



STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1
3 Basler Dr, Ste. Genevieve, MO 63670

June 10, 2024

CALL TO ORDER:

Ernie Weiler called the regular meeting to order at 5:20 p.m.

ROLL CALL:

BOARD MEMBERS PRESENT:

Chairperson, Ernie Weiler, Sub-District 1
Vice Chairperson, Don Kuehn, Sub-District 6
Secretary, Nick Werner, Sub-District 3
Member, Dennis Jokerst, Sub-District 2
Member, Bill Everett, Sub-District 4

BOARD MEMBERS ABSENT:

Treasurer, Carl "CJ" Okenfuss, Sub-District 5

EMPLOYEES PRESENT:

Kendall Shrum, EMT-P, Administrator
Mary Grieshaber, Office Manager

RECOGNIZE VISITORS FOR PUBLIC COMMENT: None

EMPLOYEES TO ADDRESS THE BOARD: None

BOARD MEETING MINUTES:

A motion was made and the May Regular Board Meeting minutes were approved:

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Made the motion:	Dennis Jokerst
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

We have received \$259,000 in GEMT grant money for 2022 which has really boosted our revenue year to date.

We will watch CD rates and renew the one by July 30th and possibly add another before rates drop. Ambulance revenue is more than \$200,000 over budget but tax revenue is behind. CE Solutions is the continuing education for the staff.

TREASURER'S REPORT:

The Dish Network cost was addressed if there could be a better solution for TV. We will survey employees and research to see if there is a more economical solution possibly to stream TV for the staff.

A motion was made to approve the bills and checks for payment as presented:

APPROVAL OF BILL PAYMENTS AS PRESENTED:

Made the motion: Dennis Jokerst
Seconded the motion: Don Kuehn
In favor: All
Opposed: None

A motion was made to approve the Treasurer's Report as presented:

APPROVAL OF TREASURER'S REPORT:

Made the motion: Bill Everett
Seconded the motion: Nick Werner
In favor: All
Opposed: None

A motion was made to approve the write-offs of \$5,900.37 as presented:

APPROVAL OF \$5,900.37 IN WRITE-OFFS:

Made the motion: Nick Werner
Seconded the motion: Bill Everett
In favor: All
Opposed: None

DIRECTOR 'S REPORT:

Total Calls	225
Emergency	164
House 1	96
House 2	41
House 3	27
Transfers	57
House 1	19
House 2	18
House 3	20
PR/Standbys	3
House 1	0
House 2	2
House 3	1
May 2023 Total Calls	198
Emergency	163
Transfers	33
PR/Standbys	2
May 2022 Total Calls	200
Emergency	146
Transfers	48

Runs

Runs are up a little from previous month.

Equipment

The new power stair chairs have arrived. We have ordered the last few ultrasounds. Dr Rapoff will come for training of the new equipment.

The 2015 Dodge ambulance will be taken to North Carolina for the remount the last week of June. The Ford four-wheel drive chassis for the remount will arrive mid-July. The truck is expected to be back in service by October in time for the winter months when we use the four-wheel drives. The four-wheel drive trucks are currently out of service and are being used as the back-up trucks. The remount still has to be paid for out of this budget year.

StaffOperations Supervisor

One person has applied for this position. Kendall will be talking to her this week about the job description.

Education Officer

Two current employees have applied for the Education Officer/Community Paramedic position. One of the two has applied late. Another employee had verbally shown interest in the opening. Kendall will speak to them and make a decision.

The Operations Supervisor and Education Officer will eventually be in the board meetings giving updates on their projects. The Operations Supervisor will be able to step in as Administrator in Kendall's absence.

Open Staff Position

EMT, Adam Wilson, has resigned. Two PRN employees have applied for the open position. One has applied late.

House Updates

The shrubs at House 2 have been removed and a pile of them are still there. We will look at disposing of them. The floor repair is still holding at House 2 as well. The House 3 building lot has been brush hogged & cleared. We will be working around the current House 3 getting things cleaned up over the next few months.

911

Piers have been poured at the old 911 building and a new tower will be erected soon. The St. Mary and Wolf Creek sites are moving forward as planned. Request for proposals on radio equipment are being sent out. Equipment shelters and generators have been purchased. Towers will be up & running by end of year. It is hoped all equipment & the center will be up by the end of the year.

New Billing Company

The change to the new billing company, EMS MC, has taken place June 1st. So far, all seems to be going ok.

A motion was made to approve the Director's Report

APPROVAL OF DIRECTOR'S REPORT:

Made the motion:	Dennis Jokerst
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

UNFINISHED BUSINESS:

House 3

We will hopefully get plans back this week for the Board to review before releasing them for bid. A tentative work session to review the plans will be Tuesday, June 25th at 5:00 p.m. Once plans are approved, the local advertising will run for three weeks. We will do a public bid opening and reading. The awarding of the bid will be one to two weeks later. Hopefully the bid will be awarded by mid-August and the building can start this fall and be framed up before cold weather sets in.

The building will be shifted towards the right side of the property leaving the left side of the lot for any future development in the area. The garage doors will be straight in from the driveway and the helipad will be in front of the house towards the highway and the septic will be behind the house.

NEW BUSINESS: None

GENERAL BUSINESS:

We will get a summary report of the response times for the next meeting as well as the current billing company dashboard report.

We have quotes on the generator maintenance from Fabick which we will sign and proceed with.

The regular meeting adjourned at 6:05 p.m.

ADJOURNMENT:

Meeting ended:	6:05 p.m.
Made the motion:	Don Kuehn
Seconded the motion:	Bill Everett
In favor:	All
Opposed:	None

NEXT MEETING:

Regular Meeting

The next regular meeting is on Monday, July 15, 2024 at 5:15 p.m. at House 1.

Minutes submitted by Mary Grieshaber 6/11/2024