

Ste. Genevieve County Commission Minutes

**MONDAY, MAY 13, 2024**

13<sup>TH</sup> Day of the April Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry, along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, MAY 9, 2024 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

\*Mr. Schmieder noted that 'Backhoe' not currently running. Equipment 'locked up'. Backhoe being taken to McCoy Equipment. (Equipment was purchased through 'Buyback Agreement'; should be covered under 'warranty'.)

\*Mr. Schmieder submitted 'Fuel Tickets' from most recent fuel purchase; As previously noted, Heil Oil Company was awarded 'Bid'. (Copies of 'Fuel Tickets' attached to Commission Record Supplement for this Date.)

\*'Bucket Truck' scheduled to be picked up that was purchased for Road & Bridge Department through Purple Wave Auction Service. (Purple Wave, as previously noted, is on 'State Bid List'.)

\*Mr. Schmieder meeting w/AT&T Representative – re: "Cable".

\*R&B Department continues to 'clean up' County Roads as a result of last week's storm damage.

\*'Paving Overlay Project' Update – Misplay Road completed; work remains to be completed on 'Donze Road'.

\*R&B Department plans on beginning 'Mowing'; however, weather needs to cooperate.

Commission addressed the need to address 'Dead Tree' in Courthouse Courtyard; tree needs to be removed.

It was noted that 'Ste. Genevieve County 911 Tax Emergency Services Board Meeting' is scheduled for tomorrow, Tuesday, 5/14/2024. Updates to follow.

Notification was sent from Nora Fuller w/MoDOT reminding 'Counties' that invoices and supporting documentation are due to MoDOT District LPA Contact by June 17<sup>th</sup>, 2024. Ste. Genevieve County currently working on several 'projects' that this applies to. Contact was made with Smith & Company Engineers to ensure that all necessary/applicable paperwork filed

by this date. (Copy of notification by MoDOT attached to Commission Record Supplement for this Date.)

Sales Tax Figures reported (as of 5/7/2024). Sales Tax Figures reported on this date for 'County Revenue' was \$75,619.02. Overall Sales Tax Figures reported 'to date' this year are down by an amount of \$61,092.05 as compared to last year's figures. (Copy of most recent 'Sales Tax' Figures for this year attached to Commission Record Supplement for this Date.)

The 'County' reviewed "**ROAD USE AND MAINTENANCE AGREEMENT**" as it relates to Wabash Valley Power Project. Review has been on-going between the 'County' and Commonwealth Environmental Specialist(s) working in accordance w/Wabash Valley Power. The 'County' to request an 'Inventory' List of ALL Roads affected/involved in this 'Project' to determine conditions of roads prior to 'project construction' and after 'project completion'. Said requirement will be established prior to any agreements being signed. As additional information becomes available, said detail to be reported.

Lisa Marschel, County Collector, appeared before the Commission to present request to 'Waive Interest and Penalties' by local taxpayer. One of the issues that had to be reviewed surrounds RSMo 52.240, which clarifies that it is the responsibility of the taxpayer of any tax liability to make payment for their said tax liability.

\*Upon careful review and consideration of said request presented, Commissioner Marberry made a 'Motion' to approve the presented request of 'Waiving' Interest and Penalties for Taxpayer Dixon, Account No. 07520035 for amount of \$665.80 (Interest & Penalties). Commissioner Ruzicka seconded the 'Motion'. Roll Call Vote Taken: Commissioner Marberry – Nay; Commissioner Ruzicka – Nay. (Commissioner Stuppy was not present for 'Roll Call Vote'.) (Copy of 'Denied' Waiver of Interest & Penalties per above attached to Commission Record Supplement for this Date.)

The 'County' is in receipt of 'Cooperative Agreement Between the 'City' of Ste. Genevieve and the 'County' of Ste. Genevieve as it relates to the "Collection of Taxes". All applicable signatories for the 'City' as well as the 'County' have signed the same. (Copy of 'Cooperative Agreement' Between the City of Ste. Genevieve and the County of Ste. Genevieve attached to Commission Record Supplement for this Date.)

Jake Viviani w/Otis Elevator appeared before the Commission to provide proposal regarding 'Elevator' in the Courthouse. Following were the 'Key Points' surrounding this proposal:

\*Proposal was presented for 'Modernization' of Elevator.

\*Main concern surrounds 'Brain of Elevator' as our elevator is 'old' with parts becoming obsolete.

\*Issue is that there is concern surrounding 'expense' of any repairs that are necessary for 'Elevator'.

\*Should the 'County' proceed with 'Modernization'; replacement of 'Control System' will result in elevator being 'shut down' for approximately 4-5 weeks.

\*Material 'Time Line' for project would be approximately 15-16 weeks!

\*The 'County' would have to have 'Planned Downtime'.

\*Mr. Viviani advised that 'Bones of Elevator' are still 'good'.

\*Total Cost of 'Improvements' for 'Modernization' as per proposal is \$110,295.00.

\*Should the 'County' decide to 'proceed' with modernization proposal, work would most likely start in 'December'.

\*Mr. Viviani advised that he has been instructed that there will be an approximate increase in 'pricing' for 'Modernization Repairs' next year by an amount of approximately 3-5%.

\*Alternate Option was also presented for 'New Cab Interior' for aesthetically pleasing appearance of 'Elevator'. The 'Projected Cost' of 'Appearance Upgrades' would be approximately \$31,204.00.

\*The 'County' currently has a 'Maintenance Contract' w/Otis Elevator, which is the same 'Company' that offered 'Modernization Proposal' as noted above.

\*It was noted that should the 'County' proceed with 'Modernization' of 'Elevator'; the 'County' would be under a 12-Month Warranty Program to include 'Free Annual Inspection'.

\*Mr. Viviani advised that 'Everything' would need to meet 'Code'. This would be mandatory requirement.

Accounts Payable for Date 5/13/2024 in the amount of \$12,650.08 were reviewed and approved for payment by the Commission.

#### **ADJOURN**

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 5/16/2024.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER