

**Ste Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of May 21, 2024**

1. **Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, May 21, 2024, at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. **Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, and Carl Kinsky, constituting a quorum. Jennifer Mueller, health department administrator, was also present.

3. **Approval of agenda:** Dr. Bosner moved to approve the agenda, as amended, with the motion seconded by Mr. Kinsky. The motion passed unanimously by vote of all members present. The agenda was amended to address changes in the remodeling regarding main level lighting, lower level flooring and removing the projection screen.

4. **Consent agenda:** Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Mr. Kinsky and passed unanimously by vote of all members present.

5. **Director's report:** The Director's report was presented by Ms. Mueller and included the following:

Limited Services during Memorial Day week: Ms. Mueller indicated that there would likely be limited services during the week after Memorial Day because of moving most operations to the basement area to allow remodeling to begin.

Receipt of Check from County: Ms. Mueller reported that the Health Department received a check of around \$31,000 from the Ste. Genevieve County Collector for overpayment of monies on held in escrow for assessments from 2023.

Partnering with Perry County for Emergency Planner: Ms. Mueller advised that the Perry County Health Department wanted to partner with the Ste. Genevieve County Health Department, with Perry County hiring an emergency planner and housing and paying for the planner and the Ste. Genevieve County Health Department reimbursing Perry County for hours spent when working on Ste. Genevieve County's plan. We may not be able to participate in the state grant for an emergency planner until July 1, 2025.

6. **Old Business:**

Certificate of Deposit "bump up": After discussion, no decision was made regarding exercising the one time "bump up" provision to increase CD interest rates. This matter will be placed on the June agenda.

Remodel Update: There was discussion regarding Brockmiller removing the basement ceiling next week before staff moves down there to accommodate access to plumbing while work is being done on the main level.

7. New Business:

Removal of Items from Inventory: Dr. Bosner moved to remove the following items from inventory:

Stackable display cases – 180, 181, 182, 183, 192, 193, 194, 195, 196, 197, 198
Broken adult scale - 00751
Broken infant scale – 83
Infant height board – 826
Old school desk – 267
38 brown chairs – no numbers
Small filing cabinet (that was in the flood) – 157
4-drawer filing cabinets (bottom half in flood) – 218, 284, 316, 395, 550, 718,
719, 720, 0551, 0653, 0654
Broken IV pole - 238
Broken stethoscopes and cuffs – 585, 586

The motion was seconded by Mr. Kinsky and passed unanimously by vote of all members present.

Modifications to Remodeling: Dr. Bosner moved to approve the change order for basement reflooring by Richardet Floor Covering at an additional cost of \$16,442.00, update remaining existing lights by Marzucio Electric on the first floor at an additional cost of \$11,032.00, and omit the projector screen at a reduction in cost of \$2,000. The motion was seconded by Mr. Kinsky and passed unanimously by vote of all members present.

8. Public Forum: No member of the public being present, no public forum was held.

9. Next scheduled meeting: The next scheduled regular board meeting is Tuesday, June 25, 2024 at 4:00 PM. Further public meetings are tentatively scheduled for July 23, 2024.

10. Adjournment: Dr. Bosner made a motion to adjourn the meeting, seconded by Mr. Kinsky, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 4:36 PM.

Respectfully submitted,



Carl Kinsky, Secretary