



STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1

3 Basler Dr, Ste. Genevieve, MO 63670

September 16, 2024

CALL TO ORDER:

Ernie Weiler called the regular meeting to order at 5:19 p.m.

ROLL CALL:

BOARD MEMBERS PRESENT:

Chairperson, Ernie Weiler, Sub-District 1

Secretary, Nick Werner, Sub-District 3

Treasurer, Carl "CJ" Okenfuss, Sub-District 5

Member, Dennis Jokerst, Sub-District 2

Member, Bill Everett, Sub-District 4

BOARD MEMBERS ABSENT:

Vice Chairperson, Don Kuehn, Sub-District 6

EMPLOYEES PRESENT:

Kendall Shrum, EMT-P, Administrator

Dawn Sevier, EMT-P, Operations Supervisor

Mary Grieshaber, Office Manager

RECOGNIZE VISITORS FOR PUBLIC COMMENT: None

EMPLOYEES TO ADDRESS THE BOARD: None

BOARD MEETING MINUTES:

A motion was made and the August 19th Regular Board Meeting minutes were approved:

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Made the motion: CJ Okenfuss

Seconded the motion: Bill Everett

In favor: All

Opposed: None

A motion was made and the August 19th Tax Hearing Meeting minutes were approved:

APPROVAL OF TAX HEARING MEETING MINUTES:

Made the motion: Dennis Jokerst

Seconded the motion: CJ Okenfuss

In favor: All

Opposed: None

A motion was made and the August 26th Bid Opening Board Meeting minutes were approved:

APPROVAL OF BID OPENING BOARD MEETING MINUTES:

Made the motion: CJ Okenfuss
Seconded the motion: Nick Werner
In favor: All
Opposed: None

A motion was made and the August 28th Work Session Board Meeting minutes were approved:

APPROVAL OF THE WORK SESSION BOARD MEETING MINUTES:

Made the motion: Bill Everett
Seconded the motion: CJ Okenfuss
In favor: All
Opposed: None

A motion was made and the September 13th Work Session Meeting minutes were approved:

APPROVAL OF THE WORK SESSION BOARD MEETING MINUTES:

Made the motion: CJ Okenfuss
Seconded the motion: Nick Werner
In favor: All
Opposed: None

TREASURER'S REPORT:

There were a couple payments made to Stryker this month as well as two payments made to LAGERS.

A motion was made to approve the bills and checks for payment as presented:

APPROVAL OF BILL PAYMENTS AS PRESENTED:

Made the motion: Dennis Jokerst
Seconded the motion: Bill Everett
In favor: All
Opposed: None

A motion was made to approve the Treasurer's Report as presented:

APPROVAL OF TREASURER'S REPORT:

Made the motion: CJ Okenfuss
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

Write-offs were presented in the amount of \$10,698.13.

APPROVAL OF \$10,698.13 IN WRITE-OFFS:

Made the motion: CJ Okenfuss
Seconded the motion: Bill Everett
In favor: All
Opposed: None

DIRECTOR 'S REPORT:

Total Calls	250
Emergency	176
House 1	106
House 2	37
House 3	33
Transfers	68
House 1	20
House 2	19
House 3	29
PR/Standbys	6
House 1	4
House 2	2
House 3	0
August 2023 Total Calls	226
Emergency	167
Transfers	57
PR/Standbys	2
August 2022 Total Calls	224
Emergency	165
Transfers	51
PR/Standbys	8

Equipment

We are working on cleaning out old equipment. We are giving one stair chair to the Sheriff's Department to help transfer patients from the second level. The market value on the stair chairs and stretchers will be researched to see what we can sell them for

Staff

There have been three interviews for the open captain position. We will interview one more tomorrow so a selection will be made soon.

We have hired three PRN paramedics. Two are returning from being here prior.

Training

The EMT class at the high school is going well. Beth is working with one of the students who is struggling. The class is for the full school year. There will be a career day next month at the high school that we will be participating in. There seems to be interest in upcoming years for the class. We will try to include Valle students in the class next year.

Beth will be scheduling ACLS and PALS classes over the next few months to maintain the certifications for our staff. She is also researching funding options for the community paramedicine program.

911

The tower is up in Ste. Genevieve. The equipment is on-site for Wolf Creek and St. Mary towers. They are still working on negotiating prices of some of the equipment.

House Updates

Dawn is cleaning up the supply room and other areas of the district. We will be hauling a lot of broken stuff and junk to the waste station on Highway A. There are some twin-size beds that may be given away.

General Business

We signed and executed the contract with Community Asset Builders for the grant writing services for one year.

We have also signed the provider agreement with Missouri EMS Agent Corporation to be able to receive reimbursements for non-insured psychiatric patients. This will allow us to be paid to take these patients to urgent care and to clinics for appointments. There will eventually be some training for these.

A motion was made to approve the Director's Report

APPROVAL OF DIRECTOR'S REPORT:

Made the motion:	CJ Okenfuss
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

UNFINISHED BUSINESS

House 3

Fees in the Centermark contract were as follows:

Architectural	\$8,500
Structural Engineering	\$6,700
MEP engineering (mechanical, electrical & plumbing)	\$6,650
Management Fee	\$4,500

There is concern that none of the bid packages included a detailed itemized list of what is included with the bid prices and the concern of overruns that may need be included. We do not know what is the different quality of items included in the package price. The only available options are to throw out all bids and start over or to pick a general contractor and have them value engineer their bid to an acceptable budgetary amount. If we throw out all bids, we are looking at spending the cost to redraw and rebid the project again.

Brockmiller is the only contractor who has bid all 13 packages of the bid. If we choose to have Centermark value engineer, we can only have him value engineer the three packages that he bid and then we will have to go to the other 10 subcontractors and ask them to value engineer their bids.

A motion was made to contact Brockmiller Construction to perform value engineering as well as include a detailed itemized listing of products to see if we can get to an acceptable budget price.

MADE THE MOTION FOR BROCKMILLER TO VALUE ENGINEER THEIR BID:

Made the motion:	Bill Everett
Seconded the motion:	CJ Okenfuss
In favor:	Don Kuehn (by phone), Dennis Jokerst, Ernie Weiler
Opposed:	Nick Werner

The regular meeting adjourned.

ADJOURNMENT:

Meeting ended:	6:25 p.m.
Made the motion:	NW
Seconded the motion:	CJ
In favor:	All
Opposed:	None

NEXT MEETING:

A work session meeting will be scheduled September 30th or October 7th to discuss the value engineering from Brockmiller.

The next regular meeting is on Monday, October 21st at 5:15 p.m. at House 1.

Minutes submitted by Mary Grieshaber 9/17/2024