

Ste. Genevieve County Commission Minutes

MONDAY, APRIL 15, 2024

5TH Day of the April Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry, along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, APRIL 11, 2024 WERE READ. COMMISSIONER RUZICKA MADE A MOTION TO APPROVE SAID MINUTES WITH 'MINOR CORRECTION'. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER RUZICKA YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

Public Administrator appeared before the Commission advising/asking for approval to reimburse legal fees that were from '2021. Previous Public Administrator, Robin Naeger, incurred fees but did not reimburse them; thus, current Public Administrator is being advised that charges are 'DUE'. Commission advised that necessary charges need to be reimbursed.

Scott Schmieder, R&B Foreman, appeared before the Commission. Following were the items reported for today's meeting:

*Colony Church Road – No changes to be made to said road per legal counsel for Ste. Genevieve. The 'County' cannot bear additional liability for improvements to said road that would not be facilitated by them.

*Asphalt 'overlay' projects are planned to begin by end of week if weather conditions permit.

Conference Call w/Sabre Communications, Contractor with 'low bid' on the new '911 Towers', conducted. Also present for said call was Jason Schott, Ste. Genevieve '911' Board President along with Mr. Paul Rost, legal counsel for the Ste. Genevieve '911' Board. Purpose of 'Call' resulted from changes that Sabre Communications had requested, which were included in their 'Bid' but were questioned by 'Ste. Genevieve County/'911'. Following were the details covered/reported:

*Questions posed surrounded 'Indemnity Clause' – It was noted that 'County' is 'Arm of State'; Explanation understood by Sabre. It was agreed upon that Sabre Communications can proportionately indemnify 'what they are responsible for'.

*"Confidentiality" – Rules must be followed per the 'Sunshine Law'.

*"Disputes" – Must make 'County' lean on 'Arbitrator' for any legal resolve.

*"Governing Law" – Must adhere to those requirements under 'Missouri Law'.

Standards/Requirements of the 'State of Missouri' must be followed.

*The 'Red Line Section' was covered; 2nd 'Portion' for 'Indemnification'.

*The 'Exclusion' portion of the 'Contract' was addressed by Rey Freeman w/RFCC. He noted that the 'language' within this section is 'Acceptable';

*"Solely" stated within the contractual agreement. It was noted that this is 'not acceptable' and proportionately needs to be 'revised'.

*"Warranty" – Language will be 'mimicked' from 'Redline' Section of Agreement. Mr. Freeman noted that this 'language' will need to follow suit with the 'Redline Section'.

*Several other items to be revisited surrounds 'warranty' verbiage for 'Supply' as well as 'Installation'. There will also be 'correction' to timeframe allowed surrounding 'Payment Terms' for invoices due.

*"Cap Percent" – It was noted that there will be 'Break Out' of 'Purchase Orders' to reflect each specific 'Tower'.

*Mr. Rost covered the necessity of 'Sabre Communications' providing their 'General Liability' Coverage detail and specifically noted that there are mandates requirements that relate to 'sovereign immunity'. Mr. Rost noted that the 'CAP' needs to be 100% of 'Total' of Applicable Purchase Agreement.

County Collector, Lisa Marschel, provided updated report for today's meeting. The following details were noted: Mrs. Marschel noted:

*Collector's Office currently preparing for 'Tax Sale'.

*Collector's Office working on 'Reports'.

*Collector along with 'Deputy' attending Collector's Conference next week from 4/22/2024 through 4/25/2024.

*The Collector's Office is continuing to work on 'Annual Settlement Statement'. There are issues as a result of the 'disequilibrium' surrounding balancing issues by previous Collector.

*Collector has been advised that the 'State Audit' currently in process as a result of resignation of previous Collector will take approximately 6-8 months.

Commissioner Marberry noted that he attended 'Legislative Days' in Jefferson City; Commissioner Marberry had 'visit' with State Representative Dale Wright.

Letter of Support was completed and forwarded to 'City of Ste. Genevieve' from the 'County' providing 'support' for 'TAP Grant' that is being applied for in effort for proposed S. 4th Street Connector Sidewalk Improvement Project which would encompass 'area' just north of St. Joseph Street to Rozier Street on 'East Side of Roadway'. (Copy of 'Support Letter' attached to Commission Record Supplement for this Date.)

Sealed Bid Opening was held @ 10:00 A.M. for "Request for Bid Proposal for Depository Services for the County of Ste. Genevieve". Present for 'Bid Opening' were the following: Sara Hoog, County Treasurer, Mr. Steve Abts as well as Mr. Greg Lauer w/MRV Banks. No other 'Banking Representatives' were present. Following is 'Details reported from the same':

*Two (2) Bank Bids were presented.

*The 1st 'Sealed Bid' Opened was from US Bank and was submitted (via mail) by Mr. Jeff Spetrino, Senior Vice President as well as Ms. Becky Holmquist, Vice President. Proposal was 'detailed' in nature with 'Copy' of complete Proposal attached to Commission Record Supplement for this Date.

*The 2nd 'Sealed Bid' Opened was from MRV Banks with Mr. Abts providing 'detail' surrounding 'Bid Proposal' presented. Proposal was 'detailed' in nature with 'Copy' of complete Proposal attached to Commission Record Supplement for this Date.

*Commission noted that both proposals to be reviewed in detail by the 'County' with 'Award' of 'Sealed Bid' to be decided/determined at Commission Meeting that is scheduled for Monday, April 22, 2024. As additional decisions are made, said information to be provided. (Copies of Proposals attached to Commission Record Supplement for this Date.)

Sealed Bid Opening was held @ 10:15 A.M. for "Request for Sealed Bid" for Masonry Work at the Ste. Genevieve Community Center. Only one (1) Bid submitted, which was from Arnold Masonry, L.L.C. Bid was detailed and included various 'options/levels' of work to be completed per County's final decision. Following was 'breakdown' of Quotation:

*Base Bid was presented for an amount of \$29,460.00.

*Additional 'Masonry Repairs' to be offered at discretion of the Commission would be the following 'additional items'.

*CHIMNEYS: Bid Amount Quoted - \$10,940.00

*PORCHES: Bid Amount Quoted - \$19,470.00

*CAULKING: Bid Amount Quoted - \$12,775.00

*TOTAL QUOTED AMOUNT FOR ALL SERVICES PRESENTED - \$72,645.00

*(Copy of 'Proposal' Attached to Commission Record Supplement for this Date.)

After careful review of the 'Bid Presented' with the understanding of 'importance' of this issue; Commissioner Marberry made a 'Motion' to approve funding through 'ARPA Appropriations' for 'Masonry Repairs' to the Community Center 'original' building structure considering that said repairs are 'emergency' in nature. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

Upon 'approval' of ARPA Funding appropriation as noted above; Commissioner Marberry made a 'Motion' to approve 'Bid Proposal' as presented by Arnold Masonry, L.L.C. for a 'Total Amount' of \$72,645.00 for 'All Recommended Repairs' with funding to be appropriated through ARPA Funding. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

Community Center Updates: Mr. Brad Arnold, Community Center Director was present.

*Member of Courthouse Maintenance Staff to assist with lawncare at Community Center.

*Commission to reach out to Chris Demien w/Grayco Roofing Consultants in effort to reach some type of 'closure' to on-going project for Community Center Roof and the constant issues that have arose as a result of the same. Mr. Demien advised that he will write up 'recap' of 'Project' in effort to address 'temperature' issue/'air flow' issue.

*Mr. Arnold noted that 'Community Center Maintenance Staff' addressing spots leaking on metal roof on 'Administration Section' of 'original building structure' at Community Center.

*Mr. Arnold noted that there has been no discovery of 'additional leaks' to date @ Community Center.

*Mr. Arnold advised that 'Solar Eclipse' held at the Community Center on Monday, 4/8/2024, appears to have been a HUGE SUCCESS!

*Roof Top Units as it relates to HVAC to be reviewed in effort to address any potential issues that might arise resulting from the same. Mr. Arnold coordinating this.

*Mr. Arnold noted that upon realization of 'Solar Eclipse' being a "Huge Success"; group of various parties to meet for 'Quarterly Strategy Planning'. This is in 'hope' to improve attendance.

*Local resident contacted Commission regarding 'Bloomsdale Community Center Facility'. They noted that they would like to see improve 'signage'.

*Option for 'leasing space' @ Bloomsdale Facility, which is an amount of space of approximately 800 Square Feet mentioned once again to Community Center Director.

*Mr. Arnold noted that 'Playground Equipment' necessary to be replaced on 'Braden's Playground' for 'replacement parts' on various items. Amount requested is \$2,413.80, which is less than amount necessary required for 'Bid Process'.

A 'Motion' was made by Commissioner Stuppy to 'Enter' into 'Closed Session' Meeting at 11:13 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye. Commissioner Marberry – Aye.

A 'Motion' was made by Commissioner Stuppy to 'Exit' the 'Closed Session' Meeting at 11:47 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye. Commissioner Marberry – Aye.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 4/18/2024.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER