

Ste. Genevieve County Commission Minutes

THURSDAY, JANUARY 18, 2024

5TH Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF 'HEARING' THAT WAS HELD ON WEDNESDAY, JANUARY 10, 2024 WERE READ. COMMISSIONER RUZICKA MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER RUZICKA YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JANUARY 11, 2024 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

Mr. Schmieder provided R&B Report for today's meeting. Following were the 'Pertinent Items' reported:

*Truck #19 (Freightliner) down – Wheel Hub repair necessary.

*Salt Supply ordered/needed by R&B Department. (Delivery Tickets attached to Commission Record Supplement for this Date.)

*(Copy of Fuel Tickets from Heil Oil Company provided from most recent fuel supply ordered for Commission Record Supplement for this Date.)

*Mr. Schmieder presented 'Bid Proposal' for (2) 16' Dump Beds as has been previously reviewed/discussed. Pricing includes installation. Upon close review of the details provided; Commissioner Marberry made a 'Motion' to approve the purchase of (2) Steel Dump Beds through vendor, Crown Beds, Inc., @ a 'Total Cost' of \$39,700 w/'installation' included. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Proposal' through Crown Beds, Inc. attached to Commission Record Supplement for this Date.)

*Mr. Schmieder presented information for 'Crack Patcher' that has been needed. Mr. Schmieder obtained pricing on a 'new piece of equipment', which would be at a cost of \$32,226.00. Mr. Schmieder performed additional research and located 'used' item of equipment @ a much lower cost. Commission reviewed details presented by Mr. Schmieder. Upon review of the same, Commissioner Marberry made a 'Motion' to approve the purchase of '2008 Crack Pro Gravity Flow Direct Fire Melter w/a 'Tank Capacity of 125 Gallons' at a 'Cost' of \$8,999 that has cost of 'Shipping/Handling' of \$1,500; thus "COMPLETE COST" for Equipment = \$9,999.00 based upon the 'Cost Savings' to the 'County' with comparison pricing as provided by Mr. Schmieder and understanding that any

necessary 'modifications' can be completed 'In House'. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of referenced detail attached to Commission Record Supplement for this Date.)

*Mr. Schmieder reported that R&B Department in need of supply of 'Grader Blades'. Mr. Schmieder has requested proposals from suppliers that provide said 'Items of Equipment'. Mr. Schmieder reported that 'proposal' from RUDD Equipment received; however, he is waiting on additional 'Quote' from McCOY Equipment prior to providing details to the Commission. As additional information becomes available; said detail to be provided.

*Mr. Schmieder also noted that R&B Department is in need of 'Snow Plow Blades'. Mr. Schmieder reported that they were able to locate product last year – Steel Edge Blade – that works much better than other types of material. Mr. Schmieder obtained 'cost'; 11' 'Snow Plow Steel Edge Blade' was cost of \$1,644.82 but if (5) or more are ordered at a time; 'County' would qualify for 5% Discount.

The Commission reviewed detail on 'Snow Plow Blades' as presented by Mr. Schmieder. Upon review of the same, Commissioner Stuppy made a 'Motion' to approve purchase of (9) 11 ft. 'Blades' and (1) 12 ft. 'Blade' @ a 'Total Cost' of \$12,675.99 w/5% Discount from vendor, "Winter", who is sole source provider for said 'equipment' that includes the 'entire kit' to include 'shoes, etc.' needed. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Mr. Schmieder emphasized that there is less 'down-time' for these equipment items; thus, this is much less labor intensive; these equipment items 'outlast' others.)

Mr. Schmieder noted that he reviewed recent approved 'Bid' from Woody's Municipal Supply Co. for 'Diamond' 'Boom'. Item of equipment included 'Option' for IBC Smartscreen, which would be additional cost of \$2,400. Commissioner Stuppy made a 'Motion' to approve 'Addendum' to 'Boom' to include 'Smartscreen' @ a 'Total Additional Cost' of \$2,400 as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Proposal' attached to Commission Record Supplement for 1/11/2023.)

Commissioner Stuppy provided report from Southeast MO Commissioner's Meeting that was attended on Wednesday, 1/17/2024. Following were the details provided that are pertinent to the 'County':

*EMA Representative was present and spoke on behalf of SEMA as well. They are currently working on/addressing issues pertaining to forest fires/evacuation issues/traffic concerns w/eclipse; Quarterly Meeting relating to 'full-scale' exercise for Earthquake scheduled for April 4th.

*DNR – Spoke about 'winter weather' issues.

*MoDOT Representative(s) present – Spoke about 'Road Projects; it was noted that (2) new Highway Commissioners appointed. They also reviewed LPA/TEAP Grants/BRO 'Grants'. They also reported on 'Major Project – Chester Bridge'.

*Representative from Eric Schmitt's Office spoke.

*Leslie w/DED reported on 'Delta Regional Authority' as well as 'Broadband Funding'.

*RPC noted that 'Grants' allowing for funding for 'Growing' ag programs due by September 30th.

*Jeremy Tanz w/SEMO RPC provided additional detail relating to CDBG Grants/Hazard Mitigation/and noted that T.A.C. Meeting scheduled for next week.

*Dave Wyman, City Administrator from Dexter, MO reviewed the 'Closing' of Tyson Plant. Another company scheduled to utilize plant; however, the 'plan' is to hire fraction of the workers that had been employed at Tyson Plant. It was noted that this has been devastating blow to this region.

Mr. Brad Arnold, Community Center Director, appeared before the Commission to present update to the Commission surrounding previously mentioned Compressor that went out @ the CC.

*Mr. Arnold noted that (1) 'Scroll Compressor' went out; this relates to Geothermal Unit on 'Administration Wing' of the 'original' Community Center Structure. Mr. Arnold advised that pricing obtained included installation; however, freon is separate. After lengthy review/discussion, Commissioner Stuppy made a 'Motion' to approve 'replacement' of Compressor as noted above through 'Sole Source Provider' – Premium Mechanical – for a "Total Cost" of 11,052.00 to include compressor, compressor contactor, drier, control relay, and labor. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of pertinent detail from 'Premium Mechanical' attached to Commission Record Supplement for this Date.)

*Mr. Arnold also noted, while present, that there are still 'leaking' issues on the roof.

*Question was posed surrounding 'Flaking' on South Side Wall by 'Track'; Mr. Arnold to investigate this.

Commissioner Stuppy provided report from 'Tourism' Meeting. There was not a 'Quorum' at said meeting. The following 'Points of Interest' were discussed:

*It was noted that there is vacancy on the 'TCC'. The 'TCC' has requirements, per the 'State'.

*Mr. Happy Welch provided viewing of 'updated' web page'.

*Grant being applied for relating to 'Marketing' for French Heritage Festival.

*Applications are being accepted for 'Tourism Assistant'.

*Upcoming Events Reviewed; It was noted that there will NOT be a 'Taste of Ste. Genevieve' Event this year.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Emergency Closed Session Meeting' @ 9:53 A.M. – pursuant to RSMo 610.021(2) – as it relates to 'Contracts'.

Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' the 'Emergency Closed Session Meeting' @ 10:00 A.M. – pursuant to RSMo 610.021(2) – as it relates to 'Contracts'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

Request received from Ste. Genevieve County Fair Board for reappointment of (2) Fair Board Members. Upon review of information provided; Commissioner Marberry made a 'Motion' to reappoint both Lisa Hatley and Cassey Davis to the Ste. Genevieve County Fair Board for three-year terms. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request for Reappointment' attached to Commission Record Supplement for this Date.)

Amanda Kuehn, Public Administrator, advised that 'Account' that had been opened under prior administration had become 'dormant' as per notification from banking institution. Account no longer needed; however, remaining funds in the amount of \$282.18 are to be removed from 'dormant' account and will be placed in Fund 015001920-Public Administrative Fees. (Copies of corresponding paperwork attached to Commission Record Supplement for this Date.)

Lisa Marschel, Interim County Collector, appeared before the Commission. The following 'Items' were discussed:

*Postage Expense was approved for Collector's Office previously through vendor, Master's Touch. Said payment resulted in 'overpayment'; Commission requested that matter be addressed; Mrs. Marschel is handling the same. This will generate a new, 'corrected' mailing that will include 'Delinquent' tax bills. Additional details to be provided as it becomes available.

* Mrs. Marschel presented 'Request to Waive Interest and Penalties' as 'Wire Transfer' came in on December 5th; however, balancing error occurred. Error was on part of the 'County'. Upon review, Commissioner Marberry made a 'Motion' to approve the 'Waiver of Interest/Penalties' for taxpayer 'Herzog' in the amount of \$87.20/Account No. 02312000. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request' attached to Commission Record Supplement for this Date.)

*Mrs. Marschel presented 'Request to Waive Interest and Penalties' as 'Wire Transfer' came in on December 5th; however, balancing error occurred. Error was on part of the 'County'. Upon review, Commissioner Marberry made a 'Motion' to approve the 'Waiver of Interest/Penalties' for taxpayer 'Neal-Haas' in the amount of \$53.11/Account No. 02482008. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request' attached to Commission Record Supplement for this Date.)

*Mrs. Marschel presented 'Request to Waive Interest and Penalties' as 'Wire Transfer' came in on December 5th; however, balancing error occurred. Error was on part of the 'County'. Upon review, Commissioner Marberry made a 'Motion' to approve the 'Waiver of Interest/Penalties' for taxpayer 'Bishop' in the amount of \$70.48/Account No. 05906000.

Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea.
Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request' attached to
Commission Record Supplement for this Date.)

*Mrs. Marschel presented 'Request to Waive Interest and Penalties' as 'Wire
Transfer' came in on December 5th; however, balancing error occurred. Error was on part of
the 'County'. Upon review, Commissioner Marberry made a 'Motion' to approve the 'Waiver
of Interest/Penalties' for taxpayer 'Ditch' in the amount of \$92.11/Account No. 02604000.
Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea.
Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request' attached to
Commission Record Supplement for this Date.)

*Mrs. Marschel presented 'Request to Waive Interest and Penalties' as 'Wire
Transfer' came in on December 5th; however, balancing error occurred. Error was on part of
the 'County'. Upon review, Commissioner Marberry made a 'Motion' to approve the 'Waiver
of Interest/Penalties' for taxpayer 'Thilking' in the amount of \$70.93/Account No. 01981000.
Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea.
Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request' attached to
Commission Record Supplement for this Date.)

*Mrs. Marschel presented 'Request to Waive Interest and Penalties' as a result of
Court Order Change that needed to be made resulting from 'Code Change'. Error was on
part of the 'County'. Upon review, Commissioner Marberry made a 'Motion' to approve the
'Waiver of Interest/Penalties' for taxpayer 'BMW Convenience LLC' in the amount of
\$14.52/Account No. 753433. Commissioner Stuppy seconded the 'Motion'. Commissioner
Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request'
attached to Commission Record Supplement for this Date.)

*Additional request to 'Waive Interest and Penalties' submitted by Interim Collector,
Lisa Marschel, from taxpayer who submitted request for 'personal reasons' acknowledging
that the payment was forwarded after the 'Due Date'. Payment was dated January 6, 2024
and included the 'December' Interest and Penalties; however, the postmark was dated
January 8th, 2024. Mrs. Marschel submitted before the Commission for their review.
Commissioner Marberry made a 'Motion' to 'Waive Interest and Penalties' for taxpayer
'Foster', Acct. No. 01310000 as well as 01309002 for a "Total Amount" of \$172.24.
Commissioner Stuppy seconded the 'Motion'. Vote was taken: Commissioner Ruzicka –
Nay. Commissioner Marberry – Nay. Commissioner Stuppy – Nay. Request to 'Waive
Interest and Penalties' was DENIED. (Copy of presented documentation attached to
Commission Record Supplement for this Date.)

Final invoice detail was received as it relates to 'litigation' pertaining to Nexgen. Invoice
detail had to be divided between the 'County' and 'Health Department'. (Copy attached to
Commission Record Supplement for this Date.)

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:05 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 1/22/2024.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER