

Ste. Genevieve County Commission Minutes

THURSDAY, NOVEMBER 2, 2023

10TH Day of the October Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON MONDAY, OCTOBER 30, 2023 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUUTES AS PRESENTED. COMMISSIONER RUZICKA SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER RUZICKA YEA. ALL IN FAVOR. MOTION PASSED.

Commissioner Ruzicka noted that he attended 'Ribbon Cutting' Ceremony for the "Don Welge Memorial" Bridge/Chester Bridge on Tuesday, October 31, 2023. Project is a joint effort between MoDOT and IDOT; Many State and Federal Partners in attendance. Commissioner Ruzicka noted that both Representative(s) Rick Francis as well as Dale Wright in attendance also. Construction of this 'Bridge' to be a huge attribute to the Southeast Missouri Region.

No current updates to report regarding the Community Center Roof at this time.

Meeting scheduled for the Commission with Mr. Brad Ledbetter w/DNR in 'Bloomsdale Area'. The purpose behind meeting is to address impacts being caused by 'localized flooding'. Meeting scheduled for 11/29/2023 @ 10:30 A.M. As additional information becomes available; said detail to be provided.

Emergency Repairs being made to 'Ste. Genevieve Recycling Center Building'. Additional details to be provided within next week or so.

Christopher Crocker, Area Engineer & LPA w/MoDOT provided notification to Ste. Genevieve County advising that TAP Grant Submission made by Ste. Genevieve County for 'Sidewalk Project' has been approved by MoDOT. Award decided by Southeast District's selection committee, which is comprised of the Southeast MO Regional Planning Commission & Metropolitan Planning Organization Staff. Project will consist of 'Sidewalks around Courthouse Perimeter' as well as 'Sidewalk extending from Parkwood Drive to the Intersection of Highway 61 & 'M' Road. (Copy of 'Approved' Letter from MoDOT attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

*R&B 'Truck' that was previously reported to be in 'Jackson' for repairs is still being reviewed for 'Repairs'.

- *Road Maintenance being completed.
- *Additional pipes being installed.
- *Mr. Schmieder advised that 'Kocher' & 'Brown' Roads in need of 'concrete'.
- *Mr. Schmieder advised that 'project' on Bodine Road has been completed.
- *Mr. Schmieder meeting w/Spectrum @ the 'site' of Ditch Road regarding 'cable installation'.

TREASURER – COMMISSION ORDER #2183 (See Commission Record Supplement for this Date.)

Linda Wagner, Assessor, appeared before the Commission. She presented 'Spreadsheet(s)' for informational purposes that reflect the 'breakdown' of the current assessed values under 'appeal' along with the money held in 'Protest' along with corresponding effects on applicable 'Taxing Entities'. (Copies of Excel Spreadsheets attached to Commission Record Supplement for this Date.)

County Clerk, Sue Wolk, presented additional details surrounding previous proposal that was obtained by 'Clerk's Office' for program referenced as "ArcaSearch" – Digital Archiving Services. Program would provide "Digital Preservation of Historical Commission Minutes from 1859 - 2023 from Digital Images as well as Physical Books". County Clerk, Sue Wolk, advised that this is a 5-Month 'Process', and it should be noted that procedure was not 'budgeted' for. After close review, the following decision was made.

*Commissioner Stuppy made a 'Motion' to 'approve' proceeding with the utilization of services as provided by ArcaSearch with records to be digitized for 'Years' of 1859 – 2023' with the 'County of Ste. Genevieve' establishing the 'Procurement' of said services as per RFP Process that was utilized by Cape County and must note that reimbursement to be allocated through 'Emergency Services Fund' since item is of urgent in nature to 'begin' timeline. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. The 'Total Cost' for services to be provided to be \$15,250 annually with a 'Renewal Fee' following of \$2,075 to be allocated for "A complete, integrated document digital archival and retrieval system". (Copies of all referenced documentation can be located in County Clerk's Office.)

Accounts Payable for Date 11/2/2023 in the amount of \$135,801.63 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 11/6/2023.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER