

Ste. Genevieve County Commission Minutes

THURSDAY, FEBRUARY 15, 2024

13TH Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy along with Deputy County Clerk, Michele Gatzemeyer. Associate Commissioner Mark Marberry was absent from today's meeting.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:15 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON MONDAY, FEBRUARY 12, 2024 WERE READ. COMMISSIONER STUPPY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER RUZICKA SECONDED THE MOTION. COMMISSIONER STUPPY YEA. COMMISSIONER RUZICKA YEA. ALL IN FAVOR. MOTION PASSED.

The Commission noted that official notification was received from Secretary of State's Office with appropriate signature from Governor Michael L. Parson advising that Lisa Marschel was appointed as Ste. Genevieve County Collector. (Copy of appropriate letter attached to Commission Record Supplement for this Date.)

Presiding Commissioner Ruzicka noted that he was contacted by local constituent with property in Lakes Genevieve Development advising that there is issue w/'sewage' at same locations as was reported last year. Notification was made to the proper authorities. Ste. Genevieve County does not have jurisdiction in this 'area' but did make contact with appropriate authorities.

Property Owner that owns property off 'Outer Road' off Hwy. OO-DD reached out to the Commission with 'issues' resulting from 'Trash/Drainage issues'. Ste. Genevieve County does not have Planning & Zoning; however, property owner was provided with contact numbers for appropriate authorities.

Public Administrator, Amanda Kuehn, announced that 'County Government' Day on Friday, April 19th, 2024.

Mr. Scott Schmieder, R&B Foreman was not present for today's meeting. Brief update was provided w/following updates:

*Fuel Tickets for most recent purchase from MFA Oil who had 'low bid' received. (Fuel Tickets attached to Commission Record Supplement for this Date.)

*'Overlay' Paving Request was forwarded to 'Contractors' with 'Sealed Bid Opening' to be held on Monday, March 4th, 2024. Roads that are planned for 'Overlay' Paving as follows: Kinsey Road, Misplay Road, Ditch Road, Donze Road, Coffelt Road.

*Mr. Schmieder to work w/MoDOT next week as 'Bridge Inspections' need to be performed.

Lisa Marschel, County Collector, presented request to the Commission for funds as a result of 'miscalculation of protest funds' that was distributed in the month of December. After close review of the same, Commissioner Ruzicka made a 'Motion' to allocate 'County Funds' for miscalculation that occurred in December from County Revenue in the amount of \$15,104.03 as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Payment Request' attached to Commission Record Supplement for this Date.)

Contact was made to Regional Manager w/Better Newspapers surrounding 'cost' quoted to publish 'Financial Statement' for Ste. Genevieve County; this is mandatory requirement. Additional detail to be reviewed; Cost substantially higher than what was paid in the past. As additional information becomes available, said detail to be provided.

Proposal for 'Air Duct Cleaning' reviewed to be completed at the Ste. Genevieve County Courthouse as 'last' time this was completed was in '2014. After careful consideration of said project, Commissioner Stuppy made a 'Motion' to proceed with 'Air Duct Cleaning' through vendor, "Best Clean Plus, Inc." at a proposed amount of \$3,905.00 (This amount is < amount required to place for 'Bid'.) with funds to be allocated through LATCF Funding. Commissioner Ruzicka seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Ruzicka yea. All in favor. Motion passed. (Copy of 'Proposal' attached to Commission Record Supplement for this Date.)

Review completed surrounding 'Hypothesis' Proposal that was completed for 'TPO South Wall Roof Mock-Up' as it relates to 'Community Center Roof'. After careful consideration of the same, Commissioner Ruzicka made a 'Motion' to 'approve' payment to Bade Roofing in the amount of \$7,737.00 with funds to be allocated from ARPA Funding. Commissioner Stuppy seconded the 'Motion'. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Invoice Detail' along with 'Hypothesis Breakdown' attached to Commission Record Supplement for this Date.)

Proposals being obtained for 'Lighting Project' in the Ste. Genevieve County Courthouse; As additional information becomes available, said detail to be provided.

Accounts Payable for Date 2/15/2024 in the amount of \$102,395.15 were received and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Ruzicka seconded the Motion.

Ordered that the Commission adjourn until 2/20/2024.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER