

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
OCTOBER 23, 2023
CITY HALL
44 Plaza Drive
6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- September 25th, 2023

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: David Woods, Administrative Assistant

Ste. Genevieve Parks & Recreation Commission
Meeting Minutes
September 25, 2023
6:30 p.m.
City Hall (temporary location at 44 Plaza Drive)

Meeting called to order at 6:30 p.m. by Gary Roth.

Roll Call: Present: Gary Roth, Shelley Schmelzle, Lauren Smothers, John Karel, and Mark Buchheit.

Also Present: Happy Welch, Steve Wilson, Bob Mueller, and David Woods.

Absent: Tyler Weinhold, Barbara Basler-Peterson, Samer Zoughaib and, Alderman Eric Bennett.

Approval of Agenda : 1st Mark Buchheit, 2nd, Shelley Schmelzle, All Ayes.

Approval of Minutes – August 28th, 2023: 1st Lauren Smothers, 2nd Mark Buchheit, All Ayes.

Public Works Report: Steve Wlson reported the walking trail at Pere Marquette Park has been edged. A mount for a flagpole has been installed at the park house. They are mowing and preparing for cross country. They will soon power wash the playground equipment. Gary inquired about the lights under the porch roof at Main Street Park and Steve Wilson reported they have been fixed. Lauren Smothers said it “looks beautiful”.

OLD BUSINESS

Master Plan - Committee Reports:

Fundraising Committee – not present.

Trail Committee – Happy Welch reported he is waiting for a report from our engineer and submitting a monthly report to DNR.

Playground Committee – Lauren Smothers will be scouting regional parks for ideas.

Bathroom Committee – Happy Welch reported that he is waiting for the board of alderpersons to approve the budget. Once the budget is approved then we can put the order in and begin coordinating the installation process.

NEW BUSINESS

Improvements to Ferry Landing – Happy Welch reported that the Rotary Club is wanting to do a major project to celebrate their 50-year anniversary. They have suggested improving the Ferry Landing as that project. The land currently is owned by Union Pacific railroad and Mississippi Lime. The goal is to have a concrete platform and benches that will withstand frequent water intrusions and have that area annexed by the city.

John Karel mentioned the Fish and Wildlife Service now has authority to accept property from the Levee District on the east side of the levee and it would also be an opportunity to improve access to the river for a wildlife refuge.

EV Parking Main Street Park – Happy Welch reported that the board of aldermen have ordered an EV charging station that comes with two outlets. It was originally to be placed at the Welcome Center but that was before the National Park Service took control of the building. The Main Street Park was chosen as a location over City Hall because of its closer proximity to attractions, the hotel, B&B's and Airbnb's. The EV unit is a "Level 2" that runs off a 220 and takes 8 to 9 hours to charge. It accepts credit cards and there is an app that shows availability.

Welch stressed that this is an amenity to assist our visitors. The board asked about ADA compliance and Welch informed us that this is nonessential therefore does not have to be ADA compliant. Welch explained it could be made ADA compliant by expanding the footprint from 18' to 24' to make room for a middle access aisle.

Mark Buchheit made a motion to approve placing the EV charging station at the Main Street Park and that it be ADA compliant. John Karel seconded the motion. ROLL CALL: Shelley Schmelzle (aye), Lauren Smothers (aye), John Karel (aye), Mark Buchheit (aye), Gary Roth (aye), Tyler Weinhold (absent), Barbara Basler-Peterson (absent), Samer Zoughaib (absent) and Alderman Eric Bennett (absent). Motion carried.

OTHER BUSINESS

Valle Springs Park – Chairperson Gary Roth said the walking path needs to be dug out in the fall. He has checked with Roth Quarry, and they have edging blocks that come 300' per pallet and we will need 5 pallets. The cost would be \$3,500. It was discussed that we could purchase the materials to have on hand. Roth emphasized that this edging can be sprayed up to, string trimmed up to or mowed over due to its height making trail maintenance much more efficient. Steve Wilson will meet some of the board members on Thursday to measure and create a plan. Wilson also met with MODOT regarding tree removal as one of them may be in their right of way. Happy Welch mentioned that the Chamber of Commerce is going to be working on the park next month.

Pumpkin Glow - Chairperson Gary Roth mentioned the Pumpkin Glow will be October 28th. Paul Arnold will bring hay bales. Mary Kay Kreidler has pumpkins that are \$0.50 for small and \$1.00 for medium. The event will require 50 – 60 pumpkins. There will be lights, tables, a fire pit, paint, smores, hot chocolate, candy, and hot dogs. Welch will seek board approval to close Jefferson Street between Main and Valle for the event.

Adjourn at 7:20 p.m. 1st Mark Buchheit, 2nd Shelley Schmelzle, All Ayes.

Next scheduled meeting is October 23rd at 6:30 p.m.



David B Woods

REVENUE & EXPENSE REPORT

CALENDAR 9/2023, FISCAL 12/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	.00	94,089.63	88,000.00	6,089.63-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	2,609.66	3,300.00	690.34
20-04-4100	MISC RECEIPTS	4.50	2,993.60	1,500.00	1,493.60-
20-04-4110	RENT PROCEEDS	1,008.15	11,959.41	11,400.00	559.41-
20-04-4138	INTEREST	10.39	157.81	65.00	92.81-
20-04-4167	PARK PERMIT FEES	275.00	550.00	600.00	50.00
20-04-4430	GRANTS	.00	.00	43,925.00	43,925.00
20-04-4900	TRANSFER IN	.00	50,000.00	100,000.00	50,000.00
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	REVENUES TOTAL	1,298.04	162,360.11	248,790.00	86,429.89
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	TOTAL REVENUE	1,298.04	162,360.11	248,790.00	86,429.89
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	148.50	.00	148.50-
20-20-6100	CHEMICALS	.00	415.96	500.00	84.04
20-20-6105	STONE, GRAVEL & SAND	1,753.60	2,723.60	3,000.00	276.40
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	1,639.50	1,639.50	2,000.00	360.50
20-20-6550	OFFICE SUPPLIES & MATERIALS	147.35	367.58	.00	367.58-
20-20-6560	OPERATING SUPPLIES & MAT.	25.00	25.00	.00	25.00-
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	60.77	1,209.82	1,400.00	190.18
20-20-6710	ELECTRIC SERVICE	317.58	5,229.87	5,000.00	229.87-
20-20-6805	EQUIP. REPAIR & MAINT.	180.97	4,507.72	6,000.00	1,492.28
20-20-6810	BUILDING REPAIR & MAINT.	.00	90.00	1,500.00	1,410.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	513.36	518.61	1,500.00	981.39
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	520.00	520.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	1,095.00	.00	1,095.00-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	492.43	450.00	42.43-

REVENUE & EXPENSE REPORT

CALENDAR 9/2023, FISCAL 12/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7125	BUILDING INSURANCE	.00	2,400.00	1,800.00	600.00-
20-20-7126	ASSESSOR'S OPERATIONS	.00	4,212.33	4,000.00	212.33-
20-20-7130	VEHICLE INSURANCE	.00	1,200.00	600.00	600.00-
20-20-7135	LIABILITY INSURANCE	.00	1,861.00	1,200.00	661.00-
20-20-8000	INFRASTRUC. IMPROV.	5,142.49	20,954.28	97,525.00	76,570.72
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	30,166.00	65,000.00	34,834.00
20-20-8750	ALLIANCE CONTRACT	7,896.47	99,179.25	93,219.00	5,960.25-
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	PARK EXPENSE TOTAL	17,677.09	178,436.45	289,214.00	110,777.55
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	TOTAL EXPENSES	17,677.09	178,436.45	289,214.00	110,777.55
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	PARK TOTAL	16,379.05-	16,076.34-	40,424.00-	24,347.66-
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	Report Total	16,379.05-	16,076.34-	40,424.00-	24,347.66-