



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JUNE 4, 2024**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Michael Knight, Water/Wastewater Maintenance Technician.
4. Public Hearing for a special use permit request from Marty Petty to operate a tattoo parlor at 108 North Jackson Street. (copy)
The Planning and Zoning Commission has approved a special use permit request from Marty Petty to operate a tattoo establishment at 108 N. Jackson Street. This is in the old ‘Man Cave’ unit, located right next to J Street Eats. It is set here for a public hearing before the Board of Aldermen.

CONSENT AGENDA ITEMS

5. Approve minutes from meeting of May 21, 2024. (copy)
6. Approve bills for May 2024. (copy)
7. Approve Pay Estimate 3 from Zoellner Construction Company relative to School Street Lift Station Project - \$248,935.69. (copy)
Work continues to upsize and replace the School Street Lift station.
8. Approve Pay Estimate 1 (Final) from Koch Electric, Inc., relative to 2023 Lift Station Generator Project - \$73,359.89. (copy)
This is a budgeted project to place an emergency generator at the Public Works department. This generator is not sufficient to power the entire campus but will ensure critical infrastructure, such as the filling station, is operational during a prolonged electrical outage.

9. Approve Quote from Federal Signal Safety and Security Systems relative to automated outdoor warning siren equipment and installation - \$15,231.73. (copy)
Although below purchasing limits for staff, we wanted to place it on the agenda as it marks a new approach to siren management. In the past, all sirens were activated manually, most often at the direction of Major Bill Jones. Part of our transition to the new justice center and St. Francois County Dispatch is to seek a better alternative by automating our sirens. Once installed, staff will work to program the proper polygon to be monitored and sirens will be activated automatically on que from the National Weather Service. Additionally, and as a matter of redundancy, sirens can be activated from an authorized mobile phone or manually.
10. Approve recommendation from Parks & Recreation Director Cadwell to enter into a five-year agreement with Pepsi for the City of Perryville's soft drink vendor. (copy)
Our 5 year contract with Coca-Cola is expiring and staff sought quotes from both Pepsi and Coca-Cola. At this time, the Pepsi proposal was more attractive and staff recommends switching to Pepsi for a new five year agreement. NOTE: We have had business relationships with both Coke and Pepsi in the past and have operated without issue. Although individual taste preferences for specific brands exist, our business model is agnostic as to who the provider is.
11. Approve Perry Park Center Fitness Center Rules, Rules for Personal Training Sessions, and Personal Trainer Waiver. (copy)
As discussed at the last meeting, staff is looking for ways to somewhat "tighten up" the personal weight training services occurring in the park center gym as these services are neither authorized nor endorsed by the Perry Park Center. We worked with Park Center staff to develop a proper structure and with City Attorney Pistorio to develop the appropriate waiver. Both are presented here for the Board to consider and provide official approval, upon which we will approach those training in the Park Center.
12. Approve Fire Department's Aircraft Stand-By Fee. (copy)
On occasion, staff is requested to provide fire department stand-by services for incoming or departing aircraft. There is some cost and effort to mobilize and staff our personnel and equipment and staff proposes recouping some of that expense. This fee may be waived by the City Administrator with cause and will likely depend on the nature of the request and the requesting party. For example, a military test flight by Boeing or gubernatorial visit would not be charged but a private owner seeking additional assurances or satisfying insurance requirements in landing a corporate jet may be.
13. Approve request from Tourism Director Erzfeld regarding use of city parking lot for fishing boat show – July 6, 2024. (copy)
Director Erzfeld continues to work hard to promote all things Perryville and Perry County. Several years ago, she began courting this fishing tournament that will soon be descending upon Perryville as part of our Cruise-In that weekend. It promises to be yet another fun event for the whole family and that evening's activities will include a display of boats, trucks, and even some fish caught during the tournament.

14. Approve request from Heroes for Kids to place banners advertising their upcoming Comic Con event – July 20-21, 2024. (copy)
Last year, event organizers requested permission to have a “Heroes for Kids Comic Con” banner replace the high school banners, which are now located in City Park and by the Edgemont Blvd water tower. This year’s request also includes a rotating slide on our digital billboards.
15. Accept bids received for the Industrial Park Crop Lease and award to Todd Schilli Farms, LLC - \$240/acre. (copy)
This advertisement will provide for the farm lease of the recently purchased industrial park property along Perryville Boulevard (Beginning in October 2024) and the soon-to-be purchased property along Route AC (Beginning in October 2025). Bidding both properties now helps ensure the City will be working with the same farmer instead of having multiple bidders.
16. Approve Spoils Application Request from Jim Southard for surface drainage improvement at 937 West Ste. Marie Street. (copy)
This request has been considered by Public Works staff and found to be agreeable.

END OF CONSENT AGENDA

17. Decision regarding special use permit request from Marty Petty to operate a tattoo parlor at 108 North Jackson Street.
See Item 4 above.
18. Discussion regarding renaming McDonald’s Court. (copy)
Staff has confirmed that we have not one, but two city streets that are currently named McDonald’s as part of their name (both Drive and Court). Currently, McDonald’s Court lacks any structure or address so a change now would have zero impact on existing businesses or residents. Staff would like to discuss the idea of renaming this street after something or someone more “unique” and “special” to Perryville as opposed to having two streets named after a McDonald’s restaurant, which can be found in nearly every town across this Country. To start the conversation, staff would propose something like, “St. Catherine Labouré Court” who was a nun in The Daughters of Charity and responsible for the Miraculous Medal.
19. Resolution No. 2024-37 – Entering into a Revocable License with James T. Brewer d/b/a Brewer Chain Saw Sales relative to encroachment onto city property at 1007 South Kingshighway. (copy)
For many years, Brewer Chain Saw has enjoyed a gentleman’s agreement with the Baileys where they would display and, in some cases store, lawnmowers and other equipment on the Bailey’s property. Staff reviewed this situation and proposed allowing it to continue into the future, or until it becomes an operation issue or concern for city staff. Prior to proceeding, staff wanted to ensure the Board finds this arrangement acceptable.

20. Resolution No. 2024-38 – Entering into an agreement with U.S. Bank National Association relative to gateway license for FBO software. (copy)
This is a licensing agreement for the Gateway credit card software for the tablet at the airport. This agreement will allow us to run credit cards on the West Star side of the airport rather than have to drive to the FBO while the customer waits for us to run the card. This will be an annual cost of \$40 for the software.
21. Resolution No. 2024-39 – Entering into an agreement with Horner & Shifrin, Inc., relative to engineering services regarding Water Model Update and Evaluation – Task Order Edition. (copy)
Staff has worked in recent years with Horner & Shifrin to help perform modeling on the City's water system. This renewed agreement lends structure to that arrangement and allows staff to authorize and approve small but related tasks under this Board-sanctioned contact. For example, staff could request modeling on how the water system would work if we opened or closed a specific valve or looped a section of line. This information proves vital in our capital improvement planning, line extensions, and land development.
22. Resolution No. 2024-40 – Entering into a service agreement with Univerus, Inc., relative to FleetRoute Optimization Software. (copy)
This information is used by the Public Works Department to plan, monitor, and update specific routes through town for the refuse department.
23. Bill No. 6507 for Ordinance No. 6722 – Amending the City of Perryville Stop Sign Ordinance by adding Vincentian Way – second reading and final passage. (copy)
This is being done now in preparation for the upcoming opening of Vincentian Way (formerly Progress Drive).
24. Bill No. 6508 for Ordinance No. 6723 – Amending the City of Perryville Prohibited Parking Schedule by adding Vincentian Way – second reading and final passage. (copy)
This is being done now in preparation for the upcoming opening of Vincentian Way (formerly Progress Drive), preventing vehicular parking along the side of the streets.
25. Bill No. 6509 for Emergency Ordinance No. 6724 – Accepting a roadway and utility easement from Stonie's, LLC located off of Corporation Lane in the Industrial Park – first and second reading and final passage. (copy enclosed – may be read by title only)
Stonie's is planning to construct a warehouse facility in the industrial park. The City has an existing roadway easement that needs to be shifted slightly for the warehouse to meet all zoning setback requirements. The change is very minor but necessary for their construction and the modified route will not affect the usability or constructability of a future city street.
26. Bill No. 6510 for Emergency Ordinance No. 6725 – Vacating a roadway and utility easement to Stonie's, LLC located off of Corporation Lane in the Industrial Park – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 25 above.
27. Bill No. 6511 for Expedite Ordinance No. 6726 – Approving a special use permit request from Marty Petty to operate a tattoo parlor at 108 North Jackson Street – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 4 above.

28. Bill No. 6512 for Ordinance – Accepting utility easements from Perry County School District 32 and Ronald and Barbara Kutz relative to a water main improvement project - first reading.
(copy enclosed - may be read by title only)
These easements are necessary for the construction of the budgeted water line loop in the vicinity of Schindler Road and District #32's campus. Staff has used the previously approved easement values in negotiating this acquisition.
29. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
30. Report by City Administrator:
 - Villainous Grounds Bike Parking (copy)
 - Vincentian Way Ribbon Cutting
 - Vincentian Way Re-Seeding (copy)
 - Lifeguard Shortage Video ([link](#))
 - Electronics Recycling Event sponsored by TG Missouri – July 13 (copy)
 - Filming Resumes for “The Spring”
 - MML Conference Confirmations – Sept 15 - 18
 - Article: These Arkansas Cities Will Pay For You To Move There (copy)
 - Holiday Trash Schedule Update for Summer 2024 (copy)
 - Council Meetings for July 2024
31. Report by City Engineer.
32. Report by City Attorney.
33. Report by Chief of Police.
34. Board concerns and comments and any other non-action items.
35. Closed Session to discuss personnel matters in accordance with Section 610.021(3) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
36. Adjourn.

Additional Attachments:

- Parks & Rec Report (copy)
- Charter Communications Update (copy)
- Tourism Report (copy)
- Baer Engineering Invoice (copy)
- Articles: Parks and Rec Issues (copy)
- Articles: 15-Minute Cities (copy)
- Article: Modular Homes (copy)
- Article: Transforming Politics (copy)