



# STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

## **Regular Open - Board Meeting Minutes**

Place: Ste. Genevieve County Ambulance District House 1  
3 Basler Dr, Ste. Genevieve, MO 63670

July 15, 2024

### **CALL TO ORDER:**

Ernie Weiler called the regular meeting to order at 5:16 p.m.

### **ROLL CALL:**

#### **BOARD MEMBERS PRESENT:**

Chairperson, Ernie Weiler, Sub-District 1

Secretary, Nick Werner, Sub-District 3

Member, Dennis Jokerst, Sub-District 2

Member, Bill Everett, Sub-District 4

#### **BOARD MEMBERS ABSENT:**

Treasurer, Carl "CJ" Okenfuss, Sub-District 5

Vice Chairperson, Don Kuehn, Sub-District 6

#### **EMPLOYEES PRESENT:**

Kendall Shrum, EMT-P, Administrator

Mary Grieshaber, Office Manager

#### **RECOGNIZE VISITORS FOR PUBLIC COMMENT:** None

#### **EMPLOYEES TO ADDRESS THE BOARD:** None

#### **BOARD MEETING MINUTES:**

A motion was made and the June Regular Board Meeting minutes were approved:

#### **APPROVAL OF REGULAR BOARD MEETING MINUTES:**

Made the motion: Dennis Jokerst

Seconded the motion: Bill Everett

In favor: All

Opposed: None

A motion was made and the June Work Session Meeting minutes were approved:

#### **APPROVAL OF WORK SESSION BOARD MEETING MINUTES:**

Made the motion: Nick Werner

Seconded the motion: Dennis Jokerst

In favor: All

Opposed: None

**TREASURER’S REPORT:**

The District purchased a 2022 Chevrolet Blazer with 6,000 miles for \$28,500 from Speeds Auto Service. Recalls are currently being updated on it. Hopefully it will be in service in the next few weeks.

The Cape Career & Technical payment for \$6,990 is for paramedic tuition for an existing employee. He has signed an agreement to remain employed here for two years or he has to pay back the tuition.

The \$112,000 payment to Stryker is for power stair chairs. The Public Consulting \$35,000 was for the Medicare cost reporting. This was a required reporting or we’d had a penalty in reimbursements from Medicare. Hopefully, the cost reporting will give us a better reimbursement rate in the future.

A motion was made to approve the bills and checks for payment as presented:

**APPROVAL OF BILL PAYMENTS AS PRESENTED:**

Made the motion: Bill Everett  
Seconded the motion: Dennis Jokerst  
In favor: All  
Opposed: None

A motion was made to approve the Treasurer’s Report as presented:

**APPROVAL OF TREASURER’S REPORT:**

Made the motion: Nick Werner  
Seconded the motion: Bill Everett  
In favor: All  
Opposed: None

Collections returned accounts older than four years as uncollectible per statute of limitations. A motion was made to approve the write-offs of \$190,732.79 as presented:

**APPROVAL OF \$190,732.79 IN WRITE-OFFS:**

Made the motion: Nick Werner  
Seconded the motion: Bill Everett  
In favor: All  
Opposed: None

**DIRECTOR ‘S REPORT:**

Total Calls 223  
Emergency 156  
House 1 87  
House 2 41  
House 3 28  
Transfers 62  
House 1 16  
House 2 21  
House 3 25

PR/Standbys	5
House 1	3
House 2	1
House 3	1
June 2023 Total Calls	198
Emergency	152
Transfers	42
PR/Standbys	4
June 2022 Total Calls	270
Emergency	207
Transfers	57
PR/Standbys	6

### **Equipment**

We have had to replace all four tires on one of the sprinters. Two of the tires had broken belts. These were the original tires on the truck with approximately 55,000 miles. There are a few AC problems in the trucks. One is the solenoid which needs be figured out.

The ambulance went to North Carolina for the remount. The box of the truck is coming off next week. The chassis will be in by end of this month.

The power stair chairs are in. The new power stretcher and powerload for new remount ambulance is here. These are replacing the 2012 model stretcher and powerload.

### **Staff**

The position of Operations Supervisor was offered to Dawn Sevier. She was the only applicant for this position. She will run calls as a third person. We won't have to call fire departments as much. She will run any car accident or cardiac during the week during the daytime. Dawn will be subject to come in to respond to a major incident.

The position of Education Officer is being filled by Beth Ryan. She will teach EMT class every morning at the high school starting in August. The goal is to get future EMTs for employees here. Other Districts are offering their own programs as well. There are currently 12 students signed up for the high school EMT class. If all goes well, the class will be opened up to Valle students next year. There is a possibility that she will be teaching an EMT class to the mine rescue team at Mississippi Lime EMT.

She will also be doing all of our in house CPR, PALS, ACLS, and first responder classes.

She will also develop and start the community paramedic program. We will be working in conjunction with Home Health. Currently, this is not a billable item. It is hoped that we get this program going to help recoup the costs of the additional salaries of these two positions. Kendall will be attending a conference in Kansas City in August on the community paramedic billing and how to obtain grants and getting the program started. He has recently gone out with Home Health on two occasions for setting up lifeline and we have had requested blood pressure checks.

These are both Monday thru Friday positions. The plan is adding these two positions can serve as 4<sup>th</sup> crew in the daytime. The goal is to get a District car for each of these positions to drive to school and to calls. They will be joining us for board meetings with updates on the staff and classes.

Hiring for these two positions has made two open positions on the trucks. We have hired an energetic 6-month paramedic who lives in Fenton. We will leave the other position open at this time. It is preferred to find paramedics to fill the opening.

### **House Updates**

#### House 3

Centermark has obtained a permit from MODOT. He hopes to have the plans with the changes available to look at again next week. Kendall will be out on vacation for the next two weeks. The Board will get plans and review again. Once the plans are approved, we will need to schedule timeframes for bid due date, bid opening date and bid award date. The bids will run in the newspapers for 3 weeks.

### **911**

There is a new 911 tower across the street. They are actively working on tower sites with new software and hardware.

### **Patient Care**

Five staff members were at the courthouse today for depositions on the December shooting on Market Street here in Ste. Genevieve. We may eventually consider bulletproof vests for staff.

### **Response Times**

Kendall is working on reports to show good response times. The times tend to vary but we will get better at the reporting so we can get the crews to improve their times. This will be something that Dawn will work on in her new Operations role.

A motion was made to approve the Director's Report

#### **APPROVAL OF DIRECTOR'S REPORT:**

Made the motion:	Nick Werner
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

The regular meeting adjourned.

#### **ADJOURNMENT:**

Meeting ended:	6:31 p.m.
Made the motion:	Dennis Jokerst
Seconded the motion:	Nick Werner
In favor:	All
Opposed:	None

#### **NEXT MEETING:**

***Regular Meeting***

The next regular meeting is on Monday, August 19, 2024 at 5:30 p.m. at House 1. The tax hearing will be prior to the regular meeting at 5:15 with food prior to that at 5:00 p.m.

*Minutes submitted by Mary Grieshaber 7/16/2024*