



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JULY 16, 2024**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Presentation of tenure awards to City employees:
 - 5 Years** - Jeff Layton
 - 15 Years** - Lyle Mudge
 - 25 Years** - Amy Webb

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of July 2, 2024. (copy)
5. Approve financial reports for June 2024. (copy)
6. Set Public Hearing date for 2024 Property Tax Rates – July 30, 2024, at 6:30 p.m. (copy)
This annual process will help establish the City's property tax rates for the upcoming years. The current rates were originally set on our best estimates of the debt service required for the new wastewater treatment plant. The current rate is falling short and staff is recommending a minor adjustment of .0005% to help close this gap. Please Note: This adjustment will simply satisfy our debt obligations for the wastewater treatment plant. It is not generating revenue for operating or capital expenses.

7. Approve Pay Estimate 9 from Fronabarger Concreters, Inc., relative to Vincentian Way Extension Project - \$37,084.20. (copy)
This project extends the street currently known as Progress Drive from its current termination point behind Stonie's and connects it to the street currently known as Alma located behind Frank's Produce.
8. Approve Request for Proposals relative to sale of Police Station building. (copy)
Projections have the Justice Center construction winding down in October and be fully occupied in January of 2025. Staff believes it is time to advertise the police station for sale and begin the process of soliciting redevelopment proposals. The proposed process has prospective buyers explaining their plans and offering bids for purchase. Simultaneously, staff will be requesting an updated appraisal to aid in our negotiations.
9. Approve job descriptions for Police Department. (copy)
Police Department staff has proposed the attached two job descriptions to help satisfy clerical and operational needs as we move into the new Justice Center. Applicants will initially be limited to internal candidates displaced by the merged dispatch operations. NOTE: Staff worked with our payroll consultant CBIZ to identify the appropriate pay grades and an updated pay plan appears later on the agenda for the Board's official approval.
10. Approve Justice Center hours of operation for Police Department clerical staff.
Chief Hunt has requested that the Justice Center hours of operation for the Police Department's clerical staff be established as Monday through Friday, 7:00 a.m. to 6:00 p.m.
11. Approve Project Information Form from Gotto Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (1019 Crestview Lane). (copy)
This is another application for the City's Building Reimbursement Program. In this case, the builder is constructing a 1,600 square foot home with 3 bedrooms, 2 full bathrooms, with a 2-car garage.
12. Approve Project Information Form from Gotto Investments, LLC, relative to Financial Reimbursement for New Construction to Builder/Homeowner Program (1099 Crestview Lane). (copy)
See Item 11.
13. Approve City Administrator Buerck's recommendation to accept Dille Pollard Architecture's proposal relative to the Airport Hangar Renovation Project. (copy)
This RFQ was designed to meet State and Federal requirements for the selection of an architect to design improvements to vacant hangars at the airport (numbers 4 and 7). This is a budgeted project for the City of Perryville and we hope to apply for a grant to garner additional financial support for this project.

14. Approve request for quotes for Lucas and Friends Backyard Playground Phase 2 Concrete Installation Project. (copy)
The State of Missouri has reviewed and approved the concrete portion of the Lucas and Friends Phase 2 grant project and it is now ready for staff to request quotes for the sand and aggregate. The cement is being donated by a vendor.
15. Approve plans and specifications for City Park Field 5 Improvements Project and authorize staff to advertise for bids. (available at meeting)
This project is a complete reconstruction of Field 5, including fencing and dura-edge surface and grading work. Dura-edge helps the field dry out quickly and has been successful on the other fields. This project was included in the 2024-25 budget.
16. Approve a MoDOT Governor's Cost Share application relative to the Alma Avenue Roundabout Project. (copy)
After studying the intersection of Alma, our consultants determined the best course of action was to construct a roundabout. It will improve traffic flow and significantly reduce fatal accidents in that area. This project has been submitted to MoDOT for a 50/50 cost share. The application is presented here for Board approval.
17. Approve specifications for the Sludge Farm Lease Agreement and authorize Staff to advertise for bids. (copy)
The current agreement with Miesner Farms will be expiring in the near future and staff is asking Board permission to solicit bids again for a 5-year contract, renewable for an additional 5 years.
18. Approve Downtown Activity Request from Perry County Heritage Tourism regarding rescheduling of Twisted Cat Outdoor Fishing Tournament – August 10, 2024. (copy)
Director Erzfeld continues to work hard to promote all things Perryville and Perry County. Several years ago, she began courting this fishing tournament that was scheduled to be in Perryville as part of our July Cruise-In but had to be cancelled due to rising river levels. At the time of its cancelation, the event was estimated to include over 50 teams originating from 12 different states. When it occurs, the Twisted Cat tournament promises to be yet another fun event for the whole family and that evening's activities will include a display of boats, trucks, and even some fish caught during the tournament.
19. Approve request from Tourism Director Erzfeld to post a cave interpretation sign at the Lindbergh Memorial site. (copy)
The City has worked with the Cave Research Foundation to post several educational and interpretive signs describing our unique karst topography and helping to explain what treasures lie beneath our surfaces. They have been approved for three more grant-supported signs and are requesting permission to locate one sign near the Lindbergh Memorial on city-owned property. The other two signs are proposed to be located on property owned by the County Commission (Legion Lake and Courthouse lawn) and are under consideration by the

20. Approve Festival Application from the Downtown Revitalization Committee regarding Bikers on the Square to be held on September 20 and 21, 2024. (copy)
This is an annual event that coincides each year with the National POW/MIA Recognition Day. This year's event again includes the request to release sky lanterns as part of their remembrance ceremony. Although released during past events, these are normally prohibited by City ordinance, so it is presented here for Board consideration and approval. Also, note that the burn pit in front of Hopi Lane has been included again in this year's event.
21. Approve Mayor's appointments for:
- (a) Park Board – 5 year term
Yvonne Spears
Jennifer Fulford
 - (b) Planning and Zoning – 4 year term
~~**C. C. Carron – alternate**~~
~~**Luis Talamantes – alternate**~~
Staff is working to secure replacements for both Dr. Carron and Luis Talamantes who will be retiring from city service. We appreciate their support and assistance. Our records show that Dr. Carron has served as a Board volunteer for 57 years, having first been appointed in 1967.
 - (c) Board of Adjustments – 5 year term
Dave Clements
 - (d) EDA Board – 2 year term
Larry Riney
 - (e) Cablecast Board – 3 year term
Patty Wengert
 - (f) IDA Board – 6 year term
Dominic Blythe
 - (g) Advisory Council PV Higher Ed Center – 3 year term
Angela Prost

END OF CONSENT AGENDA

22. Resolution No. 2024-46 – Entering into an agreement with Earth First Contractors relative to Waterline Improvements-Schindler Road to Dowling Drive Project. (copy)
This is a budgeted project to improve the water distribution and fire flows to the residential area in the southeast section of the city.
23. Resolution No. 2024-47 - Entering into a Financial Reimbursement for New Construction agreement with Gotto Investments, LLC, relative to new construction to builder/homeowner (1019 Crestview Lane). (copy)
See Item 11.

24. Resolution No. 2024-48 - Entering into a Financial Reimbursement for New Construction agreement with Gotto Investments, LLC, relative to new construction to builder/homeowner (1099 Crestview Lane). (copy)
See Item 11.
25. Resolution No. 2024-49 – Entering into an agreement with Putz Construction, LLC relative to Toilet Room Interior Improvements Perry Park Center Project. (copy)
This project will remodel the lower level bathrooms at the park center, allowing direct access from the gym floor.
26. Resolution No. 2024-50 – Entering into an agreement with ServPro relative to disaster recovery services. (copy)
This is a non-binding agreement for the City but ensures, if or when needed, we would be the first in line for restoration services provided by Servpro. This could prove critical after a fire, storm, or major event that disrupts our ability to use our offices and property. It also allows city staff to work with Servpro to do some planning (i.e. parking, floor plans, level of restoration, etc.).
27. Bill No. 6515 for Ordinance No. 6730 – Amending the City of Perryville Prohibited Parking Schedule by deleting Alma Avenue and McDonald’s Court and by adding St. Catherine Laboure Court – second reading and final passage. (copy)
Previously, the Board approved the renaming of this small street connecting to Vincentian Way. This ordinance updates the Prohibited Parking Schedule.
28. Bill No. 6516 for Ordinance No. 6731 – Amending the City of Perryville Stop Sign Ordinance by deleting McDonald’s Court and adding St. Catherine Laboure Court - second reading and final passage. (copy)
This ordinance updates the Stop Sign Schedule.
29. Bill No. 6517 for Ordinance – Entering into a Transportation Enhancement Funds Program Agreement with Missouri Highways and Transportation Commission TAP-5000(011) – sidewalk on Vincentian Way from Edgemont Blvd. to Route T - first reading. (copy enclosed - may be read by title only)
This is the agreement with MoDot for the Vincentian Way trail from Edgemont to Route T.
30. Bill No. 6518 for Ordinance – Entering into a Transportation Enhancement Funds Program Agreement with Missouri Highways and Transportation Commission TAP-5013(002) – sidewalk on Edgemont Blvd. from MO Highway 51 to Vincentian Way - first reading. (copy enclosed - may be read by title only)
This is the agreement with MoDot for the Edgemont Boulevard trail from Hwy 51 to Vincentian Way.
31. Bill No. 6519 for Ordinance – Entering into a Transportation Enhancement Funds Program Agreement with Missouri Highways and Transportation Commission TAP-5014(002) – sidewalk on Vincentian Way (f/k/a Alma Ave.) from McDonald’s Dr. to MO Highway 51 - first reading. (copy enclosed - may be read by title only)
This is the agreement with MoDot for the Vincentian Way (formerly known as Alma Avenue) trail from McDonald’s Drive to Hwy 51.

32. Bill No. 6520 for Ordinance – Amending Title 2 of the Code of Ordinances by adding Section 2.88.107 entitled “Communication for Employment Matters” - first reading. (copy enclosed - may be read by title only)
This ordinance was developed by City Attorney Pistorio in an effort to best clarify how HR services are accessed and when it is appropriate to solicit direction from the City Attorney. In short, all matters should be brought to the attention of the HR Director who will solicit input from City Administration and the City Attorney as necessary.
33. Bill No. 6521 for Ordinance – Amending Title 2 of the Code of Ordinances by amending Section 2.88.980(C) entitled “Outside Employment” - first reading. (copy enclosed - may be read by title only)
This minor tweak provides a little flexibility for secondary employment during an employee’s probation period, as approved by the City Administrator or Chief of Police, provided it will not interfere with city needs and operations.
34. Bill No. 6522 for Ordinance – Amending Title 5 of the Code of Ordinances by adding Section 5.41.030(O) entitled “Productivity Requirements” - first reading. (copy enclosed - may be read by title only)
This would require those staying in a homeless shelter to be engaged in productive activities, such as work, counseling, treatment, or volunteerism, for no less than 30 hours per week for the length of their stay.
35. Bill No. 6523 for Ordinance - Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to Disabled Parking Schedule by removing designation at 950 West North Street - first reading. (copy enclosed - may be read by title only)
This disabled parking designation was allowed in 2019 at a resident’s request. There is a new owner who does not need this designation and has requested that it be removed so his family can park in that spot.
36. Bill No. 6524 for Ordinance – Amending Title 12 of the Code of Ordinances by adding Chapter 12.25 entitled “Prohibited Camping” - first reading. (copy enclosed - may be read by title only)
The Supreme Court recently overturned four decades of precedent, allowing cities to prohibit sleeping in parks and public areas. Staff worked quickly with City Attorney Pistorio to make this adjustment to City Ordinances and presents it here for Board consideration and approval.
37. Bill No. 6525 for Ordinance – Approving amendment to 2024-25 Pay Plan - first reading. (copy enclosed - may be read by title only)
See Item 9 above. This modification reclassifies the Desk Sergeant and Records Clerks positions.
38. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
39. Report by City Administrator:
 - PPC Pizza & PJ Movie Night - July 28th at 5pm (copy)
 - DNR CWSRF Intended Use Plan 2025 Photo Feature (copy)
 - Article: Political Yard Sign Ruling (copy)

- Fireworks (Facebook) (Placer)
 - Perry County Emergency Preparedness Group mtg – July 22 at 1pm
 - Reminder: August 6th meeting moved to July 30th
40. Report by City Engineer.
 41. Report by City Attorney.
 42. Report by Chief of Police.
 43. Board concerns and comments and any other non-action items.
 44. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; and security matters in accordance with Section 610.021(19) RSMo.
 45. Adjourn.

Additional Attachments:

- Parks & Recreation Report (copy)
- Article: Supreme Court rules on homeless camping in public (copy)
- Article: U.S. cities can now punish homelessness (copy)
- Article: Growing Federal Push for Zoning Reform (copy)
- Article: Justices Limit Power of Federal Agencies (copy)