



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 19, 2024**

Brent Buerck

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of March 5, 2024. (copy)
4. Approve Financial Reports for February 2024. (copy)
5. Approve semi-annual principal and interest payment to UMB Bank re 2021A CWSS Revenue Bonds relative to WWTP Improvement Project - \$162,461.84. (copy)
This relates to the repayment of the WWTP bonds.
6. Approve March unbudgeted transfer from 206 Transportation Trust to 513 Special Assessment (Street Improvement) - \$250,000. (copy)
This relates to the work on Vincentian Way. Our original budget outlined the possibility of our seeking outside financing for our match. Instead, good bids on several projects moved us to self-fund our match, which necessitated a fund transfer as opposed to an outside loan.

7. Approve renewal of engagement with Beussink, Hey, Roe & Stroder, LLC for 2023-24 auditing services. (copy)
The law requires the city obtain an external audit each year. For the past several years we have used the same auditor and staff proposes we continue to do so. The letter of engagement is presented for Board approval.
8. Approve Pay Estimate No. 1 to Schuessler Excavating, LLC, for the Northeast Outfall Sewer Replacement Project - Phase 3 - \$284,085.71. (copy)
This is for work relating to the final phase of the trunkline project.
9. Approve bid specifications for Phase 2 of the Lucas and Friends Backyard Playground and authorize staff to advertise for bids. (copy)
Their grant application required a City sponsor and public bidding process. Staff is working closely with the Fun for All committee to complete Phase 2 of their playground project at Miget Memorial Park.
10. Approve Request for Quotes for Fire Station 1 Roof Replacement Project. (copy)
This was a budgeted item and will replace the old roof with another asphalt shingled roof, matching the administrative office space that was added just a few short years ago.
11. Approve Mo 51 and Alma Avenue Traffic Report from Bacon, Farmer & Workman Engineering and Testing, Inc. (copy)
After studying the intersection of Alma, our consultants determined the best course of action was to construct a roundabout. It will improve traffic flow and significantly reduce fatal accidents in that area.
12. Approve Parks & Recreation Department's "Pickleball Court Rules." (copy)
Park staff has worked to develop rules for the outside pickleball courts and would like to ask Board's approval so they may be posted.
13. Approve Request for Outdoor Music from Los Primos Mexican Grill – April 7-8, 2024. (copy)
Los Primos has requested outside music surrounding the upcoming eclipse. This has been done for other venues in the past and seems to fit with city goals. Their request is for music between the hours of 11am and 7pm on Sunday and Monday. Los Primos will be required to obtain a liquor permit to allow alcohol in an area outside of their building before proceeding with their planned event.
14. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Chamber of Commerce for Mayfest 2024 – May 8-11, 2024. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. This also includes permission to sell alcohol on the street. Note that live music will end at 11pm.
15. Approve request from River Hills Antique Tractor Club regarding Old Timers Days held on Saturday and Sunday, May 18-19, 2024. (copy)
This is an annual event that we have traditionally supported with trash service and police traffic control during the parade.

16. Approve request from PCSD 32 to collect change on the Square for their 7th and 8th Grade Washington DC Fundraiser – April 26-27, 2024. (copy)
The Perry County Middle School 7th and 8th Fundraising Committee is asking permission to hold a “boot drive” in the Downtown Square. This fundraiser will help reduce the cost of a trip to Washington DC for the students. The hours of consideration are April 26 and 27, Friday from 4:00pm-7:00pm and Saturday from 9:00am-noon. The event will be staffed by both students and adults. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. If approved, staff propose that traffic lights be set to “stop and go” as opposed to “red light/green light.”
 17. Approve proposed assignment of city vehicle for new SRO position. (copy)
The previously transferred vehicle had mechanical problems shortly after arrival. This newly retired police car has all the police markings and equipment still intact. It will serve as a visual deterrent for the public school campus. The title will be transferred to the school, but the equipment will remain the City of Perryville’s. The previous car has been returned and will be sent for auction with the Board’s approval of this item.
 18. Approve recommendation from Police Department not to add a centerline on Grand Avenue at its intersection with Poplar Street. (copy)
Officer Miller researched this area thoroughly and provided a thoughtful response and recommendation on behalf of Chief Hunt and the Police Department, suggesting that the intersection remain without striping.
 19. Approve recommendation from Police Department to set the speed limit for Vincentian Way at 25 mph; to post speed limit signs, stop signs, and no passing signs along Vincentian Way, and to update the stop sign and speed limit ordinances. (copy)
The Police Department was asked to research the appropriate speed limit for the soon to be completed Vincentian Way. Their conclusion was to continue the 25 MPH limit currently in place for Progress Drive.
 20. Review and approve request from Carisa Stark regarding reserved parking spaces in the city parking lot behind The Atrium Boutique Hotel, 112 West Ste. Marie Street. (copy)
Parking for the atrium building has always consisted of a combination of street parking in front and city-owned parking to the rear. The hotel would like to designate a single parking spot as a loading zone outside of the building’s rear entrance, along with designating a particular parking spot for its handicap accessible unit.
- END OF CONSENT AGENDA**
21. Resolution No. 2024-20 – Approving Payment Card Interchange Fee Settlements relative to Visa and/or Mastercard Class Action Lawsuit. (copy)
This step will document the City’s participation in this class action lawsuit. There is no cost to the City but there is a possibility of a significant settlement at the end (depending on the number of participants).

22. Bill No. 6494 for Ordinance No. 6709 – Approving 2024-25 Pay Plan - second reading and final passage. (copy)
The pay plan is now presented here for official approval before it goes into effect with the upcoming fiscal year. As directed by the Board, the previous freeze on COLA adjustments for police administration has been lifted and those positions have been “caught back up,” recapturing previous COLA adjustments that were not given for risk of exceeding the elected marshal’s salary.
23. Bill No. 6495 for Ordinance No. 6710 - Amending City Budget – Fiscal Year 2023-24 – second reading and final passage. (copy)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
24. Bill No. 6496 for Ordinance No. 6711 – Adopting City Budget – Fiscal Year 2024-25 – second reading and final passage. (copy)
The budget has been reviewed in detail by the Finance Committee and is ready for final adoption.
25. Bill No. 6497 for Ordinance No. 6712 – Amending Title 3, Chapter 3.04 of the Code of Ordinances relative to Contractors Required to Maintain Workman’s Compensation Insurance – second reading and final passage. (copy)
As discussed with the Board, it doesn’t set up fair bidding processes when some contractors provide their own workers compensation, while others do not. When this occurs, a year-end audit is done and the City of Perryville is actually billed for those contractors that didn’t have workers compensation. This seems to negate our efforts to create a fair and even bidding process. This new ordinance will require all contractors interested in bidding on City work to provide their own workers compensation unless a waiver is granted for the project by the City Administrator. This was done to catch smaller projects such as changing a core on a doorknob or something else that would not otherwise trigger a 1099 Tax Form (i.e., less than \$600 currently).
26. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
27. Report by City Administrator:
- Governor Parson’s Facebook Post ([link](#))
 - 2024 Women of Achievement Award – Trish Erzfeld (copy)
 - 911 Dispatch Town Hall Discussion – March 20 @ 6pm (copy)
 - Police Station Tours – Apr 2nd
 - Ranken Ribbon Cutting – April 5 @ 11am (copy)
 - Eclipse viewing @ County Administration Building - Apr 8 (copy)
 - Justice Center Tour
 - Common Ground Film ([link](#))
 - Airport Runway Mobilization
 - Council of Agencies Meeting (copy)
 - SEMO GIS Website ([link](#))
 - Ranken Summer Camp (copy)
 - Supreme Court Decision regarding Social Media (copy)

28. Report by City Engineer.
29. Report by City Attorney.
30. Report by Chief of Police.
31. Board concerns and comments and any other non-action items.
32. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo; litigation matters in accordance with Section 610.021(12) RSMo; and security matters in accordance with Section 610.021(19) RSMo.
33. Adjourn.

Additional Attachments:

- Solarfest Events (copy)
- MNVM Flyer (copy)
- Lincoln Days (copy)