

# **AGENDA**

**STE. GENEVIEVE PARKS & RECREATION BOARD**

**JANUARY 29, 2024**

**CITY HALL**

**44 Plaza Drive**

**6:30 p.m.**

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL OF MEMBERS**

## **APPROVAL OF AGENDA**

## **APPROVAL OF MINUTES**

- November 27<sup>th</sup>, 2023

## **PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

## **OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

## **NEW BUSINESS**

Phyllis Miesner – Park Donation Item

## **ANY OTHER BUSINESS**

## **ADJOURNMENT**

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

*Posted: David Woods, Administrative Assistant*

**Ste. Genevieve Parks & Recreation Commission**  
**Meeting Minutes**  
**November 27, 2023**  
**6:30 p.m.**  
**City Hall (temporary location at 44 Plaza Drive)**

Meeting called to order at 6:30 p.m. by Gary Roth.

**Roll Call:** Present: Gary Roth, Shelley Schmelzle, Lauren Smothers, John Karel, Mark Buchheit and, Samer Zoughaib

Also Present: David Bova and David Woods.

Absent: Tyler Weinhold, Barbara Basler-Peterson and, Alderman Eric Bennett.

**Approval of Agenda :** 1<sup>st</sup> Mark Buchheit, 2<sup>nd</sup> Samer Zoughaib, All Ayes.

**Approval of Minutes – September 25<sup>th</sup>, 2023:** 1<sup>st</sup> Samer Zoughaib, 2<sup>nd</sup> Mark Buchheit, All Ayes.

**Public Works Report:** Steve Wilson absent.

**OLD BUSINESS**

**Master Plan - Committee Reports:**

Fundraising Committee – No report.

Trail Committee – No report.

Playground Committee – Lauren Smothers has visited some other parks that have “pumptracks” (Besides being an innovative play park amenity trending in more and more public spaces, a pumptrack is a track for wheeled sports equipment that, when ridden properly, does not require pedaling or pushing, but a “pumping” action to maintain momentum). Smothers explained they are very low maintenance. She suggested perhaps having one at the Skate Park and possibly at Pere Marquette Park.

Bathroom Committee –

**CTX Restrooms** – The board reviewed the new cost figures for the restroom project have increased over the \$160,000 allocated in the budget. The cost of the restroom with the exterior drinking fountain is now \$82,418 and does not include the concrete, plumbing or electrical that will be needed which will cost an additional \$20,000. We will only be able to afford one building.

John Karel made a motion to approve one restroom building to be placed by the big pavilion and to not let the remaining \$57,582 in ARPA funds lapse.

ROLL CALL: Gary Roth (aye), Shelley Schmelzle (aye), Lauren Smothers (aye), John Karel (aye), Mark Buchheit (aye), Samer Zoughaib (aye), Tyler Weinhold (absent), Barbara Basler-Peterson (absent), and Alderman Eric Bennett (absent). Motion carried.

Chairperson Roth mentioned that we may be able to afford to build a brick block restroom like the one at Main Street Park to be the second restroom.

## **NEW BUSINESS**

Dave Pinkley Memorial Park – The board discussed that the porta potty is still on site at the park. The board came to a consensus to have Chairperson Roth make the decision as to when to have it pulled for the season.

Valle Springs Park – Chairperson Gary Roth mentioned that the same two large trees are still there and need to be removed. David Bova mentioned that tree service bids have been received and opened and a decision on awarding a contractor should be at the next Board of Aldermen meeting. Lauren Smothers mentioned that there should be some guidance for the much-appreciated volunteer groups who help with park clean-up efforts.

Main Street Park – Chairperson Roth mentioned that the pumpkins and hay bales need to be picked up. It was suggested to put information out to the public that the pumpkins are here for the taking and pumpkins make great food for pigs and deer.

## **OTHER BUSINESS**

Lauren Smothers discussed that the upcoming solar eclipse on April 8<sup>th</sup>, 2024, would be a good opportunity to show off our local parks.

**Adjourn** at 7:12 p.m. 1<sup>st</sup> Samer Zoughaib, 2<sup>nd</sup> Mark Buchheit, All Ayes.

Next scheduled meeting is January 22<sup>nd</sup>, 2024, at 6:30 p.m.

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David B Woods

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 3/2024**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	3,765.24	4,283.64	95,000.00	90,716.36
20-04-4025	RR, UTIL. & FIN INST TAX	.00	.00	2,600.00	2,600.00
20-04-4100	MISC RECEIPTS	.00	.00	1,500.00	1,500.00
20-04-4110	RENT PROCEEDS	1,008.15	3,024.45	11,400.00	8,375.55
20-04-4138	INTEREST	.00	2.63	100.00	97.37
20-04-4167	PARK PERMIT FEES	.00	.00	200.00	200.00
20-04-4430	GRANTS	.00	.00	41,925.00	41,925.00
20-04-4900	TRANSFER IN	.00	.00	160,000.00	160,000.00
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	REVENUES TOTAL	4,773.39	7,310.72	312,725.00	305,414.28
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	TOTAL REVENUE	4,773.39	7,310.72	312,725.00	305,414.28
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	200.00	200.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	700.00	700.00	2,000.00	1,300.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	50.00	2,000.00	1,950.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	121.51	270.92	1,400.00	1,129.08
20-20-6710	ELECTRIC SERVICE	452.20	1,340.02	5,000.00	3,659.98
20-20-6805	EQUIP. REPAIR & MAINT.	.00	1,400.00	6,000.00	4,600.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	20.00	1,000.00	980.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	.00	500.00	500.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 12/2023, FISCAL 3/2024**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7125	BUILDING INSURANCE	.00	.00	2,300.00	2,300.00
20-20-7126	ASSESSOR'S OPERATIONS	195.58	222.31	4,300.00	4,077.69
20-20-7130	VEHICLE INSURANCE	.00	.00	800.00	800.00
20-20-7135	LIABILITY INSURANCE	1,000.00	1,000.00	1,500.00	500.00
20-20-8000	INFRASTRUC. IMPROV.	595.00	6,050.00	255,000.00	248,950.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	6,000.00	6,000.00
20-20-8750	ALLIANCE CONTRACT	7,078.44	23,585.14	96,016.00	72,430.86
	<b>PARK EXPENSE TOTAL</b>	<b>10,142.73</b>	<b>34,638.39</b>	<b>394,016.00</b>	<b>359,377.61</b>
	<b>TOTAL EXPENSES</b>	<b>10,142.73</b>	<b>34,638.39</b>	<b>394,016.00</b>	<b>359,377.61</b>
	<b>PARK TOTAL</b>	<b>5,369.34-</b>	<b>27,327.67-</b>	<b>81,291.00-</b>	<b>53,963.33-</b>
	<b>Report Total</b>	<b>5,369.34-</b>	<b>27,327.67-</b>	<b>81,291.00-</b>	<b>53,963.33-</b>