

# **AGENDA**

## **STE. GENEVIEVE PARKS & RECREATION BOARD**

**FEBRUARY 26, 2024**

**CITY HALL**

**165 S Fourth St**

**6:30 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF MEMBERS**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- January 29<sup>th</sup>, 2024

**PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

**OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

**NEW BUSINESS**

**ANY OTHER BUSINESS**

**ADJOURNMENT**

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

***Posted: David Woods, Administrative Assistant***

**Ste. Genevieve Parks & Recreation Commission**  
**Meeting Minutes**  
**January 29, 2024**  
**6:30 p.m.**  
**City Hall (temporary location at 44 Plaza Drive)**

Meeting called to order at 6:30 p.m. by Gary Roth.

**Roll Call:** Present: Gary Roth, Shelley Schmelzle, John Karel, Mark Buchheit, Barbara Basler-Peterson, and Samer Zoughaib.

Also Present: Happy Welch and David Woods.

Absent: Lauren Smothers, Tyler Weinhold, and Alderman Eric Bennett.

**Approval of Agenda :** 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> John Karel, All Ayes.

**Approval of Minutes – November 27<sup>th</sup>, 2023:** 1<sup>st</sup> Samer Zoughaib, 2<sup>nd</sup> Shelley Schmelzle, All Ayes.

**Public Works Report:** Steve Wilson reported that the bathrooms have been winterized. They received a mower back from Flieg's Equipment and it is covered by warranty. Trees have been trimmed and some removed from Valle Spring Park. Chairperson Roth inquired about the signage and split rail fence for Guage Park. Wilson said he is working on it.

## **OLD BUSINESS**

### **Master Plan - Committee Reports:**

Fundraising Committee – No report.

Trail Committee – Happy Welch reported that bids will be advertised in next week's newspaper. Public Works will perform the demolition work. New drinking fountains will be installed.

Playground Committee – No report.

Bathroom Committee – Happy Welch reported that the bathrooms have been ordered and now are projected to arrive in 120 days.

## **NEW BUSINESS**

**Phyllis Miesner – Park Donation Item** – Phyllis Miesner addressed the board and would like to donate money for a memorial for David Krump. They can donate between \$400.00 and \$500.00 for the project. The board is open to the idea if it is something useful and not just pretty. The board came to a consensus that it can be worked into the master plan.

**Alex Freeman – Bat Boxes** – Alex Sleeman requested from the board permission to install two bat boxes (the flying kind not the baseball kind) at Pere Marquette Park. The chairperson made a motion to approve. Mark Buchheit seconded the motion. The board took a voice vote: Gary Roth (aye), Shelley Schmelzle (aye), John Karel (aye), Mark Buchheit (aye), Barbara Basler-Peterson (aye), and Samer Zoughaib (aye), Lauren Smothers (absent), Tyler Weinhold (absent), and Alderman Eric Bennett (absent). Motion carried.

#### **OTHER BUSINESS**

Dave Pinkley Memorial Park – Chairperson Roth explained that porta potties have been removed for the season.

**Adjourn** at 6:56 p.m. 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Samer Zoughaib, All Ayes.

Next scheduled meeting is February 26<sup>th</sup>, 2024, at 6:30 p.m.

A handwritten signature in black ink, appearing to read "David B Woods", written over a horizontal line.

David B Woods

**REVENUE & EXPENSE REPORT**  
**CALENDAR 1/2024, FISCAL 4/2024**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	87,616.00	91,899.64	95,000.00	3,100.36
20-04-4025	RR, UTIL. & FIN INST TAX	3,025.29	3,025.29	2,600.00	425.29-
20-04-4100	MISC RECEIPTS	.00	.00	1,500.00	1,500.00
20-04-4110	RENT PROCEEDS	1,008.15	4,032.60	11,400.00	7,367.40
20-04-4138	INTEREST	19.69	22.32	100.00	77.68
20-04-4167	PARK PERMIT FEES	.00	.00	200.00	200.00
20-04-4430	GRANTS	3,033.20	3,033.20	41,925.00	38,891.80
20-04-4900	TRANSFER IN	.00	.00	160,000.00	160,000.00
	REVENUES TOTAL	94,702.33	102,013.05	312,725.00	210,711.95
	TOTAL REVENUE	94,702.33	102,013.05	312,725.00	210,711.95

PARK EXPENSE DEPT

20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	200.00	200.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	700.00	2,000.00	1,300.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	50.00	2,000.00	1,950.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6700	TELEPHONE SERVICES	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	101.18	372.10	1,400.00	1,027.90
20-20-6710	ELECTRIC SERVICE	715.62	2,055.64	5,000.00	2,944.36
20-20-6805	EQUIP. REPAIR & MAINT.	.00	1,400.00	6,000.00	4,600.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	20.00	1,000.00	980.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 1/2024, FISCAL 4/2024**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7098	CAPTURE DOWNTOWN PROP TAX	914.84	914.84	500.00	414.84-
20-20-7125	BUILDING INSURANCE	.00	.00	2,300.00	2,300.00
20-20-7126	ASSESSOR'S OPERATIONS	3,968.67	4,190.98	4,300.00	109.02
20-20-7130	VEHICLE INSURANCE	.00	.00	800.00	800.00
20-20-7135	LIABILITY INSURANCE	.00	1,000.00	1,500.00	500.00
20-20-8000	INFRASTRUC. IMPROV.	20,090.00	26,140.00	255,000.00	228,860.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	6,000.00	6,000.00
20-20-8750	ALLIANCE CONTRACT	8,137.44	31,722.58	96,016.00	64,293.42
	PARK EXPENSE TOTAL	<u>33,927.75</u>	<u>68,566.14</u>	<u>394,016.00</u>	<u>325,449.86</u>
	TOTAL EXPENSES	----- 33,927.75	----- 68,566.14	----- 394,016.00	----- 325,449.86
	PARK TOTAL	<u>60,774.58</u>	<u>33,446.91</u>	<u>81,291.00-</u>	<u>114,737.91-</u>
	Report Total	60,774.58	33,446.91	81,291.00-	114,737.91-