



STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1
3 Basler Dr, Ste. Genevieve, MO 63670

October 16, 2023

CALL TO ORDER:

Ernie Weiler called the regular meeting to order at 6:04 p.m.

ROLL CALL:

BOARD MEMBERS PRESENT:

Chairperson, Ernie Weiler, Sub-District 1
Vice Chairperson, Don Kuehn, Sub-District 6
Treasurer, Dennis Jokerst, Sub-District 2
Secretary, Nick Werner, Sub-District 3
Member, Carl "CJ" Okenfuss, Sub-District 5

BOARD MEMBERS ABSENT: None

Member, Bill Everett, Sub-District 4

EMPLOYEES PRESENT:

Kendall Shrum, EMT-P, Administrator
Mary Grieshaber, Office Manager
Dawn Sevier, EMT-P, Captain
Kara Figge, EMT-B

RECOGNIZE VISITORS FOR PUBLIC COMMENT: Prior to the meeting, Stryker demonstrated a power stair chair. There was a finance option presented to the board on a 10-year lease program, ALS 360, which included powerload stretchers, LUCAS devices and power stair chairs with one upgrade refresh unit at years 3, 4 or 5. This would include equipment for each truck so we would not have to move the equipment. We will gather more numbers on this for the next meeting.

EMPLOYEES TO ADDRESS THE BOARD: None

BOARD MEETING MINUTES:

A motion was made and the October Work Session and Regular Board Meeting minutes were approved:

APPROVAL OF BOARD MEETING MINUTES:

Made the motion: Don Kuehn
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

TREASURER'S REPORT

A motion was made to move another \$200,000 to a CD to accrue more interest:

APPROVAL TO MOVE ANOTHER \$200,000 TO A CD:

Made the motion: CJ Okenfuss
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

A motion was made to approve the bills and checks for payment as presented:

APPROVAL OF BILL PAYMENTS AS PRESENTED:

Made the motion: Nick Werner
Seconded the motion: Don Kuehn
In favor: All
Opposed: None

A motion was made to approve the Treasurer's Report as presented:

APPROVAL OF TREASURER'S REPORT:

Made the motion: CJ Okenfuss
Seconded the motion: Don Kuehn
In favor: All
Opposed: None

A motion was made to approve the write-offs of \$5,313.33 as presented:

APPROVAL OF \$5,313.33 IN WRITE-OFFS:

Made the motion: Don Kuehn
Seconded the motion: CJ Okenfuss
In favor: All
Opposed: None

DIRECTOR 'S REPORT:

Total Calls	240
Emergency	155
House 1	82
House 2	47
House 3	26
Transfers	79
House 1	17
House 2	29
House 3	33
PR/Standbys	11
House 1	1
House 2	4
House 3	6
September 2022 Total Calls	216
Emergency	162
Transfers	45
PR/Standbys	9
September 2021 Total Calls	218
Emergency	160
Transfers	49
PR/Standbys	9

Equipment

We are working on doing annual preventative maintenance on our four wheel drive trucks, getting them back in the rotation and ready for the winter season. In March, we will do the preventative checks on the van ambulances for the summer months.

Staff

We are currently at full staff and all is going well at the moment.

Houses

Kendall and Don will meet and look at the floor at House 2 and decide best solution for replacement. The popping of the ceramic tile is a slip hazard.

Training

Kendall had a meeting today with Dr. Rapoff, our medical director, and the Ste Genevieve County Memorial Hospital infection control doctor. We will begin administering antibiotics in the field to septic patients. We will be the first service in the SSM group to be starting this practice. There is no extra equipment required. We will just need to carry the extra drugs and have training provided by Dr. Rapoff.

There will be ACLS and PALS training this winter to get everyone up-to-date.

911

We received the current monthly billing today for 911. We also received radios in today that will be installed before year-end. A grant of \$20,000 was obtained to pay towards this \$53,000 purchase. That is nine radios, one for each truck and one for the supervisor truck. We are actively searching for a grant to pay towards the handheld radios which cost \$5,000 each.

Cost Reporting

We will begin working on the Medicare mandated cost reporting in the next few months. A company was hired to assist with that process.

A motion was made to approve the Director's Report

APPROVAL OF DIRECTOR'S REPORT:

Made the motion:	Nick Werner
Seconded the motion:	CJ Okenfuss
In favor:	All
Opposed:	None

UNFINISHED BUSINESS:

House 3

The staff have been reviewing the proposed floor plan for House 3. They are looking at the possibility of moving the bedrooms to the outside and putting the locker room in the center. We will talk more about the building plans at next month's meeting.

A community member contacted one of the board members as being interested in the purchase of the current House 3 house and property.

NEW BUSINESS:

Budget

Expenditures included in the proposed 2023-24 are an ambulance remount with a powerload stretcher, digital radios and pagers, new cellular iPads, telehealth & IMH software, ultrasounds, a house payment for House 3, medical director, and the employee step raises.

Surrounding districts have increased wages and we will need to adjust salaries to attract new employees and to keep our current staff.

A motion was made to increase wages 7.5% for all full-time staff:

APPROVAL OF 7.5% WAGE INCREASE:

Made the motion: CJ Okenfuss
Seconded the motion: Nick Werner
In favor: All
Opposed: None

It is also still a concern to adjust the retirement age to 55 for the EMS staff. We have requested an actuary from LAGERS, but have yet to receive it. They are backlogged doing actuaries and it is complex to figure out how much they have to adjust our percentage as they have to look at each employee we have had as this change will affect anyone that has ever worked here and is eligible for retirement.

A motion was made to approve the Budget as presented:

APPROVAL OF 2023-24 BUDGET:

Made the motion: Nick Werner
Seconded the motion: CJ Okenfuss
In favor: All
Opposed: None

GENERAL BUSINESS: None

The regular meeting adjourned.

ADJOURNMENT:

Meeting ended: 7:30 p.m.
Made the motion: Nick Werner
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

NEXT MEETING:

Regular Meeting

The next regular meeting on Monday, November 20, 2023 at 5:15 p.m. at House 1.

Minutes submitted by Mary Grieshaber 10/17/2023