

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
SEPTEMBER 23, 2024
CITY HALL
165 S Fourth St
6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- August 26th, 2024

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

Obligate Remaining ARPA Funds

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: David Woods, Administrative Assistant

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
August 26, 2024
6:30 p.m.
City Hall at 165 S Fourth St

Meeting called to order at 6:33 p.m. by Gary Roth.

Roll Call: Present: Gary Roth, Shelley Schmelzle, John Karel, Mark Buchheit, and Barbara Basler-Peterson.

Also Present: Happy Welch, and David Woods.

Absent: Lauren Smothers, Samer Zoughaib and Alderman Eric Bennett.

Approval of Agenda : 1st Mark Buchheit, 2nd Barbara Basler-Peterson, All Ayes.

Approval of Minutes – June 24th, 2024: 1st Mark Buchheit, 2nd Barbara Basler-Peterson, All Ayes.

Public Works Report: Happy Welch reported that the trail is done, and the bathroom foundation is being worked on.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – Nothing to report.

Trail Committee – Happy Welch reported that although the trail itself is completed there is a lot of paperwork to closing out the grant from MODOT. Chairperson Gary Roth caught a problem that was then corrected by the contractor, so we remain ADA compliant.

Playground Committee – Nothing to report.

Bathroom Committee – Happy Welch reported the bathrooms are currently completed and waiting for the foundation to be completed. The area is marked, and we start digging tomorrow. The plumber stopped this evening to drop off sleeves for the piping. Marzuco Electric is doing the electric work. It was previously agreed that the electrical service lines will be buried, and the overhead lines will be removed. Chairperson Roth inquired about some resting spots with benches along the new trail. Happy Welch explained there is money in the upcoming budget for benches and tables. Welch mentioned that any resting spots must be ADA compliant.

NEW BUSINESS

Dr Sandra Hoffman – Main Street Park Usage: Dr Hoffman explained that she is an owner of Dr. Hertich's House and has purchased the house next door. While that property is being remodeled, she would like to have a food truck with a smoker and live music. Hoffman has a place on private property for the food truck but would like to use the Main Street Park for the live music. Hoffman requested permission from the Park Board to reserve the park on Saturdays, Noon – 5:00 p.m. and Sundays, 1:00 p.m. – 6:00 p.m. She is planning a Commencement Party to celebrate the mural she helped sponsor next to the park. It is scheduled for Saturday, October 21st from 1:00 p.m. – 5:00 p.m. There would also be music and the food truck the following Sunday from 2:00 p.m. – 6:00 p.m.

John Karel said that the amplified music downtown is changing the dynamics of the living environment for the residents who live there. The board had no problem with acoustic music but that the amplified music has been getting too loud; such as the band who played in front of Dr. Hertich's House last weekend. Dr. Hoffman said that she will address any volume issues that arise. Mark Buchheit said he had no problem with Dr. Hoffman reserving the park and made a motion to approve it. John Karel seconded the motion. All Ayes on a voice vote. Motion carried.

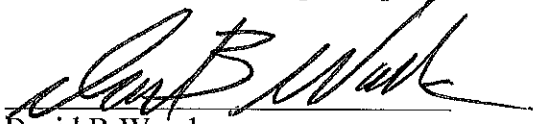
Dirt Mound Removal from Skate Park: Chairperson Roth discussed the dirt mounds that are adjacent to the Skate Park. They used to get a lot of activity from kids on BMX style bicycles. Those kids have grown up and Roth has observed that nobody is utilizing the dirt mounds. Since there is no traffic on the mounds then grass is growing on them and their shape damages the spindles on our mowers. Mark Buchheit made a motion to remove the dirt mounds. Barbara Basler-Peterson seconded the motion. All Ayes on a voice vote. Motion carried.

OTHER BUSINESS

None

Adjourn at 6:53 p.m. 1st Mark Buchheit, 2nd Barbara Basler-Peterson, All Ayes.

Next scheduled meeting is September 23rd, 2024, at 6:30 p.m.



David B Woods

REVENUE & EXPENSE REPORT

CALENDAR 8/2024, FISCAL 11/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	316.40	97,436.88	95,000.00	2,436.88-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	3,025.29	2,600.00	425.29-
20-04-4100	MISC RECEIPTS	.00	.00	1,500.00	1,500.00
20-04-4110	RENT PROCEEDS	1,028.31	11,170.29	11,400.00	229.71
20-04-4138	INTEREST	48.60	213.10	100.00	113.10-
20-04-4167	PARK PERMIT FEES	.00	250.00	200.00	50.00-
20-04-4430	GRANTS	.00	3,033.20	41,925.00	38,891.80
20-04-4900	TRANSFER IN	.00	190,000.00	160,000.00	30,000.00-
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	REVENUES TOTAL	1,393.31	305,128.76	312,725.00	7,596.24
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	TOTAL REVENUE	1,393.31	305,128.76	312,725.00	7,596.24
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	200.00	200.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	1,719.70	2,000.00	280.30
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	3,676.00	2,000.00	1,676.00-
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	276.68	2,000.00	1,723.32
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	315.75	.00	315.75-
20-20-6705	GAS SERVICES/HEAT	61.92	1,167.57	1,400.00	232.43
20-20-6710	ELECTRIC SERVICE	531.16	5,087.38	5,000.00	87.38-
20-20-6805	EQUIP. REPAIR & MAINT.	.00	1,400.00	6,000.00	4,600.00
20-20-6810	BUILDING REPAIR & MAINT.	753.48	753.48	1,500.00	746.52
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	117.25	1,000.00	882.75
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	1,012.52	500.00	512.52-

REVENUE & EXPENSE REPORT

CALENDAR 8/2024, FISCAL 11/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7125	BUILDING INSURANCE	.00	3,250.00	2,300.00	950.00-
20-20-7126	ASSESSOR'S OPERATIONS	13.28	4,423.55	4,300.00	123.55-
20-20-7130	VEHICLE INSURANCE	.00	1,750.00	800.00	950.00-
20-20-7135	LIABILITY INSURANCE	.00	3,790.25	1,500.00	2,290.25-
20-20-8000	INFRASTRUC. IMPROV.	63,653.58	99,695.01	255,000.00	155,304.99
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	4,225.00	6,000.00	1,775.00
20-20-8750	ALLIANCE CONTRACT	.00	88,684.66	96,016.00	7,331.34
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	PARK EXPENSE TOTAL	65,063.41	221,344.80	394,016.00	172,671.20
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	TOTAL EXPENSES	65,063.41	221,344.80	394,016.00	172,671.20
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	PARK TOTAL	63,670.10-	83,783.96	81,291.00-	165,074.96-
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	Report Total	63,670.10-	83,783.96	81,291.00-	165,074.96-

Staff Report

September 23, 2024

To: Board of Aldermen
From: Happy Welch
Re: Obligate Remaining ARPA Funds



Issue:

Since we were unable to purchase the two restroom buildings due to the increased costs, we will have approximately \$50,000 remaining ARPA funds that we need to obligate with a purchase agreement with a vendor. This can be playground equipment, improvements to the disc golf course, etc., but the board of aldermen must approve an agreement before December 31, 2024 or we have to return the funds.

Recommendation:

Make a determination as to what you want to use the funds for and if you have a vendor preference.