and payable in full annually  *For Clients that elect automatic renewal, pricing subject to 5% annual increases after last year of initial purchased term(see Terms for more info)	\$7,500	1	\$7,500
Website design and hosting Up to 1 re-design per contract year Included in Thrillshare cost	\$0	1	\$0
Support, service, and training Included in Thrillshare cost	\$0	1	\$0
Static content migration Included in Thrillshare cost	\$0	1	\$0




### III. Payment Schedule


Payment Schedule: Payable subject to the terms of Agreement	Amount
Total of the above, collectively, the "Services"	\$17,000.00
Billed after signature	\$ 17,000 (one-time development cost + annual)
60 Days from signature ("Client Start Date")	
One year from Client Start Date	\$ 7,500 (annual, if renewed)
	*Subject to 5% Increase for renewal

This Order Form and Master Services Agreement (collectively, the "Agreement") between Apptegy, Inc. ("Apptegy"), and the client listed above ("Client") is effective as of the date of Client's signature below. This Agreement includes and incorporates the above Order Form, as well as the attached Master Services Agreement ("MSA"). By signing below, Client acknowledges receipt of this Agreement, including the Order Form and the MSA, and hereby accepts and agrees to be bound by this Agreement.

Client

Apptegy, Inc.

By:  SIGNATURE  
Happy Welch

By:  SIGNATURE  
Eli Mason

Name: Happy Welch

Name: Eli Mason

Title: City Administrator

Title: Sales Representative

Date:





## Master Services Agreement

The following terms and conditions are a binding part of the Order Form and Master Services Agreement of Apptegy, Inc. (together with its affiliates, agents, and assigns, "**Apptegy**") between Apptegy and the Client that is set out in the Order Form. References to the "**Agreement**" below collectively include the Order Form (including and incorporating the terms and conditions set out in the "**Estimated Transition Timeline**" and the "**Payment Schedule**" that is provided with this Agreement) and the following terms and conditions. This Agreement provides the terms and conditions for Client to purchase and use Apptegy's Services (as defined below). Capitalized terms used but not otherwise defined in the following terms and conditions will have the meanings given to them in the Order Form.

**1. Integration with Other Documents.** This Agreement is the entire agreement between Apptegy and Client with respect to the Services, except as expressly set out below. No separate written or online agreements or terms and conditions will be incorporated in this Agreement or otherwise bind the parties unless expressly set out in this Agreement or in a Client Addendum (as defined below). The Client Addendum will control and govern with respect to all matters expressly addressed in the Client Addendum, and this Agreement will control and govern with respect to all other matters. If you do not have a separate Client Addendum, this Agreement will control and govern in all circumstances. To be enforceable on the parties, any amendment, modification, or addition to the terms and conditions of this Agreement must be set out in a separate addendum confirming such amendments, modifications, and/or additions in writing (a "**Client Addendum**").

**2. Services; License.** During the License Term, Apptegy will provide, and Client and the individuals allowed to access the Services by or on behalf of Client ("**User(s)**") may access and use, the products and services set out in the Order Form (collectively, "**Services**").