



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JANUARY 16, 2024**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Present tenure awards issued to City employees:
 - 5 Years** - Matt Wright
 - 25 Years** - Jon Lanier
 - 30 Years** - Jeremy Meyer
 - 35 Years** - Vickie Hunt

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of January 2, 2024. (copy)
5. Approve Financial Reports for December 2023. (copy)
6. Set Public Hearing Date relative to application for Missouri State Park Recreation Trails Program FY2024 Grant relative to creating a paved trail in Viola Blechle Park – February 6, 2024. (copy)

This program is designed to help develop park infrastructure in communities throughout Missouri. We have been a successful applicant multiple times in the past and this year’s proposed project was first identified in our park’s master plan. The project’s goal will better connect Viola Blechle to the soccer park and the sidewalk infrastructure running along Bruce Street. Additionally, it will add a perimeter trail around Viola Blechle Park to better serve the neighborhood there and eventually connect to the city-wide greenway that is phased for construction.

7. Approve Pay Estimate 3 from Fronabarger Concreters, Inc., relative to Vincentian Way Extension Project - \$268,513.47. (copy)
This project extends the street currently known as Progress Drive from its current termination point behind Stonie's and connects it to the street currently known as Alma located behind Frank's Produce.
8. Approve purchase of six Dodge Durango Police Package vehicles from Keller Motors - \$262,044.00. (copy)
This is a budgeted purchase for new police cruisers. Similar to other departments, Administration would like to transition exclusively to SUV cruisers as opposed to sedan. The Durango's purchase, production and delivery is much more predictable than is the schedule for the Ford Explorers (which we currently have several). In their research, the PD has been assured the Perry County Sheriff's Department and Highway Patrol have had good experiences with the Durango.
9. Approve purchase of trash truck from Armor Equipment - \$189,794.00. (copy)
This is a budgeted purchase and has been previously discussed with the Board. Although we originally hoped to purchase a used trash truck, staff's research led them to a chassis that, although several years old, had never been used. This created the basis for this truck. Long story short, we will be able to purchase a brand-new trash truck at a price below the used trucks we were finding to be available. This particular piece of equipment is secondary to our "one-armed" trucks but very necessary for downtown service and community events and activities.
10. Approve unbudgeted transfer from 101 General Revenue to 415 Economic Development - \$1,054,188.50. (copy)
Although in the planning for some time, this purchase was not in the budget last March when we adopted the FY2023-24 budget as we were unclear about the ultimate timing of our closing.
11. Approve specifications for City Hall Exterior Brick Painting Project and authorize staff to request quotes. (copy)
Part of next year's proposed budget includes finishing the paint work on City Hall, completely painting the existing masonry to give City Hall a fresh, modern look. Although not officially approved in the budget, staff would like to solicit quotes now so the work can occur in the summer months when weather conditions are drier. Early contractor estimates have had the project priced below \$10,000.
12. Approve specifications for July 3rd Fireworks Display and authorize staff to advertise for request for proposals. (copy)
After decades of service, the Rotary advised local government partners that 2023 would be their last fireworks show in order that they might focus on other Rotary priorities that better align with Rotary's International goals. Proposed is a cost-share between the City, County, and Heritage Tourism with each entity anteing up \$5,000.

13. Approve request from Emergency Services Manager Mantz to update payroll method for firefighters. (copy)
Although submitted by our new Emergency Services Manager, this request was reviewed and approved by the Fire Department's administrative team, establishing quarterly pay cycles (as opposed to a single, annual payment) along with a requirement for direct deposit (similar to all other city employees).
14. Approve request from Immanuel Lutheran School to hold a boot drive on the Downtown Square on Friday and Saturday, April 5-6, 2024. (copy)
Parents of Immanuel Lutheran School 2023-24 7th Graders are holding various fund raisers to support their 8th grade class trip to Washington D.C. This fundraiser will help defer the cost of the trip for the students and their families. They have requested permission to hold a "boot drive" in the Downtown Square. The hours of consideration are April 5th and 6th, Friday from 4:00pm-6:30pm and Saturday from 8:30am-10:30am. The event will be staffed by both students and parents. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. If approved, staff proposes that traffic lights be set to "stop and go" as opposed to "red light/green light."
15. Acknowledge relinquishment of Downtown TIF Grant by SMS Investment Group, LLC. (copy)
Although approved for a grant by the Board last year, the property has been sold and the grant is no longer applicable. More than anything, notice is being provided in the agenda so the City has a record of this action going forward.
16. Approve extension of Airport Mowing Contract with Michael Reitzel d/b/a M&S Lawn Enforcement for the 2024 mowing season per the terms of the original contract. (copy)
Mr. Reitzel was the lowest bidder on the airport grounds last year. At that time, the contract included an option for renewal if both parties agree. Staff has confirmed Mr. Reitzel is agreeable to extending his bid an additional year and we would like to continue to use his services.

END OF CONSENT AGENDA

17. Resolution No. 2024-07 – Entering into an agreement with Main Street Signs relative to Perry Park Center Exterior Signage Project. (copy)
Now that the PPC building is painted, it is ready for the new signs. We have worked with Brewer Signs on the specifications and advertised the project for bid, having received several bids from local companies, Main Street being the lowest.
18. Resolution No. 2024-08 – Entering into an agreement with CGI Digital relative to update to video tour on the city website. (copy)
This video serves as an integral part of the City's website and is paid for by local advertisers desiring to be featured in the video. The video is updated every four years which, in this case, is 2024.

19. Resolution No. 2024-09 – Entering into an agreement for professional services with Bacon, Farmer, Workman Engineering & Testing relative to Traffic Study - Route 51 from I-55 to Alma Avenue. (copy)
MoDOT has preapproved qualified and eligible firms as consultants on their Traffic Engineering Assistance Program (TEAP). Although we were not selected for a grant this cycle, staff felt it important to use a qualified firm whose quality of work was already “blessed” by MoDot. We interviewed two firms and recommend Bacon, Farmer, Workman Engineering & Testing. They have a Cape Girardeau office that is largely staffed with former MoDOT employees, many of whom have a long history of positive working relationships with City staff.
20. Resolution No. 2024-10 – Entering into a Memorandum of Understanding with Perry County School District 32 relative to School Resource Officer (SRO). (copy)
District Officials applied for and received a COPS Secure Our Schools (SOS) grant which will help cover the costs of a 2nd SRO (School Resource Officer) for District #32. The City essentially served as a conduit for this application as we have a police department and can carry the license for the officer. Although officially a city employee, District #32 and this grant will pay for 100% of all personnel costs, aside from Police Officer-specific equipment (e.g. gun, handcuff, taser, etc.) which will be issued and owned by the City.
21. Bill No. 6488 for Ordinance No. 6788 – Amending Section 3.04.060 of the Code of Ordinances relative to Required Protest of any Tax, Fee, or Other Payment to the City - second reading and final passage. (copy)
This ordinance was drafted several years ago and approved by the Board at that time. During recent review, staff felt the need to clarify that we have the ability to go back administratively as much as 90 days if/when necessary to correct an inaccurate customer billing that comes to our attention.
22. Bill No. 6489 for Ordinance – Amending Section 17.56.010 of the Code of Ordinances relative to Digital Billboards - first reading. (copy enclosed - may be read by title only)
This was discussed with the Board and will eliminate the current prohibition on additional LED billboards (limited to 3 city-wide). Staff wanted to move slowly as this technology developed but are now very comfortable with such signs, finding the light pollution to be less than that of a traditional billboard. As opposed to predetermined, but somewhat random, number limiting billboards, this model will now let the market decide what the appropriate number is. This approach allows the City to better embrace new and changing technology as opposed to ensuring that only the most antiquated and oldest technology for billboard signs (traditional vinyl billboard with front-lit flood lights) are employed throughout the City.
23. Bill No. 6490 for Ordinance – Granting a right-of-way easement to Citizens Electric Corporation relative to School Street Lift Station - first reading. (copy enclosed - may be read by title only)
This reconstructed lift station will require a new and improved power source. We have worked with CEC to approve a work order but now need the Board to approve the permanent location of the easement.

24. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
25. Report by City Administrator:
 - Chamber Dinner – Jan 25 (copy)
 - City/County Appreciation Dinner – February 9, 2024 (copy)
 - MML 2024 Conference Dates: Feb 20-21; June 6-7; Sep 15-18 (copy)
 - L.O.V. Event – Mar 9 in St. Louis (copy)
 - Film Festival – Feb 16-17-18
 - Mercy Solarfest Schedule (copy)
 - 573 Magazine Customer Marketing (copy)
 - Warming Shelters
 - Animal Control Stats (copy)
 - Article: AI Could Make Cities Autonomous (copy)
 - Article: The Future of Government Jobs-Post Generative AI (copy)
 - Article: Unified 911 (copy)
 - Article: Boomer Retirement Bomb (copy)
26. Report by City Engineer.
27. Report by City Attorney.
28. Report by Chief of Police.
29. Board concerns and comments and any other non-action items.
30. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; contractual matters in accordance with Section 610.021(9) RSMo.
31. Adjourn.

Additional Attachments:

- Charter Communications Update (copy)
- Parks & Rec Report (copy)