



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 5, 2024**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new city employees:
Clayton Farris, Maintenance Technician Water and Wastewater
Dustin Morris, Maintenance Technician Water and Wastewater
Garrett Schott, District 32 School Resource Officer

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of February 21, 2024. (copy)
5. Approve bills for February 2024. (copy)
6. Approve semi-annual principal and interest payment to UMB Bank re 2021B General Obligation Bonds relative to WWTP Improvement Project - \$134,451.50. (copy)
This relates to the repayment of the WWTP bonds.
7. Approve quarterly principal and interest payment to UMB Bank re 2021C Capital Improvement Sales Tax Revenue Bonds relative to WWTP Improvement Project - \$120,076.57. (copy)
This relates to the repayment of the WWTP bonds.

8. Approve Pay Application 2 to Putz Construction relative to Perry Park Center Ramp Project - \$38,526.75. (copy)
This item will permanently replace the electronic stair lift with an accessible concrete ramp. The concrete work is largely complete and we are awaiting the fabrication and installation of the rails.
9. Approve Pay Estimate 5 from Fronabarger Concreters, Inc., relative to Vincentian Way Extension project - \$84,012.68. (copy)
This project extends the street currently known as Progress Drive from its current termination point behind Stonie's and connects it to the street currently known as Alma located behind Frank's Produce.
10. Approve Pay Estimate 1 from Zoellner Construction Company relative to School Street Lift Station Improvement project - \$54,986.28. (copy)
This is a major project for the city and will replace and upsize the School Street lift station.
11. Approve recommendation from P&R Director Cadwell relative to payment of ForeverLawn of the Ozarks Invoice 10268 (Final) of the Ozarks for the Climbing Rock Resurface Project - \$14,973.60. (copy)
This particular playground sees more vandalism than seemingly all others combined. We are unsure why this is the case but have researched an alternative surface. This new surface is made of a similar material to what is used on turf playing fields (i.e. football & soccer). Our research has indicated it is commonly used on playgrounds as well and should provide a safe and durable surface going forward (and has a 15-year life expectancy).
12. Approve recommendation from PW Director Layton to purchase Ford F450 Utility Truck from Bening Ford - \$56,583.00. (copy)
This vehicle is the last for the FY 23/24 budget. This purchase is for a replacement vehicle for the gas department. It is different than the other vehicles recently ordered (e.g. dump trucks) and will be outfitted with a utility truck bed and converted to a natural gas option. Although the timing is less than ideal, vehicle purchases are driven by the manufacturer's schedule for orders more than our preference for fiscal year.
13. Approve recommendation from PW Director Layton to send new utility truck to Knapheide to provide bed fitting and NG conversion - \$53,716.00. (copy)
See above. This will convert the truck above to a natural gas vehicle.
14. Approve Notice to Airport Engineering Consultants and authorize staff to solicit Statements of Qualifications. (copy)
Periodically, MoDOT and the FAA require the City to go through a selection process for our Airport Consultant. This requires the City to look ahead and determine what type of work may be required at the airport over the upcoming 5-year period. Similar to last time, we are required to conduct an advertisement/selection process for both a design/construction engineering firm and conduct a separate advertisement/selection process for planning/environmental work. This will begin that process.

15. Approve specifications for City Hall Exterior Sign project and authorize staff to advertise for proposals. (copy)
This budgeted project was discussed previously with the Board and recommended for an advertised bid process. It would locate better directional signage at City Hall, identifying the administrative and utility billing departments and entrances.
16. Approve plans and specifications for WWTP Administration Building Tenant Improvements project and authorize staff to advertise for bids. (copy)
This portion of the work at the new Wastewater Treatment plant was removed from the original scope as we were pushing the limits of our budget given the supply chain struggles and inflationary increases during COVID construction projects. The intention was always to come back later with a smaller construction project to finish the inside of the laboratory and office spaces. This project is part of next year's budget, and we would like to put it out for bids now in preparation for that work.
17. Approve plans and specifications for the School Street Lift Station Force Main Replacement project. (copy available at meeting)
This project will connect the eventual School Street lift station to the new trunk line.
18. Approve plans and specifications for Transportation Alternative Program TAP(5000) - Perryville Boulevard Shared Use Path - Phase 3. (copy available at meeting)
This is for the previously approved TAP project connecting the City's greenway along Perryville Boulevard to Kingshighway. It is an 80/20 match with the Missouri Highway Department.
19. Approve Preliminary Plat of Delaney Meadows Subdivision. (copy)
Charles and Dana Triller request approval of a preliminary and final plat of Delaney Meadows Subdivision. This would divide their lot at 811 Delaney Street into three lots with a gravel cul-de-sac. There is a prior Memorandum of Understanding regarding this project codified in Ordinance No. 6430.
20. Approve Chamber of Commerce request for 2024 Mayfest street closures. (copy)
This year's street closures for the Mayfest are a little different than year's past. The carnival will no longer be hosted at the American Legion, instead they will use the gravel parking lot at the Colonnade Room and the portion of Grand Street adjacent to City Hall. Campers will be located on the rear portion of the American Legion's parking lot.

NOTE: Construction improvements at the Colonnade Room (soon to be St. Vincent DePaul Society's main office) will likely lead us to a different arrangement again next year. Although still unknown, it is somewhat likely the carnival will need to extend beyond Grand and into a portion of Jackson Street when that time comes.
21. Approve update to Festival Application for Temporary Outdoor Consumption Permit from Downtown Perryville Advancement for the 2024 Cruise In Events previously approved at the February 6, 2024, meeting. (copy)
This update adds several food vendors for this event.

22. Approve request from St. Vincent Alumni to utilize the city's trash truck for the St. Patrick Auction – March 9, 2024.
Last year was the first time this service was requested and it seemed to work very similar to what is done for the Seminary Picnic. This year's request is being presented to the Board of Aldermen for consideration and approval.
23. Acknowledge receipt of release of landscape release from Donald and Norma Pecaut.
As first suggested by the Board, Mr. Pecaut signed his release for yard restoration and will be given a check equal to the previous expenditure. This approach worked well as it streamlined the restoration process for city staff and was found satisfactory for the homeowner. Staff has asked City Attorney Pistorio if this could possibly serve as a better approach and model for future such projects.

END OF CONSENT AGENDA

24. Resolution No. 2024-16 – Entering into an employment agreement with Nathan Brown. (copy)
Mr. Brown is a recent graduate of the Law Enforcement Academy but was committed to another city through a program somewhat like the City of Perryville's "cadet program." Due to changes in his wife's employment, Mr. Brown became available and wanted to work here in Perryville instead. In order for him to do so, the City will need to reimburse the academy expense, essentially "buying out" his previous employer's contract.
25. Resolution No. 2024-17- Entering into an agreement with Southeast Missouri Pets relative to housing. (copy)
Similar to what Perry County has had in place for years, this will enter the City into a contract with the Humane Society in Cape Girardeau for placement of dogs. It is the PD's plan to only use this option after other resources have been exhausted. This will also lift the current prohibition of dogs privately placed at the Humane Society from Perryville addresses.
26. Resolution No. 2024-18 – Entering into renewal Service Agreement with Forward Slash Technology relative to providing a full range of information technology services and functions. (copy)
The City is still operating under its original contract with Forwards Slash, some 6 years after our relationship began. This will renew and update the contract for another 5-year interval. It should be noted that this same provider serves Perry County. This shared relationship provides opportunities for additional efficiencies between the two entities and among our various departments.
27. Resolution No. 2024-19 – Entering into an agreement with Premier Pyrotechnics relative to 4th of July Fireworks Display. (copy)
After decades of service, the Rotary Club advised local government partners that 2023 would be their last fireworks show in order that they might focus on other Rotary priorities that better align with Rotary's International goals. The new model for our community is a cost-share between the City, County, and Heritage Tourism with each entity anteing up \$5,000. This event will be led by City staff so we will hold the contract and the other entities will reimburse us for their portion of the expense.

28. Bill No. 6492 for Expedite Ordinance No. 6707 – Approving final plat of Delaney Meadows Subdivision - first and second reading and final passage. (copy enclosed - may be read by title only)
See Item 19 above.
29. Bill No. 6493 for Expedite Ordinance No. 6708 – Approving final plat of King Subdivision - first and second reading and final passage. (copy enclosed - may be read by title only)
Donna King requests approval of a final plat of King Subdivision. This would divide her property on Big Springs Boulevard into three separate lots so that she can sell the properties. There are three houses already built onto one property, so this would allow them to have their own property lines.
30. Bill No. 6494 for Ordinance – Approving 2024-25 Pay Plan - first reading. (copy enclosed - may be read by title only)
The pay plan is now presented here for official approval before it goes into effect with the upcoming fiscal year.
31. Bill No. 6495 for Ordinance - Amending City Budget – Fiscal Year 2023-24 – first reading. (copy enclosed – may be read by title only)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
32. Bill No. 6496 for Ordinance – Adopting City Budget – Fiscal Year 2024-25 – first reading. (copy enclosed – may be read by title only)
The budget has been reviewed in detail by the Finance Committee and is ready for final adoption.
33. Bill No. 6497 for Ordinance – Amending Title 3, Chapter 3.04 of the Code of Ordinances relative to Contractors Required to Maintain Workman’s Compensation Insurance – first reading. (copy enclosed – may be read by title only)
As discussed with the Board, it doesn’t set up fair bidding processes when some contractors provide their own workers compensation, while others do not. When this occurs, a year-end audit is done and the City of Perryville is actually billed for those contractors that didn’t have workers compensation. This seems to negate the even bidding process. This new ordinance will require all contractors interested in bidding on City work to provide their own workers compensation unless a waiver is granted for the project by the City Administrator. This was done to catch smaller projects such as changing a core on a door knob or something else that would not otherwise trigger a 1099 Tax Form (i.e. less than \$600 currently).
34. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
 - Retail Strategies Proposal (copy)
35. Report by City Administrator:
 - Spring Cleanup Flyer (copy)
 - Show Me Green Sales Tax Holiday – Apr 19-25
 - City Clerk Job Description (copy)
 - Police Department Tour – Apr 2 @ 5:30 or 6:00p.m.

- Pool Leak Memo (copy)
- Events Without Liquor Licenses
- Past Due Occupational Licenses – Monthly Installments (copy)
- Missourians of All Ages Town Hall – Mar 6 @ 2-4pm (copy)
- Jackie Smith Night at the Ball Park ([link](#))
- Leadership Missouri – Oct 9-11

36. Report by City Engineer.
37. Report by City Attorney.
38. Report by Chief of Police.
39. Board concerns and comments and any other non-action items.
40. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo; and security matters in accordance with Section 610.021(19) RSMo.
41. Adjourn.

Additional Attachments:

- Car Wash Article (copy)
- Parks & Rec Report (copy)