

# AGENDA

## STE. GENEVIEVE PARKS & RECREATION BOARD

MAY 20, 2024

CITY HALL

165 S Fourth St

6:30 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF MEMBERS**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- April 22<sup>nd</sup>, 2024

**PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

**OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

**NEW BUSINESS**

**ANY OTHER BUSINESS**

**ADJOURNMENT**

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

*Posted: David Woods, Administrative Assistant*

**Ste. Genevieve Parks & Recreation Commission**  
**Meeting Minutes**  
**April 22, 2024**  
**6:30 p.m.**  
**City Hall at 165 S Fourth St**

Meeting called to order at 6:30 p.m. by Gary Roth.

**Roll Call:** Present: Gary Roth, Shelley Schmelzle, John Karel, Mark Buchheit, and Barbara Basler-Peterson.

Also Present: Happy Welch and David Woods.

Absent: Lauren Smothers, Samer Zoughaib and Alderman Eric Bennett.

**Approval of Agenda :** 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Barbara Basler-Peterson, All Ayes.

**Approval of Minutes – March 25<sup>th</sup>, 2024:** 1<sup>st</sup> Shelley Schmelzle, 2<sup>nd</sup> Mark Buchheit, All Ayes.

**Public Works Report:** Happy Welch reported grass mowing is in full swing. One of our mowers broke down but Flieg's Equipment was able to repair it quickly. The stump removal is planned at Pere Marquette and Dave Pinkley Memorial Park. The picnic tables at Valle Spring Park have been painted a satin black color. The park bench has been delivered to the street shed. The final cost was \$988.00. The board decided to hold off on ordering any more at this time and will use this one as a demonstration model. Gary Roth said Kendra Gibson with All Inclusive contacted him regarding being considered as a vendor for future park bench purchases.

## **OLD BUSINESS**

### **Master Plan - Committee Reports:**

Fundraising Committee – Barbara Basler-Peterson is working on it.

Trail Committee – Happy Welch is waiting on DNR to approve of Kluesner Construction as the vendor.

Playground Committee – Nothing to report.

Bathroom Committee – Happy Welch reported that the plans have been submitted to the state for approval. Welch is talking with public works about getting electric/plumbing quotes and delivery is still scheduled for the end of July.

## **NEW BUSINESS**

**Valle Springs - Low Area / Bridges** – There was much discussion regarding the low area of Valle Springs Park. There was some confusion as to when and what was decided previously. The board came

to a consensus to cut the low area short and not let it return to nature (reforest). The board also came to a consensus to remove the second bridge which will create a dead-end picnic area.

**Valle Springs Trail – Contractor or Alliance** – Gary Roth said the board had previously in October decided to go with a contractor and he will get plans and descriptions to Happy Welch so we can get bids. The board then discussed mulching the south end of the park and around the playground equipment. The replacement of picnic tables was also discussed. Happy Welch mentioned that would have to be added to next year's budget.

## **OTHER BUSINESS**

The board discussed that the Next Regular Meeting Date of May 27<sup>th</sup> falls on Memorial Day. John Karel made a motion to have the meeting on May 20<sup>th</sup> at 6:30 p.m. or as soon as the Heritage Commission meeting is over after 6:30 p.m. Barbara Basler-Peterson seconded the motion. All Ayes on a voice vote. Motion carried.

John Karel mentioned that today is Earth Day. Karel discussed that the mission of Earth Day for a clean and beautiful planet aligns with that of the Park Board. John Karel made a motion to plant a tree in Valle Springs Park. Mark Buchheit seconded the motion, and that John Karel should pick the species and location of the tree. All Ayes on a voice vote. Motion carried.

**Adjourn** at 6:55 p.m. 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup>, John Karel, All Ayes.

Next scheduled meeting is May 20<sup>th</sup>, 2024, at 6:30 p.m.



David B Woods

**REVENUE & EXPENSE REPORT**  
**CALENDAR 4/2024, FISCAL 7/2024**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	762.86	95,905.06	95,000.00	905.06-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	3,025.29	2,600.00	425.29-
20-04-4100	MISC RECEIPTS	.00	.00	1,500.00	1,500.00
20-04-4110	RENT PROCEEDS	1,008.15	7,057.05	11,400.00	4,342.95
20-04-4138	INTEREST	10.53	70.01	100.00	29.99
20-04-4167	PARK PERMIT FEES	.00	100.00	200.00	100.00
20-04-4430	GRANTS	.00	3,033.20	41,925.00	38,891.80
20-04-4900	TRANSFER IN	.00	.00	160,000.00	160,000.00
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	REVENUES TOTAL	1,781.54	109,190.61	312,725.00	203,534.39
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	TOTAL REVENUE	1,781.54	109,190.61	312,725.00	203,534.39
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	200.00	200.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	700.00	2,000.00	1,300.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	200.00	2,000.00	1,800.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	49.99	165.78	.00	165.78-
20-20-6705	GAS SERVICES/HEAT	139.79	917.47	1,400.00	482.53
20-20-6710	ELECTRIC SERVICE	307.79	3,269.95	5,000.00	1,730.05
20-20-6805	EQUIP. REPAIR & MAINT.	.00	1,400.00	6,000.00	4,600.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	97.25	117.25	1,000.00	882.75
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 4/2024, FISCAL 7/2024**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	914.84	500.00	414.84-
20-20-7125	BUILDING INSURANCE	.00	.00	2,300.00	2,300.00
20-20-7126	ASSESSOR'S OPERATIONS	32.04	4,359.23	4,300.00	59.23-
20-20-7130	VEHICLE INSURANCE	.00	.00	800.00	800.00
20-20-7135	LIABILITY INSURANCE	.00	1,000.00	1,500.00	500.00
20-20-8000	INFRASTRUC. IMPROV.	1,198.00	29,216.25	255,000.00	225,783.75
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	4,225.00	4,225.00	6,000.00	1,775.00
20-20-8750	ALLIANCE CONTRACT	16,274.88	56,134.90	96,016.00	39,881.10
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	PARK EXPENSE TOTAL	22,324.74	102,620.67	394,016.00	291,395.33
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	TOTAL EXPENSES	22,324.74	102,620.67	394,016.00	291,395.33
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	PARK TOTAL	20,543.20-	6,569.94	81,291.00-	87,860.94-
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	Report Total	20,543.20-	6,569.94	81,291.00-	87,860.94-