

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

NOVEMBER 27, 2023

CITY HALL

44 Plaza Drive

6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- September 25th, 2023

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: David Woods, Administrative Assistant

Staff Report

November 27, 2023

To: Park Board
From: Happy Welch
Re: CTX Restrooms



Issue:

The cost for construction and delivery has increased for the 2 restroom units and puts us over the \$160,000 allocated in our budget. The cost for the restroom with the exterior drinking fountain is now \$82,418 and does not include the concrete, plumbing or electrical that will be needed which will cost an estimated \$20,000. We will only be able to afford 1 building and I would recommend putting that up by the big pavilion. The time to deliver has also been extended from 3 months to 6 months.

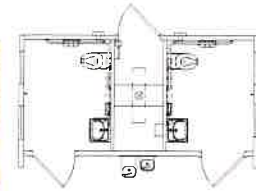
You might consider reallocating the remaining \$57,582 in ARPA funds for playground equipment that will need board of alderperson approval. It must be allocated by the end of 2024 and expended before the end of 2026. If you decide to go in a different direction the same time limits apply.

Recommendation:

Approve the single restroom improvement.

CORTEZ – 10' 3" X 17'

Cortez with chase has two single user fully accessible flush restrooms. Standard features include simulated barnwood textured walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded, and set up at site.



CXT
800.696.5766
cxtinc.com

*Base Price \$ 65,718.00

Optional Sections			
Restroom* \$65,718.00	Qty: = \$0.00	Shower* \$79,479.00	Qty: = \$0.00
Family Assist Shower/Restroom Combo* \$76,680.00	Qty: = \$0.00	Storage \$60,840.00	Qty: = \$0.00
Concession* \$76,194.00	Qty: = \$0.00		
*Includes 4-gallon water heater.			Total for Optional Sections \$ 0.00

Added Cost Options		Price per unit	Click to select	
Final Connection to Utilities (per section)		\$ 5,000.00	<input type="checkbox"/>	0.00
Optional Wall Texture (per section) - choose one	<input type="radio"/> Split Face Block (\$5,500) <input type="radio"/> Stone (\$7,000)		<input type="button" value="Reset Wall Texture"/>	0.00
Optional Roof Texture (per section)	<input type="checkbox"/> Ribbed Metal	\$ 5,500.00		0.00
Insulation and Heaters (per section)		\$ 19,500.00	<input type="checkbox"/>	0.00
Stainless Steel Water Closet (each)	Qty:	\$ 1,750.00	<input type="checkbox"/>	0.00
Stainless Steel Lavatory (each)	Qty:	\$ 1,500.00	<input type="checkbox"/>	0.00
Electric Hand Dryer (each)	Qty:	\$ 700.00	<input type="checkbox"/>	0.00
Electronic Flush Valve (each)	Qty:	\$ 1,500.00	<input type="checkbox"/>	0.00
Electronic Lavatory Faucet (each)	Qty:	\$ 1,500.00	<input type="checkbox"/>	0.00
Paper Towel Dispenser (each)	Qty:	\$ 350.00	<input type="checkbox"/>	0.00
Toilet Seat Cover Dispenser (each)	Qty:	\$ 350.00	<input type="checkbox"/>	0.00
Sanitary Napkin Disposal Receptacle (each)	Qty:	\$ 100.00	<input type="checkbox"/>	0.00
Baby Changing Table (each)	Qty:	\$ 750.00	<input type="checkbox"/>	0.00
Skylight in Restroom (each)	Qty:	\$ 1,600.00	<input type="checkbox"/>	0.00
Marine Grade Skylight in Restroom (each)	Qty:	\$ 2,450.00	<input type="checkbox"/>	0.00
Marine Package (excluding fiberglass doors and frames) (per section)		\$ 2,350.00	<input type="checkbox"/>	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt (each)	Qty: 1	\$ 5,600.00	<input checked="" type="checkbox"/>	5,600.00
2K Anti-Graffiti Coating (per section)		\$ 4,000.00	<input type="checkbox"/>	0.00
Optional Door Closure (each)	Qty:	\$ 700.00	<input type="checkbox"/>	0.00
Fiberglass Entry and Chase Doors and Frames (each)	Qty:	\$ 3,300.00	<input type="checkbox"/>	0.00
Timed Electric Lock System (2 doors- does not include chase door) (each)	Qty:	\$ 1,350.00	<input type="checkbox"/>	0.00
Exterior Frostproof Hose Bib with Box (each)	Qty:	\$ 1,200.00	<input type="checkbox"/>	0.00

Total for Added Cost Options: \$ 5,600.00

Custom Options: \$

Engineering and State Fees: \$ 3,000.00

Estimated One-Way Transportation Costs to Site (quote): \$ 8,100.00

Estimated Tax: \$

Total Cost per Unit Placed at Job Site: \$ 82,418.00

Estimated monthly payment on 5 year lease **\$1,656.60**

Disclaimer: Please call to confirm selected sections are compatible.

This price quote is good for 60 days from date below, and is accurate and complete.

I accept this quote. Please process this order.

CXT Sales Representative

Date

Company Name

Company Representative

Date

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
August 28, 2023
6:30 p.m.
City Hall (temporary location at 44 Plaza Drive)

Meeting called to order at 6:30 p.m. by Gary Roth.

Roll Call: Present: Gary Roth, Shelley Schmelzle, Lauren Smothers, John Karel, and Mark Buchheit.

Also Present: Happy Welch, Steve Wilson, Bob Mueller, and David Woods.

Absent: Tyler Weinhold, Barbara Basler-Peterson, Samer Zoughaib and, Alderman Eric Bennett.

Approval of Agenda : 1st Mark Buchheit, 2nd, Shelley Schmelzle, All Ayes.

Approval of Minutes – August 28th, 2023: 1st Lauren Smothers, 2nd Mark Buchheit, All Ayes.

Public Works Report: Steve Wilson reported the walking trail at Pere Marquette Park has been edged. A mount for a flagpole has been installed at the park house. They are mowing and preparing for cross country. They will soon power wash the playground equipment. Gary inquired about the lights under the stairs at Main Street Park and Steve Wilson reported they have been fixed. Lauren Smothers said it “looks beautiful”.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – not present.

Trail Committee – Happy Welch reported he is waiting for a report from our engineer and information from DNR.

Playground Committee – Lauren Smothers will be scouting area parks for ideas.

Bathroom Committee – Happy Welch reported that he is waiting for the board to approve the budget. Once the budget is approved then we can put the order in and begin coordinating the installation process.

NEW BUSINESS

Improvements to Ferry Landing – Happy Welch reported that the Rotary Club is wanting to do a major project to celebrate their 50-year anniversary. They have suggested improving the Ferry Landing as that project. The land currently is owned by Union Pacific railroad and

Mississippi Lime. The goal is to have a concrete platform and benches that will withstand frequent water intrusions and have that area annexed by the city. John Karel mentioned the Fish and Wildlife Service had no authority to accept property but now has that authority and it would also be an opportunity to improve access to the river for a wildlife refuge.

EV Parking Main Street Park – Happy Welch reported that the board of aldermen have ordered an EV charging station that comes with two outlets. It was originally to be placed at the Welcome Center but that was before the National Park Service took control of the building. The Main Street Park was chosen as a location over City Hall because of its closer proximity to attractions, the hotel, B&B's and Airbnb's. The EV unit is a "Level 2" that runs off a 220 and takes 8 to 9 hours to charge. It accepts credit cards and there is an app that shows availability. Welch stressed that this is an amenity to assist our visitors. The board asked about ADA compliance and Welch informed us that this is nonessential therefore does not have to be ADA compliant. Welch explained it could be made ADA compliant by expanding the footprint from 18' to 24' to make room for a middle lane.

Mark Buchheit made a motion to approve placing the EV charging station at the Main Street Park and that it be ADA compliant. John Karel seconded the motion. ROLL CALL: Shelley Schmelzle (aye), Lauren Smothers (aye), John Karel (aye), Mark Buchheit (aye), Gary Roth (aye), Tyler Weinhold (absent), Barbara Basler-Peterson (absent), Samer Zoughaib (absent) and Alderman Eric Bennett (absent). Motion carried.

OTHER BUSINESS

Valle Springs Park – Chairperson Gary Roth said the walking path needs to be dug out in the fall. He has checked with Roth Quarry, and they have edging that comes 300' per pallet and we will need 5 pallets. The cost would be \$3,500. It was discussed that we could purchase the materials to have on hand. Roth emphasized that this edging can be sprayed up to, string trimmed up to or mowed over due to its height making trail maintenance much more efficient. Steve Wilson will meet some of the board members on Thursday to measure and create a plan. Wilson also met with MODOT regarding tree removal as one of them may be in their right of way. Happy Welch mentioned that the Chamber of Commerce is going to be working on the park next month.

Pumpkin Glow - Chairperson Gary Roth mentioned the Pumpkin Glow will be October 28th. Paul Arnold will bring hay bales. Mary Kay Kreitler has pumpkins that are \$0.50 for small and \$1.00 for medium. The event will require 50 – 60 pumpkins. There will be lights, tables, a fire pit, paint, smores, hot chocolate, candy, and hot dogs. Welch will seek board approval to close Jefferson Street between Main and Valle for the event.

Adjourn at 7:20 p.m. 1st Mark Buchheit, 2nd Shelley Schmelzle, All Ayes.

Next scheduled meeting is October 23rd at 6:30 p.m.

David B Woods

REVENUE & EXPENSE REPORT
CALENDAR 11/2023, FISCAL 2/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	.00	518.40	95,000.00	94,481.60
20-04-4025	RR, UTIL. & FIN INST TAX	.00	.00	2,600.00	2,600.00
20-04-4100	MISC RECEIPTS	.00	.00	1,500.00	1,500.00
20-04-4110	RENT PROCEEDS	1,008.15	2,016.30	11,400.00	9,383.70
20-04-4138	INTEREST	.00	2.63	100.00	97.37
20-04-4167	PARK PERMIT FEES	.00	.00	200.00	200.00
20-04-4430	GRANTS	.00	.00	41,925.00	41,925.00
20-04-4900	TRANSFER IN	.00	.00	160,000.00	160,000.00
	REVENUES TOTAL	1,008.15	2,537.33	312,725.00	310,187.67
	TOTAL REVENUE	1,008.15	2,537.33	312,725.00	310,187.67
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	200.00	200.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	.00	.00	.00
20-20-6560	OPERATING SUPPLIES & MAT.	.00	50.00	2,000.00	1,950.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	88.64	149.41	1,400.00	1,250.59
20-20-6710	ELECTRIC SERVICE	429.66	887.82	5,000.00	4,112.18
20-20-6805	EQUIP. REPAIR & MAINT.	.00	1,400.00	6,000.00	4,600.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	20.00	20.00	1,000.00	980.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	.00	500.00	500.00

REVENUE & EXPENSE REPORT
CALENDAR 11/2023, FISCAL 2/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7125	BUILDING INSURANCE	.00	.00	2,300.00	2,300.00
20-20-7126	ASSESSOR'S OPERATIONS	.00	26.73	4,300.00	4,273.27
20-20-7130	VEHICLE INSURANCE	.00	.00	800.00	800.00
20-20-7135	LIABILITY INSURANCE	.00	.00	1,500.00	1,500.00
20-20-8000	INFRASTRUC. IMPROV.	2,975.00	5,455.00	255,000.00	249,545.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	6,000.00	6,000.00
20-20-8750	ALLIANCE CONTRACT	8,610.23	16,506.70	96,016.00	79,509.30
	PARK EXPENSE TOTAL	<u>12,123.53</u>	<u>24,495.66</u>	<u>394,016.00</u>	<u>369,520.34</u>
	TOTAL EXPENSES	<u>12,123.53</u>	<u>24,495.66</u>	<u>394,016.00</u>	<u>369,520.34</u>
	PARK TOTAL	<u>11,115.38-</u>	<u>21,958.33-</u>	<u>81,291.00-</u>	<u>59,332.67-</u>
	Report Total	<u>11,115.38-</u>	<u>21,958.33-</u>	<u>81,291.00-</u>	<u>59,332.67-</u>