

Ste. Genevieve County Commission Minutes

**TUESDAY, JANUARY 23, 2024**

6<sup>TH</sup> Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JANUARY 18, 2024 ARE SCHEDULED TO BE READ AT THE NEXT REGULARLY SCHEDULED MEETING TO BE HELD ON THURSDAY, JANUARY 25, 2024.

Mr. Scott Schmieder, R&B Supervisor, appeared before Commission to provide report for today's meeting. Following were the items reported:

\*Mr. Schmieder provided report on 'icy road' conditions. He noted that roads were 'rough/patchy'. Conditions were rough the further 'North' R&B went.

\*The following roads were 'mentioned' as it relates to 'Potential R&B Projects in '2024'. These were simply 'roads' that have been identified to need attention; no final decisions made. Said roads are as follows:

- \*Bauer Road
- \*Becker Road
- \*Bodine Road
- \*Brushy Creek Road
- \*Carron Road – 'Original Part' needs to be overlaid.
- \*Coffelt Road – Needs 'Repairs'.
- \*Concord School Road
- \*Dogwood Lane
- \*Donze Road – 'Original Part' needs to be overlaid.
- \*French Village Road – 'Hill' needs attention.
- \*Genevieve Church Road – (needs to be overlaid)-Project would have to be completed in 'Sections'.
- \*Gordon Road
- \*Hawn Park Road
- \*Hickory
- \*Jackson School Road
- \*Magnolia Hollow Road
- \*Minnith Road
- \*Pleasant Hill Church Road
- \*Pfeiffer Road
- \*Roth Cemetery Road

\*Mr. Schmieder noted that 'Three Rivers' Road, Hager Road, & Hart Pinkston Road' potentially need to be overlaid.

\*Misplay & Ditch Roads – Approaches need to be done/would be asphalted. Misplay Road has portions that need 'additional attention'.

\*Portion of Kinsey Road needs repairs.

\*Saline Creek Road/St. Mary Cemetery Road/St. Mary 'Church' Road.

\*Mr. Schmieder noted that questions have been posed surrounding 'Burnt Mill Road'; Perry County Road Department maintains this for Ste. Genevieve County as Ste. Genevieve County maintains 'Holmes Road' for Perry County.

\*Mr. Schmieder also noted that 'slab' needed on East Castor River Road; the 'intent' is that this project be addressed in '2024.

\*The Commission to take 'road trip' for assessment of 'Roads' in an effort to determine which projects can be 'potentially' addressed this year.

\*Fuel Bid Request was handled; Fuel tickets received. (Copy of 'Delivery Tickets' attached to Commission Record Supplement for this Date.)

\*Mr. Schmieder noted that 'Snow Blades' on order for R&B Dept. (This was previously discussed.)

Local resident that resides on Pinkston Road contacted the Commission to advise that 'Road Sign' is missing. Mr. Schmieder still present in meeting and noted that he would 'replace road sign' immediately.

Sheriff Stolzer along w/Jason Schott appeared before the Commission in an effort to review details surrounding the '911 Board/Fund'. County to reach out to legal counsel for the 'County' as well as 'Ste. Genevieve 911 Board' prior to any further movement taken. As additional information becomes available; said detail to be provided.

The '2024 Budget Hearing was held at 9:00 A.M. presented by Sue Wolk, County Clerk – Budget Officer. (Copy presented can be located in Commission Record Supplement for this Date.)

\*GENERAL REVENUE FUND – 12/31/2023 Fund Balance was \$1,888,798.86. Estimated Revenues for '2024 - \$14,502,830.99. Estimated Expenditures for '2024 - \$15,770,369.65. Estimated ending cash balance for 12/31/2024 - \$621,260.20. Upon close review of the same, Commissioner Stuppy made a 'Motion' to approve the General Revenue Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*STE. GENEVIEVE COUNTY R&B FUND – 12/31/2023 Fund Balance was \$1,551,006.07. Estimated Revenues for '2024 - \$4,396,270.00. Estimated Expenditures for '2024 - \$4,963,725.00. Ending cash balance for 12/31/2024 - \$983,551.07. Upon closed review of the same, Commissioner Stuppy made a 'Motion' to approve the County Road & Bridge Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*T.I.F. Fund – Review completed of said fund as presented. Commissioner Marberry made a 'Motion' to approve the T.I.F. Fund as presented. Commissioner Stuppy seconded

the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*ASSESSMENT OPERATING FUND – Review of said 'Budget' completed. Commissioner Marberry made a 'Motion' to approve the Assessment Operating Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*COMMUNITY CENTER SALES TAX FUND – Close review of said fund completed especially with 'Sales Tax Revenues' being down. Upon close review of the same, Commissioner Marberry made a 'Motion' to approve the Community Center Sales Tax Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*LAW ENFORCEMENT TRAINING FUND – Review of this Budget had already occurred. Commissioner Stuppy made a 'Motion' to approve L.E.T.F. Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*PROSECUTING ATTORNEY TRAINING FUND – After review completion; Commissioner Marberry made a 'Motion' to approve the Prosecuting Attorney Training Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*LIBRARY FUND – Budget had previously been presented/reviewed. Commissioner Stuppy made a 'Motion' to approve said budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SENIOR CITIZENS SERVICES FUND – Budget presented with no questions asked. Commissioner Stuppy made a 'Motion' to approve the Senior Citizens Services Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*LAW ENFORCEMENT SALES TAX FUND – Budget reviewed. Commissioner Marberry made a 'Motion' to approve said budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*MENTAL HEALTH FUND – Budget already presented. Commissioner Stuppy made a 'Motion' to approve said budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*CAFA FUND – No activity to report in this fund.

\*COMMUNITY CENTER OPERATING FUND – After review of the same; Commissioner Marberry made a 'Motion' to approve the Community Center Operating Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*SPECIAL ELECTIONS FUND – Commission reviewed said 'Budget' with County Clerk, Sue Wolk. Upon review completion; Commissioner Stuppy made a 'Motion' to approve the Special Elections Fund Budget as presented. Commissioner Marberry

seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*911 EMERGENCY FUND – Budget reviewed. Commissioner Stuppy made a 'Motion' to approve the 911 Emergency Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SHERIFF FEES FUND – Said Budget had been presented/explained by Sheriff Stolzer. Upon final review of the same, Commissioner Marberry made a 'Motion' to approve said budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*INMATE SECURITY FUND – Budget previously reviewed with Sheriff Stolzer. Commissioner Stuppy made a 'Motion' to approve Inmate Security Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*VICTIMS OF DOMESTIC VIOLENCE FUND – Close review provided to budget. Commissioner Marberry made a 'Motion' to approve Victims of Domestic Violence Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*K-9 FUND – Sheriff Stolzer had previously presented said 'Budget'. Commissioner Marberry made a 'Motion' to approve K-9 Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*RECORDER'S FUND – Commission reviewed Budget. After careful consideration, Commissioner Stuppy made a 'Motion' to approve the Recorder's Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*PROSECUTING ATTORNEY DELINQUENT TAX COLLECTIONS FUND – Commissioner Marberry made a 'Motion' to approve said budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*CAPITAL IMPROVEMENT FUND – Sheriff Stolzer reviewed said budget with the Commission. Commissioner Stuppy made a 'Motion' to approve said budget as presented/reviewed. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SHERIFF REVOLVING FUND – Sheriff Stolzer reviewed Sheriff Revolving Fund Budget. Commissioner Marberry made a 'Motion' to approve Sheriff Revolving Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*ADMINISTRATIVE HANDLING COST FUND – This was another budget that Sheriff Stolzer had previously reviewed with the Commission. Commissioner Marberry made a 'Motion' to approve said budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*LAW ENFORCEMENT RESTITUTION FUND – LERF Budget Meeting Minutes presented by the Prosecuting Attorney’s Office verifying that budget was approved by the LERF Board. Commissioner Marberry made a ‘Motion’ to approve Law Enforcement Restitution Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of LERF Board Minutes can be located in Prosecuting Attorney’s Office.)

\*ELECTION SERVICES FUND – County Clerk, Sue Wolk, presented Election Services Fund Budget. Commissioner Marberry made a ‘Motion’ to approve Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*OZORA AREA T.I.F. FUND – Commissioner Stuppy made a ‘Motion’ to approve said budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (It should be noted that said ‘Fund’ is in process of being closed out in ‘2024.)

\*FEDERAL FORFEITURE FUND – Sheriff Stolzer presented budget to Commission with review completed for the same. Commissioner Marberry made a ‘Motion’ to approve Federal Forfeiture Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*COMMUNITY CENTER WATER PARK FUND – Commissioner Stuppy made a ‘Motion’ to approve Community Center Water Park Fund Budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*ARPA FUND – Commissioner Marberry made a ‘Motion’ to approve ARPA Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

\*OPIOID SETTLEMENT FUND – Commissioner Stuppy made a ‘Motion’ to approve the Opioid Settlement Fund Budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*LATCF FUND – Commissioner Stuppy made a ‘Motion’ to approve the LATCF Fund Budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

\*SENATE BILL 40 BUDGET – Said ‘Budget’ reviewed. Jason Schott, President, had presented said Budget. Commission reviewed the same. Commissioner Ruzicka initialed the same. TAX MAINTENANCE FUND BUDGET reviewed by the Commission; Commissioner Ruzicka initialed the same. CIRCUIT CLERK ANNUAL LAW LIBRARY BUDGET reviewed; said budget initialed.

(STE. GENEVIEVE COUNTY ‘2024 BUDGET APPROPRIATION ORDER W/SIGNATURES ATTACHED TO COMMISSION RECORD SUPPLEMENT FOR THIS DATE.)

No updates to report on Community Center Roof.

State Representative, Dale Wright – 116<sup>th</sup> District – notified the Commission surrounding an initiative which Bob Priddy, historian, is supporting as it pertains to the Steamboat Arabia Museum currently located in Kansas City, MO. The ‘initiative’ is searching for areas with adequate space to ‘house’ said museum preferably in ‘river town’ along Missouri River; however, Ste. Genevieve County was contacted with the knowledge that we are, of course, a river town along the Mississippi River. State Funding is being researched for said project.

Lisa Marschel, Interim Collector, appeared before the Commission to present ‘Request to Waive Interest and Penalties’ for taxpayer who purchased property in ‘2023. Tax Bill mistakenly went to ‘Escrow Account’; Corrected bill was sent upon this information being discovered. After careful review of details presented, Commissioner Marberry made a ‘Motion’ to approve ‘Waiver of Interest/Penalties’ for taxpayer ‘JDJ Properties’ in the amount of \$89.71 as presented/Account No. 07707000. Commissioner Ruzicka seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Ruzicka yea. All in favor. Motion passed. (Copy of ‘Request’ attached to Commission Record Supplement for this Date.

Lisa Marschel, Interim Collector, presented ‘Request to Waive Interest and Penalties’ for taxpayer stating that ‘Tax Statement’ had not been received on time. After careful review, Commissioner Marberry made a ‘Motion’ to Waive Interest/Penalties for taxpayer ‘Hogenmiller’ in the amount of \$109.68/Account No. 001549. Commissioner Ruzicka seconded the ‘Motion’. Roll Call Vote Taken; Commissioner Ruzicka – Nay. Commissioner Marberry – Nay. (Commissioner Stuppy did not vote due to her leaving Commission Meeting early to attend previously scheduled ‘Meeting’ @ SEMO RPC – Perryville, MO.) \*Request to Waive Interest/Penalties for above ‘taxpayer’ denied. (Copy of ‘Request’ attached to Commission Record Supplement for this Date.)

Accounts Payable for Date 1/23/2024 (Upon Final FY ‘2024 Budget Hearing held @ 9:00 A.M. on today’s date) in the amount of \$658,914.47 were reviewed and approved for payment by the Commission.

### ADJOURN

A Motion was made by Commissioner Marberry to adjourn @ 11:30 A.M. as Commissioners had previously scheduled meeting to attend. Commissioner Ruzicka seconded the Motion.

Ordered that the Commission adjourn until 1/25/2024.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER